

SOUTH SHORE EDUCATIONAL COLLABORATIVE
75 Abington Street, Hingham, MA 02043

BOARD MEETING MINUTES
Friday, December 8, 2017

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| Present: | Cohasset | Louise Demas |
| | Hingham | Dorothy Galo, Ph.D. |
| | Hull | Michael Devine |
| | Marshfield | Jeffrey Granatino |
| | Norwell | Matthew Keegan |
| | Quincy | Richard DeCristofaro, Ed.D. |
| | Randolph | Thomas Anderson |
| | Scituate | Ron Griffin |
| | SSEC | Henry W. Perrin, Ed.D., Executive Director Richard Reino, Business Administrator |
| Guest | Michael Nelligan, CPA, Powers and Sullivan Anne Rowland, SSEC Careers High School Program Coordinator | |

1. Approval of the minutes from the meeting on October 13, 2017. A motion to accept was made by Dr. Galo and seconded by Mr. Keegan; unanimously approved, with Mr. Granatino abstaining as he was not present for that meeting.
2. Acceptance of the independent audit report. Michael Nelligan presented the FY 17 audit. Everything went smoothly; there were no difficulties, everything reconciled and there was full cooperation with SSEC management and staff. During FY 16 there were some challenges which had required staff reductions. Now SSEC has a stronger foundation for its budget. Congratulations to everyone involved. There was discussion of OPEB contributions. There is currently no industry standard for them; it may be based on whatever an organization can afford. A motion to approve the fund balance of \$770,562 was made by Mr. Granatino and seconded by Mr. Griffin; unanimously approved. A motion to accept the FY 17 audit report in its entirety was made by Mr. Granatino and seconded by Mr. Keegan; unanimously approved.
3. Acceptance of the SSEC FY 2017 annual report. The executive director provided an overview of the annual report, which provides details of what happens over the course of a year in each program. He expressed gratitude to the administrative staff for their work on the report. A motion to accept was made by Dr. Galo and seconded by Mr. Devine; unanimously approved.

4. Acceptance of the financial summary and budget update. The current fund balance is \$9,528,005.85. SSEC is awaiting tuition payments from the districts. The line of credit has not been used, and remains at zero. Enrollment looks good; if this continues another strong contribution to the OPEB fund may be made at the end of the fiscal year. FY2019 budget meetings will begin in January. A draft budget will be presented to the board at the meeting in March. A motion to approve the financial summary was made by Mr. Griffin and seconded by Dr. Galo; unanimously approved.
5. Health insurance incentive consideration. At the end of FY 17, SSEC offered staff an incentive to change their health insurance coverage from a legacy plan to either rate saver or benchmark. This resulted in a cost savings for SSEC as well as staff. The business administrator would like to offer an incentive again this year if the board approves. Staff are beginning to migrate to the plans which have better rates. MMHG is keeping its legacy plans, but the rates will increase significantly. They may also add a high deductible plan in FY19. A vote may be taken by the board in January.
6. Union negotiations update. The meetings have just begun with AFT. The executive director sought an opinion from board members regarding the health insurance cost split. SSEC is currently at 50/50. The union is proposing a slightly different split, such as 55/45 or 52/48. Some towns have different splits for different groups; others have a sliding scale. Collectively, the board recommends SSEC remain at its current rate.
7. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:
 - a. Do so on a roll call vote.
 - b. State purpose of Executive Session
 - c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Discussion of Personnel Matters

A motion was made by Dr. DeCristofaro and seconded by Mr. Keegan to go into executive session; roll call vote with Mr. Keegan voting yes, Ms. Demas voting yes, Dr. Galo voting yes, Mr. Devine voting yes, Mr. Granatino voting yes, Mr. Griffin voting yes, Dr. DeCristofaro voting yes and Mr. Anderson voting yes.

A motion to return to Open Session was made by Mr. Keegan and seconded by Mr. Anderson; roll call vote with Mr. Keegan voting yes, Ms. Demas voting yes, Dr. Galo voting yes, Mr. Devine voting yes, Mr. Granatino voting yes, Mr. Griffin voting yes, Dr. DeCristofaro voting yes and Mr. Anderson voting yes.

The meeting was adjourned at 10:15 a.m.