

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, March 19, 2019

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, March 19, 2019.

Mr. Buzby, Board Vice-President, called the meeting to order at 7:04 p.m.

Mr. Buzby led the group in the pledge to the flag.

Mr. Buzby read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. Poole, Ms. Porter (*arrived late - 7:17 pm*) and Mrs. Skwirut. Members Excused: Mr. DiGregorio Members Absent: Mrs. Patrick

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS

1. Student of the Month Recognitions

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Bower and seconded by Mr. Poole that the Board of Education approve the regular meeting minutes of February 19, 2019.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Skwirut and seconded by Mr. Bower that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of January 31, 2019 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of January 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2019. *(pages 6550-6567)*

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of January 2019. *(pages 6568-6570)*
3. **Transfers** – Approve the transfer list for the month of February 2019. *(page 6571)*

4. **Bills To Be Paid** – Approve payroll and agency for the month of February 2019 and the bills list for the month of March 2019. (pages 6572-6575)
5. **Shared Services** - Approve the agreement to provide Shared Business Administrator Services to the Quinton Board of Education effective April 1, 2019 to June 30, 2019 at an annual cost of \$58,000 (prorated to \$14,500 for this agreement). This represents revenue to the Mannington Board of Education.
6. **Neurological Evaluation** - Approve a Neurological Evaluation for student #9795750116 at a cost of \$660.
8. **Preliminary Budget Submission** – After finance committee review of the proposed 2019-2020 budget and upon discussion with the full board, it is recommended that the Mannington Board of Education approve by Resolution the submission of the 2019-2020 budget to the Salem County Office of Education for Executive County Superintendent approval, noting that the budget is within the statutory cap and reflects a 2% increase in the Tax Levy and utilization of \$50,000 in Banked Cap.

Further, to approve scheduling the public hearing on the 2019-2020 budget for Tuesday, May 7, 2019 at 7:00 p.m. with the regular monthly meeting to follow.

(Note: 1st Tuesday of May to comply with the Public Hearing date requirements)

(page 6576)

9. **Parent Paid Tuition Rates** – Approve Regular Education Non-Resident (Parent Paid) Tuition Rates for the 2019-2020 school year as follows:
 - i. \$3,000 for the first child;
 - ii. \$2,500 for the second child;
 - iii. \$2,000 for each additional child in the same family.

Further, approve Special Education Non-Resident (Parent Paid) Rates at the Regular Education Non-Resident (Parent Paid) Tuition Rates plus additional amounts for Special Education Services provided.

Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mr. Poole, and Mrs. Skwirut.
Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence** - None
2. **Committee Reports**
 - a. Finance Committee Meeting - Patricia Skwirut, Chair
Topic(s): 2019-2020 Budget
 - b. Facilities Committee - Michael Bower, Chair
Topic(s): All Purpose Room Air Conditioning
 - c. Salem High School Representative - Eric Buzby
 - d. Township Committee Meeting - Eric Buzby

Ms. Porter arrived - 7:17 pm

3. **Unfinished Business**

- a. Online Ethics Financial Disclosure Forms - All forms are complete

4. **New Business** - None

5. **Other**

- a. Superintendent Update (pages 6577-6580)

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mrs. Skwirut and seconded by Ms. Porter that the Board of Education approve the following items:

A. **Professional Personnel**

- a. Rescind the current Business Administrator contract for Karen Mathews for the period of July 1, 2018 through June 30, 2019.
- b. Approve the new Business Administrator contract for Karen Mathews for the period of July 1, 2018 through June 30, 2019 reflecting a 2% increase in salary and extra compensation for providing Shared Business Administrator Services to the Quinton Township Board of Education (effective April 1, 2019).
It has been reviewed and approved by the Salem County Office of Education.

B. **Support Personnel**

- a. Approve the following substitutes at the board approved rates:
 - i. Cassie Cagle - Teacher and Aide

C. **Other**

- 1. **Facilities Use** – Approve the following request:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Mannington Rec	3/17/19 to 6/9/19 (Sundays)	1 pm - 5 pm	Soccer Fields	Flag Football	Robert DiGregorio

- 2. **Field Trips** - Approve the field trip requests.

- 3. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. English & Ms. Spano	Camden County College	Primary Educators Workshop	3/15/19	\$149 each	X	n/a
Mrs. Carullo	Camden County College	Autism Awareness Series	4/2/19, 4/9/19, 4/16/19, 4/23/19, 4/30/19	X	X	n/a
Mrs. Murphy	Stockton	Leadinging Your Classroom: Exploring Classroom Management Strategies	4/10/119	\$178	X	\$85

Mrs. Moore	Inspira Health Network	What School Nurses Need to Know About Adverse Childhood Experiences (ACEs) and Mental Health	5/2/19	\$50	X	n/a (Evening)
Mrs. Carullo	Camden County College	Autism	5/31/19	\$149	X	\$85
Mrs. Mathews	Webinar	The Evolution of Collective Bargaining	6/4/19	\$40	n/a	n/a

4. **School Calendar** - Approve the revised 2018-2019 School Calendar. Revision is because of the school being closed for one day due to inclement weather.
(page 6581)
5. **School Calendar** - Approve the 2019-2020 School Calendar. (page 6582)
6. **Uniform Memorandum of Understanding** - Approve the Uniform Memorandum of Understanding between school administrators and law enforcement officials for the 2018-2019 school year. Further, approve the Uniform Memorandum of Understanding for Live Streaming Video Surveillance for the 2018-2019 school year.
7. **School Performance Report** - Approve the 2017-2018 School Performance Report as presented during the Superintendent Update.
8. **Assurance Statement** - Approve, by Resolution, the Assurance Statement for Special Education Policies and Procedures. (page 6583)
9. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2019-2020 school year (returning students):

Student	Grade	Student	Grade	Student	Grade
Madison Derrick	K	Wesley Hewitt	3	Tyler Land	5
Addison Painter	K	Logan Schaal	3	Brielle Robinson	5
Brynlee Chafin	1	Makenzie Widen	4	Anabel Schaal	5
Lilianna Sample	1	Brayden Call	5	Joshua Widen	5
Gracelyn Wood	1	Alyssa DiCarolis	5	Ian McKinney	6
Bryce Painter	2	Olivia Foster	5	Jason Derrick	7
Hunter Widen	2	Sharif Frisby	5	Jacob Ferrell-Tomarchio	7
Andrew Derrick	3	Xavier Jones	5	Cody Messina	8

(Letters of request have been received from these families)

10. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the HIB report for the period of January 5, 2019 to February 14, 2019.
11. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of February 15, 2019 to March 14, 2019.

Roll Call vote: Ayes (5) Mr. Bower, Mr. Buzby, Mr. Poole, Ms. Porter and Mrs. Skwirut. Nays (0). Abstain (1) Mrs. Skwirut (B-1 only). Motion carried.

FOR YOUR INFORMATION

1. Fire Drill - 2/22/19 Security Drill - 2/26/19
2. School Report (page 6584)
3. Noteworthy Items
 - a. Perfect Attendance (students and staff) on March 13, 2019.
 - b. Bethanne Patrick and Amanda Ray DiGregorio for being selected as Salem County Women of Achievement Awardees
4. Important Dates:
 - a. Regular Monthly Meeting - Tuesday, April 16, 2019 at 7:00 pm
 - b. Public Hearing on the Budget and Regular Monthly Meeting - Tuesday, May 7, 2019 at 7:00 pm (*Note: This is the 1st Tuesday of the month*)
 - c. T.E.A.M. Cow-munity Day - May 11, 2019

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Ms. Porter and seconded by Mrs. Skwirut that the Board of Education meeting be adjourned at 8:07 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary