

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

September 19, 2017

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, Nichole Cohen, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:05 p.m., on September 19, 2017.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: Nichole Cohen, President
John Masden, Vice President
Pat Rooney, Member
Alan Ward, Member
Kathy Cox, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
Denise Miner, Director of Personnel/Technology
Michael Murray, Director of Business Services
Brad Gardner, Director of Educational Services
Corey Triassi, Principal, Starline Elementary
Roger Burger, Principal, Nautilus Elementary
Brett Bitterman, Principal, Oro Grande Elementary
Andrea Helart, Principal, Jamaica Elementary
Mari Jo Mulligan, Principal, Thunderbolt
Scott Becker, Principal, Lake Havasu High School
Jaime Festa, Assistant Principal, Lake Havasu High School
Brady Krueger, Assistant Principal, Lake Havasu High School
Robert Keirns, Transportation Supervisor
Terry Fleming, Secretary

Others: 54

1.3 Pledge of Allegiance

1.4 Call for an Executive Session - none

2. Call to the Public - none

3. Recognition of Visitors

- Mr. Knock, Veterans of Foreign Wars Commander Post 9401, was present to honor Tiffany Berry, Havasupai teacher, with a plaque for being selected as the Veterans of Foreign Wars Arizona K-5 Teacher of the Year.
- Lake Havasu Association of Realtors was honored with a Certificate of Appreciation for their support and donations of school supplies (\$14,000) to LHUSD.
- Lake Havasu City Education Association (LHCEA) Carol Nowakowski, LHCEA President, reported that Prop 305 (school-voucher expansion) will go to the Arizona voters in November. She reviewed issues that were discussed at the recent AEA meeting.

4. Consent Agenda

4.1 Approval of Consent Agenda

- 4.1.1 Approval of Minutes:
 - Regular Session of August 15, 2017
 - Special Session of August 1, 2017
 - Work Session of August 8, 2017

- 4.1.2 Approval or Modification of Agenda
- 4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.
- 4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$45,393.28 and to Student Activities Organizations in the amount of \$2,900.00.
A detailed list of donations can be viewed as background material by contacting the District.
- 4.1.5 Approval of Travel - none Asseier
- 4.1.6 Approval of Change in Policy Exhibit GCBC-E Professional Staff Murray/Miner
Supplementary Pay Plans
- 4.1.7 Approval of Change in Policy Regulation Asseier

Mr. Masden moved, seconded by Mr. Ward, to approve the Consent Calendar as presented.
ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

5. Old Business

5.1 Award of Bid for Server Virtualization Project-Revision

Mrs. Miner recommended that the Governing Board approve the revision to the original amount approved for the Server Virtualization project awarded to Insight Public Sector on August 15, 2017, from \$193,802.00 to \$209,735.82.

The original pricing was based on the Insight Public Sector presentation; however, this pricing did not include tax of \$14,399.17, and an adjustment to the VMware package and LHUSD-Dell Remote Services After Hours Up Grade totaling \$1,534.65.

This project will modernize the current end-of-life server, storage, back-up and recovery systems by leveraging a hyper-converged infrastructure for centralized server management, including protection and redundancy for back-up and retrieval of critical data. The solution will decrease the number of physical servers from 40 to less than 5, resulting in increased efficiency and reducing capital expenditures tied to future replacement. The solution is scalable to allow for future growth, if needed.

This has been reviewed by business services and purchasing.

Mr. Masden moved, seconded by Mrs. Cox, to approve item 5.1 as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6. New Business

6.1 Approval of Agreement of Between Lake Havasu Unified School District #1 and Mohave County Community College District for Educational Programs

Mr. Becker recommended the Governing Board approve the intergovernmental agreement between Lake Havasu Unified School District #1 and Mohave County Community College District for Dual Enrollment Agreements. Approval of this agreement will allow dual enrollment with Mohave Community College and Lake Havasu High School.

Dual enrollment provides high school juniors and seniors with not only high school credits, which count toward high school graduation, but with college credits while they are enrolled in high school. High school students will be able to take Mohave Community College courses, using MCC curricula and textbooks. Classes will be taught at the high school during the school day by qualified high school instructors who are employed at Lake Havasu High School. Dual enrollment provides free college tuition for high school students who are able to take these classes and makes it possible for a graduating high school senior to have completed at least one year's worth of college credit by the end of his/her high school career, thus saving the student both time and money.

The agreement was reviewed and approved by the district's legal counsel as to form. A copy was sent electronically to the governing board for review prior to the meeting on September 19, 2017.

Mr. Masden moved, seconded by Mr. Rooney, to approve item 6.1 as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.2 Approval to Purchase Three School Buses

Mr. Murray recommended the Governing Board approve the purchase of three school buses through
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Canyon State Bus Sales at an amount not to exceed \$575,000.00. Bond funds will be used to make this purchase.

Bond funds are now available to purchase school buses, as presented to Lake Havasu Unified School District #1 voters prior to the November 8, 2016, election.

Quotes from Canyon State Bus Sales are attached to this agenda action item for review by the Governing Board:

- Qty. (1) 84-Passenger Route Bus \$179,090.92
- Qty. (2) 46-Passenger Activity Buses \$367,982.80
- TOTAL \$547,073.72

This pricing includes all requested options, preparations, service and parts, plus tax and delivery. The quotations were made through the Mohave Educational Service Cooperative (MESCC) Contract #13N-CSBS-0925. An approval amount of \$575,000.00 has been requested to cover any incidentals.

This item has been reviewed by Purchasing.

Mr. Ward moved, seconded by Mr. Rooney, for approval of Item 6.2 as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.3 First Presentation/Review of Revision of Policies

Mrs. Asseier recommended that the Board approve the first presentation of the revised policies listed below, per Arizona School Boards Association (ASBA) Policy Services Advisory for August 2017.

	Page
Policy Advisory No. 588 Policy BBBA - Board Member Qualifications	Asseier 1
Policy Advisory No. 589 Policy - EEAEA, Bus Driver Requirements, Training, and Responsibilities	Murray 2
Policy Advisory No. 590 Policy GCQF- Discipline, Suspension, and Dismissal of Professional Staff Members	Miner 3-12
Policy Advisory No. 591 Policy GDFA - Support Staff Qualifications and Requirements (Fingerprinting Requirements)	Miner 13-16
Policy Advisory No. 592 Policy IE - Organization of Instruction	Gardner 17
Policy Advisory No. 593 Policy IJJ - Textbook/Supplementary Materials Selection and Adoption	Gardner 18-19
Policy Advisory No. 596 Policy JFAA - Admission of Resident Students	Gardner/Asseier 20-22
Policy Advisory No. 597 Policy JFABC - Admission of Transfer Students (Academic Credit Transfer)	Gardner/Asseier 23-24
Policy Advisory No. 598 Policy JFB - Open Enrollment	Gardner/Asseier 25-29
Policy Advisory No. 599 Policy JL- Student Wellness	Wolter 30-31
Policy Advisory No. 600 Policy KB - Parental Involvement in Education	Asseier 32-35

A copy of the ASBA Policy Services Advisory, with rationale, was emailed to the Governing Board prior to the September 12, 2017, Work Session for their review.

Mr. Rooney moved, seconded by Mr. Masden, to approve Item 6.3 as presented.

The revision to GCQF does not have any changes to section R.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.4 Approval of Sole Source - National Board for Professional Teaching Standards, Inc.

Mr. Gardner recommended the Governing Board approve the National Board for Professional Teaching Standards, Inc., as the sole source provider for the ATLAS program.

The National Board for Professional Teaching Standards, Inc., is the sole source provider of National Board Certification for teachers and the sole source provider of the ATLAS video library.

ATLAS videos and case studies demonstrate what effective teaching practices look like across subjects, grades, and settings. Each video case includes authentic in-class video, instructional materials, and the educator's own written reflection and analysis. Video cases span all grade levels from pre-K-through 12, and include every subject area including CTE and specialty areas like music, art and physical education.

LHUSD will purchase 50 ATLAS licenses under the Master Teacher grant funding for a one-time cost of a three-year subscription for the duration of the grant.

This item has been reviewed by legal counsel.

Mr. Masden moved, seconded by Mr. Rooney, that Item 6.4 be approved as presented. The cost for this program is \$6,300 for a 3 year subscription of 50 ATLAS licenses.
ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.5 First Presentation/Review of New Policy EIC and Exhibit EIC-E Self-Insurance Programs

Mrs. Asseier recommended that the Board approve the first presentation of new Policy EIC and Exhibit EIC-E Self-Insurance Programs (Employee Benefit Trust).

EIC and EIC-E are new policy and exhibit to explain the purpose of the Employee Benefit Trust, its board, and the procedures of the operation of the EBT. Exhibit EIC-E will be paperwork used when there are vacancies in the EBT Board which need to be filled.

Mrs. Cox moved, seconded by Mr. Masden, to approve Item 6.5 as presented.

The Board thanked Mrs. Asseier for completing these policies they had requested.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.6 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the Governing Board approve the:

Vouchers for June 2017 / \$5,654,760.47

August 2017 / \$2,201,118.18

Student Activity Funds for K-8 for July 2017 / \$33,657.81

Student Activity Funds for 9-12 for July 2017 / \$224,938.47

Auxiliary Funds for July 2017 / \$755,854.91

Mr. Masden moved, seconded by Mr. Rooney, to approve Item 6.6 as approved.

Listed Agendas, on the Auxiliary Balance Sheet, for elementary schools are the student planners/calendar that each student receives. Math/Money Class account will be zeroed out as soon as all student refunds have been made.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.7 Approval of Changes to Extra-Curricular, Co-Curricular, Enrichment Activities for Tax Credit Funds

Mr. Becker recommended the Governing Board make an exception to the moratorium imposed in 2015 and approve the addition of SkillsUSA: Law, Public Safety and Security to the list of tax credit accounts at Lake Havasu High School.

Law, Public Safety and Security is a new career and technical education (CTE) course at Lake Havasu High School for 2017-18

Mr. Becker, Principal at Lake Havasu High School, is requesting the addition of Skills USA: Law, Public Safety and Security as a tax credit club. SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel, providing educational programs, events and competitions that support CTE in the nation's classrooms. This will sustain student's interest in the profession and help cultivate the skills they need to be successful in the Law, Public Safety and Security fields. The experience also includes competing with others across the State. Mr. Steve Ahrens will be the advisor.

Mr. Rooney moved, seconded by Mr. Masden, to approve Item 6.7 as presented.

Discussion ensued on the current moratorium and the need for Career and Technical Education courses to be able to use Tax Credit funds to travel and compete, so they may collect county CTE funds. Board requests that they review the current Tax Credit moratorium verbiage and list of Tax Credit clubs. Concerns were shared by Mrs. Cohen that there is no mention of the U.S. Constitution or laws in the course description. She would like to see a cost for travel and a mission statement for any new courses that the Board will be asked to approve. Mr. Becker stated that with Tax Credit funds the students, even if they cannot compete the first year, would be able to attend and observe competitions so they would be prepared for future competitions. Mrs. Asseier pointed out that when CTE courses are initiated there are set standards, and then the teacher designs/develops the curriculum.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: NO

7. Informational

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- * Superintendent
 - Mrs. Asseier gave appreciation for August's Gifts and Donations. We appreciate and are thankful for all the support of our Community.
 - Mrs. Asseier announced that starting November 14, the monthly Board Work Sessions to review proposed board packets will start at 4:00pm in the Boardroom.
 - Mrs. Asseier congratulated Lake Havasu High School for being honored as an official Special Olympics national banner Unified Champion School by the Special Olympics.
- * Directors - Reports were included in the packet. Mrs. Asseier shared that The Professional Group Public Consulting have been hired to complete a Salary Study for the District.
- * Governing Board Members
- * Advisory Committees

8. Call to the Public - none

9. Communications

- Suggestion for future agenda item: As requested under Action Item 6.7 - review and possible action on the current Tax Credit moratorium verbiage and list of Tax Credit clubs.

10. Adjournment

Mr. Masden moved, seconded by Mr. Ward to adjourn at 6:48 p.m.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

Video of the entire meeting may be seen on the District website [www.havasu.k12.az.us] under Governing Board.

Minutes of the Regular Governing Board meeting of September 19, 2017 are approved as submitted.

Nichole Cohen, Board President

John Masden, Board Vice President