

## **OFFICIAL MINUTES**

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, July 16, 2002 in the Nehaunsey Middle School multi-purpose room.

The meeting was called to order by President Joseph Marcucci at 7:05 p.m.

Roll Call:

Joseph Marcucci  
Frank J. Minniti  
Marie Downes  
Susan Filiaggi  
Larry Hall  
Celia Sorbello

Also present was Dr. Francine Marteski, Superintendent and Scott A. Campbell, School Business Administrator/Board Secretary.

Absent:

Joseph Duca

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Gloucester County Times, Courier Post, and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations-"The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

### **1. PRESENTATION**

Mr. George Schreyer gave a presentation on the results of the 2002 GEPA.

Frank Minniti noted that he agrees with the concept of interpreting the results of the GEPA Tests over a four-year period and that he is confident that it is just purely numbers situation. He is concerned with the math test scores for this year and wondered if we did something different and wanted to know what we were doing to avoid this situation from repeating itself. Nancy Lynn Cox-Myers, Nehaunsey Middle School Principal said that a Corrective Action Plan has already been developed. The problems that occurred may be related to articulation meetings that did not take place this past year and the situation is already being analyzed.

**2. MINUTES**

Motion: (Hall/Minniti) to approve the following minutes:

- June 10, 2002 Workshop Meeting
- June 10, 2002 Caucus
- June 18, 2002 Regular Meeting
- June 18, 2002 Caucus

Motion carried by unanimous roll call vote.

**3. FINANCE**

Motion: (Minniti/Filiaggi) to approve the following:

- A. The bills as presented by the Board Secretary in the total amounts of \$55,452.17, \$193,738.06, \$199,756.99, \$447,788.50, \$22,757.21 and \$19,761.16 be ordered paid. (Attachment - EXHIBIT A)

Motion carried by unanimous roll call vote.

Motion: (Downes/Hall) to accept the following:

- B. The Board Secretary's Report for the month of May, 2002. (Attachment - EXHIBIT B)

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

- C. Pursuant to N.J.A.C. 6:20-2.13(e)\*, that the Greenwich Township Board of Education certifies by a roll call vote that as of May 31, 2002, after review of the Secretary's Monthly Financial Report for the month of

May

(Appropriations Section) and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

Motion: (Downes/Hall) to approve the following:

- D. The Treasurer of School Monies Report for the month of May, 2002.  
(Attachment - EXHIBIT C)

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

- E. The Student Activities Report for the month of May, 2002.  
(Attachment - EXHIBIT D)

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Hall) to approve the following:

- F. The ratification of transfers, authorized by the Superintendent, for the month of May, 2002, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT E)

Motion carried by unanimous roll call vote.

#### **4. CONTRACTS/AGREEMENTS**

Motion: (Minniti/Filiaggi) to approve the following:

- A. The approval of the lease-rental agreement between the Greenwich Township Board of Education and the Gloucester County Library System. There is one room (#48) at Nehausen Middle School that will be rented for a total of \$4,840.00 a year starting on January 1, 2002, and running until December 31, 2002. The rate is a 10% increase over last year.  
(Attachment - EXHIBIT F).

Motion carried by unanimous roll call vote.

Motion: (Hall/Sorbello) to approve the following:

- B. The approval of the lease-rental agreement between the Greenwich Township Board of Education and the Gloucester County Special Special Services School District for the use of two classrooms (#115 and #118) at the Broad Street School during the 2002-2003 school year. The amount of the agreement is \$15,000.00, which includes utility costs.  
(Attachment - EXHIBIT G)

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Minniti) to approve the following:

- C. The approval of the Agreement between the Greenwich Township Board of Education and the Bus Drivers for the 2002-2003 school year. The Board President and the Business Administrator are also granted permission to execute this Agreement.

Motion carried by unanimous roll call vote.

Motion: (Minniti/Hall) to approve the following:

- D. The approval for participation in the Summer Professional Development Institute sponsored by the Gloucester County Curriculum Consortium. Fee for participation is \$150.00.

