

Student Concerns, Complaints and Grievances

GCBOE Policy 6.305

Filing a Complaint- Any student of this school district who wishes to file a discrimination/harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with a complaint manager. Students may also report an allegation of discrimination/harassment to any teacher or other adult employed in the school who shall inform a complaint manager of the allegation. To appeal, students will contact the principal's office in their school and provide their name, the issue and their reason for the appeal or a printed form available at the school office within two days.

Name of alleged victim: _____

Name of person accused: _____

Location, date, time and circumstances surrounding the alleged incident: _____

Description of what happened: _____

Identity of witnesses; and any other evidence available: _____
