

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
AUGUST 5, 2015**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2015_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower, President</u>	2015_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. RECOGNITION OF BOARD MEMBER

The Administration wishes to recognize Kathy Hough on being awarded the Pennsylvania School Study Council Award for Outstanding Service to Public Education. A ceremony was held today at the Penn Stater Hotel at which time Kathy was presented with the William S. Vincent Award for Excellence in Support of Public Schools award.

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The next Committee of the Whole Meeting will be held September 9, 2015 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the July board meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

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School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$
Cafeteria Fund Invoices (Page 3B)	\$
Elementary Activity Fund Expenditures (Page 5)	\$
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$
Athletic Fund Invoices (Page 9)	\$
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$0.00
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$0.00
Berkheimer Tax Administrators	

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9. PERMISSION TO ADVERTISE FOR SPRING SPORTS BIDS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for spring sports bids for the 2015-2016 school year.

10. ADOPTING DISTRICT POLICY

Motion_____Second_____Vote_____

The Board moves to adopt Policy 819 – Suicide Prevention.

VI. PERSONNEL MATTERS

1. ADDITIONS AND REMOVALS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Sarah Bilchak	Substitute Teacher (Elementary)
Brandon Byrne	Substitute Teacher (Health and Phys. Ed)
Matthew Martynuski	Substitute Teachers' Aide

All individuals added to the substitute lists will provide all necessary clearances and certifications prior to having any contact with the students.

The Administration recommends removing the following individual from the substitute lists:

John George	Substitute Teacher
Jessica Pelleschi	Substitute Teacher
Thomas Keilbasinski	Substitute Teacher
Jayne Chirdon	Substitute Teacher
Valerie Dembinsky	Substitute Teacher
Donna Gambol	Substitute Teacher
Jared Grassi	Substitute Teacher
Edward Litzinger	Substitute Teacher
William McMahan	Substitute Teacher
Thomas Mourey	Substitute Teacher

2. HIRING AN ASSISTANT FOOTBALL COACH

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring Michael Fox as an assistant varsity football coach beginning with the 2015-2016 school year. Salary will be based on the contract under negotiation between the district and the PAEA for extra-curricular activities.

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3. HIRING AN ASSISTANT VARSITY CHEERLEADING/COMPETITION CHEER ASSISTANT COACH

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Lisa Dividock as an assistant varsity cheerleading/competition cheer assistant coach beginning with the 2015-2016 school year. Salary will be based on the contract under negotiation between the district and the PAEA for extra-curricular activities.

4. HIRING AN ASSISTANT JUNIOR HIGH CHEERLEADING COACH

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Ashley James as an assistant junior high cheerleading coach beginning with the 2015-2016 school year. Salary will be based on the contract under negotiation between the district and the PAEA for extra-curricular activities.

5. HIRING A PARAPROFESSIONAL TEACHERS' AIDE

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends hiring Georgeann Spade as a personal care assistant beginning with the 2015-2016 school year. Salary will be minimum wage with no benefits.

6. HIRING SCHOOL RESOURCE OFFICER

Motion_____Second_____Vote_____
(Roll Call Vote)

The administration recommends hiring Becky P. Patterson as a part-time, as needed, school resource officer to be assigned events as necessary. Ms. Patterson has submitted all necessary clearances.

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7. HIRING MENTOR TEACHERS

Motion_____Second_____Vote_____

(Roll Call Vote)

The administration recommends hiring the following mentor teachers for newly hired staff. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

<u>Mentor</u>	<u>New Staff Hire</u>
Lisa Civis	Sally Pesta
Michele Coukart	Lori Grata
Heidi Washko	Christina Franey
Tobi Burkett	Sara Richardson
Jennifer Thomas	Nicole Hunt
Kayla Fisher	Amanda Bailey
Emily Horn	Emily Steberger
Emily Cartwright	Lauren Crisafulli

8. HIRING A CAFETERIA DUTY PERSONNEL

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring the following professional staff members for morning cafeteria duty. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

Junior-Senior High School: William Bearer, Brian Randall and Nicole Hunt
Elementary School: Wendi Kunko

9. ADVERTISING FOR A HOMEBOUND INSTRUCTOR

Motion_____Second_____Vote_____

The Administration requests permission to advertise for a homebound instructor to begin at the beginning of the 2015-2016 school year for a period to be determined.

10. ADDING A VOLUNTEER FOOTBALL COACH

Motion_____Second_____Vote_____

The Administration recommends adding Ryan Williams as a volunteer football coach for the 2015-2016 school year. Mr. Williams has submitted all necessary clearances and will participate in all training as it is scheduled.

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VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Eric Zelanko, Pete Noel, Ralph Cecere	School Law Day State College	September 25, 2015 8:30 a.m. – 4:00 p.m.	\$240.00

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Friends of the Band	Hustles after home football games	Elementary Gym	Home football games	No Charge
Mary Ann George	PA Blood Drive Challenge	Len Chappell Gymnasium	September 17, 2015 6:00 am – 9:00 pm	No Charge

VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____