Motion carried by unanimous roll call vote.

Motion: (Downes/Filiaggi) to approve the following:

- E. The approval of the Shared Services Proposal between the Greenwich Township Board of Education and the Paulsboro Board of Education for A. the position of the Director of Special Services. Cost to the Board will be \$31,000.00, which represents a 3.33% increase over last year. (Attachment - EXHIBIT H)

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

- F. The awarding of the contract for Milk, Juice, and Dairy Products to Hy-Point as per the bids submitted to the Logan Township Board of Education. Greenwich Township participates in Joint Purchasing Consortium for these products. (Attachment – EXHIBIT I)

Motion carried by unanimous roll call vote.

Motion: (Hall/Downes) to approve the following:

- G. The awarding of the contract for Ice Cream Products to Jack & Jill as per the bids submitted to the Logan Township Board of Education. Greenwich Township participates in Joint Purchasing Consortium for these products. (Attachment - EXHIBIT J)

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

- H. The awarding of the contract for Baked Goods Products to Deluxe Bakeries and Stroehmann Bakeries, L. C. as per the bids submitted to the Logan Township Board of Education. Greenwich Township participates in Joint Purchasing Consortium for these products. (Attachment -

EXHIBIT K)

Motion carried by unanimous roll call vote.

Motion: (Hall/Minniti) to approve the following:

- I. The approval of the lease-rental agreement between the Greenwich Township Board of Education and the Gloucester County Audio-Visual Aids Commission for two classrooms (#1 and #2) at Nehaunsey Middle School during the 2002-2003 school year. The amount of the agreement is \$6,000.00, which includes utility cost. (Attachment - EXHIBIT L)

Motion carried by unanimous roll call vote.

**5. SUPERINTENDENT'S RECOMMENDATIONS**

A. PERSONNEL

Motion: (Minniti/Filiaggi) to approve the following:

- 1. The reappointment of the following individuals as Substitute Teachers for the 2002-2003 school year. Substitute rate will be \$65.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Jennifer Agostini  
Tara Atkinson  
Susana Bennett  
Vincent Cavalea  
Gregg Corradetti  
Nancy Dwyer  
Deborah Giorgianni-Silvestro  
Michele Graham  
Melissa Long  
Lori Marandola  
Janet Oliveri  
Kimberly Robostello  
Kathy Seacrist  
Dawn Sizemore  
Crystal Tomlin

Donald Trauger  
Dawn Urmev  
Jacqueline Williams

Motion carried by roll call vote:

Joseph Marcucci - Yes  
Frank J. Minniti - Yes  
Marie Downes - Yes  
Susan Filiaggi - Yes  
Larry Hall - Yes (abstained on Dawn Sizemore)  
Celia Sorbello - Yes

Motion: (Downes/Hall) to approve the following:

2. The reappointment of the following individuals as Substitute Secretaries for the 2002-2003 school year. Substitute rate is \$7.55 per hour.

Tina DeAngelo  
Annamarie Dick

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

3. The reappointment of the following individuals as Substitute Nurses for the 2002-2003 school year. Substitute rate will be \$65.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Judith Guinaugh  
Donald Trauger

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Hall) to approve the following:

4. The reappointment of the following individuals as Substitute Cafeteria/Playground Aides for the 2002-2003 school year. Substitute rate is \$7.55 per hour.

Terri Garzarelli  
Allison Grelli  
Diane Webber

Ann Zirbser

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

5. The reappointment of the following individuals as Substitute Kitchen Workers for the 2002-2003 school year. Substitute rate is \$7.55 per hour.

Lena DiSilvestro  
Diane Webber

Motion carried by unanimous roll call vote.

Motion: (Downes/Hall) to approve the following:

6. The reappointment of the following individuals as Substitute Custodians for the 2002-2003 school year. Substitute rate is \$7.55 per hour.

