

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE: September 12, 2017
TIME: 7:30 P.M.
PLACE: Lillis Administration Building—Room 2

RECEIVED
TOWN CLERK
2017 SEP - 8 P 12:05
CT
NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order
2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 - 1. Budget Position dated 8/31/17
 - 2. Purchase Resolution D-702
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Girls' Soccer
- D. Tuition Rates for 2017-2018
- E. New Milford High School Graduation Date 2018

4. Items of Information

- A. Tuition Students
- B. Update on Certified Salaries
- C. School Resource Officers
- D. Staffing and Enrollment Update

5. Public Comment

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- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

**Sub-Committee Members: Wendy Faulenbach, Chairperson
Angela C. Chastain
Robert Coppola
Brian McCauley**

**Alternates: Bill Dahl
J.T. Schemm**

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
September 19, 2017

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

- | | |
|---|--------------------------------|
| <p>1. Dr. Jody Altenhof, School Psychologist, New Milford High School
<u>Move</u> that the Board of Education approve the resignation, due to retirement, of Dr. Jody Altenhof as School Psychologist at New Milford High School effective November 30, 2017.</p> | <p>Retirement</p> |
| <p>2. Mrs. Laura Broder, School Psychologist, New Milford High School and Hill & Plain School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Laura Broder as School Psychologist at New Milford High School and Hill & Plain School effective August 18, 2017.</p> | <p>Took position elsewhere</p> |
| <p>3. Mr. Michael Crotta, German Teacher, New Milford High School
<u>Move</u> that the Board of Education approve the resignation of Mr. Michael Crotta as German Teacher at New Milford High School effective August 22, 2017.</p> | <p>Took position elsewhere</p> |
| <p>4. Mrs. Kelly Harris, Special Education Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Kelly Harris as Special Education Teacher at Sarah Noble Intermediate School effective September 22, 2017.</p> | <p>Took position elsewhere</p> |
| <p>5. Ms. Ann Mueller, Reading Consultant, Hill and Plain School
<u>Move</u> that the Board of Education approve the resignation of Ms. Ann Mueller as Reading Consultant at Hill & Plain School effective September 15, 2017.</p> | <p>Took position elsewhere</p> |
| <p>6. Mrs. Ashley O'Grady, Special Education Teacher, New Milford High School
<u>Move</u> that the Board of Education approve the resignation of Mrs. Ashley O'Grady as Special Education Teacher at New Milford High School effective August 18, 2017.</p> | <p>Took position elsewhere</p> |

7. Ms. Amy Rice, Kindergarten Teacher, Hill and Plain School <u>Move</u> that the Board of Education approve the resignation of Ms. Amy Rice as Kindergarten Teacher at Hill & Plain School effective August 24, 2017.	Took position elsewhere
8. Mrs. Jillian Slater, Part-time (.49) PK-2 Special Education Department Chair, Hill & Plain School and Northville Elementary School <u>Move</u> that the Board of Education approve the resignation of Mrs. Jillian Slater as Part-time (.49) PK-2 Special Education Department Chair at Hill & Plain School and Northville Elementary School effective August 31, 2017.	Took position elsewhere
2. CERTIFIED STAFF b. NON-RENEWALS 1. None	
3. CERTIFIED STAFF c. APPOINTMENTS	
1. Mrs. Cara Abraham, Social Studies Teacher, New Milford High School <u>Move</u> that the Board of Education appoint Mrs. Cara Abraham as Social Studies Teacher at New Milford High School effective August 25, 2017. 2017-2018 Salary – \$76,365 (Step 12G)	<i>Education History:</i> BS: WCSU Major: Secondary Education/History MA: WCSU Major: History <i>Work Experience:</i> 1 yr. Bethel, 10 yrs. Brookfield Replacing: B. Holderbach
2. Mrs. Lisa Crowley, Math Teacher, New Milford High School <u>Move</u> that the Board of Education appoint Mrs. Lisa Crowley as Math Teacher at New Milford High School effective August 25, 2017. 2017-2018 Salary – \$88,664 (Step 15F)	<i>Education History:</i> BS: CCSU Major: Mathematics MS: WCSU Major: Mathematics <i>Work Experience:</i> 9 yrs. New Milford, 17 yrs. Litchfield Replacing: A. Desis
3. Mr. Pierre de St. Croix, Technology Education Teacher, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Pierre de St. Croix as Technology Education Teacher at Schaghticoke Middle School effective August 25, 2017. 2017-2018 Salary – \$75,741 (Step 12F)	<i>Education History:</i> BA: University of California Major: Geology MED: University of California Major: Geoscience Education <i>Work Experience:</i> 3 yrs. California. 1 yr. Virginia, 4 ½ yrs. North Carolina ½ yr. West Haven, 1 yr. Hamden Replacing: K. Skinner

4. **Mr. Dennis Johnson**, Technology Education Teacher, New Milford High School

Move that the Board of Education appoint **Mr. Dennis Johnson** as Technology Education Teacher at New Milford High School effective August 25, 2017.

2017-2018 Salary – \$88,664 (Step 15F)

Education History:

BS: CCSU

Major: Technology Education

MS: CCSU

Major: Technology Education

Work Experience:

2 yrs. Granby, 1 yr. Academy of Aerospace, 1 yr. East Hampton, 5 ½ yrs. Stonington, 1 yr. Massachusetts, 10 yrs. Windham Reg. Tech Sch., 3 yrs. Goodwin Reg. Tech Sch.

Replacing: J. Teravainen

5. **Mrs. Holly Mackey**, Part-time (.50) EXCEL Special Education Teacher, Northville Elementary School

Move that the Board of Education appoint **Mrs. Holly Mackey** as Part-time (.50) EXCEL Special Education Teacher at Northville Elementary School effective August 25, 2017.

2017-2018 Salary – \$65,526 (Step 9F), pro-rate to .50

Education History:

BS: University of Hartford

Major: Early Childhood Education

MS: WCSU

Major: Education

Work Experience:

8 yr. Ridgefield

Replacing: L. Rushlow

6. **Ms. Shayna Sexton**, Kindergarten Teacher, Northville Elementary School

Move that the Board of Education appoint **Ms. Shayna Sexton** as Kindergarten Teacher at Northville Elementary School effective August 25, 2017.

2017-2018 Salary – \$52,147 (Step 1F)

Education History:

BS: UConn

Major: Elementary Education

MA: UConn

Major: Curriculum & Instruction

Work Experience:

Recent Graduate

Replacing: E. Ferraiolo

7. **Ms. Christine Sinisi**, Special Education Teacher, New Milford High School

Move that the Board of Education appoint **Ms. Christine Sinisi** as Special Education Teacher at New Milford High School effective August 25, 2017.

