

# REGULATION - GREENWICH TOWNSHIP SCHOOL DISTRICT

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Pupil Accident Insurance

## R 8760 PUPIL ACCIDENT INSURANCE

The Greenwich Township Board of Education has purchased school time accident coverage to protect all students against accidental injury or death occurring while the policy is in force. This insurance covers for the hours and days when school is in session, and while attending school sponsored and supervised activities. This includes all sports except football. Coverage is provided by Life Insurance Company of North America and administered by Maksin Management Corporation. The policy is in force until the end of the school year.

### Claims Instructions:

In case of accident, notify the school immediately. Secure a claim form from the nurse or Business Office.

- The injury must be on record with the School Nurse.
- The claim form must be submitted within 90 days from the date of the injury.
- Treatment must commence within 90 days from the date of injury.
- Please have the doctor complete the appropriate part on the back of the Claim Form.
- Attach itemized bills showing treatment, dates of treatment and charges to the claim form. Forward additional bills to:

Maksin Management Corp.  
Kevon Office Center  
2500 McClellan Avenue, Suite 160  
Pennsauken, NJ 08109  
Telephone: 1-800-257-6250

- Please note Greenwich Township School district on all bills and correspondence.
- Do not leave the claim at the hospital.
- All benefits will be made payable to the doctors and hospitals involved, unless accompanied by paid receipts.
- Questions should be directed to: Telephone 1-800-257-6250.

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