

Job Title: **Mechanic II**

Qualifications:

1. High School graduate or equivalent.
2. Experience in automobile, truck and bus maintenance or vocational course completed in mechanics or two years work experience.
3. Valid Alabama driver's license and school bus license.
4. Demonstrated ability to perform minor mechanical repairs.
5. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

Reports to: Transportation Coordinator and Shop Foreman

Performance Responsibilities:

1. Pass State Department of Education mechanics' certification.
2. Maintain, repair and recondition vehicular equipment (brakes, front and rear ends and ignition system.
3. Reline brakes, king pin and bushings and spring replacement.
4. Install exhaust systems.
5. Repair and rework electrical wiring systems and replace components.
6. Trouble shoots mechanical problems.
7. Operate bus and have knowledge of parts.
8. Do general welding.
9. Do minor body repair and gear work.
10. Remove and replace tires and handle the lubricating process.
11. Make road calls to buses as required.
12. Assist with maintaining a clean, orderly and safe working environment in the shop.
13. Assist with the training of mechanic apprentices.
14. Participate in training and development program set up by supervisor and/or Foreman.

Mechanic II (cont'd)

15. Be regular and punctual in attendance.
16. Maintain confidentiality of all School System related business.
17. Perform duties in a manner that promotes good public relations.
18. Be familiar with and follow Board of Education policies.
19. Maintain proper and professional relationship with students and other employees.
20. Perform other job related assignments determined by immediate supervisor and Transportation Coordinator.

Terms of Employment: Twelve month term, work schedule established by Transportation Coordinator. Subject to emergency calls. Salary according to appropriate current schedule.