

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 6:51 p.m. with the following opening statement read by Mrs. DeCoster:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

All in attendance Pledged to the Flag.

**\*III. ROLL CALL**

Mr. Jeffrey Dahl	Present
Mrs. Nina DeCoster	Present
Mr. Christopher Keiser	Present
Mr. Michael Reaves	Present

**ALSO IN ATTENDANCE**

Dr. Johanna Ruberto, Interim Superintendent  
Karin Laraway, Interim Business Administrator

**\*IV. EXECUTIVE SESSION**

Motion made by Mr. Keiser, seconded by Mrs. DeCoster, to adjourn to executive session for approximately an hour.

Motion approved on a unanimous voice vote.

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:52 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**\*V. RECONVENE**

Motion made by Mrs. DeCoster, seconded by Mr. Dahl, to return to the regular meeting. The time was 7:53 pm.

Motion approved on a unanimous voice vote.

**\*VI. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None at this time.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

**\*VI. APPROVAL OF MINUTES**

1. Motion made by Mr. Keiser, seconded by Mr. Reaves, to approve the following minutes:

April 16, 2019 regular and executive session.

April 30, 2019 regular and executive session.

Motion approved on a unanimous voice vote.

**\*VII. WRITTEN COMMUNICATIONS**

**\*VIII. SUPERINTENDENT'S REPORT**

- \*1. Superintendent Update:

- No HIB Complaints
- No AA
- Board vacancy-BOE to interview candidates
- Board elections-November 5, 2 open seats, one 3 yr term, one one yr unexpired term
- Open gym successful
- Math Academy finished at the end of May
- BOE members are invited to graduation on June 17
- "Little Mermaid" production was wonderful. Many talented students
- Curriculum will be posted on website
- Final dates for the 2019-20 on calendar and will be approved  
By BOE tonight

**\*IX. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee:

Pre-K class-Califon residents first choice, perhaps an afternoon program to generate more revenue; looking into Kindergarten screening which the district does not have a process currently; curriculum posted on website; reviewing the G&T mandated program

Policy & Legislation Committee: Policies have been reviewed and revised by Straus Esmay. BOE will accept the policies at a future meeting.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

Finance, Facilities, & Transportation Committee: Committee discussed security measures, Eagle Scout project benches, community pool and how to proceed.

Personnel Committee: Posting of vacancies and summer hours were discussed.

Negotiations Committee: Not met

Long Range Planning, Shared Services, & School Choice Committee: List of topics that center on School Choice.

Steering Committee: Mrs. Lemley discussed the last meeting of the Steering Committee-received many comments, committee reviewing how to package and present to comments to the community, many of the same comments.

**\*X. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mrs. DeCoster, seconded by Mr. Dahl, to discuss the consent agenda.

Motion approved on a unanimous voice vote.

Motion made by Mrs. DeCoster, seconded by Mr. Dahl, to table Personnel motion #2.

Motion approved on a unanimous voice vote.

Motion made by Mr. Keiser, seconded by Mr. Dahl, to approve the consent agenda.

Motion approved on a unanimous roll call vote.

***A. Finance/Facilities/Transportation/Personnel***

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

***Finance:***

1. Motion to approve bills list dated May 15, 2019 in the amount of \$175,282.39.
2. Motion to approve the use of the Califon School Facilities:

<b>Sponsoring of Event</b>	<b>Event</b>	<b>Dates</b>
Califon Steering Committee	Monthly meeting	5/13/19, 6/12/19, 7/10/19, 8/14/19

***Facilities:***

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

<b>Date of Drill</b>	<b>Type of Drill</b>
March 29, 2019	Fire Drill
April 17, 2019	Non Fire Evacuation
April 29, 2019	Fire Drill

***Transportation:***

***Personnel:***

1. Motion to approve the following “Stipend Positions” for the 2019-20 school year. Positions only.

<b>Title</b>	<b>Compensation</b>
Basketball Coach-Boys	\$2,300.
Basketball Coach-Girls	\$2,300.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

Cheerleading Coach	\$2,100.
Soccer Coach-Boys/Girls	\$1,400.
Cross Country Coach	\$1,400.
TREPS\$ Advisor	\$500.
TREPS\$ Advisor	\$500.
Winter Concert Chaperones	\$40. Per Concert
Spring Concert Chaperones	\$40. Per Concert
Dance Monitor	\$50. Per Dance
Grade 8 Advisor	\$500.
Grade 8 Advisor	\$500.
Homework Club	\$1,000.
Kids Care	\$375.
Kids Care	\$375.
Reading Olympics	\$500.
Reading Olympics	\$500.
Student Council	\$500.
Yearbook	\$900.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

Webmaster	\$1500.
Drama	\$1000.
Debate Club	\$1,000.
Art or (after school) Club	\$40.00 Per Hour – Limited
Overnight Trips	\$200/night
Teacher In Charge	\$80.00 per day
HIB Specialist	\$1,000.
Milk Coordinator	\$1,000.

2. Motion to approve the following staff member(s) for extra compensation during the 2018-2019 school year:

Name	Position	Dates	Compensation
Dan Patton	Supervisor 8th grade Trip	5/29-5/31	\$400
Linda Patterson	Supervisor 8th grade Trip	5/29-5/31	\$400
Leslie Weiss	Supervisor 8th grade Trip	5/29-5/31	\$400

3. Motion to abolish the following job descriptions:

Title	Compensation
Executive Secretary to the Superintendent/Principal	As per contract
Assistant to the Business Administrator	As per contract

4. Motion to approve the following job description:

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

<b>Title</b>	<b>Compensation</b>
Executive Secretary to the Superintendent/Principal and Student Data Manager	To be determined by the Board

5. Motion to approve compensation for the following non-certificated positions for the 2019-2020 school year:

<b>Position</b>	<b>Compensation</b>
Daily Teacher Substitutes Days 1-10	\$85 per day (1-10) \$90 (day 11+)
Substitute Custodian	\$15.00 per hour
Emergency On Call Substitute Custodian	Minimum 2 hours as approved - \$18.00 per hour

6. Motion to approve the following non-certificated staff members for the 2019-2020 school year:

<b>Name</b>	<b>Position</b>	<b>Compensation</b>
Susan French-Gonzalez	Executive Secretary to the Superintendent/Principal and Student Data Manager	\$42,195
Edward Newhauser	Head Custodian	\$50,985
Ed Belenguer	Part-time Custodian	\$17.89- 3 hours per day
Mallory Bartow	Instructional Aide	\$19,375
Tristan Downey	Instructional Aide	\$19,375
Steve Weber	Emergency On Call Substitute Custodian	Minimum 2 hours as approved - \$18.00per hour
Mallory Bartow	Custodian Substitute	\$15.00 per hour
Tristan Downey	Custodian Substitute	\$15.00 per hour
Kenya Kaszyk	Custodian Substitute	\$15.00 per hour
Nike Brandner	Nurse Substitute	\$125 per day
Deena Williams	Substitute	\$85 per day (1-10) \$90 (day 11+)
Mary Scott	Substitute	\$85 per day (1-10) \$90 (day 11+)
Meg Sass	Substitute	\$85 per day (1-10) \$90 (day 11+)
Ann Simpson	Substitute	\$85 per day (1-10) \$90 (day 11+)
Lauren Patton	Substitute	\$85 per day (1-10) \$90 (day 11+)
Chris Tavaglione	Substitute	\$85 per day (1-10) \$90 (day 11+)



**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

Tommy Dyer	Substitute	\$85 per day (1-10) \$90 (day 11+)
Cyndy Behrens	Substitute	\$85 per day (1-10) \$90 (day 11+)
Jeanne Cassano	Substitute	\$85 per day (1-10) \$90 (day 11+)

7. Motion to accept the resignation of Mr. Matthew Zimmerman as a teacher for the Califon Public School district for the 2019-2020 school year.
8. Motion to approve the following substitute teacher for the 2019-2020 school year:

<b>Name</b>	<b>Position</b>	<b>Compensation</b>
Carol Clark	Substitute	\$85 per day (1-10) \$90 (day 11+)

***B. Curriculum and Instruction***

1. Motion to approve the submission of the proposed Comprehensive Equity Plan for a period of three school years: 2019-20, 2020-21 and 2021-22.
2. Motion to approve the submission, by the Superintendent, of the Statement of Assurance for the proposed Comprehensive Equity Plan for a period of three school years: 2019-20, 2020-21 and 2021-22.
3. Motion to approve the Califon Public School District curricula and textbooks for the 2019-2020 school year.
4. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

<b>Name</b>	<b>Date</b>	<b>Workshop/Conference</b>	<b>Fee</b>
Kelly Mitzak	5/ 21/2019	Kindergarten Summit ESC Hunterdon County	Mileage only
Kelly Mitzak	5/ 29/2019	Somerville 2019 Kindergarten Summit	Mileage only

**\*XI. OLD BUSINESS**

1. Motion made by Mrs. DeCoster, seconded by Mr. Keiser, to approve the revised calendar for the 2019-2020 school year to include Back to School Night and Parent

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

conferences.

Motion approved on a unanimous voice vote.

**\*XII. NEW BUSINESS**

1. Motion made by Mr. Dahl, seconded by Mr. Reaves, to formalize the district's summer hours as follows for administration and administrative staff:  
8:00 am – 3:00 pm, 4 days per week Monday-Thursday, closed Fridays  
beginning June 24 through August 9, 2019.

Motion approved on a unanimous roll call vote,

Dr. Ruberto stated that extra-curricular activities for the 2019-20 school year will be based on what the students want and not necessarily what has been done in prior years.

**\*XIII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Mrs. Weiss-teacher: Congratulations to Mrs. Thompson for the great show.

Public comment: Lighting and microphones need to be looked at.

Dr. Ruberto: Every district has to have a structure, the budget is firm. Met with every teacher during the budget season for their particular needs. Teachers should go first to the school requesting needed items and then the PTA.

**\*XIV. ADJOURNMENT**

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 15, 2019**

**7:30 p.m.**

**The Board will meet at 6:30 pm for Personnel Items.**

Motion made by Mrs. DeCoster, seconded by Mr. Keiser, to adjourn the meeting.  
The time was 8:29 pm.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway  
Board Secretary