

**RANDOLPH COUNTY BOARD OF EDUCATION**  
**Monday, November 19, 2018**  
**Regular Monthly Meeting**  
**Minutes**

On Monday, November 19, 2018, at 6:30 p.m., the Randolph County Board of Education met for their regular monthly meeting in the Central Services Boardroom. Board Members in attendance: Gary Cook (Chairman), Tracy Boyles (Vice Chair), Brian Biggs, Fred Burgess, Emily T. Coltrane, Sharon Farlow, and Matthew Lambeth. Superintendent Stephen Gainey, Leadership Team, and Attorney Jill Wilson also were present at the meeting.

**Open Session**

**Call to Order**

Chairman Cook called the meeting to order at 6:30 p.m. and welcomed everyone.

**Moment of Silence**

A moment of silence was observed.

**Pledge of Allegiance**

The Pledge of Allegiance was led by the Board of Education.

**Comments by Superintendent**

- October 17 – Attended the Special Olympics Bowling events for elementary school students and middle school students at the Family Sports Center in Asheboro
- October 18 – Attend the “Read to Achieve Night” event at Level Cross Elementary
- October 23 – Attended a “Reality Store “event at Southwestern Randolph Middle
- October 29 – Attended a “College and Career Day” event at Providence Grove High
- October 29 – Attending the annual “Super Monday” middle school football event at Asheboro High
- October 30 – Attended the “All County Chorus” event at Asheboro High
- November 1 – Attending the “Randolph County Marching Band Invitational” at Randleman High for our middle school and high school bands
- November 8 – Attended the ribbon cutting event for the new facility for the metals program at Eastern Randolph High
- November 9 – Attended a Veteran’s Day assembly at Randleman High
- November 13 and November 16 – Attended an “Arts Day” event at John Lawrence Elementary and an “Arts Alive” event at Hopewell Elementary
- November 14 – Attended a Community Writing Celebration at Uwharrie Ridge Six-Twelve
- November 16 – Attended a Thanksgiving program by the kindergarten students at Liberty Elementary

The Superintendent attend several holiday events/concerts at various schools over the past few weeks as well as several awards/recognition events recognizing the great work of our students.

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Finally, over the past month, Dr. Gainey shared that he had the pleasure of visiting 14 classrooms throughout the school system and reading to students as part of the “Leadership Reads” program.

Dr. Gainey presented a plaque to Board Member Emily T. Coltrane for her dedication and service to the Randolph County School System as a Board Member for two terms.

Chairman Gary Cook shared a special thanks to Dr. Gainey and the staff for the information presented to legislators at the 4:30 work session.

**Approval of Minutes**

Tracy Boyles moved to approve the minutes for the meeting held on 10/15/18. Matthew Lambeth seconded the motion and the motion passed unanimously.

**Recognitions**

1. Monica Williams-NCETA Outstanding English Teacher for 2018-2019

Monica Williams of Randolph Early College High School was recognized on her receipt of the “North Carolina English Teachers Association (NCETA) Outstanding English Teacher” award for the 2018-2019 school year. Ms. Williams accepted the award at a luncheon on October 5 during this year’s NCETA Conference at East Carolina University in Greenville, North Carolina.

2. 2018-2019 Signature Schools

David Cross, Principal of Braxton Craven School and Dennis Hamilton, Principal of Randleman High School, were recognized as the 2018-2019 Signature Schools.

3. North Carolina High School Honors Chorus 2018

Congratulations to Lindsay Ray and Ty Thrift, seniors at Wheatmore High School, who were selected for the North Carolina High School Honors Chorus 2018. This is the highest level choral event in the state. Out of the approximately 1,200 students across the state who auditioned, Lindsay and Ty were two of just 180 singers selected.

4. RCSS STAR Employees

The following RCSS STAR Employees were recognized for September and October.

- Coleridge Elementary School - Jamie Staley
- Eastern Randolph High School - Stephanie Bowman
- Farmer Elementary School - Kathy Pirt
- Randolph Early College High School - Shannon Darcy
- Seagrove Elementary School - Barbara Kearns
- Southeastern Randolph Middle School - Dr. James Johnson
- Southmont Elementary School - Kelly Long
- Southwestern Randolph High School - Michele Saunders

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- Southwestern Randolph Middle School - Troy Holt
- Tabernacle Elementary School - Jordan Kinney
- Uwharrie Ridge Six-Twelve - Gary Meisch

## 5. STAR<sup>3</sup> Students

The following students were recognized as the STAR<sup>3</sup> Students for September and October.

