

**Cottonwood Union School District  
20512 West First Street  
Cottonwood, California 96022**

**MINUTES for Tuesday, March 17, 2020, 6:30 P.M.**

Regular Board Meeting, West Cottonwood Library

Members Present: Mrs Cordova, Mr Iles, Mrs McDougall, Mrs Semingson and Mr Vazquez  
Members Absent: None  
Other Present: Superintendent: Doug Geren  
Principals Don Ray, Terri Wright  
Assistant Principal: Christine Hill  
Laura Merrick, CBO  
Becky Bragg, Administrative Assistant  
Staff Eight staff members were present along with approximately three community members

- 1.0 **Call Regular Meeting to Order-** Mr Iles called the regular meeting to order at 6:30 p m
- 2.0 **Pledge of Allegiance** led by Mr Iles
- 3.0 **Approval of Agenda-** Superintendent Geren asked to strike Item 7.8- **Board Policy/ Administrative Regulations** from the Agenda  
**ACTION:** Mr Vazquez moved, seconded by Mrs McDougall, to strike Item 7 8 and approve the agenda  
**VOTE:** Unanimous in favor
- 4.0 **Recognition (Students, Staff, Curriculum) /Curriculum review**  
None at this time
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board**  
Mrs. Safford addressed the board regarding her support for teacher Dana Cummings  
Mrs. Collver addressed the board regarding her support for teacher Dana Cummings  
Mrs. Cummings addressed the board regarding her devotion to her class at North Cottonwood
- 6.0 **Consent Agenda**
  - 6 1 Review of Consent Agenda
    - 6 1 1 Approval of Board Meeting Minutes for  
Regular Board Meeting held on February 11, 2020  
Special Board Meeting held on February 26, 2020
    - 6 1 2 Approval to hire **Megan Clark-** Instructional Assistant
    - 6 1 3 Accept Letters of Resignation **Clarissa Loffmark-** Teacher, **Ani Johnson,**  
**Stacey Knott-** Speech Aide, **Grace Knott-** Instructional Assistant
  - 6 2 Approval of Consent Agenda  
**ACTION:** Mrs Semingson moved, seconded by Mrs Cordova, to approve the Consent Agenda as Presented  
**VOTE:** Unanimous in favor
- 7.0 **Discussion/Action Items:**
  - 7.1 **Public Hearing- on the renewal of the Cottonwood Creek Charter School Petition.**  
Public hearing was held for anyone who wanted to address the board regarding the Cottonwood Creek Charter School Renewal Petition- There were no comments

**7.2 Consider approval of the Commercial Warrants.**

**ACTION** Mrs McDougall moved, seconded by Mrs Cordova, to approve the Commercial Warrants  
**VOTE:** Unanimous in favor

**7.3 Board Members to complete Statement of Economic Interest Forms. (Due to District Office by April 1). The form 700 and Reference Pamphlet available at [http //www fppc ca gov/Form700 html](http://www.fppc.ca.gov/Form700.html)**

**7.4 Consider approval of Resolution #2020-1- Observance of Lincoln’s Birthday.**

**ACTION** Mrs Semingson moved, seconded by Mrs McDougall, to approve Resolution #2020-1 Observance of Lincoln’s Birthday  
**VOTE:** Unanimous in favor

**7.5 Consider approval of the school calendar for 2020/21.**

**ACTION** Mrs Cordova moved, seconded by Mrs Semingson, to approve the school calendar for 2020/21  
**VOTE:** Unanimous in favor

**7.6 Consider approval of the following Personnel Request Form:**

**West Cottonwood- Junior High Teacher**

**ACTION** Mrs McDougall moved, seconded by Mrs Cordova, to approve the Personnel Request Form  
**VOTE:** Unanimous in favor

**7.7 Consider approval of the Second Interim for the 2019/20 fiscal year.**

The CBO will present information on the General Fund, Cafeteria Fund, Special Reserve Fund- Non-Capitol Projects, Retiree Fund, Capital Facilities Fund, Bond Fund  
**Mrs. Merrick, CBO, gave a brief presentation on the Second Interim for the 2019/20 year.**  
**ACTION** Mrs Cordova moved, seconded by Mrs McDougall, to approve the Second Interim for the 2019/20 fiscal year  
**VOTE:** Unanimous in favor

**7.8 Consider approval of the following Board Policy/ Administrative Regulations**

- AR 4030 Nondiscrimination in Employment
  - BP 4033 Lactation Accommodation
  - BP 4151/4251/4351 Employee Compensation
  - BP/AR 5117 Interdistrict Attendance
  - BP/AR/E Open Enrollment Act Transfers (Deleted)
  - AR 2125 Student Records
  - BP/AR 5131 2 – Bullying
- Strike from Agenda**

**8.0 Informational Items-**

- 8 1 CTA Report- **Mrs. McNeely** shared that CTA would like to thank all staff members working throughout the closure She also asked the District make it clear to students that at this point work for students is optional and to staff to email or call your principal if unable to attend staff work days
- 8 2 Superintendent’s Report- **Mr. Geren** shared that custodial staff will be disinfecting rooms, Principals will be addressing staff tomorrow and it will be clear that work for students is not mandatory or worth extra credit, and the construction is getting close to complete He also shared that COVID-19 information changes quickly and he will keep everyone updated as much as possible

8.3 Principal's Report-

Mr. Ray shared that due to COVID-19 North was down 200+ students yesterday, they did their first timed lockdown drills in the cafeteria, they had the Great Kindness challenge, Dr Seuss Week, and a couple Friday Flag Days before school was cancelled, and the new shade structure is great!

Mrs. Wright shared that the animals have been found and are back on the farm! She also shared that staff did an amazing job getting Independent Learning Activities ready for kids yesterday, all staff was here and working hard today, 8<sup>th</sup> graders attended West Valley's Invasion Day, and Sgt Jerry Fernandez was West Cottonwood's Principal for the day

9.0 Information/Communication Items:

- 9.1 Enrollment Report
- 9.2 Construction Invoices Paid
- 9.3 Shasta County Pooled Investment Report for January 31, 2020
- Shasta County Pooled Investment Report for February 28, 2020

10.0 Governing Board Discussion and Suggested Agenda Items

None at this time

11.0 Future Meetings:

- 11.1 Regular Board Meeting, Tuesday, April 21, 2020, 6:30 p.m. in the West Cottonwood School Library, 20512 W First Street, Cottonwood, CA 96022

12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

12.1 Pursuant to Government Code Section 54950, Public Employee Discipline/Dismissal/Release/Evaluation

NOTICE OF ACTION TAKEN DURING CLOSED SESSION

During the closed session held earlier tonight, the Board adopted a resolution pursuant to Education Code section 44929.21 and authorized the District's superintendent to notify a teacher of release from his/her probationary position

The Board voted unanimously to approve the resolution

13.0 Adjournment- the meeting adjourned at 9 01 p m

Matt Iles, President

Deidre McDougall, Clerk

Kim Cordova, Member

Judy Semingson, Member

Tom Vazquez, Member