

Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, November 27, 2018, 7:00 p.m.

Agenda

Pledge of Allegiance  
Roll Call  
Communications Report  
Approval of Minutes: Regular Meeting of October 23, 2018  
Superintendent's Report  
Student Representative's Report  
Solicitor's Report  
Treasurer's Report  
New Business:  
Finance Report  
Education Report  
Activities Report  
Building Report  
Policy Report  
Police Report  
Open Discussion  
Adjournment



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252 Memorial Street, Exeter, Pennsylvania, 18643  
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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from regular meeting of October 24, 2018.
2. Nancy Alberigi, Wyoming Area Swim Parents Association, requesting permission to run a bus trip to New York City for an athletics fundraiser.
3. Blaise Sokach-Minnick, a freshman at Wyoming Area and Boy Scout in West Pittston Troop 302, requesting permission to paint the "Warrior" letters on the press box for his community service project.
4. Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold a Book Fair fundraiser in the library at the Primary Center.
5. Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold Santa's Workshop in the library of the Kindergarten Center.
6. Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold Santa's Workshop in the library of the Primary Center.
7. Ashley Aritz, Secondary Teacher, requesting permission to use the Secondary Center gym for Mini-Thon Event.
8. Jenny Kranson, Wyoming Area Girls Basketball Parents Association, requesting permission to hold various fundraisers.
9. Jenny Kranson, Wyoming Area Girls Basketball Parents Association, requesting permission to hold Holiday Night to benefit Toys for Tots.
10. Jenny Kranson, Wyoming Area Girls Basketball Parents Association, requesting permission to use the Secondary Center gym and gym lobby for Meet the Warriors.
11. Carolyn Carlson, Wyoming Area 2019 Senior Parents Association, requesting permission to use the Secondary Center cafeteria for a Pasta Dinner/Craft Show fundraiser.
12. Carolyn Carlson, Wyoming Area 2019 Senior Parents Association, requesting permission to use the Secondary Center cafeteria for bingo fundraiser.

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Communications Report

13. Right to Know Request submitted by Mike Buffer, Citizens Voice, for the district's Harassment policy.
14. Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to use the Primary Center cafeteria for Smencil Sales fundraiser.
15. Right to Know Request submitted by Simon Campbell for various financial information regarding PSBA policies, school solicitor and communications between the district and PSBA.
16. Jami Brown, Wyoming Area Intermediate Center PTO, requesting permission to use the Intermediate Center cafeteria for Santa's Workshop.
17. Right to Know Request submitted by Kenneth Deloian from SmartProcure for purchasing records dated August 6, 2018 to current.
18. Kelly Dymond, President of the Wyoming Area Swim Parents Association, requesting permission to use the Secondary Center cafeteria for Meet the Warriors Night.
19. David Mattes, Health and Physical Education Teacher, requesting permission to take a medical leave of absence.

**WYOMING AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

**TUESDAY, NOVEMBER 27, 2018 - 7:00 P.M.**

**SUPERINTENDENT'S REPORT**

1. Our annual Veterans' Day Program was held on Wednesday, November 7<sup>th</sup>, 2018. Our local Veterans' were our guests at a luncheon and were honored attendees at a school wide program in the gym. Thank you to Mrs. Pikas for organizing the activities. Thank you to the students from the History Club, Key Club, Band and Chorus along with their advisors, Mrs. Riley, Ms. Sperrazza and Mr. Rutkoski. I would like to recognize Mrs. Collevchio and the food service department for their excellent food.

It should also be noted that the first responders were also served a Thanksgiving meal at the elementary and secondary center for their services.

2. Student Council from the Intermediate Center is holding a Penny Wars from November 27<sup>th</sup> through December 14<sup>th</sup>. The Penny Wars is part of the School-Wide Positive Behavior Program and will help to finance the rewards program.
3. 5<sup>th</sup> Grade will be holding their Holiday Concert on Thursday, November 29<sup>th</sup> at 7:00 pm in the high school auditorium.
4. Approximately 40 seniors signed up for Instant Decision day to visit with Admissions Reps from 9 local post secondary institutions. All students that day were offered admission to the schools present. A breakdown of the schools is as follows:

Keystone - 6 students

King's - 23 students

Marywood - 14 students

LCCC - 13 students

Wilkes -22 students

Misericordia - 21 students and didn't accept only 1 student

University of Scranton- 12 students

Lackawanna - 9 students

East Stroudsburg University- 24 students

All reps present were impressed with our students and our program and stated the event was excellent! We look forward to hosting it again next year.

