

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. BOARD RECOGNITION

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Reorganization Meeting will be held **Wednesday, February 10, 2015** beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion _____ Second _____ Vote _____

The Administration recommends approving the December board meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

	November	December
B.		
General Fund Invoices (Page 10)	\$301,504.85	\$337,435.98
Cafeteria Fund Invoices (Page 3B)	\$63,228.72	\$106,493.09
Elementary Activity Fund Expenditures (Page 5)	\$4,042.11	\$3,702.66
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$11,568.39	\$8,268.72
Athletic Fund Invoices (Page 9)	\$84,321.46	\$17,676.41
Capital Reserve Fund Invoices (10.1)	\$0.00	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00	\$0.00
Total Invoices paid	\$464,665.53	\$743,576.86
C.		
Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$1,848.91	\$501.20
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$50,071.38	\$19,701.54
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$94,919.76	\$29,810.19
Berkheimer Tax Administrators PASD – EIT (Current)	\$48,657.77	\$38,102.88
Total Taxes	\$195,497.82	\$88,115.81

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

5. APPROVING CONTRIBUTION TO THE PORTAGE PUBLIC LIBRARY

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving a contribution to the Portage Public Library in the amount of \$_____ for the 2016 annual drive. In the past, the district has given \$1,200.

6. APPROVING INVOICE FOR TREE REMOVAL SERVICES

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving an invoice from Shaffer Tree Service, LLC in the amount of \$12,900 for removal of 24 pine trees at the high school including stumps, chipping and removal of all debris.

7. APPROVING ACTIVITIES FUNDS CLUBS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund clubs for the 2014-2015 school year:

Junior-Senior High School

Sr. High Band	Thespian	Audio Visual
Student Council	SADD	Art
Senior Class	Incentive	Junior Class
Spanish	Sophomore Class	Environmental
School Publications	Interact	Science
Choral	Colorguard/Majorette	Ski Club
Cheerleading	Library	

Elementary School

Ski Club	Zero Demerit	Primary Elementary Discipline
Chorus	Student Council	Mean Green Reading Machine
Music Club		

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

8. APPROVING DISTRICT POLICIES

Motion_____Second_____Vote_____

The Administration recommends approving the following policies:

- No. 307 Student Teachers/Interns
- No. 918 Title 1 Parental Involvement
- No. 138 English as a Second Language/Bilingual Education Program

VI. PERSONNEL MATTERS

1. ADDITIONS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Debra Bunnell	IU 08 Substitute Teacher
Danielle Bodek	IU 08 Substitute Teacher
Christopher Tskalas	IU 08 Substitute Teacher
Gary Woznak	Substitute Teacher (Chemistry)
Scott Forst	Substitute Custodian

All individuals added to the substitute lists will provide all necessary clearances and certifications prior to having any contact with the students.

The Administration recommends removing the following from the substitute lists:

Gina Anderson	Substitute teacher
---------------	--------------------

2. HIRING A MENTOR TEACHER

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring _____ as a mentor teacher for the remainder of the 2015-2016 school year. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

3. HIRING A HOMEBOUND TEACHER

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Tina Lutz as a homebound teacher for a period as determined by the doctor's re-evaluation. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

4. APPROVING TRANSFER OF TEACHER

Motion_____Second_____Vote_____

The Administration recommends transferring Sally Pesta to fifth grade for the 2016-2017 school year.

5. GRANTING TENURE

Motion_____Second_____Vote_____

The Administration recommends granting tenure to the following staff members who have completely three years of service and have had six satisfactory evaluations:

Emily Cartwright	Sara Gdula	Tyler Johnson
Amanda George	Floyd Rousell	Brittany Brewer
Kelly Myers	Mike Fox	

6. ACCEPTING COACHING RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Lisa Dividock as the head junior high softball coach.

7. ACCEPTING COACHING RESIGNATION

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret, the resignation of Lauren Cordwell as the assistant junior high volleyball coach. The administration requests permission to advertise the position.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

8. HIRING A JUNIOR HIGH HEAD SOFTBALL COACH

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring Elaine Plouse as the junior high head softball coach. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities. The district requests permission to advertise for the position of assistant junior high softball coach.

VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Kelly Myers	Northeast Horn Workshop IUP	January 22-24, 2016	\$42.50 (Sub)

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Fourth Grade Teachers	Take the fourth grade on a field trip to the Cresson Lake Playhouse	May 2, 2016 8:30 a.m. – 12:00 p.m.	\$0.00 (Paid by PTO)	N/A
Lydia Dobrowolsky	Take 43 students to the Mishler Theater to see "To Kill a Mockingbird"	February 17, 2016 8:00 a.m. – 2:30 p.m. (will reschedule of snow day)	\$498.72	No
Floyd Rousell	Take one student to PMEA D6 Band Festival at Bellwood Antis HS	January 27-28, 2016	\$275.00	Yes
Jen Pisarski and Lisa Civis	Take student council to "School Kids" day at the Altoona Curve	May 25, 2016 8:30 a.m. – 2:30 p.m.	\$0.00 (paid by student council)	N/A

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Jeremy Burkett, PAYA softball	Open PAYA softball workouts	Len Chappell Gymnasium	Sundays, January through March, as available	No Charge
Josh Burkett, Baseball coach	Open gym for baseball	Len Chappell Gymnasium	Sundays, January through March 7:00 – 8:00 p.m.	No Charge
Bernie Gorba, Softball coach	Open Gym workouts for softball	Len Chappell Gymnasium	Sundays, January through March 6:00 – 7:00 p.m.	No Charge
Sara Gdula, Jr. Sr. High Student Council Advisor	Host a Red Cross Blood Drive	Len Chappell Gymnasium	May 10, 2016 7:00 a.m. – 3:00 p.m.	No Charge
Kaylee Plummer and Alex Bisaha	Senior Project – Band Jam (proceeds to benefit the Humane Society)	Jr. Sr. HS Auditorium	March 25 & 26, 2016 5:00 – 9:00 p.m.	No Charge

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 13, 2016**

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____