

A G E N D A

BRIMFIELD COMMUNITY UNIT SCHOOL DISTRICT #309 BRIMFIELD BOARD OF EDUCATION REGULAR MEETING – WEDNESDAY, APRIL 21, 2021 BRIMFIELD HIGH SCHOOL – LIBRARY – 7:00 P.M.

AGENDA ITEMS	CONSENT AGENDA
I. Call to Order	
II. Roll Call	
III. Pledge of Allegiance	
IV. Recognize Visitors	
V. Approve Minutes A. March 17, 2021 – Regular Meeting & Closed Session	
VI. School Board Business A. President’s Report B. Superintendent’s Report C. High School Principal’s Report D. Grade School Principal’s Report	
VII. New Business A. Approve Health/Life Safety study performed by Keach and MSI for \$42,000 B. Approve Bid for Concrete Work from CNG - \$18,500 C. Approve Leave of Absence for Ashley Savage for the 2021-2022 school year D. Approve \$22,000 for expansion of 1:1 implementation for grades 5 & 6 (ESSER II finding) E. Appoint Superintendent to begin to develop FY22 budget F. Approve District’s expenditure of funds for FY22 G. Approve SOPPA agreement H. Approve Membership in the Association of Illinois Rural and Small Schools I. Intergovernmental Agreement for PERFECT J. Approve the Peoria County Co-op Purchasing Program	
VIII. Personnel A. Approve 2021-2022 School Year Grade School Extra-Curricular Assignments (as presented) B. Approve 2021-2022 School Year High School Extra-Curricular Assignments (as presented) C. Approve 2021-2022 Fiscal Year Support Personnel Assignment List (as presented) D. Approve Jane Mason - Grade School Special Education Teacher E. Approve Tucker Blum - 2 nd High Baseball Assistant Coach F. Approve the resignation of Angel Frail – Grade School Cheerleading G. Approve the resignation of Brandon Porter – 8 th grade boys basketball coach H. Approve the resignation of Chloe Bowe – Paraprofessional	
IX. Adoption of Consent Calendar Action by the Board of Education in Adoption of the Consent Calendar at this point of the Agenda means that all items appearing in the agenda which have asterisks are adopted by one single motion, unless a member of the Board of Education requests that any such item be removed from the consent calendar and voted upon separately. Generally, consent calendar items are matters which the Board and the Superintendent consent are routine in nature and should be acted upon in one motion.	

A. Approve Bills for Payment for the Month of April	**
B. Approve Position Statement and Treasurer's Reports for March	**
C. Approve High School and Grade School Activity Fund Reports For March	**
X. Public Comment	
XI. Adjourn	

To: Brimfield Board of Education, BCUSD #309

From: Tony Shinall, Superintendent

Re: April Board Report

Thank You

I would like to thank John Thompson and Dan Heinz for their years of service to the Board of Education. Your service on behalf of students, staff, and the community is greatly appreciated.

Summer School

Beyond the high school credit recovery program we normally have in the summer, this year we have decided to offer a summer program for some grade school students. Mrs. Albritton and her staff have looked through testing data, progress monitoring data, and report cards to identify students to invite for summer academic programming.

Amended Budget

We are working on the amended budget for this fiscal year. We plan to present the Board with the amended tentative budget in May with a vote in June. Again, this is not an uncommon occurrence in school districts in “normal” years. This year has not been “normal” and a budget amendment is quite reasonable. In order to have the requisite time in between meetings, we will need to move the May meeting up to May 12, 2021.

1:1 Initiative

Administration has looked at funding and revenue sources and determined we are able to expand the 1:1 initiative, beginning next year, for grades 5-12. This is an extension of two more grade levels. This puts us in a much better place for each classroom in grades 1-4 for having their own Chromebook cart, with the intent to include grades 1-4 in the 1:1 initiative for the 2022-2023 school year.

SOPPA

Illinois has passed legislation called the Student Online Privacy Protection Act. Effective July 1, 2021, school districts in Illinois must have a written agreement with vendors that we use and enter any student information. Mr. Henson has taken the lead with this initiative. The Learning Technology Center of Illinois has been instrumental in helping K-12 districts statewide move toward compliance. The LTC has developed an agreement for districts to use. This agreement is included in your packet. Thank you to Mr. Henson for his hard work in helping us move to compliance.

Township Meetings

On Tuesday, April 13, 2021, I attended the township meetings for Rosefield and Jubilee Townships. On behalf of the Board and the district, I expressed our appreciation for all that they do, particularly their hard work in treacherous conditions to clear roads which allow buses and parents to transport students safely.

There were residents at both meetings who had many positive comments to share about the district, along with questions about how we have navigated the year with the challenges we have faced.

Grant Meeting

Over Winter Break, on December 21, 2020, I met with area superintendents and a retired superintendent regarding an opportunity for a grant that would provide equipment for enhanced opportunities for remote instruction. The grant would pay for video and audio equipment for synchronous and asynchronous instruction. The grant would cover 75% of the cost, with the district paying for the balance. It would include installation.

After break, Mr. Robison, Mr. Henson, and I met with area superintendents, principals, and technology coordinators on January 6, 2020 to continue to discuss opportunities for collaborations within the districts. Districts all were interested in pursuing this opportunity to allow for greater and more robust offerings for students.

We have since learned that the grant timeline has been pushed back until next summer. We will keep this in our sights if this grant status changes.

We were contacted recently that the grant application is now due June 4, 2021. I, along with other local superintendents, met on Friday, April 16, 2021, to learn more about the grant application. Five other districts have agreed to participate with us in this initiative.

End of Year Activities

At the time of writing this report, Region 2, the region Brimfield CUSD #309 is located, has a positive COVID-19 positivity rate of 7.2%. Per regulations from the State of Illinois, when a region reaches 8% positivity rate, that region is subject to more restrictions. We are keeping an eye on this metric, with keeping in mind that end of the year events such as prom and graduations could be impacted. We continue to ask for the community's help in mitigating the spread of COVID-19.

January 2021

**Distributions from the Peoria County School Facilities Tax
based on Fall 2020 Enrollment Numbers**

School District	Fall 2019 Housing Report Enrollment				Amount Distributed
	Total Enrollment	Out of Peoria County	In Peoria County	Percentage in Peoria	
Pleasant Valley #62	449	0	449	1.6943%	\$11,426.45
Norwood #63	417	0	417	1.5735%	\$10,612.10
Bartonville #66	261	0	261	0.9849%	\$6,642.10
Oak Grove #68	263	0	263	0.9924%	\$6,693.00
Pleasant Hill #69	182	0	182	0.6868%	\$4,631.66
Monroe #70	316	0	316	1.1924%	\$8,041.78
Peoria #150	12596	18	12578	47.4624%	\$320,093.37
Farmington #265	1210	685	525	1.9811%	\$13,360.55
Brimfield #309	644	0	644	2.4301%	\$16,388.94
Limestone #310	922	0	922	3.4791%	\$23,463.67
Limestone Walters #316	197	0	197	0.7434%	\$5,013.39
Illinois Valley Central #321	2061	0	2061	7.7771%	\$52,449.71
Elmwood #322	634	1	633	2.3886%	\$16,109.01
Dunlap #323	4605	0	4605	17.3767%	\$117,191.12
Peoria Heights #325	749	6	743	2.8037%	\$18,908.36
Princeville #326	686	7	679	2.5622%	\$17,279.65
Illini Bluffs #327	886	13	873	3.2942%	\$22,216.69
Hollis #328	133	0	133	0.5019%	\$3,384.67
Williamsfield #210	305	285	20	0.0755%	\$508.97
Total	27516	1015	26501	100.00%	674415.19

***Note:** Totals may not equal 100% due to rounding.

April **Month Distributed**

\$674,415.20 **Monthly Proceeds from DOR**

Elizabeth Cude
Regional Superintendent

4.13.21
Date

To: Brimfield CUSD #309 Board of Education

From: Billy Robison, Principal

Re: Brimfield High School report for April 21, 2021

Sports Update

As football and volleyball are concluding this week, we are ramping up for baseball and softball. Baseball opens today at Richwoods and softball begins the season on Friday. We were able to recognize our volleyball seniors on April 6th and football/spirit squad on April 9th. All BHS sports and activities were paused from 3/19-4/4 due to multiple positive cases within the high school. Spring sports will have a postseason per the IHSA.

We are incredibly thankful to Coach Scott Carlson for his 24 years as head basketball coach. We couldn't have asked for a better teacher, mentor, and man to guide our young athletes. As we transition the leadership of the program to Coach Kevin Krieter, we are confident that the program will not miss a beat.

Team ELITE

The focus for this month's Team Elite staff member is Julie Edwards. Julie is the face of the building and always represents Brimfield High School with professionalism. She ensures that every loose end is tied up and can make magic happen with the drop of a hat, juggling schedules, acquiring substitute teachers, and tackling whatever other challenges present themselves. The building is a smooth operating machine due to her selfless and hard work. Happy Administrative Professionals Day as well! Thank you Julie for being an integral part of Team Elite!

SAT/PSAT

Juniors completed the SAT on April 13th, with the make up taking place on the 27th. Our students that were in quarantine will utilize this opportunity to take the exam. ISBE cancelled the PSAT for 9th and 10th grades. A HUGE thank you to Kelsey Messineo for all of her work to ensure the students had the best testing environment possible.

Awards Banquet

This year our awards ceremony will be virtual and will take place on Monday May 3. We will send out a link for parents to view the winners and presentation of the awards.

#BELite

We are focused on being a better version of ourselves every day. That's what being ELITE is all about!



Brimfield Grade School

Principal's Monthly Report

Submitted By: Julie L. Albritton

Date Submitted: Thursday, April 16, 2021



- **Enrollment**
 - K-8 = 399 (+1)
 - BF = 29
 - Total Enrollment = 428
- **Remote Learners**
 - BF-8th Grade SEPT = 49 OCT = 32 Nov = 33 Dec = 103 January = 64 after
January 19th = 23
February = 28 March = 28 **4th Quarter = 16 students**
- **Message from Our Nurse Mrs. Sumner 4/16/21**
 - Covid numbers are coming down a bit now after a surge in cases before spring break where we had over 100 kids on quarantine. We are currently, as of today, sitting with 1 student in isolation and 23 in quarantine between the HS and GS.
- **Student Achievement/Instruction/Curriculum/Initiatives**
 - **Illinois Assessment of Readiness & Illinois Science Assessment** - Grades 5-8 tested last week and 3-4 are testing this week. Testing has gone well up to this point! Illinois Science Assessment will be April 27,28,29 for 5th and 8th grade students only.
 - **Spring/End of Year Benchmarking** - with the extended/late window for state testing our spring benchmarking will begin the last week of April and the first 2 weeks of May.
 - **Summer School** - will be offered this summer. With the events of the past year, we realize and see the impact on our students' education. In some cases grade level skills are needing more time to develop before moving onto the grade level. Students were selected using our benchmarking data with Aimsweb, MAP scores, and classroom teacher recommendation. There will be no consequence for not attending - we simply want to provide this opportunity to help bridge the gap before starting next school year. Summer school will take place the following days, times, and weeks:
 - Monday-Thursday 8am-11am
 - Week #1 - June 7 - 10
 - Week #2 - June 14 - 17
 - Week #3 - July 12 - 15
 - Week #4 - July 19 - 22
- **Upcoming events:**
 - **Friday, April 23rd**- Midterms sent home.
 - **Friday, April 30th** - Early Dismissal at 11:30 SIP Day
 - **Friday, May 14th** - Graduation practice at 9:30am/Last Day for 8th Grade Students
 - **Saturday, May 15th**- 8th Grade Graduation 11am @ the Brimfield Sports Complex
 - **Friday, May, 21st** - Last day of school for Pk-7th
 - **Monday, May 24th** - Teachers Institute and Retirement Luncheon

Standard Student Data Privacy Agreement

**IL-NDPA Standard
Version 1.0**

and

This Student Data Privacy Agreement (“DPA”) is entered into on the date of full execution (the “Effective Date”) and is entered into by and between:

[], located at [] (the “Local Education Agency” or “LEA”) and
[], located at [] (the “Provider”).

