

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE  
MEETING NOTICE

DATE: April 4, 2017  
TIME: 7:30 P.M.  
PLACE: Lillis Administration Building—Room 2

RECEIVED  
TOWN CLERK  
2017 MAR 31 12:57  
NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. **Call to Order**
2. **Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

  - A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
  - B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.
3. **Discussion and Possible Action**
  - A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
  - B. Monthly Reports
    1. Budget Position dated 3/29/17
    2. Purchase Resolution D-697
    3. Request for Budget Transfers
  - C. Gifts & Donations
    1. PTO — Exhibit B
4. **Items of Information**
  - A. Transportation Update
  - B. Upcoming Bids Update
5. **Public Comment**

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  - A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**6. Adjourn**

**Sub-Committee Members: Wendy Faulenbach, Chairperson  
Angela C. Chastain  
Robert Coppola  
Brian McCauley**

**Alternates: Bill Dahl  
J.T. Schemm**

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
April 18, 2017

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Megan Dey**, Social Studies Teacher, New Milford High School  
Move that the Board of Education approve the resignation of **Mrs. Megan Dey** as a Social Studies Teacher at New Milford High School effective June 30, 2017.
  
2. **Mrs. Jackeline Ruiz**, Bilingual Teacher, Hill and Plain School/Sarah Noble Intermediate School  
Move that the Board of Education approve the resignation of **Mrs. Jackeline Ruiz** as Bilingual Teacher at Hill and Plain School/Sarah Noble Intermediate School effective June 30, 2017.

Personal Reasons

Moving out of state

b. **NON-RENEWALS**

1. None

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. None

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Norma Calhoun**, Administrative Secretary to the Director of Fiscal Services and Operations, Central Office  
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Norma Calhoun** as Administrative Secretary to the Director of Fiscal Services and Operations at Central Office effective June 30, 2017.
  
2. **Ms. Joanne Ofiero**, Special Education/Guidance Secretary, Schaghticoke Middle School  
Move that the Board of Education approve the resignation of **Ms. Joanne Ofiero** as Special Education/Guidance Secretary at Schaghticoke Middle School effective March 24, 2017.

Retirement

Took job elsewhere

3. **Mrs. Joann Salamon**, Food Services Worker, Schaghticoke Middle School  
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Joann Salamon** as a Food Services Worker at Schaghticoke Middle School effective March 24, 2017.
  
4. **NON-CERTIFIED STAFF**
  - b. **APPOINTMENTS**
    1. **Mrs. Marlene Urena**, Paraeducator, Northville Elementary School  
Move that the Board of Education appoint **Mrs. Marlene Urena** as a Paraeducator at Northville Elementary School effective April 19, 2017.
  
5. **ADULT EDUCATION STAFF**
  - a. **RESIGNATIONS**
    1. **None**
  
6. **ADULT EDUCATION STAFF**
  - b. **APPOINTMENTS**
    1. **None**
  
7. **BAND STAFF**
  - a. **RESIGNATIONS**
    1. **None**
  
8. **BAND STAFF**
  - b. **APPOINTMENTS**
    1. **None**
  
9. **COACHING STAFF**
  - a. **RESIGNATIONS**
    1. **None**
  
10. **COACHING STAFF**
  - b. **APPOINTMENTS**
    1. **Mr. Lawrence Badaracco**, Boys' Varsity Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Lawrence Badaracco** as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.

Retirement

\$13.40 per hour - Hire Rate  
\$14.81 per hour – Job Rate  
(after completion of probationary period)

Replacing: K. Adams

No stipend – part of fall football  
Staff Member

- |   |  |
|---|--|
| <p>2. <b>Mr. Robert Burkhart</b>, Volunteer Girls' Softball Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Robert Burkhart</b> as Volunteer Girls' Softball Coach at New Milford High School effective April 19, 2017.</p>                       | <p>Volunteer<br/>Staff Member</p>                          |
| <p>3. <b>Mr. Thomas Ferrell</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Thomas Ferrell</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                   | <p>No stipend – part of fall football<br/>Staff Member</p> |
| <p>4. <b>Mr. Terry Flynn</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Terry Flynn</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                         | <p>No stipend – part of fall football</p>                  |
| <p>5. <b>Mr. Charles Lynch</b>, Volunteer Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Charles Lynch</b> as Volunteer Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p> | <p>Volunteer<br/>Staff Member</p>                          |
| <p>6. <b>Mr. Michael Madden</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Michael Madden</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                   | <p>No stipend – part of fall football</p>                  |
| <p>7. <b>Mr. Sean Mahon</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Sean Mahon</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                           | <p>No stipend – part of fall football<br/>Staff Member</p> |
| <p>8. <b>Mr. Chris Mascolo</b>, Boys' Varsity Spring Football Coach, New Milford High School<br/><u>Move</u> that the Board of Education appoint <b>Mr. Chris Mascolo</b> as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.</p>                     | <p>No stipend – part of fall football</p>                  |

9. **Mr. Chris O'Loughlin**, Boys' Varsity Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Chris O'Loughlin** as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.