2017-2018 Salary – \$52,147 (Step 1F)

Education History:

BA: Georgian Court University

Major: Spanish

MA: University of St. Joseph

Major: Special Education

Work Experience:

LT Sub Region #15 & W. Hartford

Replacing: A. O'Grady

8. **Mrs. Jillian Slater**, Part-time (.49) PK-2 Special Education Department Chair, Hill & Plain School and Northville Elementary School

Move that the Board of Education appoint **Mrs. Jillian Slater** as Part-time (.49) PK-2 Special Education Department Chair at Hill & Plain School and Northville Elementary School effective August 25, 2017.

2017-2018 Salary – \$79,451 (Step 13F), pro-rate to .49

Education History:

BS: SCSU

Major: Political Science

MA: Mercy College

Major: Elementary & Special Education

Work Experience:

1 yr. Waterbury, 9 yrs. New Milford, 1 yr. Wheeler Clinic, 1 yr. Torrington

New budgeted position

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

1. None

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

1. None

6. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Barbara Cyr**, General Worker for Food Services, Schaghticoke Middle School
Move that the Board of Education approve the resignation of **Mrs. Barbara Cyr** as General Worker for Food Services at Schaghticoke Middle School effective September 15, 2017.

Took position elsewhere

2. **Mr. Jason Helliwell**, Custodian, Northville Elementary School
Move that the Board of Education approve the resignation of **Mr. Jason Helliwell** as Custodian at Northville Elementary School effective August 28, 2017.

Took position elsewhere

3. **Mrs. Marie Pomeroy**, Paraeducator, Sarah Noble Intermediate School
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Marie Pomeroy** as Paraeducator at Sarah Noble Intermediate School effective September 15, 2017.

Retirement

4. **Mrs. Donna Ross**, Assistant Cook for Food Services, New Milford High School
Move that the Board of Education approve the resignation of **Mrs. Donna Ross** as Assistant Cook for Food Services at New Milford High School effective August 24, 2017.

Took position elsewhere

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Mrs. Daniela Brabec**, General Worker for Food Services, Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Daniela Brabec** as General Worker for Food Services at Schaghticoke Middle School effective September 1, 2017.

\$11.93 per hour

Replacing: J. Donaldson

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|--|---|
| <p>2. Mrs. Christine Costable, Tutor, Northville Elementary School
<u>Move</u> that the Board of Education appoint Mrs. Christine Costable as Tutor at Northville Elementary School effective August 30, 2017.</p> | <p><i>Education History:</i>
BS: College of Mt. St. Vincent
Major: Special Education
MS: College of New Rochelle
Major: Special Education</p> <p>\$14.00 per hour</p> |
| <p>3. Mrs. Donna DiFabbio, Tutor, Northville Elementary School
<u>Move</u> that the Board of Education appoint Mrs. Donna DiFabbio as Tutor at Northville Elementary School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: ECSU
Major: Psychology</p> <p>\$15.00 per hour</p> |
| <p>4. Mr. Marc DiNicola, Paraeducator, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Marc DiNicola as Paraeducator at Schaghticoke Middle School effective August 28, 2017.</p> | <p>\$13.80 per hour - Hire Rate
\$15.25 per hour – Job Rate
(after completion of probationary period)</p> <p>Replacing: K. Alvarez</p> |
| <p>5. Ms. Carly Doherty, Tutor, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Ms. Carly Doherty as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: CCSU
Major: Communication
MA: University of Bridgeport
Major: Elementary Education</p> <p>\$14.00 per hour</p> |
| <p>6. Mrs. Paula Durr, Tutor, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Mrs. Paula Durr as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: Geneva College
Major: English</p> <p>\$15.00 per hour</p> |
| <p>7. Mrs. Lori Giannini, Tutor, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Mrs. Lori Giannini as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: Douglass College
Major: Psychology</p> <p>\$15.00 per hour</p> |
| <p>8. Mrs. Carolyn Hibbard, Tutor, Northville Elementary School
<u>Move</u> that the Board of Education appoint Mrs. Carolyn Hibbard as Tutor at Northville Elementary School effective August 30, 2017.</p> | <p><i>Education History:</i>
BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Elementary Education</p> <p>\$15.00 per hour</p> |

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| <p>9. Mrs. Susan Klimowich, Tutor, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Mrs. Susan Klimowich as Tutor at Sarah Noble Intermediate School effective August 30, 2017.</p> | <p><i>Education History:</i>
BS: City University of NY
Major: Education
MS: City University of NY
Major: Education</p> <p>\$14.00 per hour</p> |
| <p>10. Ms. Elizabeth Magner, Tutor for STEP Program, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Elizabeth Magner as Tutor for STEP Program at Schaghticoke Middle School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: University of Houston
Major: History/Political Science
MA: Sacred Heart University
Major: Education</p> <p>\$35.63 per hour</p> |
| <p>11. Ms. Elizabeth Magner, Tutor, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Elizabeth Magner as Tutor at Schaghticoke Middle School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: University of Houston
Major: History/Political Science
MA: Sacred Heart University
Major: Education</p> <p>\$14.00 per hour</p> |
| <p>12. Mrs. Adrienne Mitchell, Tutor, Hill and Plain School
<u>Move</u> that the Board of Education appoint Mrs. Adrienne Mitchell as Tutor at Hill and Plain School effective August 30, 2017.</p> | <p><i>Education History:</i>
BS: University of Hartford
Major: Elementary Education
MED: Walden University
Major: Elementary Education</p> <p>\$14.00 per hour</p> |
| <p>13. Mrs. Jillian Murphy, Paraeducator, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Jillian Murphy as Paraeducator at Schaghticoke Middle School effective August 28, 2017.</p> | <p>\$13.80 per hour - Hire Rate
\$15.25 per hour – Job Rate
(after completion of probationary period)</p> <p>Replacing: T. Tuz</p> |
| <p>14. Ms. Amanda Peixoto, Tutor, Hill and Plain School
<u>Move</u> that the Board of Education appoint Ms. Amanda Peixoto as Tutor at Hill and Plain School effective August 30, 2017.</p> | <p><i>Education History:</i>
BA: Roger Williams University
Major: Elementary Education</p> <p>\$14.00 per hour</p> |
| <p>15. Mrs. Lisa Prontelli, Paraeducator, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Lisa Prontelli as Paraeducator at Schaghticoke Middle School effective August 28, 2017.</p> | <p>\$13.80 per hour - Hire Rate
\$15.25 per hour – Job Rate
(after completion of probationary period)</p> <p>Replacing: T. Torre</p> |

- 16. Ms. Shannon Rausch**, Tutor, Northville Elementary School and Schaghticoke Middle School

Move that the Board of Education appoint **Ms. Shannon Rausch** as Tutor at Northville Elementary School and Schaghticoke Middle School effective August 30, 2017.

Education History:

BS: WCSU

Major: Elementary Education

\$15.00 per hour

- 17. Ms. Tiffany Romaniello**, Tutor, Sarah Noble Intermediate School

Move that the Board of Education appoint **Ms. Tiffany Romaniello** as Tutor at Sarah Noble Intermediate School effective August 30, 2017.

Education History:

BS: University of Vermont

Major: Early Childhood Education

MA: Sacred Heart University

Major: Elementary Education

\$14.00 per hour

- 18. Mrs. Colleen Romano**, Tutor, New Milford High School

Move that the Board of Education appoint **Mrs. Colleen Romano** as Tutor at New Milford High School effective August 30, 2017.

Education History:

BS: Edinboro University

Major: Elementary Education

MED Antioch New England

Major: Education

\$14.00 per hour

- 19. Mrs. Amanda Silva**, Tutor, Hill and Plain School

Move that the Board of Education appoint **Mrs. Amanda Silva** as Tutor at Hill and Plain School effective August 30, 2017.

BS: Russell Sage College

Major: Elementary Education

MS: Framingham State College

Major: Special Education

\$14.00 per hour

- 20. Mrs. Christine Sprindis**, Tutor, Hill and Plain School

Move that the Board of Education appoint **Mrs. Christine Sprindis** as Tutor at Hill and Plain School effective August 30, 2017.

Education History:

BS: SCSU

Major: Early Childhood Education

MS: WSCU

Major: Education

\$14.00 per hour

- 21. Mrs. Cynthia Steele-Pucci**, Board Certified Behavioral Analyst, District-wide

Move that the Board of Education appoint **Mrs. Cynthia Steele-Pucci** as District-wide Board Certified Behavioral Analyst effective August 25, 2017.
2017-2018 Salary – \$76,125

Education History:

BA: UConn

Major: Psychology

MS: University of Bridgeport

Major: Counseling

Manhattanville College - BCBA Cert.

Work Experience:

Stamford Seed Center and Easter Seals

New budgeted position

- 22. Ms. Jessica Varley**, Paraeducator, Hill and Plain School

Move that the Board of Education appoint **Ms. Jessica Varley** as Paraeducator at Hill and Plain School effective August 28, 2017.

\$13.80 per hour - Hire Rate

\$15.25 per hour – Job Rate

(after completion of probationary period)

Replacing: G. Marchionne

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. **Mr. Kevin Best**, Adult Education Evaluator, New Milford High School

Move that the Board of Education appoint **Mr. Kevin Best** as Adult Education Evaluator at New Milford High School effective September 11, 2017.
2017-2018 Salary – \$7,000

Education History:

BS: UConn

Major: Applied Mathematics

MA: University of Bridgeport

Major: Secondary Mathematics

6th Yr.: University of Bridgeport

Major: Educational Leadership

Staff member since 2016

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. **Mr. Chris Rigdon**, Boys' Assistant Football Coach, New Milford High School

Move that the Board of Education approve the resignation of **Mr. Chris Rigdon** as Boys' Assistant Football Coach at New Milford High School effective August 28, 2017.

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Sofia Amaral**, Volunteer Girls' Cross Country Coach, New Milford High School

Move that the Board of Education appoint **Ms. Sofia Amaral** as Volunteer Girls' Cross Country Coach at New Milford High School effective September 1, 2017.

Volunteer

2. **Mr. Jason Arnauckas**, Freshman Girls' Volleyball Coach, New Milford High School

Move that the Board of Education appoint **Mr. Jason Arnauckas** as Freshman Girls' Volleyball Coach at New Milford High School effective August 30, 2017.

2017-2018 Stipend: \$2372

Current staff member

- | | |
|---|--|
| <p>3. Ms. Tricia Blood, Girls' Interscholastic Field Hockey Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Interscholastic Field Hockey Coach at Schaghticoke Middle School effective September 11, 2017.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |
| <p>4. Ms. Tricia Blood, Girls' Intramural Field Hockey Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Field Hockey Coach at Schaghticoke Middle School effective September 11, 2017.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |
| <p>5. Mr. Evan Cassells, Boys' Assistant Football Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Evan Cassells as Boys' Assistant Football Coach at New Milford High School effective September 20, 2017.</p> | <p>2017-2018 Stipend: \$3880
 Current staff member</p> |
| <p>6. Mr. Pierre de St. Croix, Boys' Interscholastic Soccer Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Pierre de St. Croix as Boys' Interscholastic Soccer Coach at Schaghticoke Middle School effective September 11, 2017.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |
| <p>7. Mr. Rob Hibbard, Sports Coordinator for Interscholastic Sports, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Sports Coordinator for Interscholastic Sports at Schaghticoke Middle School effective September 5, 2017.</p> | <p>2017-2018 Stipend: \$4372
 Current staff member</p> |
| <p>8. Mr. Rob Hibbard, Sports Coordinator for Intramural Sports, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Sports Coordinator for Intramural Sports at Schaghticoke Middle School effective September 5, 2017.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |
| <p>9. Mr. Rob Hibbard, Grade 6 Boys' & Girls' Intramural Flag Football Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Grade 6 Boys' & Girls' Intramural Flag Football Coach at Schaghticoke Middle School effective October 1, 2017.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |

10. Mr. Rob Hibbard, Boys' & Girls' Intramural Soccer Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' & Girls' Intramural Soccer Coach at Schaghticoke Middle School effective September 11, 2017.	2017-2018 Stipend: \$971 Current staff member
11. Mr. Scott Hoffman, Girls' Interscholastic Cross Country Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Scott Hoffman as Girls' Interscholastic Cross Country Coach at Schaghticoke Middle School effective September 11, 2017.	2017-2018 Stipend: \$1942 Current staff member
12. Mr. Charles Lynch, Boys' Assistant Football Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Charles Lynch as Boys' Assistant Football Coach at New Milford High School effective September 20, 2017.	2017-2018 Stipend: \$3880 Current staff member
13. Mr. Louis Pereira, Volunteer Boys' Soccer Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Louis Pereira as Volunteer Boys' Soccer Coach at New Milford High School effective September 1, 2017.	Volunteer
14. Ms. Sarah Swann, Girls' Assistant Soccer Coach, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Sarah Swann as Girls' Assistant Soccer Coach at New Milford High School effective September 20, 2017.	2017-2018 Stipend: \$3081 Current staff member
15. Mr. Matt Wall, Boys' Interscholastic Cross Country Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Interscholastic Cross Country Coach at Schaghticoke Middle School effective September 11, 2017.	2017-2018 Stipend: \$1942 Current staff member
16. Mr. Matt Wall, Grades 7 & 8 Boys' & Girls' Intramural Flag Football Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. Matt Wall as Grades 7 & 8 Boys' & Girls' Intramural Flag Football Coach at Schaghticoke Middle School effective October 15, 2017.	2017-2018 Stipend: \$971 Current staff member
14. LEAVES OF ABSENCE	
1. None	



SUMMARY BY MOC (MAJOR OBJECT CODE)

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,863,468	-60,891	28,802,577	1,578,747	26,960,135	340,196	99.08%
100'S	SALARIES - NON CERTIFIED	9,228,232	0	9,228,232	991,010	5,859,384	2,377,838	74.23%
200'S	BENEFITS	10,445,551	0	10,445,551	3,053,262	6,205,047	1,187,241	88.63%
300'S	PROFESSIONAL SERVICES	3,867,186	59,391	3,926,577	335,833	2,504,498	1,009,746	72.34%
400'S	PROPERTY SERVICES	913,083	51	913,134	162,160	461,193	289,781	68.27%
500'S	OTHER SERVICES	7,589,382	0	7,589,382	432,226	6,005,702	1,151,454	84.83%
600'S	SUPPLIES	2,665,330	4,234	2,669,564	289,718	1,595,392	784,454	70.61%
700'S	CAPITAL	514,505	-2,800	511,705	89,986	82,985	338,734	33.80%
800'S	DUES AND FEES	88,427	15	88,442	42,548	15,654	30,240	65.81%
900'S	REVENUE	-1,364,578	0	-1,364,578	-324,615	0	-1,039,963	23.79%
GRAND TOTAL		62,810,586	0	62,810,586	6,650,875	49,689,990	6,469,720	89.70%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	540,946	0	540,946	0	0	540,946	0.00%
51201	SALARIES - NON CERT - PARA EDUCATORS	1,921,245	0	1,921,245	103,051	1,783,773	34,422	98.21%
51202	SALARIES - NON CERT - SUBSTITUTES	825,384	0	825,384	1,262	0	824,122	0.15%
51210	SALARIES - NON CERT - SECRETARY	1,924,596	0	1,924,596	284,098	1,498,955	141,543	92.65%
51225	SALARIES - NON CERT - TUTORS	293,362	0	293,362	1,729	0	291,633	0.59%
51240	SALARIES - NON CERT - CUSTODIAL	1,907,371	0	1,907,371	340,331	1,167,395	399,645	79.05%
51250	SALARIES - NON CERT - MAINTENANCE	925,332	0	925,332	164,469	650,186	110,676	88.04%
51285	SALARIES - NON CERT - TECHNOLOGY	462,965	0	462,965	67,696	370,181	25,088	94.58%
51336	SALARIES - NON CERT - NURSES	427,031	0	427,031	28,374	388,894	9,762	97.71%
TOTAL		9,228,232	0	9,228,232	991,010	5,859,384	2,377,838	74.23%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	643,000	0	643,000	70,819	0	572,181	11.01%
52201	BENEFITS - MEDICARE	531,000	0	531,000	37,357	0	493,643	7.04%
52300	BENEFITS - PENSION	850,047	0	850,047	850,047	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	0	0	25,000	0.00%
52810	BENEFITS - HEALTH INSURANCE	7,534,000	0	7,534,000	1,920,519	5,613,481	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	135,000	0	135,000	34,087	65,021	35,892	73.41%
52830	BENEFITS - LIFE INSURANCE	114,300	0	114,300	0	105,243	9,057	92.08%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	613,204	0	613,204	140,434	421,302	51,467	91.61%
TOTAL		10,445,551	0	10,445,551	3,053,262	6,205,047	1,187,241	88.63%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,863,468	-60,891	28,802,577	1,578,747	26,960,135	340,196	99.08%
51200	NON-CERTIFIED SALARIES	9,228,232	0	9,228,232	991,010	5,859,384	2,377,838	74.23%
52000	BENEFITS	10,445,551	0	10,445,551	3,053,262	6,205,047	1,187,241	88.63%
53010	LEGAL SERVICES	200,000	0	200,000	0	189,000	11,000	94.50%
53050	CURRICULUM DEVELOPMENT	85,000	0	85,000	0	0	8,500	0.00%
53200	PROFESSIONAL SERVICES	1,951,261	59,391	2,010,652	93,734	1,515,342	401,576	80.03%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	0	0	28,000	0.00%
53210	TIME & ATTENDANCE SOFTWARE	2,874	0	2,874	0	0	2,874	0.00%
53220	IN SERVICE	116,160	0	116,160	15,103	18,159	82,899	28.63%
53230	PUPIL SERVICES	919,056	0	919,056	51,147	721,105	146,804	84.03%
53300	OTHER PROF/ TECH SERVICES	40,693	0	40,693	10,220	9,616	20,856	48.75%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	174,292	0	174,292	115,355	51,276	7,661	95.60%
53530	SECURITY SERVICES	200,850	0	200,850	0	0	200,850	0.00%
53540	SPORTS OFFICIALS SERVICES	104,000	0	104,000	5,274	0	98,726	5.07%
54101	CONTRACTUAL TRASH PICK UP	88,527	0	88,527	10,617	39,726	38,184	56.87%
54301	REPAIRS & MAINTENANCE	405,892	0	405,892	96,388	255,308	54,196	86.65%
54302	FIRE / SECURITY MAINTENANCE	1,500	0	1,500	0	0	1,500	0.00%
54303	GROUNDS MAINTENANCE	17,028	0	17,028	0	1,962	15,066	11.52%
54310	GENERAL REPAIRS	47,416	-15	47,401	803	4,272	42,326	10.71%
54320	TECHNOLOGY RELATED REPAIRS	41,620	0	41,620	90	3,390	38,140	8.36%
54411	WATER	65,961	0	65,961	5,478	60,483	0	100.00%
54412	SEWER	22,900	0	22,900	11,201	0	11,699	48.91%
54420	LEASE/RENTAL EQUIP/VEH	222,239	66	222,305	37,584	96,052	88,670	60.11%
55100	PUPIL TRANSPORTATION - OTHER	113,050	0	113,050	0	0	113,050	0.00%
55101	PUPIL TRANS - FIELD TRIP	35,750	0	35,750	0	0	35,750	0.00%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,356,380	0	4,356,380	37,595	4,318,785	0	100.00%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	583	917	38.86%
55200	GENERAL INSURANCE	322,304	0	322,304	319,423	0	2,881	99.11%
55300	COMMUNICATIONS	49,034	0	49,034	8,148	40,285	601	98.78%
55301	POSTAGE	34,381	0	34,381	1,407	32,021	953	97.23%
55302	TELEPHONE	50,452	0	50,452	10,024	40,427	0	100.00%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	4,000	0	4,000	875	183	2,942	26.44%
55505	PRINTING	52,738	200	52,938	2,081	16,556	34,301	35.20%
55600	TUITION	20,000	0	20,000	0	0	20,000	0.00%
55610	TUITION TO IN STATE DIST	804,194	120,220	924,414	17,686	681,474	225,254	75.63%
55630	TUITION TO PRIVATE SOURCES	1,679,070	-120,220	1,558,850	31,881	862,707	664,263	57.39%
55800	TRAVEL	50,529	-200	50,329	3,105	12,682	34,542	31.37%
56100	GENERAL INSTRUCTIONAL SUPPLIES	177,262	-66	177,196	9,853	50,743	116,600	34.20%
56110	INSTRUCTIONAL SUPPLIES	422,194	4,240	426,434	75,546	91,695	259,193	39.22%
56120	ADMIN SUPPLIES	31,029	0	31,029	3,791	2,880	24,358	21.50%
56210	NATURAL GAS	191,000	0	191,000	8,914	182,086	0	100.00%
56220	ELECTRICITY	914,921	0	914,921	101,893	813,028	0	100.00%
56230	PROPANE	1,825	0	1,825	122	1,703	0	100.00%
56240	OIL	194,384	0	194,384	0	0	194,384	0.00%
56260	GASOLINE	28,801	0	28,801	0	0	28,801	0.00%
56290	FACILITIES SUPPLIES	272,421	0	272,421	50,093	197,962	24,366	91.06%
56291	MAINTENANCE COMPONENTS	13,835	0	13,835	160	7,500	6,175	55.37%
56292	UNIFORMS/ CONTRACTUAL	3,320	0	3,320	0	2,900	420	87.35%
56293	GROUNDKEEPING SUPPLIES	12,000	0	12,000	1,226	5,029	5,745	52.12%
56410	TEXTBOOKS	129,608	0	129,608	7,864	60,885	60,860	53.04%
56411	CONSUMABLE TEXTS	125,824	1,260	127,084	6,720	114,770	5,594	95.60%
56420	LIBRARY BOOKS	83,249	3,868	87,117	4,334	42,898	39,885	54.22%
56430	PERIODICALS	18,591	0	18,591	2,544	6,217	9,830	47.13%
56460	WORKBOOKS	27,586	-5,068	22,518	13,044	1,447	8,027	64.35%
56500	SUPPLIES - TECH RELATED	17,480	0	17,480	3,614	13,650	215	98.77%
57300	BUILDINGS	111,350	0	111,350	0	1,498	109,852	1.35%
57340	COMPUTERS/TECH HARDWARE	37,425	0	37,425	1,527	22,487	13,411	64.17%
57345	INSTRUCTIONAL EQUIPMENT	55,617	0	55,617	9,506	1,709	44,402	20.17%
57400	GENERAL EQUIPMENT	121,285	-2,800	118,485	14,247	23,130	81,108	31.55%
57500	FURNITURE AND FIXTURES	188,828	0	188,828	64,706	34,161	89,962	52.36%
58100	DUES & FEES	88,427	15	88,442	42,548	15,654	30,240	65.81%
EXPENDITURE TOTAL		64,175,164	0	64,175,164	6,975,489	49,689,990	7,509,684	88.30%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-716,249	0	-716,249	0	0	-716,249	0.00%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-1,575	0	-48,000	3.18%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-540	0	-1,660	24.55%
44705	BUILDING USE FEES	-55,000	0	-55,000	0	0	-55,000	0.00%
44800	REGULAR ED TUITION FROM INDIVI	-82,000	0	-82,000	0	0	-82,000	0.00%
44822	SPECIAL ED TUITION FROM OTHER	-36,400	0	-36,400	0	0	-36,400	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEI	-25,400	0	-25,400	0	0	-25,400	0.00%
44861	PARKING PERMIT FEES	-36,224	0	-36,224	0	0	-36,224	0.00%
44862	SCHOOL MUSICAL TICKET SALES	-11,411	0	-11,411	0	0	-11,411	0.00%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	0	0	-27,619	0.00%
49599	CAPITAL RESERVE	-322,500	0	-322,500	-322,500	0	0	100.00%
REVENUE TOTAL		-1,364,578	0	-1,364,578	-324,615	0	-1,039,963	23.79%

