

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, October 22, 2019, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of September 24, 2019

Superintendent's Report

Student Representative's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Bids Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from regular meeting of August 7, 2019.
2. Right to Know Request submitted for health care costs for all employee classifications, Support contract and Act 93 contract.
3. Joe Pizano, Athletic Director, requesting permission to attend the Pennsylvania State Athletics Directors Association Conference.
4. Kelly Dymond, Wyoming Area Swim/Dive Team Parents Association, requesting permission to hold various fundraisers.
5. Michael Biscotto, Custodian, submitting his letter of resignation.
6. Kelly Dymond, Wyoming Area 2020 Senior Parents Association, requesting permission to use the Secondary Center cafeteria/kitchen for "Luck of the Irish" bingo fundraiser.
7. Right to Know Request submitted for office equipment contract, along with brands/model numbers and dates when lease ends.
8. Patricia Drendall, Personal Care Aide, requesting permission for an extension of her medical leave.
9. Rose Mary Litwin, Secondary Teacher, requesting permission to take a sabbatical leave.
10. Nikki Milcavage, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold a Scholastic Book Fair at the Kindergarten Center.
- (11.) Theresa Alba, Health Care Tech, requesting permission to extend her medical leave of absence.**
- (12.) Aida Robbins, Custodian, requesting permission to take a medical leave of absence.**
- (13.) Tamee Mitchell-Gibbs, Special Education Aide, requesting permission to take an unpaid leave of absence.**

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Communications Report

Summary of Applications Received

Cleaners –21
Custodian -7
Cafeteria – 7

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, OCTOBER 22, 2019
SUPERINTENDENT'S REPORT

1. The Wyoming Area Kiwanis Club recently purchased six (6) ballistic vests for the local Police Departments that serve the Wyoming Area communities, along with the Wyoming Area School District Police. These vests will provide additional protection to the officers when involved in active shooter incidents. It is our goal to raise sufficient funds to purchase additional vests for not only the police departments but for local EMS units and fire departments that respond to assist. The presentation will now take place. Thank you to the Kiwanis.

2. Our annual Veteran's Day Program will be held on Tuesday, November 12, 2019. Lunch will begin at 12:00 and our program in the gymnasium will follow. All Veteran's are invited to attend.
This event will also include a presentation by the Scranton Public Theatre presentation of Tom Flannery's one-act play, "The Last Thoughts of Gino Merli" at 10:00 am.

3. On Friday, October 4th author Matthew Landis visited the Wyoming Area Secondary Center. Mr. Landis's works include *League of American Traitors*, *The Not-So-Boring Letters of Private Nobody*, and his newest novel - *It's the End of the World As I Know It*. Mr. Landis spoke at two assemblies in the morning and then held workshops with students. He conducted a Civil War photography workshop with our history club; a creative writing workshop for middle school; Author's Cafe for high school students; Author's Cafe for middle school students; and a creative writing workshop for high school students. At the end of the day, Mr. Landis sold and signed his books in our school library.

4. Because of an increased number of students across the country currently vaping and a slight increase in incidents in the secondary center, the Wyoming Area Administration decided to have a presentation to educate students about harms of vaping. Students were given the opportunity to ask questions about vaping and shown some of the techniques companies use to attract kids to their products. Thank you to everyone who made this presentation possible. It was definitely a team effort.

5. Wyoming Area students and faculty are shown helping with the new community food distribution program. The district organized this in conjunction with the Commission on Economic Opportunity and the Weinberg Northeast Regional Food Bank. There are no income guidelines.



6. The Primary Center completed an activity where they asked students to complete acts of kindness. If students were found completing acts of kindness their pictures were taken and placed on the Kindness board. Mrs. Pentka created the board.



7. Four Diamonds sent a thank you to our MINI-THON. The \$25,225.40 our students raised will fund life-saving research and world-class care for kids and families fighting childhood cancer. Thank you to Miss Aritz and Mr. Macario for organizing this event!

8. The first marking period will end on Tuesday, October 29th. Report card distribution and Parent Conferences will be held on November 7th and 8th.

9. Wyoming Area School District has been selected to receive from The Pennsylvania Department of Education for the 2019-2020 Safe School Grant in the amount of \$23,500. The grant will allow us to increase security and safety, improve communication, and upgrade student identification.

10. Thank you to the local municipalities and county agencies who helped us prepare for the Wyoming Area – Southern Columbia football game.

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Treasurer's Report

First National Community Bank	General Fund	3,824,730.37
First National Community Bank	Payroll Account	5,768.98
First National Community Bank	Cafeteria Account	62,404.74
First National Community Bank	Student Activities	118,816.58
First National Community Bank	Athletic Fund Account	12,248.03
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	323,833.63
First National Community Bank	Series 2018 GON Account	1,351,701.49

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	49,839.17
Local Services Tax	277.77
Per Capita Tax	4,319.28
Delinquent Per Capita	<u>4,249.61</u>
Total:	58,685.83
<u>State & Federal Subsidy Payments</u>	
Retirement	795,302.51
Pasmart Targeted Computer Science & STEM Education	2,048.06
Medical Assistance-Access	69,433.32
Ready to Learn Block Grant	357,527.00
School District Special Education	<u>242,912.00</u>
Total:	1,467,222.89
<u>2019 Real Estate Taxes</u>	
Thomas Pizano – Exeter Borough	1,162,757.21
Ann Marie Farley – Exeter Twp., Wyoming County	330,542.17
Wayman Smith – Exeter Twp., Luzerne County	524,809.72
George Miller- West Pittston Borough	783,578.36
Paul Konopka – Wyoming Borough	704,142.34
Robert Connors – West Wyoming Borough	<u>560,258.98</u>
Total:	4,066,088.78
<u>Delinquent Real Estate Tax</u>	
Wyoming County	21,677.19
<u>Local Realty Transfer Tax</u>	
Luzerne County	18,069.44

2. Approve the October payment of \$123,073.42 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2019-2020 school year.

3. Approve the October payment of \$52,153.30 to the West Side Career & Technology Center for the 2019-2020 school year.

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Finance Report

4. Approve the October payment of \$6,666.67 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2019-2020 school year.
5. Approve the November 1, 2019 payments to Wilmington Trust (M&T Bank) for the following debt obligation:

General Obligation Note Series 2019A		9,970.28
General Obligation Note Series 2019B	70,493.86	
Sinking Fund Credit	<u>-(4,287.70)</u>	<u>66,206.16</u>
		Total: 76,176.44

6. Approve the agreement between Pittston Area School District and Wyoming Area School District. Wyoming Area will provide Title I services for all educationally disadvantaged children who reside within the Pittston Area School District boundaries, but attend Wyoming Area Catholic School in the Wyoming Area School District. Pittston Area will pay a total of \$2,575.00 to Wyoming Area in May 2020.
- (7.) Approve the submission of PlanCon K Project Refinancing for the General Obligation Notes, Series A of 2019.**
- (8.) Approve the submission of PlanCon K Project Refinancing for the General Obligation Notes, Series B of 2019.**
- (9.) Approve the appointment of Conrad Siegel Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under The Affordable Care Act (ACA). The 2019 fee for the proposed consulting service is \$5,750.00.**

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Finance Report

(10.) Approve the general ledger sheet:

Bill Listing: October 2019	830,761.73	
Prepays: September 2019	<u>354,037.87</u>	1,184,799.60
Cafeteria Account:	54,563.57	
Athletic Account:	<u>12,516.00</u>	<u>67,079.57</u>
		Total: 1,251,879.17

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2019-2020 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve Brittany Dunn for tenure having completed three years of satisfactory service as a temporary professional employee.
3. Approve the request of Joe Pizano, Athletics Director, to attend the Pennsylvania State Athletic Directors Association Conference in Hershey, PA., starting March 24th through March 27, 2020, at a cost not to exceed \$800.00. Mr. Pizano is requesting mileage reimbursement.
4. Approve the request of Rosemary Litwin to take a sabbatical leave retroactive to October 7, 2019 until March 10, 2020.
5. Approve the revised guest teacher substitute list.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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 Activities Report

1. Approve the appointment of the following head coaches for the 2019-2020 Winter sports season:

Boys Basketball	Anthony Macario	6,842.00
Girls Basketball	Chad Lojewski	6,842.00
Varsity Swimming	Kenneth Bryden	4,951.00
Winter Track	Joe Pizano	1,111.00

2. Approve the request of Kelly Dymond, Wyoming Area Swim/Dive Team Parents Association, to hold the following fundraisers:

- Gertrude Hawks Candy Sale – October 15th to December 6th
- Mini Cheesecake Sale – November 1st to November 19th
- Lottery Tickets – January 17th to January 30th

(3.) Approve the appointments of the following assistant coaches and volunteer coaches for the 2019-2020 winter sports season:

Wrestling

Brian Hines	Asst. Coach	3,637.00
Tristan Vanderlick	Jr. High Coach	3,637.00
Matthew Manganiello	Jr. High Asst. Coach	2,701.00
Jeff Pepe	Volunteer Coach	
Chris Harding	Volunteer Coach	
Jaryn Polit-Moran	Volunteer Coach	
Jude Polit-Moran	Volunteer Coach	
Damon Barhight	Volunteer Coach	
Todd Bonning	Volunteer Elementary Coach	
Matthew Reap	Volunteer Elementary Coach	
Matthew Moss	Volunteer Elementary Coach	
Daniel Larson	Volunteer Elementary Coach	

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Boys Basketball

Ian Gilmartin	Jr. Varsity Coach	3,473.00
Nick Vough	9 th Grade Coach	1,806.00
Tim DePriest	8 th Grade Coach	1,806.00
Joseph DeLucca	7 th Grade Coach	1,806.00
Walter "Skip" Stocknick	Volunteer Coach	

Swimming

Maureen Pikas	Volunteer Coach	
Laura Dennis	Volunteer Coach	

Girls Basketball

Ryan Carey	Jr. Varsity Coach	3,473.00
Leonard Lojewski	9 th Grade Coach	1,806.00
Lindsey Quinn	8 th Grade Coach	1,806.00
Mary Price	7 th Grade Coach	1,806.00
Ron Foy	Volunteer Coach	
Gina Manganiello	Volunteer Coach	
Dean Carey	Volunteer Coach	
David Kivak	Volunteer Elementary Coach	
John Kratz	Volunteer Elementary Coach	
Molly Kearns	Volunteer Elementary Coach	
Lisa Gaylord	Volunteer Elementary Coach	
Christina Sterba	Volunteer Elementary Coach	

Winter Track

Michael Fanti	Volunteer Coach	
Kristen Lombardo	Volunteer Coach	
Olivia Lanza	Volunteer Coach	
Ron D'Eliseo	Volunteer Coach	
Joe DeMark	Volunteer Coach	

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Accept, with regret, Michael Biscotto's letter of resignation effective Thursday, October 17, 2019.
2. Approve the request of Kelly Dymond, Wyoming Area 2020 Senior Parents Association, to use the Secondary Center cafeteria/kitchen for "Luck of the Irish" bingo fundraiser on Sunday, March 22, 2020, 8:30 a.m. to 6:00 p.m. (Sunday, March 29th requested in-case of inclement weather), pending approval by the building principal and foodservice director. (Class A)
3. Approve the request of Patricia Drendall, Personal Care Aide, for an extension of her medical leave with an approximate return date on November 18, 2019.
4. Approve the request of Nikki Milcavage, Wyoming Area Kindergarten/Primary Center PTO, to hold a Scholastic Book Fair at the Kindergarten Center hallway on the following dates and times, pending approval by the building principal. (Class A)

Monday, November 4th - 3:45 pm - 5 pm
Tuesday, November 5th - 9 am - 3 pm
Wednesday, November 6th - 9 am - 3 pm
Thursday, November 7th - 5 pm - 8 pm
Friday, November 8th - 12:30 pm - 4 pm

5. Approve the revised support personnel substitute list.
- (6.) Approve the request of Theresa Alba, Health Care Tech, to extend her medical leave of absence until January 6, 2020.**
- (7.) Approve the request of Aida Robbins, Custodian, to take a medical leave of absence from October 24, 2019 through approximately January 17, 2020.**
- (8.) Approve the appointment of _____ for 5 hour cashier position at the Intermediate Center.**
- (9.) Approve the appointment of _____ for 4 hour cashier position at the Secondary Center.**

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Building Report

- (10.) Approve the appointment of _____ for 3.75 hour server position at the Secondary Center.
- (11.) Approve the appointment of _____ for 2 hour server position at the Primary Center.
- (12.) Approve the request of Tamee Mitchell-Gibbs, Special Education Aide, to take an immediate unpaid leave of absence effective today, October 22, 2019, with a return date on January 6, 2020.

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Bids Report

The bids for a 1996 white Ford F350 diesel powered dump truck with snow plow and a 1999 white Ford F150 gasoline powered pickup truck with snow plow and salt spreader were advertised in two papers on the dates listed:

The Times Leader
September 16, 2019
September 17, 2019

Citizens Voice
September 10, 2019
September 12, 2019

The deadline for the bids was 9:00 a.m. on September 30, 2019.

(successful bidder)

DeNaples Auto Parts, Inc.

1996 Ford F350 diesel powered dump truck with snow plow. \$2,600.00

1999 Ford F150 gasoline powered pickup truck with snow plow and salt spreader. \$2,600.00

Motion by _____, second by _____, to accept the bids report.
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Police Report

**Wyoming Area Police Department
 Monthly Report for September, 2019
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0000	Parent Conference	1
0002	Transport	4
0690	Theft – Reports	1
1490	Criminal Mischief – Reports	1
2400	Disorderly Conduct	4
2450	Harassment	3
2601	Use of Tobacco in Schools	4
2690	All Other Offenses - Reports	6
3100	Motor Vehicle Accidents	1
3400	Mental Health	1
3610	Disturbances - Juvenile	9
3870	Medical Emergency	3
3900	Traffic & Parking Problems	2
4010	Traffic Offenses	1
4022	Non-Criminal – Suspicious Person	1
4090	Non-Criminal – Reports	3
7016	Follow Up Information	12
JUV	Juvenile Petition Filed	1
TRUA	Compulsory School Attendance	2
Total		60

Monthly Comparison

September Calls for Service