Andre' Bay  
Charline Viereck

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Minniti) to approve the following:

7. The reappointment of the following individuals as Substitute Bus Drivers for the 2002-2003 school year. Substitute rate is \$11.10 per hour.

Dean Sizemore  
Frank Schmutz, Sr.

Motion carried by roll call vote:

Joseph Marcucci - Yes  
Frank J. Minniti - Yes  
Marie Downes - Yes  
Susan Filiaggi - Yes  
Larry Hall - Yes (abstained on Dean Sizemore)  
Celia Sorbello - Yes

Motion: (Minniti/Hall) to approve the following:

8. The reappointment of the following individuals as Substitute Bus Aides for the 2002-2003 school year. Substitute rate is \$7.55 per hour.

Margaret Lind  
Regina Minniti  
Sharon Zubec

Motion carried by roll call vote:

Joseph Marcucci - Yes  
Frank J. Minniti - Yes (abstained on Regina Minniti)  
Marie Downes - Yes  
Susan Filiaggi - Yes  
Larry Hall - Yes  
Celia Sorbello - Yes

Motion: (Filiaggi/Minniti) to approve the following:

9. The reappointment of the following individual as Secretary for the 2002-2003 school year. Salary will be \$23,107.00 and includes benefits.

Toshia Bergen

Motion carried by unanimous roll call vote.

Motion: (Hall/Downes) to approve the following:

10. The acceptance, with regret, the resignation of Payroll/Benefits Clerk Henriette M. Locantora. Resignation is effective as of July 5, 2002.

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Minniti) to approve the following:

11. The approval of the following members of the Greenwich Township Administrators Association salaries for the 2002-2003 school year as follows:

Nancy Lynn Cox-Myers	\$89,434.00
Suzanne Gibson	\$61,216.00



Motion carried by unanimous roll call vote.

Motion: (Minniti/Hall) to approve the following:

12. The approval of the following individuals hourly rate of \$13.25 for the position of Part-time custodian for the 2002-2003 school year.

Dolores Mooney

Motion carried by unanimous roll call vote.

Motion: (Hall/Minniti) to approve the following:

13. The approval of the following individuals hourly rate of \$13.25 for the position of Part-time Secretary for the 2002-2003 school year.

Donna Young

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

14. The approval of the following 2002-2003 hourly rates for the Bus Drivers as follows:

Gale DiMarco	\$21.90
Dolores Mooney	\$21.90
Marie Polimeni	\$16.18
Darlean Thompson	\$21.56
Charlotte Williams	\$17.83
Ada Zubec	\$21.56
Sharon Zubec	\$21.62

Motion carried by unanimous roll call vote.

Motion: (Hall/Downes) to approve the following:

15. The approval of the following individuals salary for the position of Treasurer of School Monies for the 2002-2003 school year.

Jeanette Peel	\$4,620.00
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Motion carried by unanimous roll call vote.

Motion: (Minniti/Hall) to approve the following:

16. The approval of the following individuals salary for the position of Accounts Payable/Bookkeeper for the 2002-2003 school year.

Gina C. Casella \$26,133.00

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Hall) to approve the following:

17. The approval of the following individuals salary for the position of Confidential Secretary to the Business Administrator for the 2002-2003 school year.

Regina Minniti \$30,214.00

Motion carried by roll call vote:

Joseph Marcucci - Yes  
Frank J. Minniti - Abstained  
Marie Downes - Yes  
Susan Filiaggi - Yes  
Larry Hall - Yes  
Celia Sorbello - Yes

Motion: (Minniti/Filiaggi) to approve the following:

18. The approval of the following listed individuals as Substitute Teachers for the 2002-2003 school year pending completion of their individual criminal history checks.

Bonnie Berchtold  
Robert Fetty  
George Schreyer

Motion carried by unanimous roll call vote.

Motion: (Hall/Minniti) to approve the following:

19. The approval of the following listed individual to the position of Secretary to the Superintendent for the 2002-2003 school year at a salary of \$30,900.00 and also including benefits.

