

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES
Friday, March 6, 2020**

Present:	James LaBillois	Hingham (non-voting guest)
	Judith Kuehn	Hull
	Matthew Keegan	Norwell
	Thea Stovell	Randolph

SSEC: Richard L. Reino, Executive Director
 Patricia Mason, Ph.D., Director of Student Services

1. A quorum was not present so no votes were taken. This meeting will be rescheduled for next week. Items taken out of sequence.
2. Discussion of minutes from the January 24, 2020 meeting.
3. Financial summary. So far so good this year. OPEB and fund balances are fine and it is anticipated that the fiscal year will end with a positive balance.
4. FY 2021 budget; the revenue estimate is for \$25,876,842.65. On page 7 there is a list of additional staff positions that may be added if it is possible and target enrollments are reached. There are no outstanding loans. The rent at 75 Abington Street will remain the same for next year.
5. The director of student services needs to submit a disclosure form so that she can supervise 2 student teachers from Stonehill College for a year. The question of who signs the form and where it gets filed were raised. This will be addressed at the next meeting.
6. K-9 search discussion. The SSEC SRO asked if having K-9 searches should be a policy or is it just a procedure that takes place periodically. The question was raised as to whether or not it would be included in the employee handbook. Those present indicated that they felt it was a procedure.
7. The board was updated on the status of adding Whitman Hanson as a member district of SSEC. This will have an impact on budget since tuition would change. The collaborative wants to be welcoming but it does have an impact on the budget when a district becomes a member.

8. The director of student services provided an update on professional development. An evening school program will begin this fall. It is expected to have a 3:00 pm start and will provide social pragmatics and counseling. The goal is to help students make up credits to meet graduation requirements. There will be a two day ESL summer institute on supporting linguistically diverse students.
9. Other items. The Randolph superintendent would like a tiered rent increase over the next 3 years from SSEC. An example may be to have an increase of 15% the first year, a 13% increase the second year, then an 11.3% increase in the third year. The SSEC executive director has looked at several potential sites to expand programs. It is preferred that we stay within our member districts.
10. Board members were thanked for attending the meeting. The meeting adjourned at 9:10 a.m.