

Stewartstown School Board Meeting Minutes

Date	September 10, 2018
Time	4:15 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
A	Kara Sweatt					P	Cheryl Covill (4:32)

Public in Attendance: KC – Student at SCS

Item	Subject	Action
1.	The meeting was called to order at 4:24 pm <ul style="list-style-type: none"> Kara was absent due to new work schedule. 	
2.	Adjustments to the Agenda: <ul style="list-style-type: none"> New Business: New Representative to Collaborative Committee 	
3.	Hearing of the Public: <ul style="list-style-type: none"> Student was present to apologize to the School Board for punching holes in a seat back on the school bus. Mrs. Covill will get the price to replace the seat cover. The two students involved will pay the cost. Mr. Beasley thanked the student for coming forward and admitting his mistake. Student left the meeting at 4:32 pm. Public Hearing to accept and expend Public Infrastructure Funds: We have received a grant of \$22,403.20 and with 20% matching funds (\$5,601.00), we will have \$28,004.20 to update the school safety infrastructure. We plan to purchase new telephone system, window film, and keyless entry <p><u>K Covell/P. Pariseau:</u> To accept and expend the Public Infrastructure Funds of \$22,403.20 and to expend \$5,601.00 from the budget to purchase school safety equipment.</p>	Vote: Unanimous
4.	Reading of the Minutes: <p><u>P. Pariseau/K. Covell:</u> To approve the minutes of August 6, 2018</p>	Vote: Unanimous
5.	Policy Review (30 Minutes) – Student Handbook: <ul style="list-style-type: none"> Section G Policies for a first reading <ul style="list-style-type: none"> o GBJ Personnel Records o GBJ-R Personnel Records o GBJA Health Insurance Portability Accountability Act o GBJA-R Notice of Privacy Practices o GBK Employee Concerns, Complaints o GBK-R Employee Complaints and Grievances o GCA Professional Staff Positions o GCB Professional Staff Contracts o GCCBC Family and Medical Leave Act 	

	<ul style="list-style-type: none"> o GCCBC-R FMLA Documents o GCEB Administrative Staff Recruiting o GCF Professional Staff Hiring o GCH Professional Staff Orientation o GCI Professional Staff Development Opportunities o GCK Professional Staff Assignments and Transfers o GCNA Supervision of Instructional Staff o GCO Teacher Performance and Evaluation System o GCO-R SAU #7 Evaluation System o GCP Professional Staff Promotion/Reclassification o GCQ Non-Renewal, Termination & Dismissal of Certified Staff o GCR Non-School Employment by Professional Staff Members o GDO Evaluation of Support Staff o GDQ Termination of Non-Certified Personnel o GEA Athletic Team Coaches <ul style="list-style-type: none"> • Local Policy – First Reading: <ul style="list-style-type: none"> o GCG Part-Time and Substitute Professional Staff Employment (Substitute Teachers (local policy) Discussion ensued about the difficulty to get subs for paras. It was recommended that this be discussed at the SAU meeting so we can try to have a unified policy. • Policies requiring second reading/adoption: <ul style="list-style-type: none"> o GCQA - Reduction in Instructional Staff Work Force <p>Jen asked about the first sentence under <u>Notice</u>. Does this apply to Stewartstown because we do not have a Teachers’ Association? Bruce recommended that “If Applicable” be added at the end of the sentence.</p> <p>Jen also noted that #2 under <u>Classification of Certified Staff</u> has a typing error. It should read “Sixth grade through eighth grade”.</p> <p>Kathleen asked a few questions about different circumstances in Reduction in Force.</p> <p><u>K. Covell/P. Pariseau</u>: To accept Policy GCQA for a second reading and adoption as revised.</p> <ul style="list-style-type: none"> o GBEBB – Employee-Student Relations (line #12) <p>This was revised from the School Board’s Association draft to include leaving the shades up.</p> <p><u>K. Covell/P. Pariseau</u>: To accept Policy GBEBB as revised</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
6.	<p>School Administrator’s Report: Jennifer Mathieu</p> <ul style="list-style-type: none"> • The Ice Cream Social was well attended by 34 kids from 22 families. • Louisia Cass was in with items for the students. She brought four backpacks that were raffled off. • We hope to have another second grader and a 4th grader in the next couple of months. • Physical Education is being taught Monday and Friday mornings. • A parent contacted her with concern with the 8th graders spending too much time on the bus going to Pittsburg for classes. She wondered why the students couldn’t go to Canaan instead. Jen explained that these 	