GRAND TOTAL	62,810,586	0	62,810,586	6,650,875	49,689,990	6,469,720	89.70%
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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code	PO
GENERAL	DISTRICT	TOWN OF NEW MILFORD	2017-2018 HEALTH INSURANCE	\$6,199,085.40	52810	1801215
GENERAL	DISTRICT	TEAMSTERS LOCAL 677	2017-2018 CUST. / MAINT. HEALTH INSURANCE	\$720,000.00	52810	1801112
GENERAL	DISTRICT	CIRMA	WORKERS COMPENSATION	\$561,736.60	52900	1801004
GENERAL	DISTRICT	CIRMA	LIABILITY, AUTOMOBILE & PROPERTY (LAP) INSURANCE	\$301,531.00	55200	1801060
GENERAL	SPED	COOPERATIVE EDUC SERVICES	2017-2018 TUITION	\$260,301.00	55610	1801227
GENERAL	DISTRICT	MCKELLAN GROUP	2017-2018 LIFE, DISABILITY, AD&D INSURANCE	\$204,351.24	52820/52830	1801005
GENERAL	DISTRICT	ALL STAR TRANSPORTATION	SPED OUTPLACEMENT TRANSPORTATION	\$150,000.00	55110	1801207
GENERAL	DISTRICT	AQUARION WATER	DISTRICT WATER FEES	\$67,761.00	54411	1801107
GENERAL	SPED	BENHAVEN	2017-2018 TUITION	\$67,275.00	55630	1801249
GENERAL	SPED	TORRINGTON BOE	2017-2018 TUITION	\$62,312.00	55610	1801242
GENERAL	SNIS	PEARSON EDUCATION	GRADE 3,4,5 MATH TEXTBOOKS AND LICENSE	\$52,474.62	56411	1801360
GENERAL	DISTRICT	TOWN OF NEW MILFORD	2017-2018 AUDITORS FEES	\$45,000.00	53310	1801110
GENERAL	DISTRICT	TOWN OF NEW MILFORD	DISTRICT POSTAGE AND MACHINE USE	\$33,350.00	55301	1801214
GENERAL	NMHS	BSN SPORTS	2017-2018 ATHLETIC SUPPLY YEARLY PO	\$30,000.00	56100	1801165
CAPITAL	TECHNOLOGY	CDW GOVERNMENT INC	DELL CHROMEBOOKS AND EQUIPMENT	\$20,295.00	57500/57400	1801394
GENERAL	DISTRICT	CABE CT ASSOCIATION	BASIC DUES AND SERVICES	\$16,275.00	58100	1801208
GENERAL	DISTRICT	COLONNA INSURANCE SERVICE	INTERSCHOLASTIC SPORTS ACCIDENT INSURANCE	\$14,950.00	55200	1801166
GENERAL	TECHNOLOGY	TREASURER STATE OF CT ADMIN.	CEN CONNECTIONS	\$14,400.00	53500	1801170
CAPITAL	FACILITIES	BETHEL POWER EQUIPMENT	EX MARK LAZER X MOWER AND BAGGER	\$13,549.00	57400	1801169
GENERAL	DISTRICT	IXL LEARNING	2017-2018 SITE LICENSES FOR K-6	\$12,100.00	53200	1801322
GENERAL	SPED	WILSON LANGUAGE TRAINING	FUNDATIONS WORKSHOP AND COACHING	\$10,700.00	53230	1801334
GENERAL	SPED	BENHAVEN	2017-2018 AUTISM AND BEHAVIORAL OBSERVATIONS	\$10,000.00	53230	1801248
GENERAL	FACILITIES	WILLCO SALES AND SERVICE	SERVICE AND INSPECTIONS AT NMHS & SMS	\$7,098.40	54301	1801332
CAPITAL	SNIS	SCHOOL SPECIALTY	12 CLASSROOM CARPETS	\$6,800.56	57500	1801167
GENERAL	TECHNOLOGY	TREBRON COMPANY	SOPHOS ENDPOINT PROTECTION/SERVICES	\$6,400.00	53500	1801168
GENERAL	SPED	FULCO, PHD., MICHAEL N.	NEUROPSYCHOLOGICAL EVALUATION	\$5,225.00	53230	1801395
GENERAL	DISTRICT	OCCUPATIONAL HEALTH CENTER	2017-2018 PRE-EMPLOYMENT PHYSICALS	\$5,193.50	53200	1801234



