



## Meeting Minutes – Seaside School District #10 Bond Moving Services Conference

Date: 5/21/2020 at 1:00 PM

Location: Gearhart Elementary 1002 Pacific Way, Gearhart, OR 97138

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1. Attendee Sign-in.
2. Welcome and Introductions:
  - a. District Maintenance Supervisor
  - b. RFP Administrative Contact: Stephanie Rodriguez
  - c. Owner's Rep: Jim Henry Bond Project Manager (not present) & Megan Pritchard Bond Project Coordinator
  - d. Potential Proposers in attendance.
3. General Information: The purpose of this mandatory Pre-Proposal Conference is to provide an "Informal" forum for the potential Proposers to ask questions and gain clarifications on the requirements identified in the Request for Proposals.
  - a. All answers by District and DAY CPM Representatives to potential Proposers questions are considered Informal and nonbinding on the Seaside School District and DAY CPM.
  - b. All potential Proposers requiring a formal answer to their questions, or request for clarification or change must submit their questions in writing to the Administrative Contact in accordance with the RFP.
4. RFP Schedule
  - a. Deadline for Requests for Clarification or Change: May 26<sup>th</sup>, 2020 @ 2:00 PM PST
  - b. Proposal Due Date and Time: May 29<sup>th</sup>, 2020 @ 2:00 PM PST
  - c. Notice of Intent to Award: June 12<sup>th</sup>, 2020
  - d. Contract Execution: June 19<sup>th</sup>, 2020
5. Proposer Questions, and Clarification or Change Requests.
  - a. A spreadsheet of current classrooms and new classrooms for HS/MS will be provided as Attachment "F".
6. District Schools Toured
  - 1st - Gearhart: Tentative start 2:00 pm – 2:30 pm
  - 2nd – Seaside HS: 2:45 – 3:15 pm (includes drive time)
  - 3rd – Broadway MS: 3:25pm – 3:55 pm (includes drive time)
  - 4th – Seaside Heights Gym and Modular: 4:00 pm – 4:20 pm

**END OF MEETING MINUTES**

# MOVING SERVICES PRE-PROPOSAL RFP SIGN IN SHEET

Project: Seaside Bond Project Meeting Date: 5/21/2020 Time: 1:00 pm

Name	Company	Street Address	Phone	E-Mail
Fred Sievers	WDI	7342 SW Kable Land	503-519 4949	FSIEVERS@wdi.com
Manuel Sanchez	WDI	1603 Laurel Dr.	503-514-2554	19manuel.sanchez277@shail.com
Arnon Schauer	Redefyne Moving	2811 SE Wier Ave CLACKAMAS, OR	971015 503 940	Schauer@redefyne.com
Sirrah Lewis	Redefyne Moving	13735 SW 118th Ave TUALATIN OR 97062	503 746 8792	0544
David Allen	PDX MOVERS	5365 N MILWAUKEE PORTLAND, OR 97203	503-34-8909	DAVID@PDXMOVERS.COM
Max Pearson	Whitman			MP1@WhitmanRELO.com
Tony Baldwin	Suddath	9445 SW Ridder Rd	971-225-2000	anthony.baldwin@suddath.com
Bruce Cooper	Lite	8060 SW Pfaffest	503 757 4530	Bruce.cooper@lite.net