	<p>classes are need to meet New Hampshire requirements and that they were not available in Canaan.</p> <ul style="list-style-type: none"> • Currently we have 69 students at SCS. 	
7	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Opening to the 2018-2019 school year went off without a hitch. • New Teacher/Substitute Orientation was held on Thursday, August 16. We spent two hours doing a guided tour of the region. The group was very happy to have an understanding of the different schools in SAU 7. • First day with staff was on August 27 at Colebrook Elementary. We reviewed policies and procedures relating to Restraint/Seclusion, Bullying, Blood Borne Pathogens, and Sexual Harassment. • We are certainly feeling the effects of being a man down in the IT department. Hopefully, we will be back at full strength soon. 	
8.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Cheryl reported on the Student Health Care Services. At the moment, we are still looking for a nurse for Colebrook Elementary School. Devon Phillips will fill in until one can be found. • Bus Transportation has been discussed by the NH School Transportation Association, the NH Dept of Safety, the NH Dept of Education, and the NH School Administrators Association. As a result, a rule is being proposed by the Dept of Safety to be adopted as a new part of the SAF-C 5704. The purpose of this rule making is to facilitate the criminal history records check of private school transportation providers as required pursuant to RSA 189:13-a, to one or more contracting public-school districts. • Cheryl asked permission from the Board to use the Stewartstown Bus to transport students from other towns under the collaboration. No extra routes are involved, and this will not affect the schedule. <p><u>K. Covell/P. Pariseau:</u> To approve allowing the bus to be used for this transportation.</p> <ul style="list-style-type: none"> • Kathleen stated that she had been questioned by a parent why the bus driver beeps the horn if she is not outside to meet the bus. Kathleen had explained that the students must be in the 6th grade or 12 years old before they can get off a bus without someone there to meet them. She recommended that the parent talk to Jen about this. • Amy Clark sent Cheryl an email that there may be additional funds available for infrastructure. Cheryl asked for the Board's permission to apply if the need was there and the 20% matching funds were available. <p><u>K. Covell/P. Pariseau:</u> To approve applying if there is a need.</p> <ul style="list-style-type: none"> • Cheryl presented the opening day enrollment. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Collaborative Committee Update: They met at SCS. The building committee toured the building. They measured classrooms, took note of what equipment is available, listed what improvements are needed. They were impressed with the cleanliness of this building. • Discussion on course duplication in the schools, cocurricular, what would we like to offer. • We plan to ask the student councils for their feedback. • Carol Martin does an excellent job of keeping everyone on track. 	

	<ul style="list-style-type: none"> This semester we have 16 students from Canaan & Pittsburg going to Colebrook; 8 students from Colebrook going to Canaan; and 2 students are staying in Colebrook all day. 	
10.	<p>New Business:</p> <ul style="list-style-type: none"> We are still one para shy Speech/Language is not available through NCES. One possibility is ETherapy – students would join a session over the internet, so a Speech Pathologist could observe them. The speech para would be with the student. Tammy Purrington is the speech para. Kathleen noted that this was not the ideal situation, but maybe it’s worth a try. Bruce is working with Arlene Allard on GearUp. Electricity Bids: Stewartstown was able to get a better rate this year, because the SAU was able to lock in a rate for all the districts. Collaborative Committee Members have changed: Sally Belknap-Biron has moved to Colebrook and will now be representing that district; Melissa Hall has moved from Colebrook to Columbia; and Kathleen Adams is interested in serving as Stewartstown’s second representative. <p><u>P. Pariseau/K. Covell</u>: To approve Kathleen Adams as the Stewartstown representative to the Collaborative Committee.</p> <ul style="list-style-type: none"> Bruce said someone would do an orientation with Kathleen, so she would be up to date on what has been done so far. 	Vote: Unanimous
11.	Meeting adjourned at 5:45 pm	
Respectfully Submitted, Patricia E. Grover, Minutes Taker		