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3
SEPTEMBER 12, 2017 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				None at this time					

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	CO-1	BUDGET CORRECTION TO BREAK OUT COLONNA BILL PROPERLY BETWEEN SMS AND NMHS	\$1,892.00	SMS	BLD32042 INTERSCHOLASTIC SPORTS	55200 GENERAL INSURANCE	NMHS	BLE32042 INTERSCHOLASTIC SPORTS	55200 GENERAL INSURANCE
	FAC-1	INCREASE PRINTING LINE TO MEET USAGE	\$200.00	DISTRICT	BFY26143 CUSTODIAL & HOUSEKEEPING	55800 TRAVEL	DISTRICT	BFY26243 MAINTENANCE & REPAIR	55505 PRINTING
	FAC-2	FURTHER BREAKOUT OF REPAIRS TO THEIR PROPER LOCATIONS	\$5,000.00	SMS	BFD26243 MAINTENANCE & REPAIR	54301 REPAIRS	HPS	BFA26243 MAINTENANCE & REPAIR	54301 REPAIRS
			\$2,500.00				NES	BFB26243 MAINTENANCE & REPAIR	
			\$2,000.00				NMHS	BFE26243 MAINTENANCE & REPAIR	
			\$4,000.00				SNIS	BFF26243 MAINTENANCE & REPAIR	
	NES-1	KINDERGARTEN SUPPLIES	\$1,540.00	NES	BLB10002 ENGLISH / LANGUAGE ARTS	56411 CONSUMABLE TEXTS	NES	BLB10000 GENERAL EDUCATION	56110 INSTRUCTIONAL SUPPLIES
	HPS-1	KINDERGARTEN SUPPLIES	\$1,200.00	HPS	BLA10002 ENGLISH / LANGUAGE ARTS	56460 WORKBOOKS	HPS	BLA10000 GENERAL EDUCATION	56110 INSTRUCTIONAL SUPPLIES



NEW MILFORD HIGH SCHOOL
MEMORANDUM

To: Anthony Giovannone
CC: Joshua Smith, Keith Lipinsky
From: Greg Shugrue
Date: September 6, 2017
Re: Girls' Soccer

Please find the attached check in the amount \$1,205.00

During the summer the parents of the girls' soccer program held a fundraiser and raised \$1,205.00. I'm asking that the BOE accept this donation and that this check be deposited into the Girls' Soccer Activity account.

Thanks
Greg

KRISTIN H McRAY
SCOTT M McRAY
80 TANKARACK RD
NEW MILFORD CT 06771-5018

1105

51-07110 CT
FBI

8/22/17
Date

Pay To The
Order Of

New Milford High School

\$ 1205.00

Twelve hundred & five dollars & 00/100

Bank of America

ACH REF 011900571

6506 fundraiser

For

Kristin McRay

011900571: 385010818019 1185

Member Since



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

MEMORANDUM

3D

TO: Joshua D. Smith, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 12, 2017
RE: Tuition Rates for 2017-2018

This is to advise you that the tuition rates for various grade levels for the 2017/2018 school year for out of district students who wish to attend New Milford Schools have been calculated. The rates are as follows:

School	16/17 Tuition Rate	17/18 Tuition Rate	17/18 Projected Enrollment
New Milford High School	\$13,387.85	\$13,338.27	1408
Schaghticoke Middle School	\$11,133.71	\$11,509.62	1003
K-5 Schools	\$11,144.19	\$11,465.37	1750

Tuition rates are based on the **2017/2018 regular education costs** and the **2017/2018 projected enrollment levels** at each school. Costs for Special Education and transportation are excluded from the calculation. Please note; if an out of district child requires special education services based on an Individual Educational Plan, the costs for those services will be billed separately to the parents/guardians.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

Memo

To: Josh Smith
From: Greg Shugrue 
Date: 8/28/2017
Re: Graduation date for the Class of 2018

Based on the current 2017-2018 school calendar, it is my recommendation that we set the date and time of graduation for the Class of 2018 as Saturday, June 23, 2018 at 2:00pm.

Once the Board of Education has approved this date, we will enter into a contract with the O'Neill Center at WCSU to hold the event there, as we have the past several years.

Reference Board Policy listed below:

*6111 Instruction
School Calendar*

The Board, in establishing a graduation date, may establish for any school year a firm graduation date which is no earlier than the one-hundred eighty-fifth day in the adopted school calendar. The graduation date may be modified, if necessary, after April first in any school year by the Board establishing a firm graduation date which, at the time of such establishment, provides for at least 180 days of school.



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235
FAX (860) 210-2643

TO: Joshua Smith, Superintendent
FROM: Alisha DiCorpo, Assistant Superintendent (AD)
DATE: August 31, 2017
RE: 2017-2018 Tuition Students

Listed below are the tuition students for the 2016-2017 school year:

- Second Grade student to attend Northville Elementary School – New (partial tuition rate, student is a child of a certified staff member*)
- Second Grade student to attend Hill and Plain Elementary School – New (partial tuition rate, student is a child of a certified staff member*)
- Junior to attend New Milford High School (full tuition rate)

** According to Board Policy 3240(b), a certified staff member whose child has been admitted to the New Milford Public Schools shall pay 50% of the established tuition rate. Tuition shall be made in equal payments our times per year in September, December, March and May as a condition of continued enrollment.*



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

MEMORANDUM

4B

TO: Joshua D. Smith, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: September 12, 2017
RE: Update on Certified Salaries

The amount in 2017/2018 we budgeted for Certified Salary turnover savings is \$275,881 and we have met that amount. The Budget Position Listing previously discussed as part of the monthly reports shows an unencumbered amount of \$340,196. This amount is above the already met salary savings of \$275,881.

