

**Bylaws of the Board****Office of the Vice-Chairperson**

The Vice-Chairperson will:

1. Act in place of the Chairperson when necessary and preside at meetings when the Chairperson is temporarily absent.
2. The Vice-Chairperson cannot fill vacancies required to be filled by the Chairperson.
3. Work with the Chairperson and Superintendent to become generally informed of Board business.
4. In the absence of the Chairperson, act as a resource to the Superintendent on decisions which may require further input between Board meetings.
5. In case of illness, resignation, or death of the Chairperson, the Vice-Chairperson, as deemed by the Board, becomes Chairperson for the unexpired term.

The Vice-Chairperson's signature shall be an alternative signature on all legal documents requiring the signature of the Secretary.

Bylaw adopted by the Board: January 9, 2001  
Bylaw revised by the Board: November 7, 2005

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut