

**Cottonwood Union School District
20512 W. First Street
Cottonwood, CA 96022**

MINUTES for Tuesday, JUNE 17, 2014, 6:00 P.M.
Regular Board Meeting, West Cottonwood Library

Members Present: Mr. Iles, Mr. Lucero, Mrs. Semingson, Mr. Vazquez
Members Absent: Mr. Kohler
Others Present: Superintendent Lowden
Principals: Doug Geren and Don Ray.
Laura Merrick, Business Manager
Staff: Four staff members were present along with approximately four community members.

A farewell reception was held at 6:00 p.m. to honor Mr. James Seale who recently retired from the Board of Trustees after serving for 39 years.

- 1.0 **Call Regular Meeting to Order** – Mr. Iles called the regular meeting to order at 6:32 p.m.
- 2.0 **Pledge of Allegiance** – Mr. Iles led the flag salute.
- 3.0 **Approval of Agenda**
ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve the agenda as presented.
VOTE: Unanimous in favor.
- 4.0 **Recognition (Students, Staff, Curriculum Review)** – Mr. Lowden recognized **Mrs. Vickie Hunter** who is retiring after 24 years as a school bus driver.
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board** – None at this time.
- 6.0 **Consent Agenda**
 - 6.1 Review of Consent Agenda
 - 6.1.1 Approval of Board Meeting Minutes for:
Regular Board Meeting held on May 20, 2014,
 - 6.1.2 Approval of Commercial Warrants
 - 6.1.3 Approval of the following contracts for the 2014/2015 school year:
Facilities Use Agreement with **Shasta Secondary Home School**
SCOE – Participate in Shasta County Co-Op
 - 6.1.4 Accept Letter of Retirement from **Vickie Hunter** – Bus Driver
 - 6.1.5 Ratification of Notices of Non-Reelect given to 1) Health Clerk and 2) 1-1 Special Education Aide.
 - 6.1.6 Second Reading 0 Board Policies/Administrative Regulations
 - BP 0200 Goals for the School District (all new)
 - BP/AR 3260 Fees and Charges
 - BP 3280 Sale or Lease of District-Owned Real Property
 - AR 3460 Financial Reports and Accountability
 - BP 5131.62 Tobacco
 - BB 9324 Minutes
 - BP 6151 Class Size
 - AR 6151 Class Size (Delete)
 - 6.2 Approval of Consent Agenda
ACTION: Mr. Vazquez moved, seconded by Mrs. Semingson, to approve the consent agenda.
VOTE: Unanimous in favor.

7.0 Discussion/Action Items:**7.1 Presentation by Abigail Dan, Project Manager Tehama County Resource Conservation District, on the Crowley Gulch Project.**

Mrs. Dan explained the process to the board and provided pictures, charts and drawings to show the progress and goal of the project. There will be nature trails and signs so that the bridge and creek can be used for educational studies as well. The McConnell Foundation is providing a grant for the bridge. The U.S. Fish and Wildlife Department has been asked to help cover the planning costs. Several agencies are involved and are working together to make this project come to completion. She is hoping construction will begin in the spring of 2015. The total cost estimate for the project is \$150,000.

7.2 Consider approval of the Common Core State Standards Spending Plan.

ACTION: Mr. Vazquez moved, seconded by Mr. Lucero, to approve the Common Core State Standards Spending Plan

VOTE: Unanimous in favor.

7.3 Consider approval of the Consolidated Application Part I for 2014/2015.

ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve the Consolidated Application Part I for the 2014/2015 school year.

VOTE: Unanimous in favor.

7.4 Consider approval of Resolution #2014-3, Ordering Governing Board Member Election and Specifications of the Election Order.

ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve Resolution #2014-3, Ordering Governing Board Member Election and Specifications of the Election Order.

VOTE: Unanimous in favor.

7.5 Consider approval of Resolution #2014-4, Establishing Procedure in Case of Tie Vote at Governing Board Election.

ACTION: Mrs. Semingson moved, seconded by Mr. Vazquez, to approve Resolution #2014-4, Establishing the Procedure in Case of a Tie Vote in the Governing Board Election.

VOTE: Unanimous in favor.

7.6 Consider approval of Resolution #2014-5, Cost of Candidate Statements.

ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve Resolution #2014-5, Cost of Candidate Statements.

VOTE: Unanimous in favor.

7.7 Consider approval of Resolution #2014-6, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing.

ACTION: Mr. Lucero moved, seconded by Mrs. Semingson, to approve Resolution #2014-6, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing.

VOTE: Unanimous in favor.

7.8 Consider approval of Resolution #2014-7, authorizing the transfer from the Cafeteria Fund to the General Fund for Indirect Costs for 2013/2014.

ACTION: Mr. Lucero moved, seconded by Mrs. Semingson, to approve Resolution #2014-7, authorizing the transfer from the Cafeteria Fund to the General Fund for Indirect Costs for 2013/2014.

VOTE: Unanimous in favor.

7.9 Public Hearing – Review the Local Control Accountability Plan (LCAP) for the 2014/2015 year. (The plan will be presented to the board on June 24, 2014 for approval.)

Mr. Iles opened the public hearing and invited any comments or questions from the public. Mr. Lowden shared the LCAP with the board and highlighted the goals and the process that has taken place to get the plan ready for this evening. The plan will be presented at a meeting next week for board approval. There were no public comments at this time. The public hearing was closed.

7.10 Public Hearing on proposed 2014/2015 District Budgets. (The budgets will be presented for approval to the board on June 24, 2014.)

Mr. Iles opened the public hearing and invited any comments or questions from the public. Mrs. Merrick shared the narrative with the board. She also highlighted the Multi-Year projections and cash flow estimates. The Cottonwood Creek Charter School budget was included in this presentation as the district has oversight responsibilities for the charter school. The budgets look stable and healthy provided the state follows through on funding and doesn't continue the deferral cycle. The budgets were prepared on the assumption there would be no deferrals. There were a few questions from the audience about common core and energy funding. Class Size reduction was also briefly discussed. The public hearing was closed.

7.11 Consider approval of the following personnel actions for the 2014/2015 year:

District Custodian 0.47 FTE

Library Technician 0.47 FTE

Administrative Assistant 0.47 FTE

Instructional Aides (total of 7) total of 3.29 FTE

Authorize a stipend of \$3,500 for the District Special Education Director

ACTION: Mr. Lucero moved, seconded by Mr. Vazquez, to approve the personnel actions as requested.

VOTE: Unanimous in favor.

7.12 Consider approval of Resolution #2014-8, Authorization for 2014/2015 Interfund Temporary Cash Transfers.

ACTION: Mrs. Semingson moved, seconded by Mr. Lucero, to approve Resolution #2014-8, authorizing Interfund Temporary Cash Transfers for the 2014/2015 year.

VOTE: Unanimous in favor.

7.13 Signing of new signature card effective July 1, 2014.

A new signature card was presented for the board to reflect the change in Superintendent effective 7/1/14.

8.0 Informational Items:

8.1 CTA Report: Mrs. White thanked Mr. Lowden for his work as superintendent the last six years. She said he would be missed. She then welcomed Dr. Alexander to the district and said they were excited to have him join our staff.

8.2 Superintendent's Report: Mr. Lowden thanked the board, staff and district staff for working with him during his term as superintendent. He said he has met with Dr. Alexander a few times already to make a smooth transition.

8.3 Principal's Report:

Mr. Geren thanked Mr. Lowden and welcomed Dr. Alexander. He reported he had already begun working on plans for next year.

Mr. Ray stated his year ended great! He thanked Mr. Lowden for hiring him. He reported there were 36 Million Word Club members at the end of the year. He shared that he received a grant to purchase a swing set for North Cottonwood. The district will only need to contribute about \$2,000.

9.0 Information/Communication Items: One item was included for information only.

10.0 Governing Board Discussion Items: None at this time.

11.0 Future Meetings:

11.1 Special Board meeting, **Tuesday, June 24, 2014, at 6:00 p.m.** in the West Cottonwood School Library.


11.2 Regular Board meeting, **Tuesday, August 19, 2014, at 6:30 p.m.** in the West Cottonwood School Library.

12.0 Closed Session: None at this time.

13.0 Adjournment – the meeting adjourned at 7:42 p.m.

Approved: August 19, 2014

Matt Iles, President



Fred Lucero, Member



Tom Vazquez, Member



Gerald Kohler, Clerk



Judy Semington, Member