A portion of that \$340,196 in unencumbered funds will be expended as we fill the remaining three (3) vacant certified positions.

Any remaining balance in that Certified Salary account at fiscal year-end is above the \$275,881 we budgeted for Certified Salary turnover savings. I anticipate providing another update on Certified Salaries at the January 2018 meeting after we have six (6) months of payrolls processed.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

Memorandum from the Office of the Director of Human Resources

TO: Joshua Smith
FROM: Ellamae Baldelli 
RE: Requested Information on Staff Transfers for 2016-2017 and 2017-2018
DATE: September 4, 2017

Per your request, attached are the staff transfers for the 2016 – 2017 and 2017 – 2018 school years.

If I can be of further assistance, please do not hesitate to let me know.

TRANSFERS for 2016-2017					
Name	From		To		Effect Date
Backer, Tori	SMS	Spec Ed	NMHS	Spec Ed	8/25/16
Backer, Tori	Not moving				
Bauso, Lia	SMS	Sped para	SMS	Library Clerk	2/15/17
Bernard, Gina	SMS	Gr. 8 English	SMS	Gr. 6 English	8/25/16
Braucci, Vicki	SMS	Gr. 6 SS	SMS	Gr. 7 SS	8/25/16
Campbell, Darcy	NMHS/SMS	Spec Ed	SMS	Spec Ed	8/25/16
Cianciolo, Wendy	NES	Comp Tech	SNIS	Comp Tech	8/29/16
Ciparelli, Katherine	SNIS	Grade 3	HPS	Grade 1	8/25/16
Ficke, Megan	SMS	Gr. 6 SS/Science	SMS	Gr. 6 SS	8/25/16
Gil-Rogers, Monique	SMS	Gr. 6 SS	SMS	Gr. 8 English	8/25/16
Giroux, Kristan	NMHS/SMS	Social Worker	NMHS	Social Worker	8/25/16
Grossenbacher, Judy	SMS	Sped para	NES	Instruct para	1/9/17
Hill, Roger	NES/SMS	Groundskeeper	HPS/CO	Groundskeeper	3/20/17
Hottes, Florence	SNIS	Custodian	NES	Crew Leader	1/30/17
Hurlburt, Wendy	SMS	Gen Wrkr	SMS	Food Prep I	4/24/17
Kemmerer, Denise	SMS	Gr. 6 Math/SS	SMS	Gr. 7 Math	8/25/16
Kiernan, Beth-Anne	NMHS	Spec Ed	NES	Spec Ed	8/25/16
Kozikowski, Brian	SNIS	Groundskeeper	SMS/NES	Groundskeeper	3/27/17
Kraft, Roxanne	NES	Spec Ed	LHTC	Spec Ed	8/25/16
Laurentus, Sandra	SMS	Sped para	NMHS	Sped para	upon filling
Lavoie, Mary	SMS	Literacy Coach	SNIS	LMC	8/25/16
Minto, Michelle	SMS	English	NMHS	English	8/25/16
Morin, Juliann	NMHS	Social Worker	NMHS/SMS	Social Worker	8/25/16
Morin, Juliann	NMHS/SMS	Social Worker	NES/HPS	Social Worker	8/25/16
Mott, Elizabeth	NMHS	Sped para	HPS	Instruct para	4/17/17
Ross, Jill	SMS	Gr. 7 Math	SMS	Gr. 8 Math	8/25/16
Sagaria nonrenewed	NES	Gr. 3	NES	Gr. 2 (rehired)	8/25/16
Seewald, Jessica	SMS	Gr. 7 English	SMS	Gr. 6 English	8/25/16
Sheikh, Kate	SNIS	Grade 4	SNIS	Grade 5	8/25/16
Silvestri, Julia	SNIS	Spec Ed	SMS	Spec Ed	8/25/16
Stephens, Deborah	NES	Crew Leader	SNIS	Custodian	1/30/17
Strever, Dawn	NES	Gr. 2	SNIS	Gr. 3	8/25/16
Swanson, Susan	SMS	Remedial Reading	SMS	Gr. 8 English	8/25/16
Tarsa, Lisa	NES/SMS	Guidance	NES	Guidance	8/25/16
Thompson, Doug	NMHS	English	SMS	English	8/25/16
Zupcoe, Brian	SMS	Gr. 7 SS	SMS	Gr. 6 SS	8/25/16

TRANSFERS for 2017-2018					
Name	From		To		Effect Date
Alvarez, Kathleen	Sped Para	SMS	Sped Para	NMHS	8/28/17
Beckett, Jodi	Sped Para	HPS	Nurse Para/Sped Para	HPS	8/28/17
Beddows, Diana	Music	NES	Music	SMS	8/25/17
Ceglio-Tresca, Susan	Art	SNIS	Art	SMS	8/25/17
Chmielewski, Jennifer	Asst. Prin.	SMS	Asst. Prin.	SNIS	7/1/17
Cole, Emmett	PE	SNIS	Health	SNIS	8/25/17
Encalada, Segundo	Custodian	SMS	Crew Leader	SMS	7/10/17
Farley, Terry	Gen. Wkr	SNIS	Gen. Wkr.	HPS	8/28/17
Ficke, Megan	Soc. St.	SMS	Sped	SNIS	8/25/17
Filipi, Peter	Custodian	SNIS	Maintainer I	NMHS	8/28/17
Jugler, Tara	Soc. Wkr	HS/SMS	Soc. Wkr	SMS	8/25/17
Laurentus, Sandra	Sped Para	SMS	Sped Para	NMHS	8/28/17
Lichaj, Mark	Custodian	HPS	Custodian	NES	8/29/17
Livingston, Jennifer	Gr. 4	SNIS	Gr. 3	SNIS	8/25/17
Loormann, Jane	Sped Tchr	NES	Sped Tchr	HPS	8/25/17
O'Dell, Chris	Custodian	NMHS	Custodian	SMS	7/20/17
Pflomm, Diane	Sped Tchr	SMS	Sped Tchr	NES	8/25/17
Ross, Jill	Math	SMS	Math	NMHS	8/25/17
Strobino, Karen	Gen. Wkr	HPS	Head Cook	HPS	8/25/17
Szigeti, Nicole	Gr. 4	SNIS	Gr. 3	SNIS	8/25/17
Taylor, Diane	Music	SMS	Music	NMHS	8/25/17
Teixeira, Manny	Crew Leader	SMS	Groundskeeper	SNIS	7/3/17
Torre, Teresa	Sped Para	SMS	Sped Para	SNIS	8/28/17
Tuozzoli, Jennifer	Kindergarten	HPS	Kindergarten	NES	8/25/17
Wainshal, Sarah	French	NMHS/SMS	French	NMHS	8/25/17
Ward, Jessica	Spanish	SMS	Spanish	NMHS	8/25/17
Wiltshire, Alexis	Sped Para	NMHS	Sped Para	LHTC	8/28/17
Zimmerman, Nanci	Gr. 5	SNIS	Math/Lit Interv.	SNIS	8/25/17



Refresher - Enrollments

School Year	Birth Year	Births	K	1	2	3	4	5	6	7	8	9	10	11	12	PK	PreK-3 Grades	4-6 Grades	7-8 Grades	9-12 Grades	TOTAL PreK - 12
2001-02	1996	358	375	402	377	417	412	414	448	452	403	434	371	337	259	34	1,605	1,274	855	1,401	5,135
2002-03	1997	335	349	383	385	381	413	407	419	445	436	399	425	351	337	45	1,543	1,239	881	1,512	5,175
2003-04	1998	348	363	366	382	388	395	418	419	420	450	402	399	404	339	95	1,594	1,232	870	1,544	5,240
2004-05	1999	374	358	365	367	379	398	387	410	423	413	422	421	391	390	82	1,551	1,195	836	1,624	5,206
2005-06	2000	368	366	374	352	371	376	395	391	398	411	391	409	394	382	86	1,549	1,162	809	1,576	5,096
2006-07	2001	346	307	385	373	354	382	378	398	386	397	463	380	415	331	90	1,509	1,158	783	1,589	5,039
2007-08	2002	320	344	317	382	366	354	389	376	396	386	431	424	366	371	110	1,519	1,119	782	1,592	5,012
2008-09	2003	339	334	359	313	376	355	352	388	376	400	421	387	406	328	99	1,481	1,095	776	1,542	4,894
2009-10	2004	367	327	346	365	301	370	353	363	393	381	406	390	384	386	92	1,431	1,086	774	1,566	4,857
2010-11	2005	352	327	340	347	365	307	365	352	356	392	399	375	382	354	83	1,462	1,024	748	1,510	4,744
2011-12	2006	325	303	341	329	346	361	308	365	345	352	400	374	370	377	69	1,388	1,034	697	1,521	4,640
2012-13	2007	303	308	304	344	329	351	367	314	358	352	368	378	382	356	74	1,359	1,032	710	1,484	4,585
2013-14	2008	311	298	317	302	344	332	352	369	308	359	365	344	376	366	88	1,349	1,052	667	1,451	4,519
2014-15	2009	278	267	307	315	302	346	332	354	362	309	372	342	343	360	88	1,278	1,032	670	1,417	4,397
2015-16	2010	238	228	274	305	314	304	347	334	347	363	320	348	340	328	88	1,210	985	709	1,337	4,241
2016-17	2011	269	258	235	272	304	317	305	349	328	348	376	299	347	326	88	1,158	970	675	1,348	4,152
2017-18	2012	272	261	265	233	272	307	317	306	342	328	361	352	298	332	88	1,120	931	671	1,343	4,064
2018-19	2013	266	255	269	264	233	274	307	319	300	343	341	337	351	285	88	1,108	901	643	1,314	3,967
2019-20	2014	259	249	262	267	263	235	275	309	313	301	356	319	336	335	88	1,129	819	614	1,346	3,908
2020-21	2015	253	243	256	261	267	265	235	276	303	314	312	333	317	321	88	1,114	777	617	1,284	3,792



Enrollment Projections by Building & Grade

HILL & PLAIN		Grade					HILL & PLAIN
		PK	K	1	2	TOTAL	
	October 1, 2016	51	139	115	139	444	
	FY 17-18 Projected	54	141	139	115	449	
	Change	3	2	24	-24	5	
		# of Teachers	8	7	6		
		Class Size	17.6	19.9	19.2		

NORTHVILLE		Grade					NORTHVILLE
		PK	K	1	2	TOTAL	
	October 1, 2016	54	134	127	132	447	
	FY 17-18 Projected	47	136	134	127	444	
	Change	-7	2	7	-5	-3	
		# of Teachers	8	7	7		
		Class Size	17.0	19.1	18.1		

SARAH NOBLE		Grade				SARAH NOBLE
		3	4	5	TOTAL	
	October 1, 2016	278	308	317	903	
	FY 17-18 Projected	271	278	308	857	
	Change	-7	-30	-9	-46	
		# of Teachers	14	14	14	
		Class Size	19.4	19.9	22.0	

SCHAGHTICOKE		Grade				SCHAGHTICOKE
		6	7	8	TOTAL	
	October 1, 2016	344	342	339	1025	
	FY 17-18 Projected	317	344	342	1003	
	Change	-27	2	3	-22	

NEW MILFORD HIGH SCHOOL		Grade					NEW MILFORD HIGH SCHOOL
		9	10	11	12	TOTAL	
	October 1, 2016	366	341	362	298	1367	
	FY 17-18 Projected	339	366	341	362	1408	
	Change	-27	25	-21	64	41	

DISTRICT	October 1, 2016	4186	DISTRICT
	FY 17-18 Projected	4161	
	Change	-25	

New Milford Enrollment Matrix By School

Date: 9/7/2017

NES	Actual 6/1/17	Proj 17-18	Actual 9/7/17	Proj Variance
PK	63	47	54	7
K	134	136	127	-9
1	136	134	138	4
2	129	127	141	14
Totals	462	444	460	16
Variance from 6/1/17		-18	-2	

SNIS	Actual 6/1/17	Proj 17-18	Actual 9/7/17	Proj Variance
3	282	271	273	2
4	312	278	291	13
5	317	308	316	8
Totals	911	857	880	23
Variance from 6/1/17		-54	-31	

HPS	Actual 6/1/17	Proj 17-18	Actual 9/7/17	Proj Variance
PK	56	54	49	-5
K	141	141	106	-35
1	115	139	140	1
2	145	115	113	-2
Totals	457	449	408	-41
Variance from 6/1/17		-8	-49	

SMS	Actual 6/1/17	Proj 17-18	Actual 9/7/17	Proj Variance
6	348	317	319	2
7	339	344	345	1
8	336	342	343	1
Totals	1023	1003	1007	4
Variance from 6/1/17		-20	-16	

Actual 6/1/17	Tot Proj 17-18	Actual 9/7/17	Proj Variance
119	101	103	2
275	277	233	-44
251	273	278	5
274	242	254	12
919	893	868	-25
Total variance from 6/1/17	-26	-51	

NMHS	Actual 6/1/17	Proj 17-18	Actual 9/7/17	Proj Variance
9	366	339	361	22
10	337	366	352	-14
11	336	341	326	-15
12	313	362	324	-38
Totals	1352	1408	1363	-45
Variance from 6/1/17		56	11	

	Actual 6/1/17	Proj 17-18	Actual 9/7/17	Variance
PK-2	919	893	868	-25
SNIS	911	857	880	23
SMS	1023	1003	1007	4
NMHS	1352	1408	1363	-45
Totals	4205	4161	4118	-43