

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

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| DATE: | November 5, 2013 |
| TIME: | 6:45 P.M. |
| PLACE: | Lillis Administration Building—Room 2 |

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Fire Marshal Walk-Through
 - B. Upcoming Repairs/Replacements
 - C. Preliminary Forecast of 2014-2015 Budget Needs
 - D. Update on Victor Software
- 4. Adjourn**

Sub-Committee Members: Mrs. Lynette Celli Rigdon, Chairperson
Mr. Thomas McSherry
Mr. John W. Spatola
Mr. William Wellman

Alternates: Mr. David A. Lawson
Mr. David R. Shaffer

GEORGE C. BUCKBEE
TOWN CLERK

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CLAUDE C. SUGBEE
TOWN CLERK

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Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Mr. Joseph Olenik, Assistant Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology

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| 1. | Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mrs. Celli Rigdon. Mrs. Faulenbach was seated in the absence of Mr. Spatola. | Call to Order |
| 2. | Public Comment • None | Public Comment |
| 3. | Discussion and Possible Action | Discussion and Possible Action |
| A. | Fire Marshal Walk-Through • Mr. Calhoun said this is an annual event. The Fire Marshal inspects all district facilities for code compliance and reviews fire drill logs. They have reviewed four facilities so far and should finish up within the next week or two. So far there have been no major compliance issues. | Fire Marshal Walk-Through |
| B. | Upcoming Repairs/Replacements • Mr. Calhoun said he wanted to give the Board | Upcoming Repairs / Replacements |

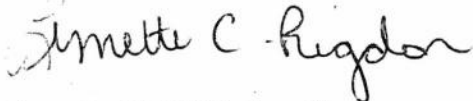
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| | <p>information on some upcoming issues. The hot water heater at the high school needs to be replaced. Presently there are two 200 gallon units. They will be replaced by an 85 gallon direct fire system to gain maximum efficiency. This would cost \$8200 and use natural gas. Usage has shown that the 85 gallon unit will be sufficient because the two main users of hot water, Food Services and Athletics, utilize the hot water on different schedules. Mr. Calhoun says he expects a 50% energy saving.</p> <ul style="list-style-type: none">• Mrs. Celli Rigdon asked if this purchase was in the five year capital plan. Mr. Calhoun said it was not; this is a repair that came faster than anticipated due to the effect of hard water.• Mr. Calhoun said the boiler for the farmhouse is over 25 years old and showing its age. A new boiler would cost \$3900 and would have an energy efficiency rating of 87% versus the old boiler rating of 75%.• Mr. Calhoun said he is looking to install variable frequency drives on the big chiller at the high school; these drives will adjust motor speed etc. The install would cost \$160,000 but would show an energy savings of \$84,000 in electric costs one year alone. An incentive is available which would provide a 40% to 50% rebate on the install. With the rebate, the project would have a nine to ten month payback. The financing would be handled through the district's utility bill; no outlay of cash is required.• In terms of vehicle repair, Mr. Calhoun is looking at a cost of \$2500 to add a flatbed on a pickup truck. This would extend the truck's life a few more years and allow its use for sanding, plowing, and moving materials. There is a new truck requested in the capital budget which would be used by the district's plumber during the day and by Grounds for snow removal.• There is a problem with the air conditioning unit in the SNIS server room. A replacement will cost \$5500. Mr. Calhoun is looking at | |
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| | <p>lighting enhancements to that building which should help offset the cost.</p> <ul style="list-style-type: none"> • Concrete repairs and line painting have been done at SMS. Mr. Calhoun is planning to include this area in the upcoming budget so as to continue this process at other buildings in an attempt to prolong the overall life of the parking areas. • The final repair has been made to the gas distribution system at the high school at a cost of \$6500. The entire gas system has been certified safe and complete. • In the area of security, Mr. Calhoun said they continue to replace classroom blinds with new shades as needed. A contractor is evaluating all exterior doors. | |
| C. | <p>Preliminary Forecast of 2014-2015 Budget Needs</p> <ul style="list-style-type: none"> • Mr. Calhoun said how the Board plans to handle the SMS roof replacement project is the main focus since it will continue to get worse over time. Total cost of the project is estimated at \$1.75 million. • Mrs. Faulenbach asked what the timeframe is if the project is done in stages. Mr. Calhoun said it could be broken up into a five, six or seven year plan. Contractors are flexible and would work over the summer, in the evening or on weekends to accommodate a school. The largest piece that would need to be done at one time is the center section and its estimated cost is \$800,000 to \$900,000. • Mr. McSherry asked if the center piece was in the worst shape and Mr. Calhoun said no, that it was in the middle. • Mr. Calhoun said his budget request for repaving and resealing next year would focus on Northville Elementary School. • At the high school, the arena ceiling is flaking and is an aesthetic issue more than a structural or safety issue. The cost to remove the paint | <p>Preliminary Forecast of 2014-2015 Budget Needs</p> |

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| | <p>and resurface is \$75,000. The arena floor surface has never been re-sanded or resurfaced. The cost to do that is estimated at over \$10,000. Also at the high school, Mr. Calhoun is looking to upgrade the water softener system.</p> <ul style="list-style-type: none"> • Mr. Calhoun plans to budget for continued security enhancements to cameras, doors, access controls and perimeter alarm systems as well as fencing. He is also investigating portable metal detectors and a district-wide radio system that would tie in with the town's Police Department. • In the five year capital plan, Mr. Calhoun plans to start the process of looking at a master key system district-wide, master clock replacement for the older buildings and an upgrade to the intercom system district-wide that would utilize the newer technologies available. The two chillers at the high school are reaching end of life. Replacement cost is estimated at \$140,000 to \$160,000. | |
| D. | <p>Update on Victor Software</p> <ul style="list-style-type: none"> • Mr. Calhoun said this is the software we use for our camera system. Presently we have limited licenses and he would like to purchase additional licenses so there would be greater access to view cameras at various locations. • Mrs. Faulenbach asked if remote access was possible now and Mr. Calhoun said it was not; viewers had to be at the building. Mr. Calhoun said the cost is \$8000 and was encumbered last year along with additional cameras at the elementary level. • Mr. McSherry asked if this was an annual fee and Mr. Calhoun said it was a one-time cost and includes training. • Mr. McSherry asked about current storage capacity. Mr. Calhoun said it was about a month presently but under the new system it would be much longer. | <p>Update on Victor Software</p> |

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| 4. | Adjourn Mr. McSherry moved to adjourn the meeting at 7:19 p.m. seconded by Mrs. Faulenbach and passed unanimously. | Adjourn Motion made and passed unanimously to adjourn the meeting at 7:19 p.m. |
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Respectfully submitted:



Lynette Celli Rigdon, Chairperson
Facilities Sub-Committee