

# North Columbia Academy and Rainier Virtual Academy Attendance Expectations



## WHAT IS ATTENDANCE:

Attendance includes both participation in class activities and interaction with a licensed or registered teacher during a school day or interactions with educational assistants and paraprofessionals through teacher-designed and facilitated processes.

- Attendance is required every day and mandated by the Oregon Department of Education.
- Teachers or school staff will ensure participation has happened and complete attendance by 10 am the following day.
- Attendance is taken Monday, Tuesday, Thursday, and Friday.
- This requirement is in place for all students enrolled in programs within the Rainier School District. This includes NCA and RVA.

## GRADING:

- Normal grading criteria is being applied and classes must be passed to earn credit.
- Daily assignments need to be completed.
- Assignments are graded every week and grades are posted by the end of the week.

## CREDITS:

Credits toward graduation are earned every semester. This year, a semester credit is earned every quarter. That means that a grade will show up on your transcript four times this year. Your first transcript semester grade will take place on **November 19**, others will follow on **January 28**, **April 8**, and **June 11**. Finals will be given in your classes just prior to those dates.

## STUDENT RESPONSIBILITY:

- Participation in class, daily learning activities and complete assignments.
- Call or email the office if you are going to be absent (sick, appointment, etc.).
- If you have been absent, talk with your teacher about getting assignments made up before cutoff dates.
- Access StudentVUE to review assignments and grades.

## PARENT RESPONSIBILITY:

- Call or email the office if your child is going to be absent (sick, appointment, etc.).
- Access ParentVUE to review assignments and grades.

## STAFF RESPONSIBILITY:

- Teachers or staff will reach out to students or families when a student fails to attend school for 2 days in a week.
- If attendance is a concern the principal will reach out to you in letter form and is always available to meet with you virtually.
- Tutoring support is available, please contact Cheryl if you need this additional support.

We are all here to support you,

*Heidi Schafer, Cheryl Roberts, Noah Elliott, Vanessa Wilkerson, Emily Collins and Ana Hansen*