



**Florida Department of Education
Project Award Notification**

6.03(31)

1 PROJECT RECIPIENT Taylor County School District	2 PROJECT NUMBER 620-1230D-1C001	
3 PROJECT/PROGRAM TITLE GEER: Expanding Access to Mental Health & Telehealth Student Services in Florida Public Schools TAPS 21C088	4 AUTHORITY 84.425C CARES ACT USDE or Appropriate Agency FAIN#: S425C200025	
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 10/09/2020 - 06/30/2022 Program Period: 10/09/2020 - 06/30/2022	
7 AUTHORIZED FUNDING Current Approved Budget: \$100,498.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$100,498.00	8 REIMBURSEMENT OPTION Federal Cash Advance	
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: 06/30/2022 Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2022 Last date for receipt of proposed budget and program amendments: 05/30/2022 Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : 05/28/2019 		
10 DOE CONTACTS Program: Melissa Ramsey Phone: (850) 245-0841 Email: Melissa.Ramsey@fldoe.org Grants Management: Unit C (850) 245-0496	Comptroller Office Phone: (850) 245-0401	Duns#: 106027881 FEIN#: F596000878002
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. 		
12 APPROVED: <div style="display: flex; justify-content: space-between;"> <div>  Authorized Official on behalf of Richard Corcoran Commissioner of Education </div> <div> 12/11/2020 Date of Signing </div> <div>  </div> </div>		

DOE-200
Revised 07/15

APPROVED

JAN 19 2021

By Taylor County
School Board

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: 2020-22 Expanding Access to Mental Health and Telehealth Student Services TAPS NUMBER: #21C088	DOE USE ONLY Date Received <div style="text-align: center; font-size: 1.2em;">10/09/2020</div>								
B) Name and Address of Eligible Applicant: Taylor County District School Board 318 North Clark Street Perry, 32347		Project Number (DOE Assigned) <div style="text-align: center; font-size: 1.2em;">620-1230D-1C001</div>								
C) Total Funds Requested: <div style="text-align: center;">\$ 100,498.00</div> <hr style="border: 1px solid black;"/> <div style="text-align: center; margin-top: 10px;"> DOE USE ONLY Total Approved Project: <div style="text-align: center; font-size: 1.2em;">\$ 100,498.00</div> </div>	D) Applicant Contact & Business Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> Contact Name: Sharon Hathcock </td> <td style="width: 40%;"> Telephone Numbers: 850-838-2500 FAX: 850-838-2501 </td> </tr> <tr> <td> Fiscal Contact Name: Ashley Valentine </td> <td></td> </tr> <tr> <td> Mailing Address: 318 North Clark Street, Perry, 32347 </td> <td> E-mail Addresses: sharon.hathcock@taylor.k12.fl.us Ashley.valentine@taylor.k12.fl.us </td> </tr> <tr> <td> Physical/Facility Address: 318 North Clark Street Perry, Florida 32347 </td> <td> DUNS number: 106027881 FEIN number: F596000878002 </td> </tr> </table>		Contact Name: Sharon Hathcock	Telephone Numbers: 850-838-2500 FAX: 850-838-2501	Fiscal Contact Name: Ashley Valentine		Mailing Address: 318 North Clark Street, Perry, 32347	E-mail Addresses: sharon.hathcock@taylor.k12.fl.us Ashley.valentine@taylor.k12.fl.us	Physical/Facility Address: 318 North Clark Street Perry, Florida 32347	DUNS number: 106027881 FEIN number: F596000878002
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Physical/Facility Address: 318 North Clark Street Perry, Florida 32347	DUNS number: 106027881 FEIN number: F596000878002									

CERTIFICATION

I, Dr. Danny Glover, Jr., (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)
 Signature of Agency Head

 Title

Superintendent

 Date

October 1, 2020



**FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM**

A) Name of Eligible Recipient/Fiscal Agent:

Taylor County School District

B) DOE Assigned Project Number:

620-1230D-1C001

C) TAPS Number:

21C088

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6100	160	Social Worker Salary: Additional Licensed Social Worker to provide one on one therapy at standard medicaid rate. \$72.32 per hour x 11 hours per week x 64 Weeks. Summer continuation of care \$73.32 x 32 hours total = \$2346.24	0.4	\$ 54,053.52	100			
6100	160	Salary - Additional support being provided by licensed mental health therapists to provide the following: Coordination of Outside Providers \$73.32 (standard medicaid rate) x 4 hours x 66 weeks = \$19,356.48 Summer continuation of care \$73.32 x 64 hours total (8 weeks X 8 hours) = \$9,383.96	0.2	\$ 28,741.44	100			
6100	160	Salary - Additional support being provided by licensed clinical social worker t to provide the following: Summer continuation of care \$73.32 x 36 hours total = \$9,383.96	0.1	\$ 9,384.96	100			
6100	362	Software Rentals: Mental Telehealth Software 167 per year x 2 years	0	\$ 334.00	100			

FLORIDA DEPARTMENT OF EDUCATION
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FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6100	642	Non-Capitalized Equipment: Green screen for use with video education and therapy modules \$89.99, Otter box cases for iPads 80.96 x 2 = 161.92, iPad stands 19.99 x 2 = 39.98, iPad case with keyboard 38.99 x 1 = 38.99	0	\$ 730.88	100			
6100	644	Non-Capitalized Hardware: 3 iPads used to provide mobile therapy sessions in both public and private schools \$429.00 each x 3	0	\$ 1,287.00	100			
6100	730	Dues and Fees: Allotment for students are uninsured at the standard medicaid rate. 90 sessions x 73.32	0	\$ 5,966.20	100			
D) TOTAL				\$ 100,498.00				

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent:

Taylor County School District

B) DOE Assigned Project Number:

620-1230D-1C001

C) TAPS Number:

21C088

DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name:

Signature:

Title:

Date:

DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name:

Michael Lesley

Signature:

Michael Lesley

Title:

Program Specialist III

Date:

12/03/2020



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



2020-22 Expanding Access to Mental Health and Telehealth Student Services Plan

[Taylor]
TAPS#21C088

Purpose

Deadline for submission to ShareFile: on or before October 15, 2020

Expanding Access to Mental Health and Telehealth Student Services Plan

The purpose of this document is to guide eligible districts to develop a proposed plan to ensure earlier and more frequent access to mental health services by implementing innovative approaches that build capacity and enhance the mental health support for students and families.

Directions and Deadline

Districts shall complete this plan, a Project Performance Accountability Form, the DOE 100A and DOE 101S and submit to ShareFile, no later than October 15, 2020.

Proposed Implementation Plan

Projected Outcomes. Identify the projected outcomes of the plan.

The Taylor County School District Plan is aimed at using the Mental Health and Telehealth Student Services allocation to provide additional licensed staff and to community liaisons to provide/connect more therapeutic services to students in both home school, private schools, as well as brick and mortar environments, thus increasing the amount of youth served.

Mental Health and Telehealth Project Outcomes:

Increased Mental Health Services Provided - More service provider hours and mental health service options will allow for the ability to coordinate care between the student and their family, and the educational teams, increasing the presence of mental health in school meetings and school developments.

Focused Partnering with Service Providers - Another focus of this grant would promote and facilitate the schools' ability to connect with and partner with community resources to provide a variety of services that can be more individualized to meet the youth's needs.

Proposed Services. Explain the way in which the proposed services will improve upon the current service delivery model, with a focus on ensuring that students have equitable access regardless of whether they are receiving their education in a brick-and-mortar school setting or virtually.

Expanding Access to Mental Health and Telehealth Student Services Plan

Providing services via telehealth allows schools to connect to more agency resources; so, the Taylor County School District can provide more options for students to access mental health resources. Using these electronic capabilities also allows schools to expand their services beyond the traditional face-to-face meetings. Enabling facilitated virtual mental health services also mitigates time and scheduling restrictions. Utilizing online services also removes barriers for students who need mental health services but did not choose the traditional brick and mortar environments or are enrolled in private schools. All students, no matter when or where, will be able to have access to mental health support.

The Taylor County School District plans to offer services for the private schools virtually. Two of the three iPads that are purchased with funding from this grant will be onsite at each of the private schools. The third iPad will be used by the district's mental health worker to provide tele-mental health services virtually.

Finally, the funding allocated to the district allows the ability to hire more staff to provide oversight for coordination of services and allows the ability to coordinate more mental health services within this rural community.

Baseline Data. Provide baseline data against which performance will be measured.

Taylor County received 262 referrals last school year for counseling. Zero were requested for tele-mental health so we will be equipped to directly provide and monitor services through tele-mental health. We have zero students from the 2 private schools in Taylor County. We will now be able to provide services to these students through tele-mental health. With the addition of another licensed clinical social worker we will be able to provide more mental health services within school through the use of both therapists.

	Referrals Received	School-Based Services	Homevisits	Online Tele-mental Referrals	Coordinated Service Referrals	Total by School Type
Public School	262	62	0	0	112	174
Private	0	0	0	0	0	0

Expanding Access to Mental Health and Telehealth Student Services Plan

Sustainability Plan. Provide details of how the district will sustain services beyond the grant cycle.

As students and mental health therapists become more accustomed to using the Taylor County Schools for mental health services the relationship should continue to grow. We will have a decline in negative stigmas attached to students seeking and receiving mental health services. Therapists and community partners will have built a rapport with both individual students and with school personnel so their comfort and ease in seeing and treating Taylor County students will have grown. The use of the software will continue to allow for tele-mental health services to expand over the years to come.

The Taylor County School District plans to sustain Telemental Health services through Medicaid funding and collaborative federal funding sources such as Title IV and IDEA after CARES funding is expended.

Lead District Contact

Name and title of person responsible for completion and submission of the plan
Sharon Hathcock, Director of Instruction/Federal Programs
Contact information: email, phone number
Sharon.hathcock@taylor.k12.fl.us , 850-838-2500
Date submitted
10-17-2020
Superintendent Signature (or authorized representative)
Dr. Danny Glover, Jr.

2020-22 Expanding Access to Mental Health and Telehealth Student Services

Project Performance Accountability Form

Definitions

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
LMHC will coordinate community partner therapy referrals	Acquire and maintain community partner therapists to provide both in-person and tele-mental health.	Documentation of coordinated service referrals and support plans.	8/22	
LMHC and LCSWs , will provide additional in person and tele-mental health services to students.	Students' mental health needs will be provided through either tele-mental health, in person counseling or home visits.	Monthly Mental Health Services Logs will be maintained	Ongoing	
Use of tele-mental health software to expand services	Online offering of tele-mental health services	Quarterly usage reports	Ongoing	
Purchase of iPads and equipment to enable provision of virtual tele-health services	Purchases of approved equipment, hardware, and software.	Purchase orders and receipts	12/20	

Note: Add additional lines if necessary