Coleridge Elementary School - Braylen Brown - 1st Grade

- Eastern Randolph High School - Summer Luther - 10th Grade
- Farmer Elementary School - Daniel Herbert - 2nd Grade
- Randolph Early College High School - Makayla Kulick - 12th Grade
- Seagrove Elementary School - Alaster Wansley - 4th Grade
- Southeastern Randolph Middle School - Esteban Ruiz-Perez - 7th Grade
- Southmont Elementary School - Ame Salazar – Kindergarten
- Southwestern Randolph High School - Melanie Hernandez - 12th Grade
- Southwestern Randolph Middle School - Erica Hernandez - 8th Grade
- Tabernacle Elementary School - Jaxon Davis - 1st Grade
- Uwharrie Ridge Six-Twelve - Kelsey Jones - 10th Grade

## Public Comments (G.S. 115C-51)

There were no public comments.

## Adoption of Agenda

Brian Biggs made a motion and the motion was seconded by Fred Burgess to adopt the meeting agenda for the 11/19/18 Board of Education meeting as presented. The motion passed unanimously.

## Information Items

### Superintendent's Office/Board of Education

#### 1. Removal of Regulation from School Board Policy

Dr. Gainey shared that the following regulation had been removed from the school board policy manual:

- Deleted---Regulation Code 7130-R-Licensure

#### 2. Gift to Randleman Middle School

Dr. Gainey shared that on 10/19/18, he received an email from Tracy Dawes (Principal of Randleman Middle School) regarding a gift given to her school by Mr. Quentin Keathley in the amount of \$2,000. This gift to the school was to provide support for 7<sup>th</sup> grade students for field trips as needed. The Superintendent accepted this gift on 10/19/18 on behalf of the school system per Board Policy 8220 (Gifts and Bequests).

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Curriculum and Instruction

1. North Carolina Arts Council Grassroots Art Program Grant

Catherine Berry, Assistant Superintendent, shared that the Randolph County School System was awarded a grant in the amount of \$1,930.00 from the Randolph Arts Guild on 10/17/18. The grant will be used to for fourth grade students from selected schools to attend a symphony performance on 4/12/19.

2. North Carolina Aquarium at Fort Fisher Aquarium Scholars Mini Grant

Ms. Berry shared that Randleman Elementary School was awarded a grant in the amount of \$1,250.00 from the North Carolina Aquarium at Fort Fisher on 10/12/18. The funds from this grant will be used to support the fourth grade field trip to the North Carolina Aquarium at Fort Fisher, North Carolina.

3. High School SAT and ACT achievement and participation comparisons

Kim Johnson, Director 9-12 Instruction, presented a report that summarizes the historical data of the most recent SAT and ACT administrations in the Randolph County School System (RCSS). The data presented was a comparison of the last seven years of SAT testing, 2012-2018.

Operations

1. Smith Sinnett presentation on new middle school in the Archdale-Trinity zone

Individuals from Smith Sinnett presented an update/timeline on the new middle school scheduled to begin in 2019 in the Archdale-Trinity zone.

2. 2016-2017 Dropout Data

Marty Trotter, Assistant Superintendent, presented the most current dropout data information for the 2016-2017 school year. The school system dropout rate for grades 7-13 in 2016-2017 was 1.09 and the North Carolina dropout rate for grades 7-13 was 1.59. A five-year comparison for each high school also was presented.

**Consent Items**

Brian Biggs made a motion and the motion was seconded by Tracy Boyles to approve the following consent items.

Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 1310/4002-Parental Involvement (First Reading)

