

**New Milford Board of Education
Facilities Sub-Committee Special Meeting Minutes
April 4, 2007**

Board Members Present:	Mr. Tom McSherry, Committee Chair*
	Dr. Lawrence Stillman*
	Mr. Robin Ruggiero* (6:37 p.m.)
	Mr. Joseph Vita*
	Mr. Joseph Failla*
	Mrs. Julie Turk (6:33 p.m.)
	Mr. David A. Lawson (6:35 p.m.)
	Mrs. Wendy Faulenbach, Board Chair

*Committee Member

** Alternate Committee Member

Administration Present:	Dr. JeanAnn C. Paddyfote, Superintendent
	Mr. Thomas Mulvihill, Assistant Superintendent
	Mr. Thomas Corbett, Director of Operations
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Director of Facilities

1.	Mr. Tom McSherry called the Facilities Committee meeting to order at 6:30 p.m.	Call To Order
2.	There was no public comment.	Public Comment
3A.	<p>Update on SNIS Hot Water Heater Mr. Calhoun gave an update on the SNIS Hot Water Heater.</p> <ul style="list-style-type: none"> ➤ The investigator from Hartford Steam Boiler conducted the inspection of the boiler leak. ➤ Once the outer skin of the hot water heater was removed by the investigator, it was apparent that there had been a fire previously. ➤ It has not been determined when the fire happened, i.e., at the manufacturer or during installation. Mr. Calhoun is confident it did not happen while at SNIS, as he would have been made aware of any fire. ➤ According to the inspector, another patch/repair can be made to the boiler. However, it has to be made by a firm certified to work with pressurized boilers. ➤ Once the repair is made by a certified firm, the repair work will be certified by the State of Connecticut. ➤ A certified person has already come in to inspect the boiler and Mr. Calhoun made 	Discussion and Possible Action

	<p>some contacts with vendors to get quotes for the repair work.</p> <ul style="list-style-type: none">➤ Usually boilers are on an annual maintenance schedule. However, due to the fact that this boiler is unique, it has been recommended that this boiler have a three (3) month maintenance schedule.➤ In addition, Mr. Calhoun has been in contact with a representative from the manufacturer and they will be meeting next week.➤ Mr. Calhoun will pursue the fire damage issue with the manufacturer. <p>Questions:</p> <p>Dr. Stillman asked for the history of the fire involved with this boiler. Mr. Calhoun explained that apparently there had been a fire. Due to the fact that routine maintenance does not require the removal of the skin of the boiler, the evidence of a fire would never have been exposed routinely. It is too soon to say for sure when the fire happened, i.e., at the manufacturer or during installation.</p> <p>Mrs. Faulenbach asked what will be the cost of the repair to the boiler? Mr. Calhoun stated approximately \$2,000 - \$3,000, based on what the inspector said could be done to repair the unit.</p> <p>Mr. Failla asked if photos had been taken of the damage to the boiler? Mr. Calhoun stated yes, as the boiler was being inspected.</p> <p>Mrs. Turk asked if the repair would affect the life of the boiler. Mr. Calhoun stated he did not get the impression, from the inspector, that the life of the boiler would be affected. Mr. Calhoun will discuss this with the manufacturer rep when he comes in next week.</p> <p>Mr. Failla stated that either the administration or the Board attorney needs to write up a “Good Faith Notice” to the manufacturer to put the manufacturer on notice.</p>	
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<p>3B.</p>	<p>Status of East Street Feasibility Study Dr. Paddyfote gave an update on the East Street Feasibility Study.</p> <ul style="list-style-type: none"> ➤ Dr. Paddyfote has met twice with Mr. Sevigney. ➤ After the Board approved the contract, it was signed with Sevigney Architects. ➤ Dr. Paddyfote met with each Department Head at the Central Office and received good feedback on the first set of architectural drawings. ➤ There are three plans: Renovating the present facility at East Street, a completely new design and a “tenant” renovation. ➤ The first two plans have been worked on and Mr. Sevigney will be back in two weeks to review the feedback from Dr. Paddyfote. ➤ An independent facility has not been worked up by Mr. Sevigney at this point. <p>Questions: Mr. McSherry asked if the plans to renovate the present facility would include upgrades to heating and windows? Mr. Turk stated that all renovations would be brought up to code.</p> <p>Dr. Stillman asked if an elevator was part of the plan when renovating the present facility. Dr. Paddyfote stated it was.</p> <p>Mrs. Faulenbach asked if the renovations to East Street involved only the present space occupied by the Board of Ed and not the entire building. Mr. Turk stated the renovations included only space currently being used by the Board of Ed.</p> <p>Mrs. Faulenbach asked when any costs involved with the renovation would be available. Mr. Turk stated that some financial information will be coming back in two weeks. Mr. Sevigney is in the beginning of the first two proposals. The Richmond Center, which will be looked at as a new location, has not even been looked at yet.</p>	
<p>4.</p>	<p>Motion made by Dr. Stillman: Move that the Facilities Committee adjourn.</p>	<p>Adjournment</p>

	<p>Seconded by: Mr. Failla</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Ruggiero, Mr. Vita, Mr. Failla</p> <p>Nay:</p> <p>Abstain:</p> <p>Motion Passed – Unanimously</p> <p>The Facilities Sub-Committee meeting adjourned at 6:45 p.m.</p>	
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Respectfully submitted,

**Mr. Tom McSherry
Chair, Facilities Sub-Committee**