

10257  
Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, August 23, 2011

A combined work session/regular meeting of the Wyoming Area Board of Education was held this evening at the Secondary Center auditorium, 20 Memorial Street, Exeter, Pennsylvania, 18643, with approximately sixty people in attendance. A non-public personnel meeting preceded the combined meetings. Everyone stood for the Pledge of Allegiance. Mr. Nicholas DeAngelo, President of the Board, called the meeting to order at 7:00 p.m.

Roll Call:

- Mr. Nicholas DeAngelo, President
- Mr. John Marianacci, Vice President
- Mr. John Bolin, Secretary
- Mr. David Alberigi, Treasurer
- Mr. Samuel Aritz
- Dr. Frank Casarella
- Dr. Estelle Campenni
- Mr. Gilbert Dominick
- Mrs. Toni Valenti

Also present were: Mr. Raymond J. Bernardi, Superintendent, Janet Serino, District Principal of Curriculum, Attorney Raymond A. Hassey, Tom Melone, Business Consultant, Vito Quaglia, Secondary Center Building Principal, Cathy Ranieli, Assistant Secondary Center Building Principal, Jon Pollard, Elementary Building Principal of Tenth St./JFK, Robert Kaluzavich, Elementary Building Principal of Montgomery Ave./SJD, Deb Popson, Special Education Supervisor, Janet Boyer, Foodservice Manager, David Amico, Facilities Manager.

#### Communications Report

Mr. Bernardi read the communications report.

1. Meeting minutes from the Luzerne Intermediate Unit dated June 22, 2011.
2. Kris Gavigan's notification to return to her position as Special Education Aide the first day of the 2011-2012 school year.
3. Melissa Hosey's notification to return to her position as Art Teacher the first day of the 2011-2012 school year.
4. Wyoming Area Ice Hockey Association requesting permission to use area inside of football stadium near the band concession stand to set up a table to sell candy, chances and face painting for the 2011 football season.
5. Wyoming Area Ice Hockey Association requesting permission to have the Martz Bus Co. pick up and drop off parents and team members at the gym parking lot when returning from Philadelphia.
6. Wyoming Area Ice Hockey Association thanking the school board for approving a donation to the hockey team.
7. Joan Solano, a parent, commending Mr. Bernardi for leading an excellent school district and his administrative team of Mrs. Serino, Mr. Quaglia and Mrs. Ranieli for making her daughters transition from catholic school to Wyoming Area an easy one.

8. Rosella Fedor, Special Program Advisor, requesting permission to use the Secondary Center cafeteria, auditorium and library for educational programs.
9. John Tommasini, Director of the Pennsylvania Department of Education, commending Mr. Bernardi and staff for achieving resolution of noncompliance areas cited as a result of the special education Least Restrictive Environment (LRE) focused compliance monitoring visit conducted on April 27, 2010.
10. Renee Palakovic, Division Chief of the Pennsylvania Department of Education, notifying the Superintendent the Division of Federal Programs has determined that Wyoming Area School District has maintained fiscal effort when comparing the fiscal year ending June 30,2009 to the fiscal year ending June 30, 2010.
11. Courtney DeLucca, Elementary Teacher, requesting permission to take the first marking period off for the 2011-2012 school year, with intent to return November 1, 2011.
12. Lorraine Jarden, Art Teacher, requesting for a continuation of her maternity leave for the 2011-2012 school year.
13. Anita Yurek, Health Care Professional, submitting her letter of resignation.
14. Eileen Palmer request to continue as Academic Team Coach until the first Saturday in November of this year.
15. William Anazalone, Wilkes-Barre Chapter of UNICO, requesting permission to conduct the 61<sup>st</sup> All Star Charitable Football Classic at the stadium.
16. Roseann Ambruso requesting permission for the Wyoming Area Cross Country Association to host a "Meet and Greet" in the Secondary Center cafeteria.
17. Wyoming Area Girls Field Hockey Parents Association requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
18. Brandi Evans, Special Education Teacher, requesting permission to take a child bearing/child rearing leave.
19. Erica Robaczewski, Science Teacher, requesting permission to take a child bearing/child rearing leave.
20. Dr. Shaw requesting permission to use the Secondary Center auditorium for a blood screening.
21. Daniel Resciniti, President of the Wyoming Area Football Parents Association, requesting permission to have internet service connection wired to the "press-box" at the stadium to broadcast the football games live on the Wyoming Area web site.
22. Mary Ann Murphy, Learning Support Aide at Tenth Street, requesting permission to take a leave of absence.
23. Correspondence to Dave Amico from Frank Braccini Jr., Lehigh Construction Sales Co., Inc., offering a EZ-GO 875 Industrial Vehicle for use until the end of November 2011.

