



# HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard  
Morristown, Tennessee 37813  
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students  
so they can be challenged to successfully compete in their chosen fields.*

## Student Records

### Family Educational Rights and Privacy Act

According to the Family Education Rights and Privacy Act (FERPA), a Federal law, certain information about District students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information. If you do not want Hamblen County Department of Education to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by September 4, 2013. Failure to return this form will result in the release of directory information upon request.

A parent is allowed to record their objection to the release of all directory information on one or more specific category of directory information.

Hamblen County Department of Education has designated the following information as directory information:

- Student's name, address, and telephone number
- Photograph, participation in officially recognized activities and sports, and weight/height of athletic team members
- Dates of attendance, grade level, enrollment status, degrees, honors, major fields of study, awards received in school, and most recent school attended

I understand that any checks in the "NO" boxes below will result in the blocking of directory information in the designated categories.

#### District Publications

Hamblen County Department of Education has my permission to release directory information for District publications, selected photography companies supporting campus pictures, and positive publicity (name and picture in yearbook, newsletters awards, honors, PTA, booster clubs, etc.)

**Example: If you check the "no" box, your child's name will NOT appear in the District newsletter, the school yearbook if she/he won an award or in any panoramic pictures.**

Yes       No

#### Publications Outside the District

Hamblen County Department of Education has my permission to release directory information to any publication outside of Hamblen County. **Example: If you check the "no" box, any information about your child will NOT be released to a newspaper or magazine.**

Yes       No

Federal law requires districts receiving assistance under the Elementary and Secondary Education Act of 1965(20 U.S.C. Section 6301 et seq.) to provide a **military recruiter** or an institution of **higher education**, upon request, with the name, address, and telephone number of a secondary student unless the parent has advised the District that they do not want the student's information disclosed without the prior written consent. Hamblen County Department of Education has my permission to provide directory information to be released to a military recruiter.

Yes       No

Hamblen County Department of Education has my permission to provide to an institution of higher education with the name, address and telephone number of my secondary student.

Yes       No

STUDENT NAME

Grade

PARENT SIGNATURE

Date

DR. DALE P. LYNCH  
Director

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