2. Approved recommendation to revise Board Policy 2670-Business Advisory Council (First Reading)

3. Approved recommendation to revise Board Policy 3410-Testing and Assessment Program (First Reading)

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4. Approved recommendation to revise Board Policy 3420-Student Promotion and Accountability (First Reading)
5. Approved recommendation to revise Board Policy 3430-School Improvement Plan (First Reading)
6. Approved recommendation to revise Board Policy 5020-Visitors to the Schools (First Reading)
7. Approved recommendation to revise Board Policy 5025-Prohibition of Drugs and Alcohol
8. Approved recommendation to revise Board Policy 5030-Community Use of Facilities (First Reading)
9. Approved recommendation to revise Board Policy 6220-Operation of School Nutrition Services (First Reading)
10. Approved recommendation to revise Board Policy 6305-Safety and Student Transportation Services (First Reading)
11. Approved recommendation to revise Board Policy 6315-Drivers (First Reading)
12. Approved recommendation to revise Board Policy 6560-Disposal of Surplus Property (First Reading)
13. Approved recommendation to revise Board Policy 7130-Licensure (First Reading)
14. Approved recommendation to revise Board Policy 7300-Staff Responsibilities (First Reading)
15. Recommendation to revise Board Policy 7405-Extracurricular and Non-Instructional Duties (First Reading)
16. Approved recommendation to revise Board Policy 7610-Defense of Board Employees (First Reading)
17. Approved recommendation to revise Board Policy 7730-Employee Conflict of Interest (First Reading)
18. Approved recommendation to revise Board Policy 7920-Reduction in Force: Teachers and School Administrators (First Reading)
19. Approved recommendation to revise Board Policy 9110-Use and Selection of Architects, Engineers, Surveyors, and Construction Mangers at Risk (First Reading)
20. Approved recommendation to revise Board Policy 9120-Bidding for Construction Work (First Reading)

Curriculum and Instruction

1. Approved Title V Sexual Risk Avoidance Federal Grant Assurance Form

Finance and Budget

1. Approved budget amendment #4
2. Approved 2017-2018 Audit Contract Extension

**Action Items**

Curriculum and Instruction

1. Update on Preliminary Plans for Improvement/School Improvement Plans for schools

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designated as low-performing

Ms. Berry shared that the plans were posted for 30 days. Following the approval from the board, the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing will be submitted to the state.

2. School Improvement Plans for schools not designated as low-performing

Ms. Berry presented the remaining School Improvement Plans. The School Improvement Plans will be approved when the board returns to open session at the conclusion of the meeting.

3. 2018-2019 Memorandum of Understanding-Catalyzing Career and Technical Education Through Enhanced Career Pathways Incentive Grant

Ms. Berry presented the 2018-2019 Memorandum of Understanding. Fred Burgess made a motion and the motion was seconded by Matthew Lambeth to approve the 2018-2019 Memorandum of Understanding-Catalyzing Career and Technical Education Through Enhanced Career Pathways Incentive Grant as presented. Motion passed unanimously.

**Closed Session**

Tracy Boyles made a motion; motion was seconded by Brian Biggs for the Board to enter into closed session to preserve the attorney-client privilege by discussing confidential personnel matters protected by state law; and to discuss student safety plans specifically provided in state statute as provided in North Carolina General Statute §143.318.11.

**Return to Open Session**

The Board returned to open session at 8:20 p.m.

Operations

1. Various items and advice from attorney

Matthew Lambeth made a motion and the motion was seconded by Fred Burgess to approve the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing schools. Motion passed unanimously.

Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the School Improvement Plans for the remaining 28 schools not designated as low-performing. Motion passed unanimously.

Human Resources

1. Various personnel items and advice from attorney

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Certified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the certified personnel report as presented. The motion passed unanimously.

The Board of Education approved the following employment actions.

| Name | Position | Work Location | Date Effective |
|------|----------|---------------|----------------|
|------|----------|---------------|----------------|

Employment

|                   |                                |         |            |
|-------------------|--------------------------------|---------|------------|
| Chloe Tyler       | EC Teacher - Cross Catagorical | ATMS    | 12/10/2018 |
| Joanne Wilbers    | EC Teacher - Resource          | Liberty | 11/15/2018 |
| Domonique Patrick | EC Teacher - Resource          | RES     | 10/22/2018 |
| Rebekah Trehar    | EC Teacher - Functional Skills | WHS     | 10/29/2018 |

Temporary Employment

|                           |                                 |              |                     |
|---------------------------|---------------------------------|--------------|---------------------|
| Katelyn Miller            | Tutor                           | AES          | 10/23/18 - 04/12/19 |
| Shayla Spainhour          | 50% CTE Teacher - Business      | Braxton      | 10/29/18 - 06/13/19 |
| Lorraine Kidd             | Tutor                           | Coleridge    | 11/05/18 - 06/07/19 |
| Marcelle Murray-Rightsell | Tutor                           | Coleridge    | 11/05/18 - 06/07/19 |
| Amy Roth                  | Tutor                           | Coleridge    | 11/05/18 - 06/07/19 |
| Ricky Sessoms             | Tutor                           | Coleridge    | 11/05/18 - 06/07/19 |
| Susan Stevenson           | Tutor                           | Coleridge    | 11/05/18 - 06/07/19 |
| Karen Todd                | Tutor                           | Coleridge    | 11/05/18 - 06/07/19 |
| Jennifer Boutwell         | 60% Speech Language Pathologist | Grays Chapel | 11/02/18 - 12/21/18 |
| Nancy Cheek               | Tutor                           | Ramseur      | 10/30/18 - 06/06/19 |
| Tara Kurtz                | Tutor                           | Ramseur      | 12/05/18 - 06/05/19 |
| Gail Meyer                | Tutor                           | Ramseur      | 11/07/18 - 05/30/19 |
| Dawn Stutts               | 50 % STEM Lab Coordinator       | Seagrove     | 11/13/18 - 06/13/19 |
| Karen Lambert             | 66% Reading Teacher             | Southmont    | 10/15/18 - TBD      |
| Karen McNeely             | Tutor                           | Southmont    | 10/22/18 - 04/12/19 |
| Barbara Vuncannon-Small   | Tutor                           | Southmont    | 10/29/18 - 04/25/19 |
| Carol Cable               | Tutor                           | TES          | 10/22/18 - 05/23/19 |

