**Southaven Middle School Car Rider Instructions and Information**

**Drop Off Information:**

1. Turn off of Rasco Rd. at the light. Take the first right between the high school and the middle school. Then take the first right which will put you along the back of the 6th grade building. You will see double blue doors at the top of the stairs on the right. Pull up past the fence of the playground and students will exit there. They will follow the sidewalk into their appropriate building. (see attached map). You will then pull off and be able to exit at the dead end to the left, through the gate which puts you on Dorchester Rd.
2. Drop off times 7:45 and the tardy bell rings at 8:10. If your student arrives after this time, they will receive a tardy for that day. The buildings open at 7:50.

**Afternoon Pickup Information:**

1. Afternoon dismissal procedures – you will enter the car riders lines the same way as the morning. However, there will be three lanes. You will park to the right of the cones that makeup the three available lanes. When your line is released to exit, you will follow out to the exit with the gate to the left and onto Dorchester Rd. just as the morning procedure. Students must be picked up by 3:50 pm.

6th grade dismissal time is 3:20.

7th grade dismissal time is 3:26

8th grade dismissal time is 3:30

 \*\*\*\* Students must cross at the designated point to their vehicles. Please do not encourage your student to cross into the lanes at any other point than where we are directing them to do so. Thank you!