

**Stewartstown School Board
Meeting Minutes**

Date	February 3, 2020
Time	4:15 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance
Attendance Legend: **P** – Present **A** – Absent

School Board Members		Principals		SAU Members			
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
A	Kara Sweatt					P	Cheryl Covill

Public in Attendance: None

Philip Pariseau opened the meeting at 4:24 pm.

Adjustments to the Agenda: Student transportation

Hearing of the Public: Public Hearing to accept and expend a \$500 donation from the NH Charitable Trust for the music program.

K. Covell/P. Pariseau: To accept and expend \$500 from the NH Charitable Trust for the Music Program.

VOTE: MOTION CARRIES

Reading of the Minutes:

Stewartstown Board Meeting of January 6, 2019

P. Pariseau/K. Covell: To accept the minutes of January 6, 2019 as presented.

VOTE: MOTION CARRIES

Special Reports: None

School Administrator’s Report:

1. Sickness has struck SCS for both teachers and students. Extra effort has been put in to help with cleaning and disinfecting.
2. We held our second round of data meetings. Overall, there was not a great deal of movement on the junior high end, but the elementary wing saw some big improvements.

Superintendent’s Report:

1. Go Campusing on February 13 & 14. 9th & 10th graders staying overnight at hotel in Concord. Five or six adults will accompany them. They will visit four – five colleges.
2. 100th day of school will be on Wednesday, February 5.
3. Meetings this week: Administrative, Collaborative, scheduling, and regional committee.
4. School is now in the second semester. The SCS students that go to Pittsburg are taking Health with Tammy Jeralds.
5. We will have an opening for a Title I teacher next year. Hard position to fill because we have to wait until we are guaranteed funding.

Business Administrator's Report:

1. Federal audit was a week ago. We need some new policies, which are in your packets.
2. We've had to replace two windshields on buses recently.
3. Wednesday, Brian Stack from Sanbornton will present information about grants
4. Bus bids came in about \$10,000 higher than anticipated.
5. Mr. Beasley met with SCS staff about money and insurance for 20-21.
6. DAF Policy needs to be acted on at this meeting to meet compliance. The one in the packet is from the NHSBA.

P. Pariseau/K. Covell: To approve the following policies for adoption:

- DAF – Administration of Federal Grants
- DAF-1 – Allowability
- DAF-2 – Cash Management and Fund Control
- DAF-3 – Procurement
- DAF-4 – Procurement Additional Provisions Pertinent to Food Service Program
- DAF-5 – Conflict of Interest and Mandatory Disclosures
- DAF-6 – Inventory Management – Equipment and Supplies Purchased with Federal Funds
- DAF-7 – Travel Reimbursement – Federal Funds
- DAF-8 – Accountability and Certifications
- DAF-9 – Time-Effort Reporting / Oversight
- DAF-10 – Grant Budget Reconciliation
- DAF-11 – Sub-Recipient Monitoring and Management
- DEA – Revenues from Local Tax Sources
- DGD – School District Credit Cards
- DJB – Purchasing Procedures
- DJC-R – Petty Cash Accounts

VOTE: MOTION CARRIES

SAU 7 Policy DJE was reviewed.

7. Three Sonic Wall Quotes have been received for each school and the SAU Office. Whalley Computer Associates had the best price for SCS at \$4,562.73 and \$7,334.17 for SAU 7.

K. Covell/P. Pariseau: To approve purchasing Sonic Wall NSA 3650 from Whalley Computer Associates at a cost of \$4,562.73.

VOTE: MOTION CARRIES

K. Covell/P. Pariseau: To cast Stewartstown's vote for Sonic Wall NSA 4650 from Whalley Computer Associates for SAU 7 Office at a cost of \$7,334.17.

VOTE: MOTION CARRIES

8. Bus Bids for a 45-passenger bus:

WC Cressey	\$81,365 with \$1,500 trade in
International Dacco	\$82,345 with \$1,000 trade in
Blue Bird	\$88,237 with \$4,240 trade in

K. Covell/P. Pariseau: To award the bus bid to WC Cressey at \$81,365 with \$1,500 trade-in allowance.

VOTE: MOTION CARRIES

9. Cheryl will get a quote on shoveling snow from the school roof.

Unfinished Business: Nursing

New Business:

1. Bruce reviewed the school calendar for 20-21.
2. We now have another student at the Charter Academy
3. Request from parent: Sharon Ellingwood White is requesting that her son be allowed to ride the Stewartstown bus from Colebrook to Canaan at the end of the school day. They live in Lemington and Sharon works at the Canaan Library.

K. Covell/P. Pariseau: To approve him riding.

VOTE: MOTION CARRIES

P. Pariseau/K. Covell: To adjourn at 5:25 pm.

VOTE: MOTION CARRIES

Respectfully submitted,

Patricia E. Grover
Minutes Taker

Adopted by Stewartstown School Board 03/09/2020