WHEREAS, the Provider is providing educational or digital services to LEA.

WHEREAS, the Provider and LEA recognize the need to protect personally identifiable student information and other regulated data exchanged between them as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act (“FERPA”) at 20 U.S.C. § 1232g (34 CFR Part 99); the Children’s Online Privacy Protection Act (“COPPA”) at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and

WHEREAS, the Provider and LEA desire to enter into this DPA for the purpose of establishing their respective obligations and duties in order to comply with applicable laws and regulations.

NOW THEREFORE, for good and valuable consideration, LEA and Provider agree as follows:

1. A description of the Services to be provided, the categories of Student Data that may be provided by LEA to Provider, and other information specific to this DPA are contained in the Standard Clauses hereto.
2. **Special Provisions. Check if Required**
 - If checked, the Supplemental State Terms and attached hereto as **Exhibit “G”** are hereby incorporated by reference into this DPA in their entirety.
 - If checked, LEA and Provider agree to the additional terms or modifications set forth in **Exhibit “H”. (Optional)**
 - If Checked, the Provider, has signed **Exhibit “E”** to the Standard Clauses, otherwise known as General Offer of Privacy Terms
3. In the event of a conflict between the SDPC Standard Clauses, the State or Special Provisions will control. In the event there is conflict between the terms of the DPA and any other writing, including, but not limited to the Service Agreement and Provider Terms of Service or Privacy Policy the terms of this DPA shall control.
4. This DPA shall stay in effect for three years. Exhibit E will expire 3 years from the date the original DPA was signed.
5. The services to be provided by Provider to LEA pursuant to this DPA are detailed in **Exhibit “A”** (the “Services”).
6. **Notices**. All notices or other communication required or permitted to be given hereunder may be given via e-mail transmission, or first-class mail, sent to the designated representatives below.

The designated representative for the LEA for this DPA is:

Name: _____ Title: _____

Address: _____

Phone: _____ Email: _____

The designated representative for the Provider for this DPA is:

Name: _____ Title: _____

Address: _____

Phone: _____ Email: _____

IN WITNESS WHEREOF, LEA and Provider execute this DPA as of the Effective Date.

LEA:

By: _____ Date: 10/22/20

Printed Name: _____ Title/Position: _____

Provider:

By: _____ Date: _____

Printed Name: _____ Title/Position: _____

STANDARD CLAUSES

Version 1.0

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect Student Data including compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time. In performing these services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA, with respect to its use of Student Data
2. **Student Data to Be Provided.** In order to perform the Services described above, LEA shall provide Student Data as identified in the Schedule of Data, attached hereto as **Exhibit "B"**.
3. **DPA Definitions.** The definition of terms used in this DPA is found in **Exhibit "C"**. In the event of a conflict, definitions used in this DPA shall prevail over terms used in any other writing, including, but not limited to the Service Agreement, Terms of Service, Privacy Policies etc.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of LEA.** All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement, shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEA as it pertains to the use of Student Data, notwithstanding the above.
2. **Parent Access.** To the extent required by law the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data correct erroneous information, and procedures for the transfer of student-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than forty five (45) days from the date of the request or pursuant to the time frame required under state law for an LEA to respond to a parent or student, whichever is sooner) to the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
3. **Separate Account.** If Student-Generated Content is stored or maintained by the Provider, Provider shall, at the request of the LEA, transfer, or provide a mechanism for the LEA to transfer, said Student-Generated Content to a separate account created by the student.

4. **Law Enforcement Requests.** Should law enforcement or other government entities (“Requesting Party(ies)”) contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall notify the LEA in advance of a compelled disclosure to the Requesting Party, unless lawfully directed by the Requesting Party not to inform the LEA of the request.
5. **Subprocessors.** Provider shall enter into written agreements with all Subprocessors performing functions for the Provider in order for the Provider to provide the Services pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner no less stringent than the terms of this DPA.

ARTICLE III: DUTIES OF LEA

1. **Provide Data in Compliance with Applicable Laws.** LEA shall provide Student Data for the purposes of obtaining the Services in compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
2. **Annual Notification of Rights.** If the LEA has a policy of disclosing Education Records and/or Student Data under FERPA (34 CFR § 99.31(a)(1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its annual notification of rights.
3. **Reasonable Precautions.** LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted Student Data.
4. **Unauthorized Access Notification.** LEA shall notify Provider promptly of any known unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance.** The Provider shall comply with all applicable federal, state, and local laws, rules, and regulations pertaining to Student Data privacy and security, all as may be amended from time to time.
2. **Authorized Use.** The Student Data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services outlined in Exhibit A or stated in the Service Agreement and/or otherwise authorized under the statutes referred to herein this DPA.
3. **Provider Employee Obligation.** Provider shall require all of Provider’s employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the Student Data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.
4. **No Disclosure.** Provider acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, user content or other non-public information and/or personally identifiable information contained in the Student Data other than as directed or

permitted by the LEA or this DPA. This prohibition against disclosure shall not apply to aggregate summaries of De-Identified information, Student Data disclosed pursuant to a lawfully issued subpoena or other legal process, or to subprocessors performing services on behalf of the Provider pursuant to this DPA. Provider will not Sell Student Data to any third party.

5. **De-Identified Data**: Provider agrees not to attempt to re-identify de-identified Student Data. De-Identified Data may be used by the Provider for those purposes allowed under FERPA and the following purposes: (1) assisting the LEA or other governmental agencies in conducting research and other studies; and (2) research and development of the Provider's educational sites, services, or applications, and to demonstrate the effectiveness of the Services; and (3) for adaptive learning purpose and for customized student learning. Provider's use of De-Identified Data shall survive termination of this DPA or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA who has provided prior written consent for such transfer. Prior to publishing any document that names the LEA explicitly or indirectly, the Provider shall obtain the LEA's written approval of the manner in which de-identified data is presented.
6. **Disposition of Data**. Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data after providing the LEA with reasonable prior notice. The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a "Directive for Disposition of Data" form, a copy of which is attached hereto as **Exhibit "D"**. If the LEA and Provider employ Exhibit "D," no further written request or notice is required on the part of either party prior to the disposition of Student Data described in Exhibit "D."
7. **Advertising Limitations**. Provider is prohibited from using, disclosing, or selling Student Data to (a) inform, influence, or enable Targeted Advertising; or (b) develop a profile of a student, family member/guardian or group, for any purpose other than providing the Service to LEA. This section does not prohibit Provider from using Student Data (i) for adaptive learning or customized student learning (including generating personalized learning recommendations); or (ii) to make product recommendations to teachers or LEA employees; or (iii) to notify account holders about new education product updates, features, or services or from otherwise using Student Data as permitted in this DPA and its accompanying exhibits

ARTICLE V: DATA PROVISIONS

1. **Data Storage**. Where required by applicable law, Student Data shall be stored within the United States. Upon request of the LEA, Provider will provide a list of the locations where Student Data is stored.
2. **Audits**. No more than once a year, or following unauthorized access, upon receipt of a written request from the LEA with at least ten (10) business days' notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA . The Provider will cooperate reasonably with the LEA and any local, state, or federal

agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the Provider's facilities, staff, agents and LEA's Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.

3. **Data Security.** The Provider agrees to utilize administrative, physical, and technical safeguards designed to protect Student Data from unauthorized access, disclosure, acquisition, destruction, use, or modification. The Provider shall adhere to any applicable law relating to data security. The provider shall implement an adequate Cybersecurity Framework based on one of the nationally recognized standards set forth set forth in **Exhibit "F"**. Exclusions, variations, or exemptions to the identified Cybersecurity Framework must be detailed in an attachment to **Exhibit "H"**. Additionally, Provider may choose to further detail its security programs and measures that augment or are in addition to the Cybersecurity Framework in **Exhibit "F"**. Provider shall provide, in the Standard Schedule to the DPA, contact information of an employee who LEA may contact if there are any data security concerns or questions.
4. **Data Breach.** In the event of an unauthorized release, disclosure or acquisition of Student Data that compromises the security, confidentiality or integrity of the Student Data maintained by the Provider the Provider shall provide notification to LEA within seventy-two (72) hours of confirmation of the incident, unless notification within this time limit would disrupt investigation of the incident by law enforcement. In such an event, notification shall be made within a reasonable time after the incident. Provider shall follow the following process:
 - (1) The security breach notification described above shall include, at a minimum, the following information to the extent known by the Provider and as it becomes available:
 - i. The name and contact information of the reporting LEA subject to this section.
 - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided; and
 - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
 - (2) Provider agrees to adhere to all federal and state requirements with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.
 - (3) Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a summary of said written incident response plan.

- (4) LEA shall provide notice and facts surrounding the breach to the affected students, parents or guardians.
- (5) In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

ARTICLE VI: GENERAL OFFER OF TERMS

Provider may, by signing the attached form of "General Offer of Privacy Terms" (General Offer, attached hereto as **Exhibit "E"**), be bound by the terms of **Exhibit "E"** to any other LEA who signs the acceptance on said Exhibit. The form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Termination.** In the event that either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. Either party may terminate this DPA and any service agreement or contract if the other party breaches any terms of this DPA.
2. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data pursuant to Article IV, section 6.
3. **Priority of Agreements.** This DPA shall govern the treatment of Student Data in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, Terms of Service, Privacy Policies, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. In the event of a conflict between Exhibit H, the SDPC Standard Clauses, and/or the Supplemental State Terms, Exhibit H will control, followed by the Supplemental State Terms. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.
4. **Entire Agreement.** This DPA and the Service Agreement constitute the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the Parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both Parties. Neither failure nor delay on the part of any Party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.

5. **Severability**. Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the Parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
6. **Governing Law; Venue and Jurisdiction**. THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY OF THE LEA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.
7. **Successors Bound**: This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business. In the event that the Provider sells, merges, or otherwise disposes of its business to a successor during the term of this DPA, the Provider shall provide written notice to the LEA no later than sixty (60) days after the closing date of sale, merger, or disposal. Such notice shall include a written, signed assurance that the successor will assume the obligations of the DPA and any obligations with respect to Student Data within the Service Agreement. The LEA has the authority to terminate the DPA if it disapproves of the successor to whom the Provider is selling, merging, or otherwise disposing of its business.
8. **Authority**. Each party represents that it is authorized to bind to the terms of this DPA, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof.
9. **Waiver**. No delay or omission by either party to exercise any right hereunder shall be construed as a waiver of any such right and both parties reserve the right to exercise any such right from time to time, as often as may be deemed expedient.