**Summary of Applications Received**

- Elementary – 8
- Science – 2
- Math – 5
- Special Education – 3
- Physical Education – 2
- English – 4
- Social Studies – 5
- Chemistry – 1

**Approval of Minutes**

Motion by Mrs. Valenti, second by Mr. Bolin to accept the minutes of June 28, 2011. Dr. Campenni abstained. All remaining board members vote aye. Motion passed.

**Superintendent’s Report**

Mr. Bernardi read the Superintendent’s report.

✚ On Tuesday, August 23<sup>rd</sup> at 1:00 P.M., an **ORIENTATION** was held for incoming 7<sup>th</sup> grade students at the Secondary Center. The Administration, Guidance Staff and other staff members addressed the students. Student Council members were available to escort students on a tour of the building. Parents were invited to attend.

✚ **The District will host “GET-ACQUAINTED/PARENTS NIGHTS” as follows:**  
**SECONDARY CENTER**

Thursday, September 22, 2011 @6:30 P.M.

**ELEMENTARY SCHOOLS**

**JFK**

**MONTGOMERY AVENUE**

Wednesday, September 21, 2011 @7:00 P.M.

Tuesday, September 20, 2011, 7p.m.

**TENTH STREET**

**SJD**

Thursday, September 15,, 2011 @7:00 P.M.

Wednesday, September 14, 2011 @7:00 P.M.

This will be an opportunity for parents to meet their child’s teachers, tour the buildings and review the programs and curriculum.

✚ Our anticipated **FIRST DAY** enrollment is as follows:

Elementary (K-6)	1328
Secondary (7-12)	<u>1234</u>
<b>TOTAL</b>	<b>2562</b>

✚ **Kindergarten Orientation** with parents and students was held as follows:

**TENTH STREET**

**SJD**

August 22, 2011

August 11, 2011

**JFK**

**MONTGOMERY AVE.**

August 17, 2011

August 18, 2011

Exeter, PA.  
August 23, 2011

This was a great opportunity to meet all district kindergarten teachers and learn everything you needed to know regarding the full-day program. The children had the opportunity to meet their teachers and visit the classrooms.

✚ On September 8<sup>th</sup> from 6:00 P.M. to 8:00 P.M., in the Secondary Center Cafeteria, the Guidance Department will host the sixth annual **College Fair**. Participating in the Fair this year will be Bloomsburg, Kutztown, Lock Haven, Shippensburg, West Chester, Keystone College, King’s, Lackawanna, Luzerne County Community College, Marywood, Misericordia, Penn State, Wilkes and University of Scranton. Any Wyoming Area residents with high school age children are invited to attend.

✚ I want to thank all support personnel and the administrative team for their hard work over the summer to ensure that all of our school buildings were ready to open for Professional Development Day for teachers today, **Tuesday, August 23<sup>rd</sup>**. The first student day will be **Thursday, August 25<sup>th</sup>**. All school times, bus schedules and homeroom information were released to the local newspapers.

Motion by Mrs. Valenti, second by Mr. Aritz to accept the Superintendent’s Report.

Mr. Bolin wished all the teachers present at the meeting good luck in the new school year.

Mr. George Race of Exeter questioned item #23 the EZ-GO industrial vehicle. Mr. Amico, Facilities Manager, responded that Mr. Braccini from Lehigh Construction is going to let us borrow a golf cart until the end of November that can be used at football games and to transport during the work day at no cost to the District. Mr. Braccini will have his logo on the side of the vehicle.

Treasurer’s Report

Mr. Bernardi read the treasurer’s report.

