

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: February 8, 2011
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK



2011 FEB - 7 P 2:26

NEW MILFORD, CT

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. STUDENT RECOGNITION

A. The following Schaghticoke Middle School Students:

1. Sarah Dengler – Winner of the Veterans of Foreign Wars Patriot's Pen Essay
2. Andrea Conrad – Placed Second in the State of the Constitution Day Essay Contest
3. Alyssa Law – Placed Third in the State of the Constitution Day Essay Contest
4. Marlene Berke – Winner of the American History Contest, Daughters of the American Revolution

B. Mr. David Hawthorne, Teacher, Litchfield Hills Transition Center – Student Panel Facilitator at the Career Development & Transition Regional Conference

C. Tyler Sartwell & Andy Sterry – Panel Members of the Career Development & Transition Regional Conference

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT -

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Annual Meeting Minutes December 14, 2010
2. Regular Meeting Minutes December 14, 2010
3. Budget Hearing/Adoption Minutes – January 19, 20, 25 & 27, 2011

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE/LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. Nichols
- B. Operations Sub-Committee – Mr. McSherry
- C. Policy-Sub-Committee - Mrs. Latour
- D. Committee on Learning – Mrs. Thomas
- E. Education Connection – Mrs. Rigdon
- F. Connecticut Boards of Education (CABE) – Mrs. Thomas

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 - 1. Purchase Resolution D-633
 - 2. Budget Position as of 1/31/11
- C. Driver Education Program
- D. Use of Building Fee Schedule for 2011
- E. School Calendar 2010-2011 (Including Graduation Date)
- F. Policies for Second Review:
 - 1. 3110 Budget Planning
 - 2. 3240 Tuition Fees
 - 3. 3280 Gifts to the School
 - 4. 3300 Purchasing
 - 5. 3451 Petty Cash Funds
 - 6. 3453.1 Unexpended Class Funds
 - 7. 3514 Equipment: Authorized Use of School-Owned Materials
 - 8. 3516.3 Accident Prevention and Reporting
 - 9. 3516.4 Safety: Sex Offender Notification
 - 10. 3524 Hazardous Materials Communication/Green Cleaning Program
 - 11. 3524.1 Hazardous Material in School
 - 12. 3541.23 Bus Contractor
 - 13. 3541.313 Routes and Services/Transportation
 - 14. 3541.44 Use of Private Automobiles on School Trips
 - 15. 3542.42 Cafeterias – Handling of School Lunch Funds
 - 16. 5145.45 Section 504 Procedural Safeguards

11. Item for Discussion

- A. Field Trip Report

12. Adjourn

ITEMS OF INFORMATION

Facilities Sub-Committee Minutes – February 3, 2011
 Operations Sub-Committee Minutes – February 3, 2011

Policy Sub-Committee Meeting February 15, 2011 – 6:30 p.m. Lillis Administration Bldg., Room 2	Operations Sub-Committee Meeting March 1, 2011 – 7:30 p.m. Lillis Administration Bldg., Room 2
Committee on Learning February 15, 2011 - 7:30 p.m. Lillis Administration Bldg., Room 2	Board of Education Annual Meeting March 8, 2011 – 7:30 p.m. Sarah Noble Intermediate School - LMC
Facilities Sub-Committee Meeting March 1, 2011 – 6:30 p.m. Lillis Administration Bldg., Room 2	

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GEORGE C. BUCKBEE
TOWN CLERK

2011 FEB -4 P 1:15

NEW MILFORD, CT

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**New Milford Board of Education
Regular Meeting Minutes
February 8, 2011**

Sarah Noble Intermediate School Library Media Center

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Ms. Alexandra Thomas Mr. Rodney Weinberg Mr. Daniel Nichols Mrs. Lynette Rigdon	GEORGE E. BURRIS TOWN CLERK	2011 FEB 11 A 9:22
Absent:	Mrs. Nancy Tarascio-Latour		