EXHIBIT "A"
DESCRIPTION OF SERVICES

EXHIBIT "B"
SCHEDULE OF DATA

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	<input type="checkbox"/>
	Other application technology meta data-Please specify:	<input type="checkbox"/>
Application Use Statistics	Meta data on user interaction with application	<input type="checkbox"/>
Assessment	Standardized test scores	<input type="checkbox"/>
	Observation data	<input type="checkbox"/>
	Other assessment data-Please specify:	<input type="checkbox"/>
Attendance	Student school (daily) attendance data	<input type="checkbox"/>
	Student class attendance data	<input type="checkbox"/>
Communications	Online communications captured (emails, blog entries)	<input type="checkbox"/>
Conduct	Conduct or behavioral data	<input type="checkbox"/>
Demographics	Date of Birth	<input type="checkbox"/>
	Place of Birth	<input type="checkbox"/>
	Gender	<input type="checkbox"/>
	Ethnicity or race	<input type="checkbox"/>
	Language information (native, or primary language spoken by student)	<input type="checkbox"/>
	Other demographic information-Please specify:	<input type="checkbox"/>
Enrollment	Student school enrollment	<input type="checkbox"/>
	Student grade level	<input type="checkbox"/>
	Homeroom	<input type="checkbox"/>
	Guidance counselor	<input type="checkbox"/>
	Specific curriculum programs	<input type="checkbox"/>
	Year of graduation	<input type="checkbox"/>
	Other enrollment information-Please specify:	<input type="checkbox"/>
Parent/Guardian Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Phone	<input type="checkbox"/>
Parent/Guardian ID	Parent ID number (created to link parents to students)	<input type="checkbox"/>
Parent/Guardian Name	First and/or Last	<input type="checkbox"/>
Schedule	Student scheduled courses	<input type="checkbox"/>
	Teacher names	<input type="checkbox"/>
Special Indicator	English language learner information	<input type="checkbox"/>
	Low income status	<input type="checkbox"/>
	Medical alerts/ health data	<input type="checkbox"/>
	Student disability information	<input type="checkbox"/>
	Specialized education services (IEP or 504)	<input type="checkbox"/>
	Living situations (homeless/foster care)	<input type="checkbox"/>
	Other indicator information-Please specify:	<input type="checkbox"/>
Student Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>
	Phone	<input type="checkbox"/>
Student Identifiers	Local (School district) ID number	<input type="checkbox"/>
	State ID number	<input type="checkbox"/>
	Provider/App assigned student ID number	<input type="checkbox"/>
	Student app username	<input type="checkbox"/>
	Student app passwords	<input type="checkbox"/>
Student Name	First and/or Last	<input type="checkbox"/>
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	<input type="checkbox"/>
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	<input type="checkbox"/>
Student Survey Responses	Student responses to surveys or questionnaires	<input type="checkbox"/>
Student work	Student generated content; writing, pictures, etc.	<input type="checkbox"/>
	Other student work data -Please specify:	<input type="checkbox"/>
Transcript	Student course grades	<input type="checkbox"/>
	Student course data	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Student course grades/ performance scores	<input type="checkbox"/>
	Other transcript data - Please specify:	<input type="checkbox"/>
Transportation	Student bus assignment	<input type="checkbox"/>
	Student pick up and/or drop off location	<input type="checkbox"/>
	Student bus card ID number	<input type="checkbox"/>
	Other transportation data – Please specify:	<input type="checkbox"/>
Other	Please list each additional data element used, stored, or collected by your application:	<input type="checkbox"/>
None	No Student Data collected at this time. Provider will immediately notify LEA if this designation is no longer applicable.	<input type="checkbox"/>

EXHIBIT "C" DEFINITIONS

De-Identified Data and De-Identification: Records and information are considered to be de-identified when all personally identifiable information has been removed or obscured, such that the remaining information does not reasonably identify a specific individual, including, but not limited to, any information that, alone or in combination is linkable to a specific student and provided that the educational agency, or other party, has made a reasonable determination that a student's identity is not personally identifiable, taking into account reasonable available information.

Educational Records: Educational Records are records, files, documents, and other materials directly related to a student and maintained by the school or local education agency, or by a person acting for such school or local education agency, including but not limited to, records encompassing all the material kept in the student's cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs.

Metadata: means information that provides meaning and context to other data being collected; including, but not limited to: date and time records and purpose of creation Metadata that have been stripped of all direct and indirect identifiers are not considered Personally Identifiable Information.

Operator: means the operator of an internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used for K–12 school purposes. Any entity that operates an internet website, online service, online application, or mobile application that has entered into a signed, written agreement with an LEA to provide a service to that LEA shall be considered an "operator" for the purposes of this section.

Originating LEA: An LEA who originally executes the DPA in its entirety with the Provider.

Provider: For purposes of the DPA, the term "Provider" means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Student Data. Within the DPA the term "Provider" includes the term "Third Party" and the term "Operator" as used in applicable state statutes.

Student Generated Content: The term "student-generated content" means materials or content created by a student in the services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content.

School Official: For the purposes of this DPA and pursuant to 34 CFR § 99.31(b), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of Student Data including Education Records; and (3) Is subject to 34 CFR § 99.33(a) governing the use and re-disclosure of personally identifiable information from Education Records.

Service Agreement: Refers to the Contract, Purchase Order or Terms of Service or Terms of Use.

Student Data: Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to,

information in the student's educational record or email, first and last name, birthdate, home or other physical address, telephone number, email address, or other information allowing physical or online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, individual purchasing behavior or preferences, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, geolocation information, parents' names, or any other information or identification number that would provide information about a specific student. Student Data includes Meta Data. Student Data further includes "personally identifiable information (PII)," as defined in 34 C.F.R. § 99.3 and as defined under any applicable state law. Student Data shall constitute Education Records for the purposes of this DPA, and for the purposes of federal, state, and local laws and regulations. Student Data as specified in **Exhibit "B"** is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or de-identified, or anonymous usage data regarding a student's use of Provider's services.

Subprocessor: For the purposes of this DPA, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its service, and who has access to Student Data.

Subscribing LEA: An LEA that was not party to the original Service Agreement and who accepts the Provider's General Offer of Privacy Terms.

Targeted Advertising: means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the operator's Internet web site, online service or mobile application by such student or the retention of such student's online activities or requests over time for the purpose of targeting subsequent advertisements. "Targeted advertising" does not include any advertising to a student on an Internet web site based on the content of the web page or in response to a student's response or request for information or feedback.

Third Party: The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Education Records and/or Student Data, as that term is used in some state statutes. However, for the purpose of this DPA, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

EXHIBIT "D"
DIRECTIVE FOR DISPOSITION OF DATA

Provider to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

[]

Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

Disposition shall be by destruction or deletion of data.

Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

[]

3. Schedule of Disposition

Data shall be disposed of by the following date:

As soon as commercially practicable.

By []

4. Signature

Authorized Representative of LEA

Date

5. Verification of Disposition of Data

Authorized Representative of Company

Date

EXHIBIT "E"
GENERAL OFFER OF PRIVACY TERMS

1. Offer of Terms

Provider offers the same privacy protections found in this DPA between it and [_____] ("Originating LEA") which is dated [_____], to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products listed in the originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed **Exhibit "E"** to Provider at the following email address: _____.

BY: _____ Date: _____

Printed Name: _____ Title/Position: _____

2. Subscribing LEA

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between the [_____] and the Provider. ****PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. ****

BY: _____ Date: _____

Printed Name: _____ Title/Position: _____

SCHOOL DISTRICT NAME: _____

DESIGNATED REPRESENTATIVE OF LEA:

Name: _____

Title: _____

Address: _____

Telephone Number: _____

Email: _____

EXHIBIT “F”
DATA SECURITY REQUIREMENTS

Adequate Cybersecurity Frameworks
2/24/2020

The Education Security and Privacy Exchange (“Edspex”) works in partnership with the Student Data Privacy Consortium and industry leaders to maintain a list of known and credible cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles* (“Cybersecurity Frameworks”) that may be utilized by Provider .

Cybersecurity Frameworks

	MAINTAINING ORGANIZATION/GROUP	FRAMEWORK(S)
<input type="checkbox"/>	National Institute of Standards and Technology	NIST Cybersecurity Framework Version 1.1
<input type="checkbox"/>	National Institute of Standards and Technology	NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171
<input type="checkbox"/>	International Standards Organization	Information technology — Security techniques — Information security management systems (ISO 27000 series)
<input type="checkbox"/>	Secure Controls Framework Council, LLC	Security Controls Framework (SCF)
<input type="checkbox"/>	Center for Internet Security	CIS Critical Security Controls (CSC, CIS Top 20)
<input type="checkbox"/>	Office of the Under Secretary of Defense for Acquisition and Sustainment (OUSD(A&S))	Cybersecurity Maturity Model Certification (CMMC, ~FAR/DFAR)

Please visit <http://www.edspex.org> for further details about the noted frameworks.

*Cybersecurity Principles used to choose the Cybersecurity Frameworks are located here

EXHIBIT "G" – Supplemental SDPC State Terms for Illinois

Version 1.0

This **Exhibit G**, Supplemental SDPC State Terms for Illinois ("Supplemental State Terms"), effective simultaneously with the attached Student Data Privacy Agreement ("DPA") by and between _____ (the "Local Education Agency" or "LEA") and _____ (the "Provider"), is incorporated in the attached DPA and amends the DPA (and all supplemental terms and conditions and policies applicable to the DPA) as follows:

1. **Compliance with Illinois Privacy Laws.** In performing their respective obligations under the Agreement, the LEA and the Provider shall comply with all Illinois laws and regulations pertaining to student data privacy and confidentiality, including but not limited to the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/, Mental Health and Developmental Disabilities Confidentiality Act ("MHDDCA"), 740 ILCS 110/, Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/, Identity Protection Act ("IPA"), 5 ILCS 179/, and Personal Information Protection Act ("PIPA"), 815 ILCS 530/.

2. **Definition of "Student Data."** In addition to the definition set forth in **Exhibit C**, Student Data includes any and all "covered information," as that term is defined in Section 5 of SOPPA (105 ILCS 85/5), and Student Data shall constitute "school student records" as that term is defined in Section 2 of ISSRA (105 ILCS 10/2(d)).

3. **School Official Designation.** Pursuant to Article I, Paragraph 1 of the DPA Standard Clauses, and in accordance with FERPA, ISSRA and SOPPA, in performing its obligations under the DPA, the Provider is acting as a school official with legitimate educational interest; is performing an institutional service or function for which the LEA would otherwise use its own employees; is under the direct control of the LEA with respect to the use and maintenance of Student Data; and is using Student Data only for an authorized purpose.

4. **Limitations on Re-Disclosure.** The Provider shall not re-disclose Student Data to any Third Party or affiliate without the express written permission of the LEA or pursuant to court order, unless such disclosure is otherwise permitted under SOPPA, ISSRA, FERPA, and MHDDCA. In the event a Third Party, including law enforcement or a government entity, contacts the Provider with a request or subpoena for Student Data in the possession of the Provider, the Provider shall redirect the Third Party to seek the data directly from the LEA. In the event the Provider is compelled to produce Student Data to a Third Party in compliance with a court order, Provider shall notify the LEA at least five (5) school days in advance of the court ordered disclosure and, upon request, provide the LEA with a copy of the court order requiring such disclosure.

5. **Notices.** Any notice delivered pursuant to the DPA shall be deemed effective, as applicable, upon receipt as evidenced by the date of transmission indicated on the transmission material, if by e-mail; or four (4) days after mailing, if by first-class mail, postage prepaid.

6. **Parent Right to Access and Challenge Student Data.** The LEA shall establish reasonable procedures pursuant to which a parent, as that term is defined in 105 ILCS 10/2(g), may inspect and/or copy Student Data and/or challenge the accuracy, relevance or propriety of Student Data, pursuant to Sections 5 and 7 of ISSRA (105 ILCS 10/5; 105 ILCS 10/7) and Section 33 of SOPPA (105 ILCS 85/33). The Provider shall respond to any request by the LEA for Student Data in the possession of the Provider, for

purposes of affording a parent an opportunity to inspect and/or copy the Student Data, no later than 10 business days from the date of the request. In the event that a parent contacts the Provider directly to inspect and/or copy Student Data, the Provider shall refer the parent to the LEA, which shall follow the necessary and proper procedures regarding the requested Student Data.

7. **Corrections to Factual Inaccuracies.** In the event that the LEA determines that the Provider is maintaining Student Data that contains a factual inaccuracy, the LEA shall notify the Provider of the factual inaccuracy and the correction to be made. No later than 90 calendar days after receiving the notice of the factual inaccuracy, the Provider shall correct the factual inaccuracy and shall provide written confirmation of the correction to the LEA.

8. **Security Standards.** The Provider shall implement and maintain commercially reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect Student Data from unauthorized access, destruction, use, modification, or disclosure, including but not limited to the unauthorized acquisition of computerized data that compromises the security, confidentiality, or integrity of the Student Data (a "Security Breach"). For purposes of the DPA and this **Exhibit G**, "Security Breach" does not include the good faith acquisition of Student Data by an employee or agent of the Provider or LEA for a legitimate purpose of the Provider or LEA, so long as the Student Data is used solely for purposes permitted by SOPPA and other applicable law, and so long as the Student Data is restricted from further unauthorized disclosure.

9. **Security Breach Notification.** In addition to the information enumerated in Article V, Section 4(1) of the DPA Standard Clauses, any Security Breach notification provided by the Provider to the LEA shall include:

- a. A list of the students whose Student Data was involved in or is reasonably believed to have been involved in the breach, if known; and
- b. The name and contact information for an employee of the Provider whom parents may contact to inquire about the breach.

10. **Reimbursement of Expenses Associated with Security Breach.** In the event of a Security Breach that is attributable to the Provider, the Provider shall reimburse and indemnify the LEA for any and all costs and expenses that the LEA incurs in investigating and remediating the Security Breach, including but not limited to costs and expenses associated with:

- a. Providing notification to the parents of those students whose Student Data was compromised and regulatory agencies or other entities as required by law or contract;
- b. Providing credit monitoring to those students whose Student Data was exposed in a manner during the Security Breach that a reasonable person would believe may impact the student's credit or financial security;
- c. Legal fees, audit costs, fines, and any other fees or damages imposed against the LEA as a result of the security breach; and

- d. Providing any other notifications or fulfilling any other requirements adopted by the Illinois State Board of Education or under other State or federal laws.

11. **Transfer or Deletion of Student Data.** The Provider shall review, on an annual basis, whether the Student Data it has received pursuant to the DPA continues to be needed for the purpose(s) of the DPA. If any of the Student Data is no longer needed for purposes of the DPA, the Provider must delete such unnecessary Student Data or transfer to the LEA such unnecessary Student Data. The Provider shall effectuate such transfer or deletion of Student Data and provide written confirmation of said transfer or deletion to the LEA within thirty (30) calendar days of the operator becoming aware that the Student Data is no longer needed for purposes of the DPA.

If the LEA receives a request from a parent, as that term is defined in 105 ILCS 10/2(g), that Student Data being held by the Provider be deleted, the LEA shall determine whether the requested deletion would violate State and/or federal records laws. In the event such deletion would not violate State or federal records laws, the LEA shall forward the request for deletion to the Provider. The Provider shall comply with the request and delete the Student Data within a reasonable time period after receiving the request.

12. **Public Posting of DPA.** Pursuant to SOPPA, the LEA shall publish on its website a copy of the DPA between the Provider and the LEA, including this **Exhibit G.**

13. **Subcontractors.** By no later than (5) business days after the date of execution of the DPA, the Provider shall provide the LEA with a list of any subcontractors to whom Student Data may be disclosed or a link to a page on the Provider's website that clearly lists any and all subcontractors to whom Student Data may be disclosed. This list shall, at a minimum, be updated and provided to the LEA by the beginning of each fiscal year (July 1) and at the beginning of each calendar year (January 1).

EXHIBIT "H"
Additional Terms or Modifications
Version _____

LEA and Provider agree to the following additional terms and modifications:

This is a free text field that the parties can use to add or modify terms in or to the DPA. If there are no additional or modified terms, this field should read "None."

618-1/4715859.1

The voice of Illinois rural and small schools.

To ensure **Access** to quality education opportunities for all rural students, to **Advocate** for rural and small schools and to serve as the collective **Voice** on all matters of the education process in rural and small schools is not only the mission and goal of AIRSS, it is the life work of those teachers, administrators and staff who serve in a rural school and community.

The role of AIRSS is to support these goals and serve as the collective voice of over 500 rural and small schools, keep the best interest of the nearly 500,000 children at the forefront, and preserve local control. You must be **represented** if you expect to make any progress on issues and initiatives that are important to your organization.

Representation is afforded only if you have a seat at the table. Here are the people that are working on your behalf and fighting for a seat at the table within the state board of education and any entity that represent the education enterprise in Illinois.

First, **the AIRSS Board members**, all who serve rural and small schools each and every day. They are committed to the goals of the organization and each of them have a clear understanding of the complex agency and political structure we work in. Many members of the board are engaged in the process by serving on agency boards and are engaged in the political process.

Secondly, **the Executive Director**, dedicated, committed and totally engaged in the agency



Dr. Patrick Twomey (Past President), Edwin Shoemate (President), and Dr. Jennifer Garrison (President Elect)

and political process. Working tirelessly to ensure the “voice” of rural schools and students is heard in a direct and consistent manner. Clearly focused on and working to advocate for better state and federal policy that has a positive impact on rural and small schools. Finally, always focused on elevating our teachers and students in rural and small schools and developing strong rural school and community partnerships.

- Member of the NREAC (National Rural Education Advocacy Coalition)
- Consultant member of the Board of Directors for IASA (Illinois Association of School Administrators)
- Direct contact with agencies (ISBE, IBHE, ICCB) and members of the General Assembly and the Executive Branch
- Executive Committee member of NREA (National Rural Education Association)



David M. Ardrey, Executive Director of AIRSS



The Association of Illinois Rural and Small Schools

The work of AIRSS can only continue with your support and your involvement. Membership support is the baseline funding that keeps the organization continually viable. AIRSS must continue to be the voice of rural and small schools and your support is greatly appreciated.

Please return this card along with payment to: **AIRSS, PO Box 292, Carmi, IL, 62821**

School District Name: _____

School District Address: _____

City, State, ZIP: _____

Total Amount Due \$400 (Payable to AIRSS)

Please provide the name and email address of the following.

Superintendent: _____

Email: _____

Principal: _____

Email: _____

School Board Chair / President: _____

Email: _____

Teacher / Instructional Leader: _____

Email: _____

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement is executed under the authority of the Constitution of the State of Illinois 1970, Article 8, Section 10, and the Intergovernmental Cooperation Act of 1973.

ARTICLE I – GENERAL

Section 1.1 NAME

The name of the Regional Secondary Vocational Education Delivery System shall be: PEORIA EDUCATIONAL REGION FOR EMPLOYMENT AND CAREER TRAINING, herein after referred to as the REGION.

Section 1.2 PURPOSE

The purpose of the REGION shall be to make available quality relevant ~~voeational~~ career and technical education programs for students enrolled in participating school districts as determined by current and projected employment data; to provide access to educational facilities; and to provide for the efficient administration and financing of such programs, all in accordance with the provisions of the Board of Control, the Illinois School Code, and other applicable provisions of Illinois Law.

Section 1.3 MEMBERSHIP

- 1.3.1 Membership in the REGION may be extended to all school districts having a currently approved local ~~voeational~~ career and technical education plan, and meet all applicable laws and regulations, including those of the Board of Control. ~~Charter~~ Membership in the REGION shall be made up of the following school districts who have signed this agreement on or before ~~July 1, 1986~~ May 6, 2021:

Brimfield District #309 (Charter Member 1986)
Dunlap District #323 (Charter Member 1986)
Elmwood District #322 (Charter Member 1986)
Farmington District #265 (Member 2004)
Illinois Valley Central District #321 (Charter Member 1986)
Peoria District #150 (Charter Member 1986)
Peoria Heights District #325 (Charter Member 1986)
Princeville District #326 (Charter Member 1986)

- 1.3.2 Non-member districts desiring to join after the initial enrollment date can be admitted only by a two-thirds (2/3) vote of the Board of Control as provided by Article II, Section 2.1.5 of this document and by meeting the following:

- 1.3.2a They assume the assessment established by the Board of Control; including, but not limited to a fair and equitable assessment for previous programs development expenses.
- 1.3.2b They satisfy similar conditions which were met by present member districts as established by the Board of Control. Membership shall continue provided that member districts can withdraw.

ARTICLE II – ORGANIZATION AND OPERATION

Section 2.1 BOARD OF CONTROL

- 2.1.1** The Board of Control, hereinafter referred to as the BOARD, shall be composed of the superintendent from each member district or their designated representative. Each member district will be granted a number of votes in proportion to the member district's secondary enrollment based on the Fall Housing Report compared to the total secondary enrollment of the REGION. At no time shall the number of votes granted to a member district exceed forty-nine percent (49%) of the total vote. The Fiscal Agent, if other than a member district, or his representative, shall only in the case of a tie vote, be granted one (1) vote in order to break the tie.
- 2.1.2** The BOARD shall hold regular meetings. Special meetings of the BOARD will be called by the Chairperson, or upon request of any three (3) members. All members shall be notified at least 48 hours prior to the meetings. Notification shall include time, place, and intent of meeting. Emergency meetings may be called in accordance with the Open Meetings Act, Section 42.02.
- 2.1.3** The BOARD shall, from its membership elect a Chairperson, Vice-Chairperson, and Secretary who shall serve for a term of one (1) year each. The Board may appoint a recorder to provide minutes of its meetings and perform other duties as may be required.
- 2.1.4** All meetings shall be conducted according to the latest edition of Robert's Rules of Order, in accordance with the Open Meetings Act, except as specified in this agreement. The contents of this agreement and the accompanying policy manual shall constitute the provisions under which the REGION shall be governed.
- 2.1.5** A quorum of the BOARD shall be constituted of a majority of the BOARD members.
- 2.1.5a** A quorum must be present to conduct any official business, except as otherwise required by Section 7(e) of the Open Meetings Act pertaining to meetings held during a disaster declaration.
- 2.1.5b** All resolutions and motions shall require a majority of the votes cast for passage, unless otherwise specified in law or this document.
- 2.1.6** The BOARD shall:
- 2.1.6a** Develop and approve general policies which are necessary for the efficient operation of the REGION.
- 2.1.6b** Develop and approve regulations and procedures designated to implement these policies.
- 2.1.6c** Be responsible for the adoption of an annual budget and providing sound fiscal management as per Article V, Section 1, of this document.
- 2.1.6d** Approve the employment of all staff at the REGION administrative level.
- 2.1.6e** Act on recommendation of the Director relative to the operation of REGION.

Section 2.2 FISCAL AGENT

2.2.1 The designation of the Fiscal Agent under this Intergovernmental Agreement shall be selected by the Board of Control. Such designation of the Fiscal Agent shall be renewed or changed each year. Voting shall take place prior to April 1 of the current fiscal year. All votes shall be counted as outlined in Article II, Section 2.1.5. The effective term of the Fiscal Agent shall start July 1 of each fiscal year and run until June 30 of that year.

At any time, the Fiscal Agent may be changed by a two-thirds (2/3) majority of votes cast as outlined in section 2.1.5.

2.2.2 The Fiscal Agent will be the fiscal entity required to execute programs: in accordance with Section 10-22.31a of the School code. The agent shall be responsible for establishing and directing the fiscal and accounting requirements and procedures of the system.

Section 2.3 ADMINISTRATIVE STRUCTURE

2.3.1 A Director will be approved and employed by the BOARD and will be directly responsible to the BOARD. The duties, responsibilities and authority of the Director will be established by BOARD policy. The Director and all REGION employees will be placed under contract with the BOARD in accordance with Illinois Law.

Section 2.4 DUTIES OF ADMINISTRATIVE PERSONNEL

2.4.1 The Director will be responsible for the operation of the REGION in accordance with policy established by the BOARD. Duties include supervision of professional and non-professional staff, budgeting, financial planning and management, curriculum development and other tasks necessary for efficient operation of the REGION.

Section 2.5 LAY-ADVISORY COMMITTEES

2.5.1 One (1) lay-advisory committee will be utilized. It will be a general committee for the purpose of advising the BOARD and Director on effective planning for the operation of the REGION. The committee shall further be divided into individual occupational sub-committees who will represent specific occupational areas. The primary purpose of the individual sub-committees will be to advise the BOARD and Director with regard to effective planning for and operation of individual occupation programs. The secondary purpose of each sub-committee will be to act as a resource entity for administrative and teaching staff on an individual program basis.

2.5.2 The committee will operate according to the policies and procedures adopted by the BOARD. The composition and performance of the Advisory Committee will also adhere to all state and federal statutes, rules, regulations, and guidelines.

ARTICLE III – PROGRAMS

Section 3.1 TYPES OF PROGRAMS AND/OR SERVICES

The types of programs and services offered by the REGION will be determined according to whether the program or service is a region wide function or a satellite function as follows:

3.1.1 REGIONAL FUNCTION

Regional programs and services will be determined by the BOARD, based on the recommendations of the Advisory Committees and the Director. Regional programs will include those which can be offered on a region wide basis and will be generally restricted to high cost/low incidence programs.

3.1.2 SATELLITE FUNCTION

Satellite programs and services will be determined by the participating districts and will include, but not limited to, existing joint agreements and contractual arrangements.

3.1.3 PRIVATE AND PAROCHIAL SCHOOLS

To be eligible for participation in a REGION program, a private or parochial school student must first document legal residence within one of the member districts.

Section 3.2 ARRANGEMENTS FOR EMPLOYING STAFF

Such arrangements, including job descriptions, salaries, employment, and supervision shall be in accordance with Article II, Section 2.1.6d of this document and any subsequent procedures established.

Section 3.3 ARRANGEMENTS FOR PHYSICAL FACILITIES AND EQUIPMENT

Member districts may elect to utilize applicable provisions of the School Code including, but not limited to, Sections 10-22, 31a, 31b, and 19-30 to acquire, establish, remodel and/or maintain sites, equipment, and buildings for satellite programs under the REGION.

3.3.1 REGIONAL AND SATELLITE PHYSICAL FACILITIES

The cost of acquiring, building, remodeling and maintenance of satellite site(s) shall be determined by the BOARD from recommendations submitted by satellite districts and the Director as outlined in the REGION Policy Manual.

3.3.2 REGIONAL AND SATELLITE EQUIPMENT

The cost of acquiring and maintaining the local share of equipment shall be determined by the BOARD and shall be outlined in the REGION Policy Manual. The Director will be responsible for inventory control of all equipment purchased for the REGION.

3.3.3 ADDITIONAL REQUIREMENTS

Any other concerns regarding site and equipment costs and withdrawal procedures shall be determined by the BOARD and shall be outlined in the REGION Policy Manual.

Section 3.4 INVOLVEMENT OF OTHER COMMUNITY AND STATE AGENCIES

The BOARD may organize and effectively implement a system of communications to include neighboring areas. The BOARD shall establish and maintain efficient liaisons with all applicable Local, State, Federal and other governmental agencies whereby educational and training services may be provided for consideration.

Section 3.5 EQUAL ACCESS TO PROGRAMS

The BOARD shall be responsible for the development of a policy that insures equitable access for the enrollment of students from the participating districts.

Section 3.6 INDEPENDENT PROGRAMS

Nothing in this agreement shall prohibit or restrict the right of a member school district or combination of districts to provide any vocational education course or program independently without approval or coordination by the BOARD. Such programs shall not be eligible for State Board vocational education financial support.

ARTICLE IV – HOUSING

Section 4.1 REGIONAL SITE

Selected instructional programs under the REGION will be delivered to students via regional programs which will be administered by the BOARD.

Each regional program will be established to meet the needs of the students within the REGION and will be operated with maximum accessibility and efficiency. Court offerings will generally be limited to high cost/low incidence programs not typically found within the REGION's secondary schools. Selection of regional programs will be based upon sound planning including student interest surveys, employer surveys, and appropriate governmental agency surveys conducted by the Director.

4.1.1 Recommendations concerning the location of the REGION courses which are not to be offered in each member school district will be made to the BOARD by the Director and/or chief administrator of each member district. Such recommendations will be based on criteria previously agreed upon by the BOARD.

4.1.2 In the event of termination of this agreement or of withdrawal of one or more of its members, any sites, facilities, or equipment purchased by a member district will remain the property of that district. Any REGION sites, facilities or equipment acquired by the REGION or any assets derived therefrom will be distributed proportionately among member districts as recommended by the BOARD and approved by joint action of the member districts.

Section 4.2 SATELLITE SITES

Some instructional programs under the REGION will be delivered to students via a series of satellite programs which will be administered under the REGION umbrella.

ARTICLE V – FINANCE

Section 5.1 BUDGET

5.1.1 Per district cost will be prepared by the Director based upon the annual budget adopted by the BOARD. Member districts shall participate in the expenses of the operation of the REGION.

5.1.2 Each member district shall pay the Region Fiscal Agent such sums of money ~~due on a for~~ regional Work-Based Learning program instructional cost tuition basis as computed from the operating budget adopted by the BOARD each year. Billings shall be calculated on the basis of the enrollment commitment from each member district established March 15 for the following fiscal year unless said enrollment commitment is waived by the receiving district.

~~Payment for regional Work-Based Learning program instructional costs for member districts will be subtracted from their current fiscal year allocations, in the amount of 25 percent (25%) of the March 15 enrollment commitment, or actual enrollment if a commitment waiver has been signed, will be made to the Fiscal Agent on or before July 1. Subsequent 25 percent (25%) payments are due on October 1 and January 1. The remaining 25 percent (25%) is due on May 1. Final tuition adjustment for the fiscal year will be made on the May 1 payment.~~

5.1.3 Payment charges shall be computed by the following methods:

5.1.3a Administrative costs will include the salaries of the Director, a secretary/bookkeeper, benefits, and supplies and the salaries of other personnel, and items that provide services to all participating districts.

Administrative charges for each participating district shall be computed in accordance with voting rights as specified in Article II, Section 2.1.1 of this document. Each district will pay an amount in proportion to the district's secondary enrollment compared to the REGION enrollment. (Member District Local Match).

5.1.3b All student ~~tuition~~ instructional costs shall be considered as non-administrative costs and non-equipment outlay and will be computed by the actual cost of all shared courses divided by the number of students participating regionally in such courses.

5.1.3c The BOARD may assess an instructional equipment cost in proportion to the number of students enrolled in all shared courses divided by the number of students participating regionally in such courses as reported at the end of the preceding school year.

Ownership of equipment purchased under this section will remain the property of the REGION and an inventory will be maintained.

In the event of a budget shortfall and deficits, a year end assessment shall be made to balance the budget. Such assessment will be made according to the financing procedures for that portion of the budget that generated the shortfall. If this cannot be determined, then a prorated assessment based upon the percentage of students attending regional classes from each district compared to the total number of regional students will be made.

5.1.4 All member districts shall fully assume their respective financial obligations, without the imposition of financial responsibility of any one school district. Each member district shall promptly do all things necessary to legally commit the school district to the timely payment of its cost with respect to any other legal financial obligation.

- 5.1.5 Contribution from private businesses, governmental and foundation sources for the benefit of the REGION, shall be made to the Fiscal Agent for the use of the REGION subject to approval by the BOARD.
- 5.1.6 Accounting procedures shall conform to all applicable rules and regulations of the Illinois State Board of Education.
- 5.1.7 The Fiscal Agent shall maintain accounts of the REGION's operational expenses and shall make these available to participating districts on a monthly basis.
- 5.1.8 A minimum of one (1) audit per year shall be conducted in accordance with Section 3-15.1 of the School Code of Illinois, as amended.
- 5.1.9 Charges made to non-member districts, individuals and other governmental bodies for educational and training services provided by the REGION, shall be established by the BOARD in accordance with the provisions of the Illinois School Code.
- 5.1.10 In order to provide effective administration for staff employment and budget matters, each member district will present an annual report on or before March 15 of each year which will provide the anticipated level of participation within each program for the following year.

ARTICLE VI – TRANSPORTATION

Section 6.1 TRANSPORTATION

- 6.1.1 Transportation of individual students shall be the responsibility of the individual participating school districts, in accordance with local transportation policy.
- 6.1.2 Where desirable, member districts may wish to enter into separate agreements to facilitate the economical and efficient transportation of students. However, the administration of those transportation arrangements will be separate from the administrative component of the system.

ARTICLE VII – TERMINATION WITHDRAWAL AND REMOVAL

Section 7.1 TERMINATION

A request for termination of the agreement may be presented to the BOARD upon approval of 100% of the members of the agreement. In such instances the vote to terminate must occur twelve (12) months prior to the July 1 termination date. Notification shall be provided to the Illinois State Board of Education. Upon approval by the BOARD, the agreement shall terminate on the date specified. REGION assets shall be distributed in accordance with the interests vested in each asset.

Section 7.2 WITHDRAWAL

Member districts may withdraw from participation in the REGION provided: they give written notice twelve (12) months preceding the beginning of the fiscal year (July) in which they plan to withdraw.

If a member district gives written notice of withdrawal, that district is to continue participation and financial obligation until the final withdrawal date of July 1.

Notification shall be provided to the Illinois State Board of Education upon withdrawal of a member district. Such action shall begin at least twelve (12) months prior to the proposed July 1 removal date.

If a district withdraws, all of the equipment purchased by the REGION remains the property of the REGION.

Section 7.3 REMOVAL

A district failing to abide by the provisions of this agreement with the other member districts is subject to action by the remaining members of the REGION. By a two-thirds (2/3) majority of votes cast, a member district can be removed from membership in the REGION.

Notification shall be provided to the Illinois State Board of Education upon removal of a member district. Such action shall begin at least twelve (12) months prior to the proposed July 1 removal date.

ARTICLE VIII - AMENDMENTS

Section 8.1 AMENDMENT

- 8.1.1** Any proposed amendment to this document must be submitted as defined in Article II, in writing to the BOARD for discussion. If approved as provided in Section 2.1.5 of this document, the proposed amendment is submitted along with a resolution to each member Board of Education.
- 8.1.2** A member Board of Education has sixty (60) days in which to act on the proposed amendment and resolution must be adopted by two-thirds (2/3) of the member Boards of Education within the sixty (60) day period.

ARTICLE IX – RATIFICATION OF ARTICLES/AGREEMENT

Section 9.1 RATIFICATION

- 9.1.1** Ratification will take place by vote of the individual participating Boards of Education.



PEORIA COUNTY REGIONAL OFFICE OF EDUCATION

324 MAIN STREET, ROOM 401
PEORIA, ILLINOIS 61602
WWW.PEORIAROE.ORG

ELIZABETH A. CRIDER
REGIONAL SUPERINTENDENT
BCRIDER@PEORIAROE.ORG

GEORGE T. MCKENNA
ASSISTANT REGIONAL SUPERINTENDENT
GMCKENNA@PEORIAROE.ORG

DATE: APRIL 12, 2021

TO: **Peoria County Cooperative Purchasing Program Members**

FROM: Carla Hogan

SUBJECT: Contract Renewal Notice

Another year is coming to a close on June 30, 2021 and it seems to me that it has been another "interesting year", at best. Your participation in this program has saved the member schools and organizations (including yours) many thousands of dollars annually.

The current bids will expire on June 30, 2021. It will be my goal to have the new bid awards package to all members prior to June 15, 2021.

Enclosed is the contract for next year, July 1, 2021 - June 30, 2022. Please sign and return a copy of the contract with your check payable to the **Peoria Regional Superintendent of Schools for \$350.00 by June 30, 2021.**

Peoria Regional Office of Education #48
324 Main St. Room 401
Peoria County Courthouse,
Peoria, Illinois 61602

Thank you so very much for all of the support and help that you have afforded me this year with the Peoria County Cooperative Purchasing Program. I look forward to working with you during the 2020-2021 year.

Sincerely,

Mrs. Carla Hogan
(309) 635-6384
Peoria County Cooperative Purchasing Program Director

Note: The information sheet can come to me directly, by e-mail. I will use this info to update the list.

**PEORIA COUNTY COOPERATIVE PURCHASING PROGRAM
AGREEMENT
RESOLUTION**

WHEREAS, present statutes allow school districts to jointly offer programs for better educational advantages; and

WHEREAS, the constitution of Illinois authorize Intergovernmental Agreements between several school districts, through their school boards, to establish such programs; and

WHEREAS, entering into this agreement is in the best interest of

Brimfield CUSD 309 (School District Name)

NOW, THEREFORE, let it be resolved that Brimfield CUSD 309

in the County of Peoria in the State of Illinois is authorized to enter into an Intergovernmental Agreement with the Peoria County Cooperative Purchasing Program for the 2021-2022 school year and,

Be it further resolved that the President and Secretary of this Board are hereby authorized to direct and execute said working agreement, copy of which is attached hereto, and made a part thereof, and

Be it further resolved that the Superintendent or his designee is hereby designated as the representative for this School District in this Intergovernmental Agreement.

I, _____

Secretary of the Board of Education of

do hereby certify that the above resolution was duly passed by said BOARD at its regular meeting held on the _____ day of _____, 2021.