<u>Treasurer’s Report for June</u>		
<u>Bank</u>	<u>Account</u>	<u>Checking Account</u>
First National Community Bank	General Fund	4,078,454.77
First National Community Bank	Payroll Account	4,446.48
First National Community Bank	Cafeteria Account	143,671.30
First National Community Bank	Student Activities Account	88,888.44
First National Community Bank	Athletic Fund Account	985.48
Landmark Bank	Athletic Fund Account	1,931.79
PNC Bank	Energy Performance Proceeds Fund	30,683.54
PNC Bank	Capital Projects Fund Bank Construction Account	119,488.32



10262

**Local Realty Transfer Tax (June)**

James Red O'Brien – Luzerne County	9,707.47
Dennis Montross – Wyoming County	<u>122.50</u>
Total:	9,829.97

**Local Realty Transfer Tax (July)**

James Red O'Brien – Luzerne County	8,163.64
------------------------------------	----------

**Luzerne Intermediate Unit**

IDEA	248,815.00
------	------------

**American Red Cross**

Fundraiser	200.00
------------	--------

**2010 Supplemental Taxes**

Wayman Smith	656.46
Exeter Twp., Luzerne County	148.25

Thomas Polacheck Exeter Borough	4,361.04
------------------------------------	----------

George Miller West Pittston Borough	412.31
--	--------

**In Lieu of Taxes**

Wyoming County Housing Authority For 2010	632.98
--	--------

**Wilkes-Barre Area School District**

Title I Services to Wilkes-Barre Students	5,305.72
---	----------

**Luzerne Intermediate Unit**

ACCESS Reimbursement	3,590.18
----------------------	----------

**State & Federal Subsidy Taxes (June)**

Social Security	51,260.00
Retirement	116,299.59
Title I – Improving Basic Programs	31,080.41
Title II – Improving Teacher Quality	8,503.60
Academic Achievement Award	333.33
Section 1305 & 1306	33,143.55
Basic Education Funding	1,795,273.40
School District Special Education	340,411.02
School District Transportation	237,948.16
Non Public Transportation	33,189.83
Reimbursement of Charter Schools	<u>15,797.39</u>
Total:	2,663,240.28

**State & Federal Subsidy Payments**

Social Security	51,260.00
Title I – Improving Basic Programs	31,080.41
ARRA – Title I Part A	15,808.86
Title II – Improving Teacher Quality	8,503.60
Academic Achievement Award	333.33
PA. Accountability Grants	118,496.00
School District Special Education	<u>204,248.00</u>
Total:	429,730.20

Delinquent Real Estate

Wyoming County	22,130.71
----------------	-----------

Intermediate Unit I

Inclusive Practices Mini-Grant	17,031.57
--------------------------------	-----------

Miscellaneous

Wyoming Area Football Alumni Assoc. (For Summer Program)	8,500.00
---	----------

Academy of Dancing Use of Auditorium	500.00
--------------------------------------	--------

District Court 11-2-01	<u>22.50</u>
------------------------	--------------

Total: 9,022.50

2. Approve the ratification of the July and approve August payment of \$75,088.54 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2011-2012 school year.
3. Approve the July and August payment of \$36,505.00 to the West Side Career and Technology Center for the 2011-2012 school year.
4. Approve the agreement between Children's Service Center and Wyoming Area School District for Partial Program and Residential Treatment Facility at a rate of \$85.00 per student for Milford Barnes Partial Hospitalization Program for the 2011-2012 school year.
5. Approve the reappointment of Pittston Medical Associates as school and athletic physicians for the 2011-2012 school year at a salary of \$12,500.00 to be called on an "as needed basis".
6. Approve the reappointment of Tony Callaio as Public Relation Coordinator/Internet Webmaster at a salary of \$15,000.00 for the 2011-2012 school year.
7. Approve the Letter of Agreement between WVIA and Wyoming Area School District for three years at a cost of \$1,425.00 per year.
8. Approve the ratification of the August 15, 2011 payment to PNC Bank in the amount of \$102,280.22 for the energy performance loan of Wyoming Area School District.
9. Approve the September 1, 2011 payments to M&T Bank for the following debt obligations:

General Obligation Note Series 2006A	547,088.75
General Obligation Note Series 2006B	467,916.00
General Obligation Note Series 2006C	294,052.50
10. Approve the retirement incentives for professional employees.
11. Approve payment to the Luzerne Intermediate Unit #18 for ESL instructional hours for the period March 1, 2011 to June 30, 2011 in the amount of \$30,602.65.
12. Approve to ratify the agreement with UGI Energy Services, Inc. to provide Generation, Capacity and Transmission to Wyoming Area School District for the period December 2011 to June 2013.

Exeter, PA.

August 23, 2011

- 13. Approve to ratify the agreement of the UGI Energy Services Master Natural Gas Sales Agreement. The agreement is for the period January 2012 to December 2012.
- 14. Approve the following invoices submitted for payment from the Capital Project Account for the Secondary Center roof:

Quad Three Group	33,400.00
Wilkes-Barre Publishing Co.	<u>2,146.17</u>
Total:	35,546.17

- 15. Approve the General Ledger Sheet:

Bill Listing:	7-31-11	510,063.93	
Bill Listing:	8-23-11	992,155.74	
Prepays:	6-30-11	77,849.66	
Prepays:	7-31-11	<u>24,200.50</u>	1,604,269.83
Athletic Account:	6-30-11	903.40	
Athletic Account:	7-31-11	<u>4,775.00</u>	<u>5,678.40</u>
			Total: 1,609,948.23

Motion by Mr. Dominick, second by Mrs. Valenti, to accept the finance report.

On the Question: Dr. Casarella questioned the general obligation notes. Mr. Melone responded they are the bond payments for the latest renovation project. They are broken down into two periods and are due in the month of February and September, semi annual payments. Dr. Casarella asked, "So, we're going to pay 1.1 million – 1.2 million now and later again?" Mr. Melone responded no, they are structured in different denominations. This amount is due at \$309,000.00 and in February \$529,000.00. Dr. Campenni questioned Mr. Bernardi regarding item #7 WVIA. Mr. Bernardi responded it is for video streaming. Dr. Campenni questioned items #12 and #13, UGI Energy. Mr. Melone responded they negotiated in June with representatives from UGI. The good news is we will save \$25,000.00 for the electricity but the downside is we are up \$3,000.00 with gas prices. Mr. Melone stated that with the representatives we get to manage our energy resources.

John Pegg of West Wyoming asked Mr. Melone what fund the \$8,500.00 from the Alumni Association would go into. Mr. Melone responded it would go into the general fund. Mr. Pegg questioned the WVIA item #7. Mr. Bernardi responded it is for an educational program.

George Race of Exeter stated there is a big drop in general funds for June and July. Mr. Melone responded that is correct. Normally there is a cash flow constraint in June, July and August mainly due to the time frame of when property taxes are levied and collected. The district cash position is difficult at the beginning of the fiscal year due to property tax collections not occurring until August and September.

Mr. Race questioned Pg. 10, State Subsidies. Mr. Melone responded the basic educational subsidy came in at approximately \$3,000.00 less than originally budgeted. Simultaneously the district learned the accountability block grant was restored at approximately \$117,000.00. The net impact relative to state subsidies was an estimated \$114,000.00 increase.

Mr. Race commented #10 on pg. 12, retirement incentives we usually know what they are getting.



Roll Call: Dr. Campenni abstained on items #12 and 13 and voted yes on the remaining report. The remaining board members voted yes on the entire report. The motion passed.

Education Report

Mr. Bernardi read items #1 through 7 of the education report.

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) has been planned for the 2011-2012 school year. Anyone desiring information regarding these programs, contact Janet Serino, District Principal of Curriculum, at the District's Business Office.
2. Approve Eileen Palmer as Academic Team Coach until the first Saturday in November of the 2011-2012 school year at a salary of \$500.00.
3. Approve the request of Lorraine Jarden, Art Teacher, for a continuation of her maternity leave for the 2011-2012 school year.
4. Approve the request of Courtney DeLucca, Elementary Teacher, to take a child rearing leave the first marking period during the 2011-2012 school year and return on November 1, 2011.
5. Approve the request of Brandi Evans, Special Education Teacher, to take a child bearing/child rearing leave on or about September 20, 2011 with an anticipated return date on or about December 13, 2011.
6. Approve the request of Erica Robaczewski, Science Teacher, to take a child bearing /child rearing leave in November until further notice.
7. Accept, with regret, Anita Yurek's letter of resignation as Health Care Technician.

Mrs. Valenti read items 8 through 16.

8. Approve the appointment of Tiffany Callaio as Long Term Substitute Math Teacher for Jennifer Hines for the 2011-2012 school year.
9. Approve the appointment of Michele Klaproth as Long Term Substitute Elementary Teacher for Natalie Ferretti for the 2011-2012 school year.
10. Approve the appointment of Don Ronchetti as Long Term Substitute Art Teacher for Lorraine Jarden for the 2011-2012 school year.
11. Approve the appointment of Antoinette Jones as Temporary Professional Employee Family and Consumer Science Teacher effective for the 2011-2012 school year.
12. Approve the professional substitute list for the 2011-2012 school year.

13. Approve the following extra-curricular appointments for the 2011-2012 school year:

Department Head Chairperson

Kimberly Marchesini	Special Education
Barbara Bullions	Social Studies
Joe Gillespie	Physical Education
Lisa Barrett	Career Technology
Tosca Villano	Art
Carmen Latona	English
Christine Marianacci	Foreign Language
Don Butz	Music
Michael Romanowski	7-8-9 Grade Math
Leo Lulewicz	10-11-12 Grade Math
Brian Butler	Guidance
Sandra Nardell	Nursing
David Pizano	Science
Charlene Berti	Library
Thomas Loftus	Family & Consumer Science

Advisor Positions

Cynthia Lynch	Yearbook
Leo Lulewicz	Senior Class
Juel Ann Klepadlo	Senior Class
Christopher Hizynski	Junior Class
Ashley Aritz	Freshman Class
Leo Lulewicz	Student Council
Josette Cefalo	Asst. Student Council
Josette Cefalo	Class Day
Christine Rutlege	Builders Club
Christine Rutlege	Key Club
Jim Belles	National Honor Society
Ed DeLucca	Technology Students Association
Barbara Bullions	Drama Advisor
Betsey Novak	Asst. Drama Advisor
Lisa Barrett	FBLA
Juel Anne Klepadlo	FBLA Co-Advisor

14. Approve the appointment of Joe Pizano as Assistant Athletic Director and approve the accompanying job description for the 2011-2012 school year.

15. Approve the elimination of a third grade class at SJD Elementary School.

16. Approve to create a kindergarten class at Montgomery Avenue Elementary School.

Motion by Mrs. Valenti to accept the education report, second by Mr. Bolin.

Attorney Hassey stated item #17 should be added for the Assistant Athletic Director.

17. Motion to approve the Memo of Understanding with the Wyoming Area Education Association subject to the solicitors review. Mr. Bolin motioned to approve item #17, Second by Mr. Aritz.

On the Question: Mary Louise Degnan of Wyoming questioned item #14, if it is a new position. Mr. Aritz responded this position is at no cost to the district.

Mrs. Degnan asked why we need an assistant. Mr. Aritz responded to learn the job. He may apply for the position down the road. Dr. Casarella stated the position itself, he is not in favor of and down the road it will be a paid position. If Mr. Parra wasn't here Dr. Casarella stated he would be in favor of it but didn't think it is necessary now. Mr. Bolin stated nothing is being done vindictively to Mr. Parra. He does an excellent job. He lost his secretary through retirement who did all the busing and transportation. This position is zero cost to the district. Mr. Pizano is doing this voluntarily. Dr. Casarella asked in four years we haven't had an assistant A.D. If this assistant takes Parra's place if he is absent, does it mean we are going to pay a substitute to cover Mr. Pizano at \$75.00 a day. Mr. DeAngelo responded Mr. Pizano wouldn't be pulled from a class.

Tracey Thorton of Exeter Twp., expressed her concern regarding the elimination of a third grade at SJD. Mrs. Thorton stated there will be thirty people in one classroom which includes the teacher and aides. She stated her child is learning so much more all these years at SJD. Mrs. Thorton is concerned if her daughter will receive the same quality education. Mr. Bernardi responded out of necessity we have to do this. 1. Do we like increasing class size? No. Do we have to? Yes. Our options are: Do we have 27 students in 3<sup>rd</sup> grade at SJD. Montgomery Ave. we have 28 students in a class with the possibility we will have more throughout the school year. We would have to displace those students at Montgomery Ave. Mr. Bernardi stated we don't want to do this but we have too. Mrs. Thorton stated SJD is the best. Dr. Casarella stated this is very difficult but we don't have control over. Dr. Campenni asked when this decision was made. Mr. Bernardi responded on Monday.

Linda of Wyoming questioned item #16, creation of a kindergarten class at Montgomery Ave. She heard they were taking a kindergarten from Tenth Street to Montgomery Ave. Mr. Bernardi responded they will have three at Tenth Street and three at Montgomery Ave.

Roll Call: Dr. Campenni voted no on #14 and yes on the remaining report. Dr. Casarella abstained on #13, no on #14 and yes on the remaining report. Mr. Dominick voted no on #13 and #14 and yes on the remaining report. Mr. Aritz, Mrs. Valenti, Mr. Alberigi, Mr. Marianacci and Mr. DeAngelo voted yes on the entire report. Mr. Bolin abstained on #13 and voted yes on the remaining report.

Motion passed to accept the education report.

Roll Call for item #17.

Roll Call: Dr. Campenni, Dr. Casarella and Mr. Dominick voted no on item #17. Mr. Aritz, Mrs. Valenti, Mr. Alberigi, Mr. Bolin, Mr. Marianacci and Mr. DeAngelo voted Yes. Motion passed.

### Activities Report

Mr. Bernardi read the activities report.

1. Approve the request of Dawn Thomas, Wyoming Area Ice Hockey Parents to use the inside football stadium near band concession stand to set up a table to sell candy, chances and face painting for the home games for the 2011 season.

Exeter, PA.

August 23,2011

2. Approve the request of Dawn Thomas, Wyoming Area Ice Hockey Parents to have Martz Bus Co. pick up and drop off parents and team members at the gym parking lot on Saturday, October 22, 2011, 7:30 a.m. until approximately 11:00 p.m. when returning from a Flyers game in Philadelphia.
3. Approve to ratify the appointment of the following marching band staff for the 2011-2012 school year as per the collective bargaining agreement.

Shea Riley	Assistant Director	1,561.00
Jackey Hettes	Guard Instructor	1,561.00
Brendan Carter	Percussion Instructor	1,294.00

4. Approve the appointment of the following assistant coaches for the 2011 fall season as per the collective bargaining agreement.

**Boys Soccer**

Shaun Fuller	Assistant Varsity Coach	2,163.00
Mike Sokolas	Assistant Junior High Coach	1,422.00

5. Approve the 2011 Marching Band Performance Schedule.
6. Approve the request of William Anzalone, Wilkes-Barre Chapter of UNICO, to conduct the 61<sup>st</sup> All Star Charitable Football Classic at the stadium on Wednesday, November 23, 2011, pending approval by the athletic director.
7. Approve the request of Daniel Resciniti, President of the Wyoming Area Football Parents Association, to have an internet connection wired to the "Press Box" at the stadium to broadcast live home football games at no cost to the district.

Motion by Mrs. Valenti, second by Mr. Bolin, to accept the activities report.

Gerald Stofco of Exeter asked the board if the district was paying for the bus in item #2. Mrs. Valenti responded no.

Roll Call: All board members present voted yes. Motion passed.

**Building Report**

Mr. Bernardi read items #1 through 6 and items 10 and 11 of the building report.

1. Approve the request of the Wyoming Area Cross Country Parents Association to hold a "Meet and Greet" on Wednesday, September 14, 2011, 6:00 p.m. to 9:00 p.m. in the Secondary Center cafeteria, pending approval by the building principal and cafeteria manager.
2. Approve the request of the Wyoming Area Girls Field Hockey Parents Association, to hold a "Meet the Warriors" on Monday, August 29, 2011, 7:00 p.m. in the Secondary Center cafeteria, pending approval by the building principal and cafeteria manager.
3. Approve the request of Dr. Shaw to conduct a blood screening in the Secondary Center cafeteria, on Saturday, October 22, 2011, 6:00 a.m. to 10:00 a.m., pending approval by the building principal and cafeteria manager.

4. Approve the request of Rosella Fedor, Special Program Advisor, to use the cafeteria, library and auditorium, pending approval by the building principal and cafeteria manager:

- College Fair, Cafeteria, Thursday, September 8, 2011, 6:00 p.m.
- Financial Aid Night, Library, Thursday, December 1, 2011, 7:00 p.m.
- Scholarship Information Night, Library, Thursday, December 8, 2011, 7:00 p.m.
- Career Day, Juniors, St. Barbara Church, Thursday, May 17, 2012, 8:00 a.m. – 2:30 p.m.
- 2<sup>nd</sup> Annual Scholarship Celebration, Cafeteria, Thursday, May 24, 2012, 5:30 p.m.

5. Approve the support personnel substitute list for the 2011-2012 school year.

6. Approve the transfer of Ruby Argonis as Personal Care Aide at SJD Elementary School effective for the 2011-2012 school year.

Mr. Aritz read items #7 through 10 and 13 through 16.

7. Approve the appointment of Ken Radle as part time cleaning personnel at a rate as stated in the collective bargaining agreement.

8. Approve the appointment of Mary Ann Matosky as Title I Computer Technician at Wyoming Area Catholic School at a rate as stated in the collective bargaining agreement.

9. Approve the appointment of Lori Gallagher as Hall Monitor at the Secondary Center at a rate as stated in the collective bargaining agreement.

10. Approve the appointment of Tracy Timinski as Health Room Technician at SJD Elementary School at a rate as stated in the collective bargaining agreement.

11. Approve the appointment of the following building coordinators for the 2011-2012 school year:

Tenth Street	Deborah Przybyla
SJD	Sheila Murtha
JFK	Jeanne Sviatko
Montgomery Ave.	Kory Lyn Angeli

12. Approve Mary Ann Murphy's request to take a leave of absence without pay effective August 29, 2011. Intent of return is on or before Monday, October 3, 2011.

At this time, Sam Scarantino, Project Manager of Quad Three Group reported on the bids received for the Secondary Center roof project.

The lowest bidder for the roof replacement is T.G.W. Corporation with a base bid of \$619,130.00 and alternate #1 bid for cafeteria roof is \$194,400.00, alternate #2 cafeteria link roof \$48,800.00, alternate, alternate #3 gymnasium roof \$288,430.00,

alternate #4 gymnasium link roof \$52,000.00, alternate #5 auditorium link roof \$24,000.00 and alternate #6 auditorium roof \$297,000.00. L.H. Reed & Sons for HVAC equipment repair and replacement had the lowest base bid of \$61,395.00.

Mr. Aritz read the following motions.

13. Accept bid from T.G.W. Corporation for the base bid of \$619,130.00.

14. Accept HVAC bid from L.H. Reed & Sons for \$61,395.00.

Motion by Mr. Aritz, second by Mrs. Valenti.

On the Question: George Race of Exeter asked if the \$30,000.00 (in finance report) paid to Quad Three was for work already done. Response was yes. Mr. Race questioned the ¼ inch slip required for the roof. If this is a new code. Response was yes. Mr. Race asked how much money is available for this. Various board members responded it is from the capital improvement fund that was left from building project. Gerald Stofko asked the cost of the whole project with alternates. Mrs. Valenti responded 1.243 that includes cafeteria and gym. Other board members responded it may be 1.5 million. Bob Trusavage of West Pittston commented that the board should see about an extended amount of time on a warranty and an extension is possible if there is no money at the end of the project. If we finish the project next year or eighteen months down road we can lock in a price. Mr. Trusavage stated that business is bad and contractors may take it.

Motion by Mr. Aritz, second by Mrs. Valenti, to accept the building report.

Roll Call: Dr. Campenni voted no on items #8 and 9 and yes on the remaining report. Dr. Casarella, Mr. Dominick, Mr. Aritz, Mrs. Valenti, Mr. Alberigi, Mr. Bolin and Mr. Marianacci voted yes on the entire report. Mr. DeAngelo abstained on item #8 and voted yes on the remaining report. Motion passed.

Mr. Aritz read items #15 and 16.

15. Motion to have the Board make a submission to the Pennsylvania Department of Education that the HVAC project cost be designated as non-reimbursable project.

16. Motion to have the Board make a submission to the Pennsylvania Department of Education that the roofing project cost be designated as non-reimbursable project.

Motion by Mr. Aritz second by Mr. Bolin to accept items 15 and 16.

Roll Call: All board members present voted yes on items #15 and #16. Motion passed.

### Policy Report

Mr. Bernardi read the policy report.

1. Approve the first reading of policy #620 "Fund Balance."
2. Approve first reading of revised policy #117 "Home Instruction."

Motion by Mr. Bolin, second by Mrs. Valenti to accept the policy report.

Roll Call: All board members present voted yes. Motion passed.

Awarding of Bids Report

Mr. Bernardi read the awarding of bids report.

The Fuel Oil Bids were advertised on the following dates listed:

Citizens Voice/Times Leader  
Monday, July 18, 2011  
Monday, July 25, 2011  
Monday, August 1, 2011

The Fuel bids were received and opened on Tuesday, August 9, 2011.

(Successful Bidder)	Unit Price Per Gal.	+	Profit Margin	=	Total Per Gal.
Naughton Energy	2.9975		.1600		3.1575

(Unsuccessful bidders)  
Superior Plus/Montour  
Petroleum Service  
Suburban Heating Oil

Motion by Mrs. Valenti, second by Mr. Bolin, to accept the awarding of bids report.

Roll Call: All board members present voted yes. Motion passed.

At this time, Mr. DeAngelo made the following motions:

1. Motion to develop an anti-nepotism policy for consideration for adoption at the September meeting.
2. Motion to conclude payment of expenses for board members who would like to attend the PSBA school seminar in October 2011. Board members are encouraged to attend at their expense. The district shall not pay any of their expenses in recognition of the budget crisis.

Second by Mrs. Valenti.

Dr. Casarella commented on motion #2, it puts a burden on certain people who would like to attend. The cost is \$400-\$500 to attend the conference.

Dr. Campenni questioned the anti-nepotism policy. Mr. DeAngelo responded it is a policy to be adopted and will be overseen by Attorney Hassey and Mr. Bernardi.

Roll Call for Dr. Campenni voted yes on motion #1 and abstained on #2. Dr. Casarella voted yes on motion #1 and abstained on #2. Mr. Dominick voted yes on motion #1 and voted no on #2. Mr. Aritz voted yes on motion #1 and yes on #2. Mrs. Valenti voted yes on motion #1 and yes on #2. Mr. Alberigi voted yes on motion #1 and yes on #2. Mr. Bolin voted no on motion #1 and yes on #2. Mr. Marianacci voted yes on motion #1 and yes on #2. Mr. DeAngelo voted yes on motion #1 and yes on #2. Motion passed.

Exeter, PA.  
August 23, 2011

Dr. Campenni commented that since she couldn't be included in the last meeting because the district doesn't have a policy on tele-conferencing, Dr. Campenni made a motion that when board members cannot attend a meeting they can be included by a conference call.

Attorney Hassey stated we can make a motion to make a policy for it, for next month's meeting.

Motion by Dr. Campenni, second by Dr. Casarella.

Roll Call: All board members voted yes. Motion passed.

Mrs. Valenti motion to go back to having work sessions. Second by Mr. Marianacci.

Roll Call: All board members present voted yes except for Mr. Aritz who voted no. Motion passed.

Open Discussion: Dr. Casarella recognized Lisa Chihorek for receiving a student volunteer award. Awards were given to four districts in the Luzerne/Wyoming Chapter. Gerald Stofko questioned the shutdown at the Secondary Center. Mr. Amico, Facilities Manager, responded it was 98% effective. They lost a couple of controls and security cameras. Mr. Stofko asked how long it was shut down. Mr. Amico responded only one hour but it was worth it. Mr. Stofko asked the board if they follow Roberts Rules. Mr. DeAngelo responded all school boards do. Mr. Stofko asked if a board members abstains, do they have to give a reason why they are abstaining. Attorney Hassey responded they do not according to the Supreme Court. Mr. Stofko stated the drug sniffing dogs should be brought in because he could smell marijuana at the meeting. Nancy Jeffrey of Wyoming, expressed her concern regarding the time change for the elementary students stating they are putting their jobs in jeopardy since there was not much notice. The main reason for the change according to Mr. Bernardi is the staff isn't all there for supervision when the students arrive. Now all the staff will be there. Mr. Bernardi informed Mrs. Jeffreys to talk with the building principal to work something out. Mr. Trusavage asked about a scuffle of some sort that has occurred. Attorney Hassey responded it was a personnel matter and it's under investigation. John Pegg asked when the revised public records policy will be on the web site. Mr. Pegg stated it wasn't there yet. The board's secretary stated she would look into it. Mr. Pegg stated there should be more information on the deadlines on the web site regarding the budget so everyone is aware. Mr. Melone stated he would like to have the timelines as requested and have the index number and other information. Mr. Pegg stated he attended the 7<sup>th</sup> grade orientation and said it was well done and well attended. Mr. Pegg questioned Mr. Amico, Facilities Manager regarding tiles in the 7<sup>th</sup> grade area that were displaced. Mr. Pegg asked if it was because of sprinklers or water damage. Mr. Amico responded when the roof was leaking, the water came through and rather than spend money by replacing all the tiles they decided once the roof was fixed they would replace them all. Mr. Amico stated he also had to show the contractors bidding on the roof physically where the leaks were. Shelli Ratchford asked who will be in the locker room with the girls now. (Mrs. Calpin retired) Mr. Bernardi responded they will have a female hall monitor there. Attorney Harry Skene asked if the time change is for elementary only. Mr. Bernardi responded yes.

With no further questions the meeting was adjourned at 9:10 p.m. by Bolin.

---

Nicholas DeAngelo, President

---

John Bolin, Secretary