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|------------------|----------------------|-----|---------------------|
| Nancy Tellescamp | Tutor                | TES | 11/05/18 - 05/30/19 |
| Glenn Simpson    | Long Term Substitute | THS | 10/17/18 - 01/18/19 |

Transfer

|               |  |                           |     |
|---------------|--|---------------------------|-----|
| Scarlet Auman | Media Specialist to Digital Teaching & Learning Specialist | SERMS to Central Services | TBD |
|---------------|--|---------------------------|-----|

Classified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the classified personnel report as presented. The motion passed unanimously.

The Board of Education approved the following employment actions.

| Name              | Position                   | Work Location    | Date Effective |
|-------------------|----------------------------|------------------|----------------|
| <u>Employment</u> |                            |                  |                |
| Rocio Mendez      | Receptionist/Translator    | Franklinville    | 11/13/18       |
| Ashley Yow        | SN Assistant Manager       | Grays Chapel     | 11/05/18       |
| Kenneth Justice   | Custodian                  | PGHS             | 10/24/18       |
| Sierra Horne      | School Nutrition Assistant | Randleman High   | 10/29/18       |
| Lisa Justice      | School Nutrition Assistant | Randleman Middle | 11/08/18       |
| Mauressa Presnell | SN Assistant Manager       | Southmont        | 11/13/18       |
| Ella Cribbs       | EC Safety Assistant        | Transportation   | 11/13/18       |
| Jamie Smith       | Bus Routing Supervisor     | Transportation   | 11/05/18       |

Temporary Employment

|             |                      |       |                   |
|-------------|----------------------|-------|-------------------|
| Marcus King | EC Teacher Assistant | SWRMS | 10/17/18-06/07/19 |
|-------------|----------------------|-------|-------------------|

Substitute Teachers

| Name                | Grades | Schools        | Pay Level |
|---------------------|--------|----------------|-----------|
| Shannon Burns       | K-5    | All Elementary | STET      |
| John Byerly         | K-12   | All Schools    | STET      |
| Kathy Nicholson     | K-12   | All Schools    | STET      |
| Emmanuel Osei-Kissi | K-12   | All Schools    | Certified |
| Kimberly Poe        | K-12   | AT area        | Certified |
| Lisa Taylor         | K-8    | AT area        | STET      |



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| Deborah Coggins | 7-8        | ATMS                        | STET          |
| AnnaLee Lloyd   | K-5 & 9-12 | Eastern/Randleman area      | STET          |
| Mallorie James  | K-5        | Eastern/Southwestern area   | STET          |
| Megan Marley    | K-12       | Eastern/Southwestern area   | STET          |
| Jared Welborn   | K-12       | Eastern/Southwestern area   | STET          |
| Lavette Graham  | 9-12       | ERHS                        | STET          |
| Jocelyn Gesner  | K-5        | Hopewell                    | STET          |
| Esther Owens    | K-5        | New Market/Tabernacle       | STET          |
| Danny Long      | K-12       | Randleman area              | Non Certified |
| Wendy Mahaney   | 6-12       | Randleman area              | Certified     |
| Winona Stalvey  | K-12       | Randleman area              | STET          |
| David Warren    | 6-12       | Randleman/AT area           | Certified     |
| Bobbie Frazier  | K-5        | Southwestern/Randleman area | STET          |
| Lynda Hodge     | 9-12       | THS/WHS                     | STET          |

**Adjournment**

Tracy Boyles made a motion to adjourn the meeting. Matthew Lambeth seconded the motion and the motion passed unanimously. The meeting adjourned at 8:25 p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary