



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
June 26, 2017**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of June 12, 2017

III. Communications

IV. Business Manager's Report

A. Expenditures

V. Superintendent's Report

A. Dr. Gasper's Report

VI. Public Comment

VII. Old Business

VIII. New Business

A. Resignation(s)

B. Transfer Between Jobs

C. Nomination(s)

D. Permission to Dispose of Equipment

E. Permission to Dispose of Outdated Textbooks

F. Revise the 2017-2018 Board of Education Meeting Schedule

G. Adopt Curricula – Initial Vote

H. Approve an Out of State Conference

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- I. Bid Award – Student Insurance
 - J. Bid Award – Water Heating Equipment

 - IX. Committee Reports

 - X. Time for the Public

 - XI. Items for the Next Agenda

 - XII. Executive Session
Recommended Motion: “that the Board go into executive session to 1) discuss the contract status of certain non-tenured staff members; and 2) discuss the contract of a certified employee. ”

ADJOURNMENT OF EXECUTIVE SESSION

- XIII. Action on Item XII, if Necessary

- XIV. Remarks by Board Members

- XV. Adjournment

Note:

Operations & Programs Committee at 6:15-6:45 p.m. in Tyrrell’s Media Center:
1) Review Curricula; and 2) CASA Accomplishments 2016-present.

Finance Committee at 6:45-7:30 p.m. in the Tyrrell’s Media Center:
1) Expenditures; 2) Discuss Budget Reductions; 3) Review a Bid Award for Student Insurance; 4) Review a Bid Award for Water Heating Equipment; and 5) Business Manager’s Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, June 12, 2017, at Wolcott High School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Todd Bendtsen, Business Manager; Kevin Hollis, Director of Student Services, Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Interim Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Interim Assistant Principal of Wolcott High School; Arline Tansley, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Joseph Norcross, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Shawn Simpson, Principal of Alcott Elementary School; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The meeting was called to order at 7:35 p.m. by Mrs. Najarian, the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the minutes of the regular meeting of May 22, 2017. So voted.

Communications:

Thank you notes

Colliers postcards

Rotella Monthly Montage – June 2017

Business Manager's Report:

Budget Transfers:

Motion: by Mrs. Mancini, seconded by Mrs. Lumia, to authorize the transfer of **\$326,669.13** from fiscal year 2016-2017 as presented in the Business Manager's report. So voted.

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following expenditures:

To approve the July 2017 payroll expenditure in the amount of **\$475,000.**

To approve expenditures in the amount of **\$995,992.44** paid on June 13, 2017 for fiscal year 2016-2017.

So voted.

Superintendent's Report:

The Top 25 Seniors were introduced by Mr. Drewry, and congratulated by Mrs. Najarian and Dr. Gasper. The 2017 Top 25 Seniors are:

- 25 Reagan, Emma Olivia
- 24 Comeau, Nicholas Carmine
- 23 Mastropietro, Matthew Robert
- 22 Alka, Saranda
- 21 Costello, Carrigan Sheeran
- 20 DeLuco, Anthony Dominic
- 19 Charbonneau, Serena Sue
- 18 Gould, Mackenzie Adelaide
- 17 Filippone, Joseph Michael
- 16 Doubleday, Megan Lee
- 15 Dias, Cynthia Moura
- 14 Chance, Chloe Rebecca
- 13 Dunlap, Kelsey Nicole
- 12 Vaccarelli, Angelina Marie
- 11 Drewry, Patrick Cabot
- 10 Michaud, Gilbert Joseph
- 9 Bracco, Justine A
- 8 Mayo, Kayla Marie
- 7 Lepore, Zachary John
- 6 Yost, Jackson John
- 5 DeLuca, Alyse Marie
- 4 Nadeau, Serena
- 3 Nguyen, Tu Anh
- 2 Fishbein, Ryan Edward
- 1 Romeo, Lauren Soraya

Dr. Gasper requested that the Board consider agenda item VIII.B.1 at this time. Mrs. Najarian approved his request.

Motion: by Mr. Buzzelli, seconded by Mrs. Gubitosi, to approve the following transfer to the position indicated:

1. **Kimberly Murtaugh** from the position of Grade 5 Teacher at Wakelee Elementary School to the position of Principal of Frisbie Elementary School effective July 1, 2017. So voted.

Motion: by Mrs. Lumia, seconded by Mrs. Gubitosi, to take a 10 minute recess to congratulate the Top 25 Seniors for their achievement, and Mrs. Murtaugh for her new position. So voted.

The meeting was reconvened by Mrs. Najarian.

Two minute school highlights were presented by each principal.

The Superintendent said that at its special meeting on Thursday, June 8th, the Town Council deferred action on the Town's and the Board of Education's budget. Actually, the Council voted down both budgets and also delayed action until tomorrow, Tuesday, June 13th. He thanked all of the parents and community members who have been so engaged in the budget process this year.

He also clarified once more about the 1.78% increase that the Board has requested. The requested increase is less than the total of the contractual changes that we cannot easily control: such as electricity, fuel oil, utilities, and employment contracts. So, the requested increase cannot be treated as optional. These costs must be covered. Any reduction in our budget from the 1.78% requested will necessarily come from classroom supplies, activities, and/or employees' salaries. He stated with confidence that the Board's budget has no fat, no padding, and that the data shows that the Board of Education is very efficient with the funds that the residents provide to their schools.

Dr. Gasper mentioned that on June 13 at 6:00 PM, Town Council will hold a workshop meeting in the Council Chambers. Following the workshop, the Council plans to adopt a budget for 2017-2018. The meeting is open to the public.

The Superintendent thanked Mr. Jeffrey Jump for his second monetary donation to our Food Service Program to be used for students who cannot afford to reimburse their accounts.

He also commended Mr. Stankus for obtaining the Green Circle Recognition for the District.

Motion: by Ms. Leonard, seconded by Mrs. Lumia, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

NEW BUSINESS:**Resignations:**

Motion: by Mrs. Gubitosi, seconded by Mrs. Mancini, to accept the resignation(s) of:

1. **Karen LeBlanc** in the position of Homework Club Advisor at Tyrrell Middle School effective for the 2017-2018 school year;
2. **Kate Lynch** in the position of Science Teacher at Wolcott High School effective at the end of the 2016-2017 school year.

So voted.

Transfer Between Jobs:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following transfer to the position indicated:

Loretta Maintanis from the position of a one to one Paraprofessional at Wakelee Elementary School to the same position, but at Tyrrell Middle School effective with the 2017-2018 school year.

So voted.

Nominations:

Motion: by Mrs. Gubitosi, seconded by Mrs. Clair, to appoint the following person(s) to the position as indicated:

1. 2017-2018 Stipend Positions:

Karen LeBlanc	K-12 ELA Coordinator
Deborah Stange	K-12 Fine Arts Coordinator
Tammi Treen	Sub Coordinator
Aisha Mobley	Department Head, School Counseling (WHS)
Lisa Durant	Team Leader, English (WHS)
Scott Blacker	Homework Club Advisor (TMS)

2. **Jane Natoli** to the position of Teacher for the Summer Studies Program effective June 26, 2017.

So voted.

Accept a Bid Award – Milk:

Motion: by Mrs. Lumia, seconded by Mrs. Mancini, to approve the bid and award a contract to Wade's Dairy, Inc. to provide milk to the Wolcott Public Schools with fluctuating prices for the 2017-2018 school year. So voted.

Approve a Union Contract – Cafeteria Workers:

Motion: by Mrs. Lumia, seconded by Ms. Leonard, to approve the agreement between the Wolcott Board of Education and Local 1303-370 of CT Council 4 AFSCME, AFL-CIO (Cafeteria Employees), effective July 1, 2017 to June 30, 2021. So voted.

Committee Reports:

Ms. Leonard stated that the Operations & Programs Committee met earlier, and discussed WHS' Student Government's two policy requests.

Mrs. Gubitosi reported on the Facilities Committee meeting held at 6:30 p.m. The Committee discussed the completed work and pending work for all the schools.

Mrs. Mancini said the Finance Committee met earlier and discussed pending vendor invoices, transfers, the internal service report and the milk bid award.

Mrs. Lumia, the Chair of the Negotiations Committee, said the Committee had to reschedule the negotiations with the Custodians and the Nurses' Unions due to the Town Council's budget workshops and special meetings, which the Committee members needed to attend.

Time for the Public:

No one came forward

Items for the Next Agenda:

The next meeting is June 26th and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mrs. Lumia, seconded by Ms. Leonard, to go into Executive Session to discuss 1) unaffiliated employees' contracts; and 2) the contract status of certain non-tenured staff members. So voted.

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to come out of Executive Session and reconvene the regular meeting. So voted.

Approve Unaffiliated Employees' Contracts:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to approve the following contracts with the changes indicated during Executive Session:

Andrew Bundock	Desktop Technician	2017-2020
Erich Urban	Senior Desktop Technician	2017-2020
Nancy Cyr	Career Center Specialist	2017-2020
Eileen Girgenti	Food Service Director	2017-2020
Todd Bendtsen	Business Manager	2017-2020
Carolyn DeiDolori	Software Training Consultant	2017-2018

So voted.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to adjourn the meeting at 9:58 p.m. So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

Resolution No. 06-26-17: 7647

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$419,433.43** paid on June 27, 2017 for fiscal year 2016-2017.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

JUNE 26, 2017

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Wolcott High Student Council:

Student Services

Student Learning & Teaching:

On behalf of the Board of Education, I would like to thank all of the parents and community members that showed support for our proposed budget across all of the Town Council workshops, regular meetings, special meetings, and the public session. We worked hard to propose a budget that will let us continue the current level of services to Wolcott's children. The \$100,000 cut to our budget will cause us to make some difficult decisions regarding classroom resources and facilities purchases but we understand that this was a particularly difficult year for all municipalities in the state.

Elsewhere, today was the first day for the Wolcott Summer Studies program. The program continues to be very popular. More than 500 students have enrolled in 134 classes. Because of the planned installation of a natural gas line and a new water heater at Tyrrell, this year's program is held at the high school. Thanks to continued support from the Board of Education, we continue to offer the traditional enrichment courses along with the support courses for ELA, Math and ELL that were new last year.

Our maintenance and custodial crews along with contractors have already begun to accomplish lots of the usual summer cleaning, repairs, and maintenance throughout the district. Here at Tyrrell, the gym floor will be stripped and resealed. New parking lot lighting is going up at Wakelee, HVAC repairs are being conducted at WHS. Along with these projects, classrooms are being emptied, floors stripped, and furniture is being sanitized. Thank you to our maintenance and custodial staff for this hard work during the hot months of the summer.

Field Trip Chart
BOE Meeting 6-26-17

Trip ID	Trip	Date	School	# Students	Destination	Objectives	Contact
		No Trips Scheduled					

Fundraiser Report
June 26, 2017

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Aug 18-19	WHS	Skills USA	Parking cars & cleaning bathrooms at the Lion's Fair

Regular Meeting of the Board of Education – June 26, 2107

RESOLUTION: RESIGNATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION(S) OF:

1. **Kimberly Murtaugh** in the position of Adult Education Director for the Wolcott Public Schools effective immediately;
2. **Mary Beth Strathman** in the position of Grade 1 Teacher at Alcott Elementary School for the purpose of retirement effective June 20, 2017.

(See attached)

Special Meeting of the Board of Education – June 26, 2017

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Debbie Golden** from the position of Library Paraprofessional at Wakelee Elementary School to the position of Library Paraprofessional at Frisbie Elementary School effective with the 2017-2018 school year;
2. **Joseph Morgan** from the position of Interim Assistant Principal at Wolcott High School to the position of Assistant Principal at Wolcott High School effective July 1, 2017;
3. **Krista Nori** from the position of Grade 5 Teacher at Alcott Elementary School to the position of Grade 5 Teacher at Wakelee Elementary School effective with the 2017-2018 school year;
4. **Christina VanOrmer** from the position of Physical Education Teacher at Alcott, Wakelee and Tyrrell Schools to the full time Physical Education Teacher at Wakelee Elementary School effective with the 2017-2018 school year.

(See attached)

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Shannon Gomez** to the position of Head Teacher at Frisbie Elementary School effective with the 2017-2018 school year;
2. **Alexander Raul Casasola Morales** to the position of Spanish Teacher at Tyrrell Middle School effective with the 2017-2018 school year;
3. **2018 Spring Coaches for Wolcott High School:**

Steve Jasulavic	Varsity Boys Tennis
James Crandall	Varsity Girls Tennis
Becky Riviezzo	Head Coach – Girls Outdoor Track
Chris Riviezzo	Assistant Coach – Girls Outdoor Track
Will Baland	Head Coach – Boys Outdoor Track
Briana Daniele	Assistant Coach – Boys Outdoor Track
Lisa Novakowski	Varsity Softball
Charisse Courtney	JV Softball
Tary Scott	Varsity Baseball
Bob Warren	JV Baseball
Dave Pelletier	Freshman Baseball
Craig Kealey	Varsity Boys Golf
Marty DiTuccio	Varsity Girls Lacrosse

(See attached)

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: PERMISSION TO DISPOSE OF OUTDATED MATERIALS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Wolcott High School's Career/Tech Ed Department requests permission to discard outdated/damaged equipment and textbooks as presented.

(See attached)

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: PERMISSION TO DISPOSE OF OUTDATED TEXTBOOKS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Wolcott High School's World Language Department requests permission to dispose of the Ven Conmigo Spanish Level II and Spanish Level III textbooks and workbooks published in 2000 and 2003 which are no longer useful or relevant.

(See attached)

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: REVISE A BOARD MEETING LOCATION

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To revise the Board of Education’s regular meeting schedule as indicated:

- **Change the location of the July 17 and August 14 meetings to the Najarian Conference Room at the Board Offices, 1488 Woodtick Road.**

(See attached)

Resolution No. 06-26-17: 7654

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: ADOPT CURRICULUM

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on initial vote the following Curricula for Wolcott High School:

- **Architectural Design**
- **Introduction to Business**
- **WHS Grade 11 ELA, Part 2**

(See attached)

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: OUT-OF-STATE CONFERENCE(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE CONFERENCES:

1. **Kathryn Glendon**, Project Director of the DFC Grant, and **Carin Grunwald**, Assistant to the Project Director, request permission to attend the Community Anti-Drug Coalitions of America's 16th Annual Mid-Year Training Institute being held in Atlanta, GA from July 22-27, 2017.

(See attached)

Meeting of the Board of Education – June 26, 2017

RESOLUTION: BID AWARD – STUDENT INSURANCE

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable board of Education of the Town of Wolcott, making recommendation(s)

To approve the proposal and award a contract to **Lefebre Insurance,L.L.C.** to provide the 2017-2018 Voluntary Student Accident Insurance and Interscholastic Sports Insurance Coverage in the amount of **\$34,870** for a 2 Yr. Term.

Regular Meeting of the Board of Education – June 26, 2017

RESOLUTION: BID AWARD – WATER HEATER

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award a contract to _____ for the replacement of water heating equipment at Tyrrell Middle School in the amount of \$_____.

(See attached)

COMMITTEE REPORTS

June 26, 2017

Operations & Programs Committee – June 12, 2017

Facilities Committee – June 12, 2017

Finance Committee – June 12, 2017

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

OPERATIONS & PROGRAMS COMMITTEE
MINUTES OF JUNE 12, 2017

A meeting of the Board of Education's Operations & Programs Committee was held on Monday, June 12, 2017, at Wolcott High School. In attendance were: Roberta Leonard, Chairman of the Operations & Programs Committee; Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Director of Student Learning and Teaching; and David Stankus, Facilities Director.

The meeting was called to order at 6:20 p.m. by Ms. Leonard.

The Committee discussed the Wolcott High School's Student Government request to revise two policies: 1) a cell phone proposal and 2) a proposal on late school entry.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to adjourn the meeting at 6:35 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FACILITIES COMMITTEE
MINUTES OF JUNE 12, 2017

A meeting of the Wolcott Public Schools' Facilities Committee was held on Monday, June 12, 2017, at Wolcott High School. In attendance were: Gloria Gubitosi, Chair of the Facilities Committee; Patricia Najarian, Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; and David Stankus, Facilities Director.

The meeting was called to order at 6:36 p.m. by Mrs. Gubitosi.

The committee discussed the completed work and pending work for all schools. Also, district issues were discussed:

- The Fire Marshall has completed his annual inspections;
- Ordering flammable container cabinets for all schools;
- Feasibility study is nearly complete;
- Graduation and Summer School plans are in place.

ADJOURNMENT:

Motion: by Mrs. Clair, seconded by Mrs. Najarian, to adjourn the Facilities Committee meeting at 6:58 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF JUNE 12, 2017

A meeting of the Board of Education's Finance Committee was held on Monday, June 12, 2017 at Wolcott High School. In attendance were: Cynthia Mancini, Chair of the Finance Committee, Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, and Roberta Leonard, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; and Todd Bendtsen, Business Manager.

The meeting was called to order at 7:00 p.m. by Mrs. Mancini.

The Committee discussed pending vendor invoices, budget transfers, the internal services report and the milk bid award.

Adjournment:

Motion: by Mr. Gugliotti, seconded by Mrs. Gubitosi, to adjourn the Finance Committee meeting at 7:30 p.m.