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Ms. Ellamae Baldelli, Director of Human Resources Mrs. Adele Johnson, Director, Pupil Personnel Services Mrs. Dana Ford, Principal, Schaghticoke Middle School Josh Jugler, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Student Recognition A.1. Sarah Dengler – Winner of the Veterans of Foreign Wars Patriot’s Pen Essay A.2. Andrea Conrad – Placed Second in the State of the Constitution Day Essay Contest A.3. Alyssa Law – Placed Third in the State of the Constitution Day Essay Contest A.4. Marlene Berke – Winner of the American History Contest, Daughters of the American Revolution Dr. Paddyfote introduced Mrs. Dana Ford and Mrs. Kelly Solomon who introduced the students to be recognized.	Student Recognition Sarah Dengler – Winner of the Veterans of Foreign Wars Patriot’s Pen Essay Andrea Conrad – Placed Second in the State of the Constitution Day Essay Contest Alyssa Law – Placed Third in the State of the Constitution Day Essay Contest Marlene Berke – Winner of the American History Contest, Daughters of the American Revolution
B.	Mr. David Hawthorne, Teacher, Litchfield Hills	Mr. David Hawthorne, Teacher,

C.	<p>Transition Center – Student Panel Facilitator at the Career Development & Transition Regional Conference</p> <p>Tyler Sartwell & Andy Sterry – Panel Members of the Career Development & Transition Regional Conference</p> <p>Dr. Paddyfote introduced Mrs. Johnson and Mr. Hawthorne who introduced the students to be recognized. Mr. Hawthorne was recognized as well.</p> <p>The meeting recessed at 7:44 pm for a reception. The meeting reconvened at 7:54 pm.</p>	<p>Litchfield Hills Transition Center – Student Panel Facilitator at the Career Development & Transition Regional Conference</p> <p>Tyler Sartwell & Andy Sterry – Panel Members of the Career Development & Transition Regional Conference</p>
3.	<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • The PTO thanked the Board for its hard work on the budget. • The updates to the website on the snow removal have been very useful. • The high school scholarships are available and applications are available on the website or at the career center. • John Pettibone is gearing up for the silent auction. • The high school PTO is working on its first annual choir competition to help fund the scholarship. 	<p>PTO Report</p>
5.	<p>Student Representatives Report</p> <ul style="list-style-type: none"> • February 7th starts the second semester. • CAPT practices started today with CAPT testing starting March 1st. • February 28th is the band and chorus concert. • February 18th is when the school musical starts. • Winter sports are ongoing despite the weather. 	<p>Student Representatives Report</p>
6. A.	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes</p> <p>1. Annual Meeting Minutes December 14, 2010</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes</p> <p>Annual Meeting Minutes December 14, 2010</p>

	<p>Mr. Nichols moved to approve the Annual Meeting Minutes dated December 14, 2010, seconded by Mrs. Thomas and passed unanimously.</p> <p style="text-align: center;">2. Regular Meeting Minutes December 14, 2010</p> <p>Mr. Nichols moved to approve the regular board meeting minutes dated December 14, 2010, seconded by Mrs. Thomas and passed unanimously.</p> <p style="text-align: center;">3. Budget Hearing/Adoption Minutes – January 19, 20, 25 & 27, 2011</p> <p>Mr. Nichols moved to approve the Budget Hearing/Adoption Minutes – January 19, 20, 25 & 27, 2011, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mr. Lawson noted that an error had been made and an item on page 32 should be deleted. <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to approve the Annual Meeting Minutes dated December 14, 2010</p> <p>Regular Meeting Minutes December 14, 2010</p> <p>Motion made and passed unanimously to approve the regular board meeting minutes dated December 14, 2010</p> <p>Budget Hearing/Adoption Minutes – January 19, 20, 25 & 27, 2011</p> <p>Motion made and passed unanimously to approve the Budget Hearing/Adoption Minutes – January 19, 20, 25 & 27, 2011</p>
<p>7.</p>	<p>Superintendent’s Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote thanked the facilities department for the outstanding job they have done keeping the roofs clear, drains cleaned, and parking lots cleared during all these winter storms. • She also thanked the HR department because a notice had been received from the Bureau Chief of Educational Standards & Certifications that 100% of New Milford’s teachers and administrators were properly certified. • There was no school today at Schaghticoke due to a roof concern. A structural engineer and a member of the Town’s building department determined that the roof was safe. They also inspected Hill & Plain, Sarah Noble, and Northville determining all to be okay. • Beginning February 11th, New Milford will be on a two hour delay and two hour early dismissal which will align them with Nonnewaug, the alternative high school, and area school’s that New Milford students are involved with. 	<p>Superintendent’s Report</p>

<p>8.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that the updates to the website during this situation with the snow on the roof have been very helpful. • The adopted budget has been sent to the Town and the Mayor will release her budget on February 15th. Mrs. Faulenbach will keep the Board informed of when the council will discuss the Board's budget. • Board and Community members had the opportunity to read at John Pettibone recently. • Subcommittees are back on their regular schedules. 	<p>Board Chairman's Report</p>
<p>9.</p>	<p>Committee/Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the meeting was held February 3rd due to snow. They met with Mr. Knipple to get an update on the energy savings which has meant a cost avoidance of \$1.5 million to date. They discussed the snow removal that has been done to date and the use of building fees.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said Exhibit A, monthly reports and the drivers education discussions are all on the agenda.</p> <p>C. Policy Sub-Committee – Ms. Tarascio-Latour</p> <p>Mrs. Faulenbach reported for Nancy Tarascio-Latour that the policies on the agenda this evening are up for second review.</p> <p>D. Committee on Learning</p> <p>Mrs. Thomas said at the meeting on February 15th they will discuss block scheduling and how GPA's are calculated.</p> <p>E. Education Connection – Mrs. Rigdon</p> <p>Mrs. Rigdon noted there was no meeting and the next meeting is scheduled for March 3rd.</p>	<p>Committee Liaison Reports</p> <p>Facilities Sub-Committee</p> <p>Operations Sub-Committee</p> <p>A. Policy Sub-Committee</p> <p>Committee on Learning</p> <p>Education Connection</p>

<p>D.</p>	<p>Aye: McSherry, Weinberg, Lawson, Nichols, Rigdon, Thomas, Wellman Abstain: Faulenbach</p> <p>Use of Building Fee Schedule for 2011</p> <p>Mr. Nichols moved to approve the Use of Building Fee Schedule effective July 1, 2011, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none">• Mrs. Thomas asked how many different people use the school buildings outside of the school day and Mr. Calhoun said the use of the school is measured in units versus people with each event being a unit. There are between 16,000 and 18,000 events per year.• Mrs. Faulenbach said these fees would help cover the costs to maintain the Town's buildings.• Mr. McSherry noted most groups do not pay any fee. <p>The motion passed unanimously.</p>	<p>Use of Building Fee Schedule for 2011</p> <p>Motion made and passed unanimously to approve the Use of Building Fee Schedule effective July 1, 2011</p>
<p>E.</p>	<p>School Calendar 2010-2011 (Including Graduation Date)</p> <p>Mrs. Faulenbach noted that the Board does not vote on the calendar but does vote on graduation.</p> <ul style="list-style-type: none">• Dr. Paddyfote noted this school year has been highly irregular with all the snow days. The calendar released last year allowed for 185 days. The acting commissioner of education has said all school systems must fulfill the 180 days. The original calendar allowed for five days prior to graduation, currently there have been eight snow days. The current last day is June 22nd, except Schaghticoke which has to go one more day. The new schedule allows the schools to go through June 24th. After that, the next day taken will be April 25th which was sort of a bonus day in the April vacation schedule. The next days would then be April 18, 19, 20 and 21st. Schaghticoke's make-up day will be in June.	<p>School Calendar 2010-2011 (Including Graduation Date)</p>

Mr. Lawson moved to change the high school graduation date from June 18, 2011 to June 25, 2011, seconded by Mr. Nichols.

- Dr. Paddyfote noted that Mr. Shugrue is working with the O'Neill Center and they have committed to some time mid-afternoon of June 25th for the graduation date.
- Mr. Lawson asked what would happen to students who had vacation plans already for April break. Dr. Paddyfote said anyone who could prove they have plans prior to the calendar adjustment will get excused absences.
- Mrs. Thomas noted that at the CABA discussions most of the schools are not going past the 24th. She asked how all the snow dates would impact the testing. Dr. McLaughlin said the AP testing would not change because it was set for May. The CMT and CAPT was also not changing. She said adding another week on before the testing would not change the results as these were skills being taught throughout the year.
- Mrs. Rigdon asked about teachers who might have vacation plans for April and Dr. Paddyfote said this was a contractual issue and those who had personal days left could use them, those that didn't would have to pay for subs and then they got their salaries.
- Mr. Wellman asked if there was any financial penalty to changing from June 18th and Dr. Paddyfote said there was not.
- Mrs. Faulenbach noted everyone was doing the best they could based on the weather.

The motion passed unanimously.

F.

Policies for Second Review:

1. 3110 Budget Planning
2. 3240 Tuition Fees
3. 3280 Gifts to the School
4. 3300 Purchasing
5. 3451 Petty Cash Funds
6. 3453.1 Unexpended Class Funds
7. 3514 Equipment: Authorized Use of School-Owned Materials
8. 3516.3 Accident Prevention and Reporting

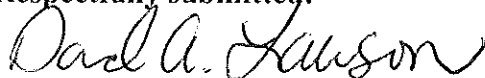
Motion made and passed unanimously to change the high school graduation date from June 18, 2011 to June 25, 2011

Policies for Second Review:

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	<p>9. 3516.4 Safety: Sex Offender Notification 10. 3524 Hazardous Materials Communication/Green Cleaning Program 11. 3524.1 Hazardous Material in School 12. 3541.23 Bus Contractor 13. 3541.313 Routes and Services/Transportation 14. 3541.44 Use of Private Automobiles on School Trips 15. 3542.42 Cafeterias - Handling of School Lunch Funds 16. 5145.45 Section 504 Procedural Safeguards</p> <p>Mrs. Faulenbach noted these would not be approved tonight but any comments were welcome.</p>	<p>Materials</p> <p>8. 3516.3 Accident Prevention and Reporting 9. 3516.4 Safety: Sex Offender Notification 10. 3524 Hazardous Materials Communication/Green Cleaning Program 11. 3524.1 Hazardous Material in School 12. 3541.23 Bus Contractor 13. 3541.313 Routes and Services/Transportation 14. 3541.44 Use of Private Automobiles on School Trips 15. 3542.42 Cafeterias - Handling of School Lunch Funds 16. 5145.45 Section 504 Procedural Safeguards</p>
<p>11.</p> <p>A.</p>	<p>Item for Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> • Mr. Wellman asked why the music class was going to Mohawk Mountain Ski Area and Dr. McLaughlin said this was a reward trip and was not happening during school time. • Mr. Wellman asked about the trip to Orlando in terms of the cost precluding some children from going. Dr. McLaughlin said the students have been doing fundraising to go on this trip. • Mr. Wellman asked about the trip to Irvington New York and was told that Team Waramaug was entering a debate competition. 	<p>Item for Discussion</p> <p>Field Trip Report</p>
<p>12.</p>	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 8:30 p.m., seconded by Mrs. Thomas and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:30 p.m.</p>

Respectfully submitted:



David A. Lawson, Secretary
 New Milford Board of Education