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Treasurer's Report

First National Community Bank	General Fund	10,726,923.38
First National Community Bank	Payroll Account	378,190.26
First National Community Bank	Cafeteria Account	61,522.56
First National Community Bank	Student Activities Account	131,430.36
First National Community Bank	Athletic Fund Account	15,154.69
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	317,524.00
First National Community Bank	Series 2018 GON Account	328,254.83

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	112,948.59
Local Services Tax	794.19
Per Capita Tax	4,771.88
Delinquent Per Capita	<u>3,058.02</u>
Total:	121,572.68

State & Federal Subsidy Payments

Title I – Improving Basic Programs	82,591.14
Title II – Improving Teacher Quality	12,805.72
Title IV – Student Support & Academic Enrichment	6,126.00
Medical Assistance – Access	88,833.25
Basic Education Funding	1,170,965.00
PRRI 2015-2016	(26.54)
Ready to Learn Block Grant	357,527.00
School District Transportation	275,074.00
Property Tax Relief Payment	<u>234,795.35</u>
Total:	2,228,690.92

Local Realty Transfer Tax

Luzerne County	20,680.37
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2018 Real Estate Taxes

Paul Konopka – Wyoming Borough	177,034.74
Ann Marie Farley- Exeter Twp., Wyoming County	60,546.12
Wayman Smith – Exeter Twp., Luzerne County	95,013.85
Thomas Pizano – Exeter Borough	743,427.19
Robert Connors – West Wyoming Borough	65,097.23
George Miller – West Pittston Borough	<u>126,868.65</u>
Total:	1,267,987.78

2. Approve the November payment of \$116,565.12 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2018-2019 school year.

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Finance Report

3. Approve the November payment of \$50,881.00 to the West Side Career & Technology Center for the 2018-2019 school year.
4. Approve the payment in the amount of \$92,706.68 due to the Luzerne Intermediate Unit for services related to Lynnwood Academy, Alternative Learning Center and the Service Learning Program. This amount represents advances for services for the months July 2018, August 2018, September 2018 and October 2018.
5. Approve the November payment of \$13,950.00 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2018-2019 school year.
6. Approve the payment in the amount of \$55,800.00 due to the Luzerne Intermediate Unit for services related to the Liberty Academy Dual Diagnosis Program. This amount represents advances for services for the months July 2018, August 2018, September 2018 and October 2018.
7. Approve the final payment to the Luzerne Intermediate Unit for Special Education Contracted Professional Services to the Wyoming Area School District for the 2017-2018 school year in the amount of \$16,123.00.
8. Approve a credit issued from the Luzerne Intermediate Unit related to the Alternate Learning Center for the 2017-2018 school year in the amount of \$54,512.00.
9. Approve a credit issued from the Luzerne Intermediate Unit related to Lynnwood Academy Services for the 2017-2018 school year in the amount of \$73,663.05.
10. Approve the final payment to the Luzerne Intermediate Unit related to Social Work Services provided for the 2017-2018 school year to the Wyoming Area School District in the amount of \$21,678.15.
11. Approve a credit issued from the Luzerne Intermediate Unit related to the Partial Hospitalization Program for the 2017-2018 school year in the amount of \$41,999.52.
12. Approve the final payment to the Luzerne Intermediate Unit related to the Service Learning Program for the 2017-2018 school year in the amount of \$1,920.00.



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13. Approve the final payment to the Luzerne Intermediate Unit related to Nonpublic Schools Transportation for the 2017-2018 school year in the amount of \$23,083.52.
14. Approve the request of the Wyoming Area School District Tax Collectors to receive compensation regarding collection of installment payments for 2018 for real estate taxes in the amount of \$2,272.50.
15. Approve the payment of \$74,690.51 (App. #6) to CM3 Building Solutions, Inc., for General Construction.
16. Approve the Resolution of the Board of School Directors of the Wyoming Area School District and the Redevelopment Authority of Luzerne County authorizing the sale of 2019 tax claims and anticipated 2020 and anticipated 2021 tax claims.
17. Approve the general ledger sheet:

Bill Listing: November 2018	813,715.63	
Prepays: October 2018	<u>51,982.13</u>	865,697.76
Cafeteria Account:	87,720.02	
Athletic Account:	<u>10,016.00</u>	<u>97,736.02</u>
	Total:	963,433.78

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2018-2019 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the revised guest teacher substitute list for 2018-2019 school year.
3. Approve the request of David Mattes, Health and Physical Education Teacher, to take a medical leave of absence retroactive to November 5, 2018 until the end of the first semester.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

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Activities Report

1. Approve the request of Nancy Alberigi, Assistant Swim Coach, requesting permission to run a bus trip to New York City for athletics fundraiser on Saturday, December 15, 2018, 7:00 a.m. to 9:00 p.m., pending approval by administration.
2. Approve the request of Jenny Kranson, Wyoming Area Girls Basketball Parents Association, to hold various fundraisers for the 2018-2019 year:
  - Lottery Tickets in December
  - Bagging for Charity at Gerrity's
  - Applebees fundraiser on January 12, 2019
  - Pizza sale for Superbowl weekend
3. Approve the request of Jenny Kranson, Wyoming Area Girls Basketball Parents Association, to hold Holiday Night to benefit Toys for Tots on Tuesday, December 11, 2018, 7:15 p.m. to 9:30 p.m. This event will take place during the girl's varsity basketball game. Fans will be asked to bring a teddy bear to participate in a Teddy Bear Toss during half time, which will benefit Toys for Tots, pending approval by the building principal.
4. Approve the request of Blaise Sokach-Minnick, a freshman at Wyoming Area and Boy Scout in West Pittston Troop 302, to paint the "Warrior" letters on the press box for his community service project, pending approval by administration.
5. Approve the appointments of the following assistant coaches and volunteer coaches for the 2018-2019 winter sports season:

Boys Basketball

Nicholas Vough	9 <sup>th</sup> Grade Coach	1,762.00
Matthew Vough	8 <sup>th</sup> Grade Coach	1,762.00
Timothy DePriest	7 <sup>th</sup> Grade Coach	1,762.00
Daniel Newhart	Volunteer Coach	

Winter Track

Olivia Lanza	Volunteer Coach
Kristen Lombardo	Volunteer Coach

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Girls Basketball

Christina Sterba  
John Kratz

Elementary Assistant Volunteer Coach  
Elementary Assistant Volunteer Coach

6. Approve the appointment of the following assistant coaches and volunteer coaches for the 2018-2019 spring sports season:

Baseball

Sean Rooney	Asst. Coach	2,635.00
Dominic Bartoli	Volunteer Coach	
Robert Lemoncelli, Sr.	Volunteer Coach	

Boys Lacrosse

Rob Switzer	Volunteer Coach
Aaron Dobbs	Volunteer Coach

Softball

Dean Carey	Asst. Coach	2,635.00
Ryan Carey	Jr. High Coach	2,343.00
Matthew Carroll	Asst. Jr. High Coach	2,343.00
Ted Kross	Volunteer Coach	
Anthony Bellino	Jr. High Volunteer Coach	

Boys Tennis

Joe Skrip	Volunteer Coach
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Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.

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Building Report

1. Approve the request of Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, to use the library at the Primary Center for a Book Fair fundraiser. Set-up is Friday, February 1, 2019, 3:30 p.m. after school, with sales during the conferences on Monday, February 4<sup>th</sup>, 12:00 p.m. to 7:00 p.m. Student sales will be during school hours by grade on Tuesday, February 5<sup>th</sup>, Wednesday, February 6<sup>th</sup> and Thursday, February 7<sup>th</sup>. Friday, February 8<sup>th</sup> will be make-up sales and breakdown. The fundraiser is to supply new books for the library and classrooms, pending approval by the building principal. (Class A)
2. Approve the request of Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, to hold Santa's Workshop in the library of the Kindergarten Center on Tuesday, December 18, 2018 with set-up on Monday, December 17<sup>th</sup> at 5:30 p.m. Make-ups and breakdown will be held on December 19<sup>th</sup>, pending approval by the building principal. (Class A)
3. Approve the request of Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, to hold Santa's Workshop in the library of the Primary Center on Tuesday, December 11<sup>th</sup>, Wednesday, December 12<sup>th</sup>, and Thursday, December 13, 2018, during school hours, by grade, with set-up on Monday, December 10<sup>th</sup> at 5:30 p.m. Make-ups and breakdown will be held on December 14<sup>th</sup>, pending approval by the building principal. (Class A)
4. Approve the revised substitute support personnel list for the 2018-2019 school year.
5. Approve the appointment of \_\_\_\_\_ as Health Care Tech.
6. Approve the request of Ashley Aritz, Secondary Teacher, to use the Secondary Center gym for Mini-Thon Event on Saturday, May 4, 2019, from 12:00 p.m. to 6:15 a.m. Only students from 7<sup>th</sup> to 12<sup>th</sup> grades are allowed to stay from 10:00 p.m. to 6:00 a.m. Community members and elementary students will be allowed at the event from 6:00 p.m. until 10:00 p.m., pending approval by the building principal and athletic director. (Class A)
7. Approve the appointment of Candice Gad as a ½ day Personal Care Aide retroactive to October 29, 2018.

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8. Approve the request of Jenny Kranson, Wyoming Area Girls Basketball Parents Association, to use the Secondary Center gym and gym lobby for Meet the Warriors on Wednesday, November 28, 2018, 6:45 p.m. to 8:30 p.m., pending approval by the building principal and athletic director. (Class A)
9. Approve the request of Carolyn Carlson, Wyoming Area 2019 Senior Parents Association, to use the Secondary Center cafeteria/kitchen for a Pasta Dinner/Craft Show fundraiser on Sunday, December 16, 2018, 7:30 a.m. to 6:00 p.m., pending approval by the building principal and food service director. (Class A)
10. Approve the request of Carolyn Carlson, Wyoming Area 2019 Senior Parents Association, to use the Secondary Center cafeteria (possibly the kitchen) for bingo fundraiser on Sunday, March 3, 2019, 7:30 a.m. to 7:00 p.m., with set up Saturday, March 2<sup>nd</sup>, 5:00 or 6:00 p.m., pending approval by the building principal and food service director. (Class A)
11. Approve the request of Kristyn Fath, Wyoming Area Kindergarten/Primary Center PTO, to use the Primary Center cafeteria for Smencil Sales fundraiser retroactive to November 13, 2018, Tuesday, December 4, 2018, Tuesday, January 8<sup>th</sup>, Tuesday, February 12<sup>th</sup>, Tuesday, March 12<sup>th</sup>, Tuesday, April 9<sup>th</sup> and Tuesday, May 7, 2019, from 11:00 a.m. to 1:30 p.m., pending approval by the building principal and food service director. (Class A)
12. Approve the request of Jami Brown, Wyoming Area Intermediate Center PTO, to use the Intermediate Center cafeteria for Santa's Workshop starting Monday, December 3<sup>rd</sup>, 4:30 p.m. to 8:00 p.m., Tuesday, December 4<sup>th</sup>, Wednesday, December 5<sup>th</sup>, Thursday, December 6<sup>th</sup> and Friday, December 7, 2018, 3:30 p.m. to 8:00 p.m., pending approval by the building principal and food service director. (Class A)
13. Approve the request of Kelly Dymond, President of the Wyoming Area Parents Association, to use the Secondary Center cafeteria for Meet the Warriors Night on Monday, December 3, 2018, from 5:30 p.m. to 7:45 p.m., (includes set-up and break-down), pending approval by the building principal and food service director. (Class A)

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.

Roll Call:

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Policy Report

1. Approve the second reading and adoption of revised section of the policy manual: Property.
2. Approve the first reading of revised Policy #246: School Wellness.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the policy report.

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 Police Report

**Wyoming Area Police Department  
 Monthly Report for October, 2018  
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
_0002	Transport	1
1490	Criminal Mischief - Reports	1
2400	Disorderly Conduct	3
2450	Harassment	2
2690	All Other Offenses - Reports	4
2811	Curfew Law (Juvenile)	1
3100	Motor Vehicle Accidents	1
3610	Disturbances - Juvenile	6
3900	Traffic & Parking Problems	2
4020	Non-Criminal – Suspicious Auto	1
6614	Traffic Related – Other Traffic	2
7016	Follow Up Information	8
7504	Assist Other Agencies – Other Police	1
TRUA	Compulsory School Attendance	2
	Total	35

Monthly Comparison

September Calls for Service  
34

October Calls for Service  
35

Plus/Minus Comparison  
+1

