

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

DATE: April 9, 2019
TIME: 6:45 P.M.
PLACE: Lillis Administration Building—Room 2

RECEIVED
TOWN CLERK

2019 APR -5 P 12:55

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order
2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Items of Information

- A. SNIS roof repairs
- B. Scout donations
- C. Lillis oil tank
- D. Roofs
- E. New Milford Diamond Club donation update
- F. SNIS roof top unit replacement update

4. Public Comment

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5. Adjourn

Sub-Committee Members: Brian McCauley, Chairperson
Angela C. Chastain
Joseph Failla
Eileen P. Monaghan

Alternates: Tammy McInerney
J.T. Schemm



New Milford Public Schools
Facilities Department
386 Danbury Road
New Milford, CT 06776
860) 354-6265
FAX (860) 210-2233

MEMORANDUM

To: Dr. Stephen Tracy, Interim Superintendent
From: Kevin Munrett, Facilities Director
Date: 4/1/19
Re: SNIS Roof Repairs

Dr. Tracy-

I am issuing this memo as it pertains to the active roof leaks we are experiencing at Sarah Noble Intermediate School. The Board of Education has been discussing the importance of a full roof replacement for this building for well over two years. The existing roof was not replaced as part of the renovation which saw SNIS converted into an intermediate school in the early 2000's. The current roof is well over 40 years old in many sections.

While we have continued to pursue active conversations with the Town with regard to funding, timelines etc. these leaks continue to be a source of frustration for our teachers and students alike.

I am asking the Board to approve the purchase resolution to repair several areas where water is permeating into the building. These are similar areas to what was noted on the 2018 Roof Assessment Report (see attached Infra Red Roof Moisture Analysis) which depicted areas of wet insulation. These areas will continue to grow unless we act to stop the water from entering the building.

I am further asking that a "not to exceed" limit be set for \$14,000.00 for this purchase order. The original low bid documents came in at \$9,469.00. However that original scope of work was for masonry leaks and repairs. While the bidding process was taking place, we sustained additional roof damage as part of a windstorm that occurred on March 15, 2019. These additional funds will allow us to make the necessary repairs on a Time & Materials basis (see attached Roofing Services Proposal). It is important to note that these are repairs which may need to be removed down the road, when and if we receive the bonding capability to replace the roof in its entirety.

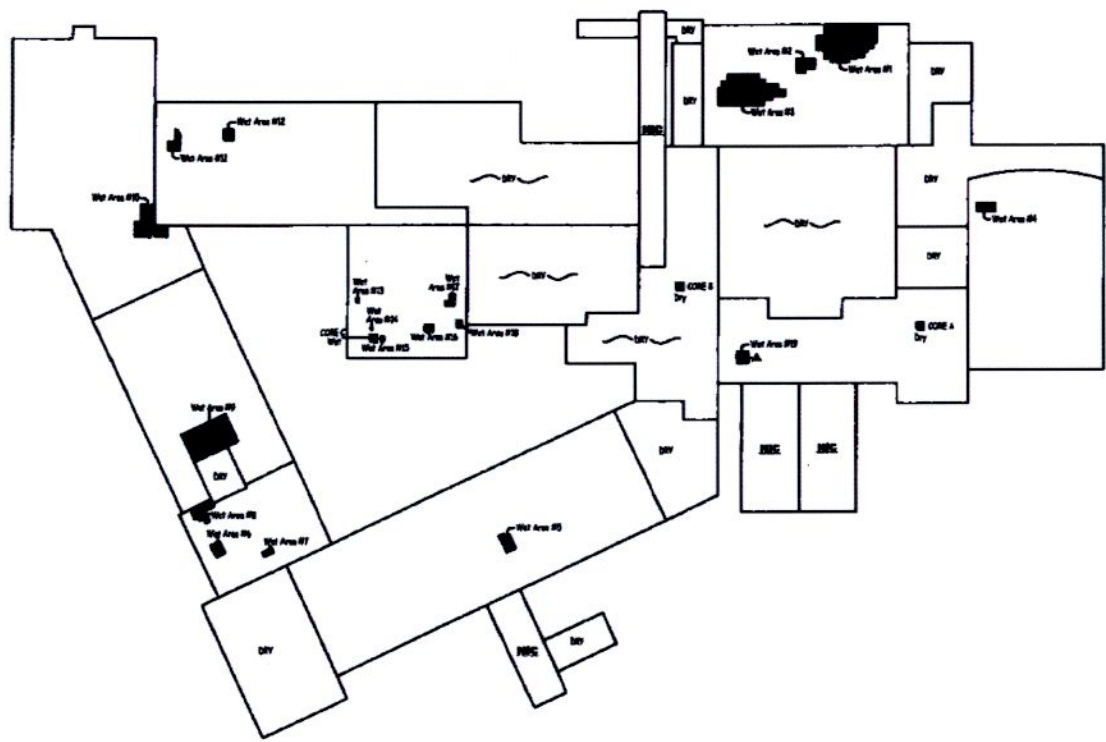
Sincerely,
Kevin Munrett
Facilities Director

Legend

■	CORE SAMPLE
▲	MOISTURE PROBE - WET
■	NOT IN CONTRACT
■	WET INSULATION

Areas

Total of All Roofs	28,000,000 square feet
Square Footage of Roof Inspected	130,762
Square Footage of Wet Areas	2,000
Percentage of Wet Areas	1.0%



INFRA-RED ROOF MOISTURE ANALYSIS



**SARAH NOBLE INTER. SCHOOL
NEW MILFORD, CT**

SCALE:	1/8"=1'-0"
DATE:	11-26-17
PAGE:	1 OF 1
DRAWN BY:	DNR
JOB#:	1772001



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING SERVICES PROPOSAL

**New Milford School District
388 Danbury Rd
New Milford, CT 06776**

**Date Submitted: 03/14/2019
Proposal #: 52-CT-190038
MICPA # 14-5903**

Connecticut General Contractor License #: MCO.0903127

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement.

Scope of Work:

1. Service manager to visit the work each month, check the repair, and advise if any additional work is needed. An email and or report will be sent to NMSD each month with a photo of the condition. Any needed repairs will be priced up and sent to NMSD for approval. Price: \$855.00 per visit
2. 2 roofers for a 4 hour minimum to inspect the work and make any necessary repairs. Photos of any repair work will be sent to NMSD. Price: \$2,508.00 per visit.
Note: repairs covers basic materials, mastics and sealants. Additional material needed will be an additional charge.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Kirk Henline

Kirk Henline
Garland/DBS, Inc.
(216) 430-3513