ATTEST:

President of Board

Secretary of Board

(School District Name and Address)

Brimfield High School Extracurricular Assignments 2021-2022

Athletic Director	Kevin Kreiter
Head Boys Basketball	Kevin Kreiter
Assistant Boys Basketball	Jake Lowery
Head Girls Basketball	Maribeth Dura
Assistant Girls Basketball	Kennedy Dura
Golf	Trent Trotter
Pep Band	Tyler Harr
FFA	Scott Zehr
Vocal Music	Tyler Harr
Student Council	Kelsey Drea
Yearbook	Kevin Faulkner
Freshmen Class Sponsor	Laura Putnam
Sophomore Class Sponsor	Amy Herron
Junior Class Sponsor	Kristin Spears
Senior Class Sponsor	Kevin Kreiter
Musical	Tyler Harr/Kaselyn Gibbs
Chess	Roberto Bernales
National Honor Society	Amy Kepple
Scholastic Bowl	Amy Kepple
Assistant Scholastic Bowl	Amy Herron
WYSE	Laura Putnam
Assistant WYSE	Antje Carter
Marching Band	Tyler Harr
Flags	Jeannie Jones

- Volleyball, Baseball, Softball not listed.

Brimfield Grade School Extracurricular Assignments 2021-2022

Athletic Director	Jason Sunderland
Softball Coach	Kurt Juerjens
Assistant Softball Coach	Jon Florey
Baseball Coach	Brandon Porter
Assistant Baseball Coach	Josh McKown
Boys Cross Country	Fran Meyers
Girls Cross Country	Amy McKinty
Cheerleading	TBA
7 th Grade Boys Basketball	Trent Trotter
8 th Grade Boys Basketball	TBA
7 th Grade Volleyball	Ali Jones
8 ^h Grade Volleyball	Pam Asbell
Student Council	Jason Sunderland
Yearbook	Kevin Faulkner
Speech	Amy McKinty
Chess	Roberto Bernales
Scholastic Bowl	Kevin Faulkner
Assistant Scholastic Bowl	Amy McKinty

- Not included on this list are the following: Girls Basketball, Track (They are still in season or yet to begin.)

Support Personnel List 2021-2022

Bookkeeper	Kyle Petty
Superintendent Administrative Assistant	Michele Cox
High School Administrative Assistant	Julie Edwards
Grade School Administrative Assistant	Bren Dwyer
High School Head Custodian	Jim Treadway
High School Custodian	Nathan Porter
Grade School Head Custodian	Dave Wiltz
Grade School Custodian	Lee Ray
Maintenance	Zach Fairfield
Cafeteria Manager	Petrina Winkleman
High School Head Cook	Kim Zombro
Cafeteria Server	Nancy Satterfield
Cafeteria Server	Deb Vogel
Cafeteria Server	Kirsten Linder
Cafeteria Server	Camron Fabry
Grade School Head Cook	Susan Sandhagen
Cafeteria Sever	Amber Burgess
Cafeteria Sever	Virginia Emerick
Cafeteria Sever	Lyndsey Forney
Library Assistant	Kristin Wagner
Nurse	Lonna Sumner
Classroom Aide	Pam Asbell
Classroom Aide	Tara Binder
Classroom Aide	TBA
Classroom Aide	Mandi Carroll
Classroom Aide	Ashley Cornelison
Classroom Aide	Lisa Dawson
Classroom Aide	Carol Gilles
Classroom Aide	Danette Jackson
Classroom Aide	Kim Johnson
Classroom Aide	Anissa Krietemeyer
Classroom Aide	Deb Kuntz
Classroom Aide	Heather Rumbold
Classroom Aide	Kim Runyon
Classroom Aide	Cami Snyder
Classroom Aide	TBA

To whom it concern,

I am resigning from Junior High Cheer coach after the 2020-2021 school year.

Angel Frail

To whom it Concerns:

I, Brandon Porter, resign my position as 8th grade boys basketball coach. I have had a lot of fun coaching basketball these last 4 years but it is time to move on.

Thanks,

Brandon Porter

Julie Albritton
Principal
323 E. Clinton St,
PO Box 380
Brimfield, IL 61517

Chloe Bowe
Paraprofessional
323 E. Clinton St.
P.O box 380
Brimfield, IL 61517

Dear Mrs. Albritton,

I am writing this to inform you of my decision to resign from my position as Grade School Teacher Assistant.

As required by my employment contract I am giving you notice. This is effective when my contract ends.

I have given this major decision much thought. I have decided that it is time for me to move on and have accepted a position elsewhere as a Special Education Teacher. Please let me know what I can do to assist with the transfer of my responsibilities before I leave.

I would like to take this opportunity to thank you and Brimfield Grade School for having me as part of your team. I wish you all the best for the future.

Yours sincerely,



Chloe Bowe

04/14/2021

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
AEP ENERGY	ELECTRICITY MONTHLY BILLING	03/31/2021	12.45
	<i>ELECTRICITY MONTHLY BILLING</i>		12.45
AEP ENERGY	ELECTRICITY MONTHLY BILLING	03/15/2021	116.83
	<i>ELECTRICITY MONTHLY BILLING</i>		116.83
AEP ENERGY	GS ELECTRICITY MONTHLY BILLING	03/05/2021	64.12
	<i>GS ELECTRICITY MONTHLY BILLING</i>		64.12
AEP ENERGY	GARAGE ELECTRICITY MONTHLY	04/01/2021	27.10
	<i>GARAGE ELECTRICITY MONTHLY</i>		27.10
AEP ENERGY			220.50
BRIMFIELD HARDWARE	BGS CUSTODIAL CLOSET FIXTURE	03/10/2021	1.99
	<i>BGS CUSTODIAL CLOSET FIXTURE</i>		1.99
BRIMFIELD HARDWARE	BHS PIPE REPAIRS & WIRE NUTS PO	03/18/2021	12.28
	<i>BHS PIPE REPAIRS & WIRE NUTS PO</i>		8.49
	<i>BHS PIPE REPAIRS & WIRE NUTS PO</i>		3.79
BRIMFIELD HARDWARE	BGS BATHROOM SINK REPAIRS PO	03/24/2021	9.37
	<i>BGS BATHROOM SINK REPAIRS PO</i>		9.37
BRIMFIELD HARDWARE	BHS FLAG POLE ROPE PO 6-21-156	04/12/2021	129.08
	<i>BHS FLAG POLE ROPE PO 6-21-156</i>		129.08
BRIMFIELD HARDWARE	BHS WEED AND FEED PO 6-21-157	04/12/2021	18.49
	<i>BHS WEED AND FEED PO 6-21-157</i>		18.49
BRIMFIELD HARDWARE	BHS LOCK HASP FOR SERVER ROOM	04/07/2021	17.28
	<i>BHS LOCK HASP FOR SERVER ROOM</i>		17.28
BRIMFIELD HARDWARE			188.49
CENTRAL RESTAURANT	HS FOOD SERVICE	04/05/2021	123.19
	<i>HS FOOD SERVICE</i>		123.19
CENTRAL RESTAURANT			123.19
COKERS REPAIR INC	BHS DISH MACHINE PARTS/REPAIRS	04/06/2021	411.14
	<i>BHS DISH MACHINE PARTS/REPAIRS</i>		411.14
COKERS REPAIR INC			411.14
CRAMER, STEPHEN	MONTHLY MOWING AND TRIMMING	04/07/2021	2,571.50
	<i>MONTHLY MOWING AND TRIMMING</i>		2,571.50

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
CRAMER, STEPHEN			2,571.50
DIGITAL COPY	COPY MACHINE MONTHLY BILLING	04/02/2021	1,916.87
	<i>GS COPY MACHINE MONTHLY</i>		1,190.67
	<i>HS COPY MACHINE MONTHLY</i>		595.33
	<i>GS COPY MACHINE MONTHLY</i>		122.63
	<i>HS COPY MACHINE MONTHLY</i>		8.24
DIGITAL COPY SYSTEMS,			1,916.87
FEDERAL FUNDS	E-RATE PROCESSIING SERVICES	04/08/2021	1,766.19
	<i>E-RATE PROCESSIING SERVICES</i>		1,766.19
FEDERAL FUNDS			1,766.19
FRONTIER	HS PHONE LINE MONTHLY BILLING	03/25/2021	340.79
	<i>HS PHONE LINE MONTHLY BILLING</i>		340.79
FRONTIER	DISTRICT OFFICE PHONE SERVICE	03/28/2021	171.19
	<i>DISTRICT OFFICE PHONE SERVICE</i>		171.19
FRONTIER	GRADE SCHOOL PHONE SERVICE	03/28/2021	257.72
	<i>GRADE SCHOOL PHONE SERVICE</i>		257.72
FRONTIER	GS FAX PHONE SERVICE MONTHLY	03/28/2021	44.93
	<i>GS FAX PHONE SERVICE MONTHLY</i>		44.93
FRONTIER			814.63
HOHULIN FENCE	BGS PLAYGROUND FENCING PO 6-	03/31/2021	7,650.47
	<i>BGS PLAYGROUND FENCING PO 6-</i>		7,650.47
HOHULIN FENCE			7,650.47
KEACH	BGS BLEACHER CONSTRUCTION	03/31/2021	402.50
	<i>BGS BLEACHER CONSTRUCTION</i>		402.50
KEACH ARCHITECTURAL			402.50
KOHL WHOLESALE	HS FOOD SUPPLIES/MATERIALS	03/17/2021	1,342.32
	<i>HS FOOD SUPPLIES/MATERIALS -</i>		1,174.32
	<i>HS FOOD SUPPLIES/MATERIALS -</i>		168.00
KOHL WHOLESALE	GS FOOD SERVICE	03/17/2021	2,024.44
	<i>GS FOOD SERVICE</i>		1,835.81
	<i>GS FOOD SERVICE</i>		28.78
	<i>GS FOOD SERVICE</i>		85.75

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	<i>GS FOOD SERVICE</i>		38.15
	<i>GS FOOD SERVICE</i>		35.95
KOHL WHOLESale	HS FOOD SERVICE	03/24/2021	487.14
	<i>HS FOOD SERVICE</i>		487.14
KOHL WHOLESale	GS FOOD SERVICE	03/24/2021	2,697.57
	<i>GS FOOD SERVICE</i>		2,405.59
	<i>GS FOOD SERVICE</i>		57.56
	<i>GS FOOD SERVICE</i>		234.42
KOHL WHOLESale	HS FOOD SERVICE	04/07/2021	786.28
	<i>HS FOOD SERVICE</i>		774.12
	<i>HS FOOD SERVICE</i>		12.16
KOHL WHOLESale	GS FOOD SERVICE	04/07/2021	1,888.69
	<i>GS FOOD SERVICE</i>		1,703.91
	<i>GS FOOD SERVICE</i>		73.30
	<i>GS FOOD SERVICE</i>		111.48
KOHL WHOLESale	HS FOODS SUPPLIES/MATERIALS	04/12/2021	14.02
	<i>HS FOODS SUPPLIES/MATERIALS -</i>		14.02
KOHL WHOLESale	HS FOOD SERVICE	04/14/2021	765.30
	<i>HS FOOD SERVICE</i>		661.71
	<i>HS FOOD SERVICE</i>		46.66
	<i>HS FOOD SERVICE</i>		56.93
KOHL WHOLESale			10,005.76
KREILING ROOFING	BGS CAFETERIA ENTRANCE	04/08/2021	9,520.00
	<i>BGS CAFETERIA ENTRANCE</i>		9,520.00
KREILING ROOFING			9,520.00
MARTIN SULLIVAN INC	AG CLASS SUPPLIES/MATERIALS PO	04/08/2021	31.19
	<i>AG CLASS SUPPLIES/MATERIALS PO</i>		31.19
MARTIN SULLIVAN INC			31.19
MECHANICAL SERVICE	BHS CLASSROOM 123 COMPRESSOR	04/07/2021	295.61
	<i>BHS CLASSROOM 123 COMPRESSOR</i>		295.61
MECHANICAL SERVICE			295.61

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
MIDCENTURY	INTERNET MONTHLY BILLING	04/01/2021	617.25
	<i>INTERNET MONTHLY BILLING</i>		617.25
MIDCENTURY			617.25
NEXTERA ENERGY	ELECTRICITY MONTHLY BILLING	03/09/2021	10,438.04
	<i>GS ELECTRICITY MONTHLY BILLING</i>		5,334.98
	<i>HS ELECTRICITY MONTHLY BILLING</i>		5,103.06
NEXTERA ENERGY			10,438.04
PERFECTION BAKERIES,	HS FOOD SERVICE BREAD	03/11/2021	20.85
	<i>HS FOOD SERVICE BREAD</i>		20.85
PERFECTION BAKERIES,	GS FOOD SERVICE BREAD	03/11/2021	72.95
	<i>GS FOOD SERVICE BREAD</i>		72.95
PERFECTION BAKERIES,	HS FOOD SERVICE BREAD	03/22/2021	26.97
	<i>HS FOOD SERVICE BREAD</i>		26.97
PERFECTION BAKERIES,	GS FOOD SERVICE BREAD	03/22/2021	64.43
	<i>GS FOOD SERVICE BREAD</i>		64.43
PERFECTION BAKERIES,	HS FOOD SERVICE - BREAD	04/08/2021	19.76
	<i>HS FOOD SERVICE - BREAD</i>		19.76
PERFECTION BAKERIES,	GS FOOD SERVICE - BREAD	04/08/2021	50.98
	<i>GS FOOD SERVICE - BREAD</i>		50.98
PERFECTION BAKERIES,	GS FOOD SERVICE - BREAD	04/12/2021	26.46
	<i>GS FOOD SERVICE - BREAD</i>		26.46
PERFECTION BAKERIES,			282.40
PRAIRIE FARMS DAIRY,	FOOD SERVICE - MILK MONTHLY	04/05/2021	1,262.68
	<i>FOOD SERVICE - MILK MONTHLY</i>		1,262.68
PRAIRIE FARMS DAIRY,			1,262.68
SPECIAL EDUC OF	SPECIAL EDUCATION MONTHLY	04/05/2021	26,819.00
	<i>SPECIAL EDUCATION MONTHLY</i>		26,819.00
SPECIAL EDUC OF			26,819.00
SUNRISE SUPPLY	GS FOOD SERVICE	04/13/2021	113.30
	<i>GS FOOD SERVICE</i>		113.30

Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
SUNRISE SUPPLY	HS FOOD SERVICE	04/13/2021	61.30
	<i>HS FOOD SERVICE</i>		<i>61.30</i>
SUNRISE SUPPLY			174.60
THE HOME DEPOT PRO	55 GAL DRUM DISINFET SOLU FOR	03/12/2021	718.47
	<i>55 GAL DRUM DISINFET SOLU FOR</i>		<i>718.47</i>
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	03/26/2021	53.35
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>53.35</i>
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	03/26/2021	18.36
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>18.36</i>
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	03/29/2021	21.88
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>21.88</i>
THE HOME DEPOT PRO			812.06
VILLAGE OF BRIMFIELD	HS WATER/SEWER MONTHLY	04/01/2021	288.32
	<i>HS WATER/SEWER MONTHLY</i>		<i>288.32</i>
VILLAGE OF BRIMFIELD	GS WATER/SEWER MONTHLY	04/01/2021	518.22
	<i>GS WATER/SEWER MONTHLY</i>		<i>518.22</i>
VILLAGE OF BRIMFIELD			806.54
WEX BANK	TRASPORTATION FUEL MONTHLY	03/31/2021	110.91
	<i>TRASPORTATION FUEL MONTHLY</i>		<i>110.91</i>
WEX BANK			110.91
WIGAND DISPOSAL	GARBAGE DISPOSAL MONTHLY	04/01/2021	387.57
	<i>GARBAGE DISPOSAL MONTHLY</i>		<i>387.57</i>
WIGAND DISPOSAL			387.57
Total Number of Batch Invoices:		53	\$77,629.09
Total Number of Open Invoices:		0	\$0.00
Total Number of History Invoices:		0	\$0.00
Total Number of Update in Progress Batch Invoices:		0	\$0.00
Total Number of Update in Progress Batch Reversal Invoices:		0	\$0.00
Total Number of Reversal History Invoices:		0	\$0.00
Total Number of Deleted History Invoices:		0	\$0.00
Total Number of Batch Reversal Invoices:		0	\$0.00
Total Invoices:		53	77,629.09

POSITION STATEMENT

FUND	ED	OBM	B&I	TSP	IMRF	SOC SEC	CAP PROJ	W/C	TORT	F/P	TOTALS
FEBRUARY 2021											
HARRIS BANK											
PREV BALANCE	2,188,873.51	157,109.64	1,842,288.27	262,420.98	30,596.59	35,394.92	269,217.44	136,842.25	183,552.24	325,975.65	5,432,271.49
LEVY - SP. ED											0.00
LEVY - LEASE											0.00
LEVY											0.00
REVENUES	254,460.99	3,614.02	15.21	2.17	319.76	199.56	20,443.58	1.13	164.00	2.69	279,223.11
CDs MATURED											0.00
TOTAL REVENUE	254,460.99	3,614.02	15.21	2.17	319.76	199.56	20,443.58	1.13	164.00	2.69	279,223.11
EXPENSES	560,786.68	46,483.73	969,575.00	56,391.77	8,723.44	10,816.01	0.00	0.00	1,149.76	669.50	1,654,595.89
CD'S PURCHASED											0.00
TOTAL EXPENSES	560,786.68	46,483.73	969,575.00	56,391.77	8,723.44	10,816.01	0.00	0.00	1,149.76	669.50	1,654,595.89
HARRIS BANK BAL	1,882,547.82	114,239.93	872,728.48	206,031.38	22,192.91	24,778.47	289,661.02	136,843.38	182,566.48	325,308.84	4,056,898.71
INVESTED	550,400.00	169,500.00	0.00	246,100.00	60,900.00	55,000.00	0.00	320,700.00	326,000.00	0.00	1,728,600.00
IMPREST FUNDS	5,500.00										
F&M BK BAL	94,089.22	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	94,089.22
F&M BK BAL-CAFÉ	55,466.76	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	55,466.76
FUND BALANCE	2,588,003.80	283,739.93	872,728.48	452,131.38	83,092.91	79,778.47	289,661.02	457,543.38	508,566.48	325,308.84	5,940,554.69

TREASURER'S REPORT			
MARCH 2021	HARRIS BANK	F&M BANK	F&M BANK-CAFÉ
BEGINNING BALANCE	5,509,195.06	87,078.97	47,280.78
O/S EXPENSES - FEB	-76,923.57	0.00	-103.05
BEG. ACCT. BALANCE	5,432,271.49	87,078.97	47,177.73
REVENUES	169,258.64	7,094.71	8,287.25
ADJUSTMENT	109,919.63		
INTEREST	44.84	1.54	1.78
TOTAL REVENUE	279,223.11	7,096.25	8,289.03
EXPENSES	1,548,961.85	0.00	0.00
O/S EXPENSES - FEB	-76,923.57	0.00	-103.05
O/S EXPENSES - MAR	72,637.98	86.00	103.05
ADJUSTMENT	109,919.63		
TOTAL EXPENSES	1,654,595.89	86.00	0.00
END ACCT. BAL.	4,129,536.69	94,175.22	55,569.81
O/S EXPENSES - MAR	-72,637.98	-86.00	-103.05
CASH BALANCE	4,056,898.71	94,089.22	55,466.76

					INVESTMENTS	
APRIL 2021						
EDUCATION FUND	RATE(%)	TERM	MATURES	AMOUNT INVESTED	TOTAL INVESTED	
F&M BANK	0.150	3 MOS	6/23/2021	149,500.00		
F&M BANK	0.150	3 MOS	6/23/2021	245,900.00		
MORTON COMMUNITY BANK	0.150	3 MOS	7/15/2021	155,000.00		
TOTAL ED FUND					550,400.00	
OBM FUND						
PRINCEVILLE STATE BANK	0.100	3 MOS	7/14/2021	169,500.00		
TOTAL OBM FUND					169,500.00	
BOND & INTEREST FUND						
TOTAL B&I FUND					0.00	
TRANSPORTATION FUND						
BETTER BANKS	0.200	5 MOS	5/21/2020	246,100.00		
TOTAL TSP FUND					246,100.00	
IMRF FUND						
F&M BANK	0.150	3 MOS	6/23/2021	25,000.00		
MORTON COMMUNITY BANK	0.150	3 MOS	7/15/2021	35,900.00		
TOTAL SS FUND					60,900.00	
SS FUND						
F&M BANK	0.150	3 MOS	6/23/2021	20,000.00		
MORTON COMMUNITY BANK	0.150	3 MOS	7/15/2021	35,000.00		
TOTAL IMRF FUND					55,000.00	
WORKING CASH FUND						
F&M BANK	0.150	3 MOS	6/23/2021	55,000.00		
PRINCEVILLE STATE BANK	0.100	3 MOS	7/14/2021	245,700.00		
MORTON COMMUNITY BANK	0.150	3 MOS	7/15/2021	20,000.00		
TOTAL W/C FUND					320,700.00	
TORT FUND						
WSTRN ALLNCE/TORREY PINES	0.150	3 MOS	7/8/2021	246,000.00		
PRINCEVILLE STATE BANK	0.100	3 MOS	7/14/2021	80,000.00		
TOTAL INVESTED					1,728,600.00	

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04/05/21

Brimfield Activity Accounts
Reconciliation Summary
checking, Period Ending 03/31/2021

	Mar 31, 21
Beginning Balance	67,614.19
Cleared Transactions	
Checks and Payments - 20 items	-6,866.33
Deposits and Credits - 16 items	7,665.63
Total Cleared Transactions	799.30
Cleared Balance	<u>68,413.49</u>
Uncleared Transactions	
Checks and Payments - 13 items	-2,198.71
Total Uncleared Transactions	-2,198.71
Register Balance as of 03/31/2021	<u>66,214.78</u>
Ending Balance	66,214.78

Brimfield Activity Accounts
Reconciliation Detail
 checking, Period Ending 03/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						67,614.19
Cleared Transactions						
Checks and Payments - 20 items						
Check	01/08/2021	14729	Ty's Greenhouse	X	-45.00	-45.00
Check	01/15/2021	14731	AMA Horticulture Inc.	X	-232.93	-277.93
Check	02/12/2021	14741	Taylor Chastain	X	-23.00	-300.93
Check	02/18/2021	14742	Lost Art Design and...	X	-120.00	-420.93
Check	02/26/2021	14743	Platypus Questions	X	-600.00	-1,020.93
Check	02/26/2021	14744	Trevor Nigus	X	-300.00	-1,320.93
Check	02/26/2021	14753	Daniel Richardson	X	-90.00	-1,410.93
Check	02/26/2021	14746	Rachel Mattson	X	-90.00	-1,500.93
Check	02/26/2021	14748	Mitch Baron	X	-90.00	-1,590.93
Check	02/26/2021	14751	Theresa Nyowheoma	X	-60.00	-1,650.93
Check	02/26/2021	14750	Nathan Clack	X	-45.00	-1,695.93
Check	03/09/2021	14754	Pepsi Beverages C...	X	-407.37	-2,103.30
Check	03/09/2021	14755	Brimfield Hardware	X	-253.00	-2,356.30
Check	03/09/2021	14756	First Place Trophies	X	-61.50	-2,417.80
Check	03/09/2021	14757	Brimfield High School	X	-50.00	-2,467.80
Check	03/12/2021	14759	Lucas Daniel	X	-200.00	-2,667.80
Check	03/12/2021	14758	Kevin Kreiter	X	-53.63	-2,721.43
Check	03/15/2021	14760	Varsity Spirit Fashion	X	-776.90	-3,498.33
Check	03/22/2021	14766	Florida Fruit Associ...	X	-3,120.00	-6,618.33
General Journal	03/22/2021	22 - 1...	Maribeth Dura	X	-248.00	-6,866.33
Total Checks and Payments					-6,866.33	-6,866.33
Deposits and Credits - 16 items						
Deposit	03/18/2021			X	80.00	80.00
Deposit	03/18/2021			X	95.00	175.00
Deposit	03/18/2021			X	162.00	337.00
Deposit	03/18/2021			X	240.00	577.00
Deposit	03/18/2021			X	275.00	852.00
Deposit	03/18/2021			X	1,450.00	2,302.00
Deposit	03/19/2021			X	50.00	2,352.00
Deposit	03/19/2021			X	3,969.00	6,321.00
Check	03/22/2021	14762	Maribeth Dura	X	0.00	6,321.00
General Journal	03/22/2021	22 - 1...	Maribeth Dura	X	248.00	6,569.00
Deposit	03/23/2021			X	119.00	6,688.00
Deposit	03/23/2021			X	200.00	6,888.00
Deposit	03/23/2021			X	248.00	7,136.00
Deposit	03/23/2021			X	525.00	7,661.00
Deposit	03/26/2021			X	2.30	7,663.30
Deposit	03/31/2021			X	2.33	7,665.63
Total Deposits and Credits					7,665.63	7,665.63
Total Cleared Transactions					799.30	799.30
Cleared Balance					799.30	68,413.49
Uncleared Transactions						
Checks and Payments - 13 items						
General Journal	07/01/2016	09			-8.38	-8.38
Check	03/11/2020	14623	Debbie Lowman		-50.00	-58.38
Check	03/11/2020	14618	Marissa Bonomo		-50.00	-108.38
Check	10/12/2020	14700	Section 5 IAVAT		-225.00	-333.38
Check	02/26/2021	14745	Andy Swiston		-350.00	-683.38
Check	02/26/2021	14747	Shannon Seithel		-90.00	-773.38
Check	02/26/2021	14749	Gannon Evans		-45.00	-818.38
Check	02/26/2021	14752	Tony Cosimini		-15.00	-833.38
Check	03/22/2021	14764	Maribeth Dura		-544.07	-1,377.45
Check	03/22/2021	14765	Maribeth Dura		-345.76	-1,723.21
Check	03/22/2021	14763	Breedlove Sporting ...		-248.00	-1,971.21

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04/05/21

Brimfield Activity Accounts
Reconciliation Detail
checking, Period Ending 03/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Check	03/22/2021	14761	First Place Trophies		-33.50	-2,004.71
Check	03/23/2021	14767	SG Screen Graphic...		-194.00	-2,198.71
Total Checks and Payments					-2,198.71	-2,198.71
Total Uncleared Transactions					-2,198.71	-2,198.71
Register Balance as of 03/31/2021					-1,399.41	66,214.78
Ending Balance					-1,399.41	66,214.78

**Brimfield Grade School
Balance Sheet Detail
As of March 31, 2021**

Type	Date	Num	Name	Amount	Balance
ASSETS					-579,355.15
Current Assets					-579,355.15
Checking/Savings					-579,355.15
Activity Fund					20,220.91
AD Incidental					112.54
Deposit	10/15/2020			120.00	232.54
Total AD Incidental				120.00	232.54
Athletic Department Concessions					1,816.50
Check	08/28/2020	3023	Jason Sunderland	-820.43	996.07
Check	10/16/2020	3024	West Creek Creatio...	-62.00	934.07
Check	02/12/2021	3036	National Pen Co. LLC	-91.21	842.86
Deposit	02/17/2021			372.00	1,214.86
Deposit	02/17/2021			390.00	1,604.86
Check	02/18/2021	3038	Go Van Gogh's	-391.00	1,213.86
Check	02/18/2021	3039	West Creek Creatio...	-472.00	741.86
Deposit	02/25/2021			15.00	756.86
Check	02/25/2021	3040	Jason Sunderland	-258.34	498.52
Total Athletic Department Concessions				-1,317.98	498.52
Biddy Soccer					73.17
Total Biddy Soccer					73.17
Cheerleading					736.26
Deposit	11/09/2020			608.00	1,344.26
Check	01/22/2021	3034	West Creek Creatio...	-395.00	949.26
Check	02/12/2021	3035	West Creek Creatio...	-65.00	884.26
Total Cheerleading				148.00	884.26
Cross Country					303.99
Deposit	10/01/2020			120.00	423.99
Deposit	10/15/2020			500.00	923.99
Check	10/16/2020	3026	River City Race Ma...	-650.00	273.99
Check	10/16/2020	3027	Fran Meyers	-240.00	33.99
Deposit	11/13/2020			113.00	146.99
Check	11/13/2020	3029	Breedlove's Sportin...	-145.00	1.99
Total Cross Country				-302.00	1.99
Girls Jr. High Basketball					620.98
Deposit	08/26/2020			300.00	920.98
Check	03/09/2021	3042	Brandi Helms	-27.00	893.98
Check	03/09/2021	3043	Heather Hamilton	-27.00	866.98
Check	03/09/2021	3044	Kim Lazzell	-27.00	839.98
Total Girls Jr. High Basketball				219.00	839.98
Library Fund					1,726.54
Deposit	01/22/2021			60.99	1,787.53
Check	03/17/2021	3045	Cathryn Hill	-30.00	1,757.53
Total Library Fund				30.99	1,757.53
Motivational Fund					2,313.62
Deposit	07/31/2020			0.86	2,314.48
Deposit	08/26/2020			751.44	3,065.92
Deposit	08/31/2020			0.86	3,066.78
Deposit	09/30/2020			0.83	3,067.61
Deposit	10/30/2020			0.86	3,068.47
Deposit	11/30/2020			0.84	3,069.31
Deposit	12/11/2020			101.56	3,170.87
Check	12/16/2020	3033	Rookies	-275.00	2,895.87
Deposit	12/31/2020			0.87	2,896.74
Deposit	01/22/2021			36.60	2,933.34
Deposit	01/29/2021			0.85	2,934.19
Check	02/12/2021	3037	Rookies	-207.53	2,726.66
Deposit	02/17/2021			109.48	2,836.14
Deposit	02/26/2021			0.66	2,836.80
Total Motivational Fund				523.18	2,836.80

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 03/25/21
 Accrual Basis

Brimfield Grade School Balance Sheet Detail As of March 31, 2021

Type	Date	Num	Name	Amount	Balance
One Classroom at a Time - Savag					1,000.00
Check	08/28/2020	3022	Ashley Savage	-274.38	725.62
Check	11/18/2020	3030	Literacy Resources,...	-79.99	645.63
Total One Classroom at a Time - Savag				-354.37	645.63
One Classroom at a Time - Sneer					1,000.00
Total One Classroom at a Time - Sneer					1,000.00
Physical Education					0.48
Total Physical Education					0.48
Relief Fund					1,043.27
Deposit	12/11/2020			570.00	1,613.27
Check	12/14/2020	3031	F & M Bank	-400.00	1,213.27
Check	12/16/2020	3032	F & M Bank	-200.00	1,013.27
Total Relief Fund				-30.00	1,013.27
Scholastic Bowl					16.05
Total Scholastic Bowl					16.05
School Nurse					151.48
Total School Nurse					151.48
Science-Jr. High					300.00
Total Science-Jr. High					300.00
Science Camp-Elementary					3,372.53
Total Science Camp-Elementary					3,372.53
Sensory Room					328.17
Total Sensory Room					328.17
Softball					300.09
Total Softball					300.09
Speech					44.40
Total Speech					44.40
Student Council					241.50
Total Student Council					241.50
Volleyball					93.97
Total Volleyball					93.97
Yearbook					4,568.32
Check	10/16/2020	3025	Kevin Faulkner	-59.98	4,508.34
Check	11/13/2020	3028	Kevin Faulkner	-77.73	4,430.61
Check	03/09/2021	3041	Kevin Faulkner	-158.92	4,271.69
Total Yearbook				-296.63	4,271.69
Activity Fund - Other					57.05
Total Activity Fund - Other					57.05
Total Activity Fund				-1,259.81	18,961.10

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 03/25/21
 Accrual Basis

Brimfield Grade School Balance Sheet Detail As of March 31, 2021

Type	Date	Num	Name	Amount	Balance
Deposit					-599,576.06
Deposit	07/31/2020		Deposit	-0.86	-599,576.92
Deposit	08/26/2020		Deposit	-751.44	-600,328.36
Deposit	08/26/2020		Deposit	-300.00	-600,628.36
Deposit	08/31/2020		Deposit	-0.86	-600,629.22
Deposit	09/30/2020		Deposit	-0.83	-600,630.05
Deposit	10/01/2020		Deposit	-120.00	-600,750.05
Deposit	10/15/2020		Deposit	-500.00	-601,250.05
Deposit	10/15/2020		Deposit	-120.00	-601,370.05
Deposit	10/30/2020		Deposit	-0.86	-601,370.91
Deposit	11/09/2020		Deposit	-608.00	-601,978.91
Deposit	11/13/2020		Deposit	-113.00	-602,091.91
Deposit	11/30/2020		Deposit	-0.84	-602,092.75
Deposit	12/11/2020		Deposit	-101.56	-602,194.31
Deposit	12/11/2020		Deposit	-570.00	-602,764.31
Deposit	12/31/2020		Deposit	-0.87	-602,765.18
Deposit	01/22/2021		Deposit	-36.60	-602,801.78
Deposit	01/22/2021		Deposit	-60.99	-602,862.77
Deposit	01/29/2021		Deposit	-0.85	-602,863.62
Deposit	02/17/2021		Deposit	-372.00	-603,235.62
Deposit	02/17/2021		Deposit	-390.00	-603,625.62
Deposit	02/17/2021		Deposit	-109.48	-603,735.10
Deposit	02/25/2021		Deposit	-15.00	-603,750.10
Deposit	02/26/2021		Deposit	-0.66	-603,750.76
Total Deposit				-4,174.70	-603,750.76
Total Checking/Savings				-5,434.51	-584,789.66
Total Current Assets				-5,434.51	-584,789.66
TOTAL ASSETS				-5,434.51	-584,789.66
LIABILITIES & EQUITY					-579,355.15
Equity					-579,355.15
Opening Bal Equity					7,947.14
Total Opening Bal Equity					7,947.14
Retained Earnings					-587,302.29
Closing Entry	12/31/2020			-3,284.51	-590,586.80
Total Retained Earnings				-3,284.51	-590,586.80
Net Income					0.00
Total Net Income				-2,150.00	-2,150.00
Total Equity				-5,434.51	-584,789.66
TOTAL LIABILITIES & EQUITY				-5,434.51	-584,789.66

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03/25/21

Accrual Basis

Brimfield Grade School Custom Transaction Detail Report March 2021

Type	Date	Num	Name	Memo	Account	Class	Amount	Balance
Activity Fund								
Girls Jr. High Basketball								
Check	03/09/2021	3042	Brandi Helms	GBB reimburse...	Girls Jr. High B...		-27.00	-27.00
Check	03/09/2021	3043	Heather Hamilton	GBB reimburse...	Girls Jr. High B...		-27.00	-54.00
Check	03/09/2021	3044	Kim Lazzell	GBB reimburse...	Girls Jr. High B...		-27.00	-81.00
Total Girls Jr. High Basketball							-81.00	-81.00
Library Fund								
Check	03/17/2021	3045	Cathryn Hill	Library Fund: 2 d...	Library Fund		-30.00	-30.00
Total Library Fund							-30.00	-30.00
Yearbook								
Check	03/09/2021	3041	Kevin Faulkner	Yearbook - reimb...	Yearbook		-158.92	-158.92
Total Yearbook							-158.92	-158.92
Total Activity Fund							-269.92	-269.92
Expense Account								
Check	03/09/2021	3041	Kevin Faulkner	Yearbook - reimb...	Expense Account	Yearbook	158.92	158.92
Check	03/09/2021	3042	Brandi Helms	GBB reimburse...	Expense Account	Girls Ba...	27.00	185.92
Check	03/09/2021	3043	Heather Hamilton	GBB reimburse...	Expense Account	Girls Ba...	27.00	212.92
Check	03/09/2021	3044	Kim Lazzell	GBB reimburse...	Expense Account	Girls Ba...	27.00	239.92
Check	03/17/2021	3045	Cathryn Hill	Library Fund: 2 d...	Expense Account	Library	30.00	269.92
Total Expense Account							269.92	269.92
TOTAL							0.00	0.00