Mary MacMichael

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Hall) to approve the following:

20. The approval of the following listed individual as the Custodian of District Records for the 2002-2003 school year. This is in accordance with the Open Public Records Act (OPRA), N.J.S.A. 47A:1A-1.

Scott A. Campbell

Motion carried by unanimous roll call vote.

B. TUITION STUDENTS

Motion: (Downes/Minniti) to approve the following:

1. The acceptance of A. O. and A. O. from the Washington Township School District to attend the FastForward Summer Program at the tuition rate of \$900.00 each.

Motion carried by unanimous roll call vote.

C. USE OF FACILITIES

Motion: (Minniti/Hall) to approve the following:

1. The approval for the Greenwich Township Men's Basketball to utilize the Nehaunsey Middle School Gym from 6:00 p.m. until 9:00 p.m. on Tuesday nights from July 2, 2002 to August 20, 2002. The Greenwich Township Men's Basketball is paying for custodial coverage during this time and there will not be any cost to the district.

Motion carried by unanimous roll call vote.

D. ACCEPTANCE OF GIFT/DONATION

Motion: (Filiaggi/Hall) to accept the following:

1. The acceptance of a donated new laser printer drum from Sandy Backensto, former Broad Street School Secretary. The donation has a value of \$76.37.

Motion carried by unanimous roll call vote.

**6. PUBLIC - AGENDA/NON-AGENDA ITEMS**

This is the time when any one from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Regina Hutchison, 148 Mellon Avenue, Gibbstown NJ, asked when the next regular meeting was scheduled?  
Scott Campbell, Business Administrator/Board Secretary responded that the next meeting is August 20, 2002.

**7. CLOSED SESSION**

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *July 16, 2002*, hereby resolves that an Executive Session closed to the public shall be held on *July 16, 2002 at 7:51 p.m.* in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

- B. Matters Involving Individual Privacy
- C. Matters Relating to the Employment Relationship
- D. Matters Relating to Litigation, Negotiations and Attorney-Client Privilege.
- E. Matters Relating to Public Safety and Property.

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Minniti/Hall) to enter into closed session at 7:51 p.m.  
to discuss the following:

- A. Personnel
- B. Student Concerns
- C. Legal Matters

Motion carried by unanimous voice vote.

Returned from closed session at 10:05 p.m.

**8. NEW BUSINESS**

**1. Superintendent's Recommendations**

Motion: (Minniti/Filiaggi) to approve the following:

- A. The approval of the following individual to the position of Payroll/Benefits Clerk for the 2002-2003 school year at a rate of \$13.39 per hour for 25 hours a week.

Debra Truhan

Motion carried by unanimous roll call vote.

Motion: (Minniti/Downes) to approve the following:

- B. The approval of the following individual to the position of Substitute Playground/Cafeteria Aide for the 2002-2003 school year pending completion of criminal history background check. Hourly rate will be \$7.55 per hour.

Anna M. Kavanaugh

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Downes) to approve the following:

- C. The approval of the following individual to the position of Kindergarten Teacher for the 2002-2003 school year. Salary for the position will be \$36,247.00. This is Step 1 on the salary guide for 2002-2003. In addition to salary, the employee will receive full benefits.

Stephanie Schober

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

- D. The approval of the following individual to the position of Sixth Grade Teacher for the 2002-2003 school year. Salary for the

position will be for 2002-2003. In benefits.

\$36,247.00. This is Step 1 on the salary guide addition to salary, the employee will receive full

Sharon Salvatore

Motion carried by unanimous roll call vote.

2. Curriculum

Motion: (Downes/Minniti) to approve the following:

1. The resolution to approve the adopting and submitting the District's Self-Assessment and Improvement Plan for Special Education.

Motion carried by unanimous roll call vote.

**9. ADJOURNMENT**

Motion: (Minniti/Filiaggi) to adjourn the meeting at 10:08 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

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Scott A. Campbell, Board Secretary