No stipend – part of fall football

10. **Mr. Chris Rigdon**, Boys' Varsity Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Chris Rigdon** as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.

No stipend – part of fall football

11. **Ms. Kelly Santoianni**, Freshman Girls' Lacrosse Coach, New Milford High School  
Move that the Board of Education appoint **Ms. Kelly Santoianni** as Freshman Girls' Lacrosse Coach at New Milford High School effective April 19, 2017 pending coaching permit.

2016-2017 Stipend: \$2,361

12. **Mr. Louis Venezia**, Boys' Varsity Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Louis Venezia** as Boys' Varsity Spring Football Coach at New Milford High School effective May 31, 2017.

No stipend – part of fall football

#### 11. LEAVES OF ABSENCE

1. **Mrs. Megan Ficke**, Social Studies Teacher, Schaghticoke Middle School  
Move that the Board of Education extend an unpaid leave of absence for **Mrs. Megan Ficke** from April 17, 2017 through April 28, 2017.

Unpaid Leave of Absence



SUMMARY BY MOC (MAJOR OBJECT CODE)								
RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,752,211	0	28,752,211	19,190,979	9,182,007	379,225	98.68%
100'S	SALARIES - NON CERTIFIED	9,375,406	-30,000	9,345,406	6,203,259	1,867,100	1,377,225	86.36%
200'S	BENEFITS	9,649,146	0	9,649,146	8,098,193	1,112,308	438,645	95.45%
300'S	PROFESSIONAL SERVICES	3,403,301	204,270	3,607,571	1,666,706	1,390,658	550,206	84.75%
400'S	PROPERTY SERVICES	866,089	6,360	872,449	427,300	301,841	143,309	83.57%
500'S	OTHER SERVICES	8,019,525	-200,000	7,819,525	3,726,747	3,589,884	502,894	93.57%
600'S	SUPPLIES	2,718,748	15,570	2,734,318	1,409,366	974,531	368,594	87.18%
700'S	CAPITAL	606,847	3,600	610,447	337,861	101,589	170,997	71.99%
800'S	DUES AND FEES	86,036	200	86,236	62,556	6,917	16,764	80.56%
900'S	REVENUE	-1,790,649	0	-1,790,649	-1,205,461	0	-585,208	67.32%
<b>GRAND TOTAL</b>		<b>61,686,660</b>	<b>0</b>	<b>61,686,660</b>	<b>43,011,640</b>	<b>15,864,158</b>	<b>2,913,021</b>	<b>95.44%</b>

SALARIES - NON CERTIFIED BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	518,527	0	518,527	286,668	0	306,713	55.29%
51201	SALARIES - NON CERT - PARA EDUCATORS	1,943,894	-46,409	1,897,485	1,210,801	521,698	164,985	91.31%
51202	SALARIES - NON CERT - SUBSTITUTES	858,200	0	858,200	496,869	0	382,257	57.90%
51210	SALARIES - NON CERT - SECRETARY	2,004,229	0	2,004,229	1,462,439	410,936	130,854	93.47%
51225	SALARIES - NON CERT - TUTORS	329,081	0	329,081	146,595	0	188,884	44.55%
51240	SALARIES - NON CERT - CUSTODIAL	1,906,093	-15,000	1,891,093	1,276,895	563,842	50,355	97.34%
51250	SALARIES - NON CERT - MAINTENANCE	976,839	-15,000	961,839	656,366	195,202	110,272	88.54%
51285	SALARIES - NON CERT - TECHNOLOGY	442,941	0	442,941	355,875	87,066	0	100.00%
51336	SALARIES - NON CERT - NURSES	395,602	46,409	442,011	310,751	88,356	42,904	90.29%
<b>TOTAL</b>		<b>9,375,406</b>	<b>-30,000</b>	<b>9,345,406</b>	<b>6,203,259</b>	<b>1,867,100</b>	<b>1,377,225</b>	<b>86.36%</b>

BENEFIT BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	632,405	0	632,405	420,957	583	210,864	66.66%
52201	BENEFITS - MEDICARE	520,843	0	520,843	345,899	0	174,944	66.41%
52300	BENEFITS - PENSION	800,025	0	800,025	800,025	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	45,000	0	45,000	8,480	36,520	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	6,732,477	0	6,732,477	5,724,464	1,008,013	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	94,236	0	94,236	79,974	14,262	0	100.00%
52830	BENEFITS - LIFE INSURANCE	102,744	0	102,744	53,347	49,397	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	721,416	0	721,416	665,047	3,532	52,837	92.68%
<b>TOTAL</b>		<b>9,649,146</b>	<b>0</b>	<b>9,649,146</b>	<b>8,098,193</b>	<b>1,112,308</b>	<b>438,645</b>	<b>95.45%</b>



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,752,211	0	28,752,211	19,190,979	9,182,007	379,225	98.68%
51200	NON-CERTIFIED SALARIES	9,375,406	-30,000	9,345,406	6,203,259	1,867,100	1,377,225	86.36%
52000	BENEFITS	9,649,146	0	9,649,146	8,098,193	1,112,308	438,645	95.45%
53010	LEGAL SERVICES	181,000	0	181,000	181,506	0	-506	100.28%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	6,709	600	67,691	9.75%
53200	PROFESSIONAL SERVICES	1,843,656	2,331	1,845,987	1,017,838	530,058	298,090	83.85%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	20,000	0	8,000	71.43%
53210	TIME & ATTENDANCE SOFTWARE	12,874	0	12,874	11,471	0	1,403	89.11%
53220	IN SERVICE	114,260	0	114,260	79,746	3,180	31,333	72.58%
53230	PUPIL SERVICES	640,236	220,000	860,236	572,999	262,754	24,482	97.15%
53300	OTHER PROF/ TECH SERVICES	36,475	0	36,475	30,631	1,060	4,784	86.89%
53310	AUDIT/ACCOUNTING	36,050	0	36,050	36,050	0	0	100.00%
53500	TECHNICAL SERVICES	129,750	2,016	131,766	126,455	2,015	3,296	97.50%
53530	SECURITY SERVICES	195,000	0	195,000	123,776	70,168	1,056	99.46%
53540	SPORTS OFFICIALS SERVICES	111,000	0	111,000	97,850	-1,255	14,405	87.02%
54101	CONTRACTUAL TRASH PICK UP	88,525	0	88,525	56,375	28,150	4,000	95.48%
54301	REPAIRS & MAINTENANCE	353,300	25,292	378,592	233,929	139,403	5,260	98.61%
54302	FIRE / SECURITY MAINTENANCE	1,450	0	1,450	1,102	0	348	75.98%
54303	GROUNDS MAINTENANCE	19,098	5,000	24,098	12,162	179	11,757	51.21%
54310	GENERAL REPAIRS	63,696	-26,631	37,065	21,804	6,149	9,113	75.41%
54320	TECHNOLOGY RELATED REPAIRS	45,645	-3,290	42,355	12,931	7,719	21,705	48.75%
54411	WATER	66,300	0	66,300	41,013	25,287	0	100.00%
54412	SEWER	20,100	2,189	22,289	22,289	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	207,975	1,540	209,515	135,935	40,110	33,470	84.02%
55100	PUPIL TRANSPORTATION - OTHER	129,550	0	129,550	73,994	49,993	5,563	95.71%
55101	PUPIL TRANS - FIELD TRIP	43,900	0	43,900	20,025	1,200	22,675	48.35%
55105	TRANSPORTATION - SUMMER	15,750	0	15,750	220	0	15,530	1.40%
55110	STUDENT TRANSPORTATION	4,716,744	-17,000	4,699,744	3,528,126	1,059,202	112,416	97.61%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	291	0	1,209	19.37%
55200	GENERAL INSURANCE	337,135	0	337,135	334,527	0	2,608	99.23%
55300	COMMUNICATIONS	48,500	0	48,500	36,202	12,251	47	99.90%
55301	POSTAGE	37,331	0	37,331	16,107	19,594	1,630	95.63%
55302	TELEPHONE	51,948	0	51,948	44,848	7,100	0	100.00%





EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	3,950	0	3,950	2,714	2,801	-1,564	139.60%
55505	PRINTING	53,738	500	54,238	32,162	13,684	8,392	84.53%
55600	TUITION	10,000	0	10,000	9,800	0	200	98.00%
55610	TUITION TO IN STATE DIST	788,802	-35,360	753,442	596,742	100,015	56,685	92.48%
55630	TUITION TO PRIVATE SOURCES	1,733,647	-167,640	1,566,007	796,306	662,971	106,730	93.18%
55800	TRAVEL	47,030	0	47,030	18,131	5,507	23,392	50.26%
56100	GENERAL INSTRUCTIONAL SUPPLIES	193,435	7,750	201,185	127,128	22,819	51,238	74.53%
56110	INSTRUCTIONAL SUPPLIES	490,012	-2,776	487,237	350,370	35,757	101,110	79.25%
56120	ADMIN SUPPLIES	35,436	-300	35,136	20,331	1,388	13,418	61.81%
56210	NATURAL GAS	201,000	0	201,000	126,227	74,773	0	100.00%
56220	ELECTRICITY	924,921	0	924,921	655,416	251,332	18,173	98.04%
56230	PROPANE	1,825	100	1,925	1,447	478	0	100.00%
56240	OIL	206,656	0	206,656	109,476	97,180	0	100.00%
56260	GASOLINE	32,250	-100	32,150	8,121	16,379	7,650	76.21%
56290	FACILITIES SUPPLIES	208,830	28,350	237,180	167,267	59,466	10,447	95.60%
56291	MAINTENANCE COMPONENTS	29,335	-15,500	13,835	7,893	4,027	1,915	86.16%
56292	UNIFORMS/ CONTRACTUAL	3,320	0	3,320	0	2,700	620	81.33%
56293	GROUNDSKEEPING SUPPLIES	5,900	3,500	9,400	4,756	2,909	1,735	81.54%
56410	TEXTBOOKS	184,625	-5,090	179,535	137,345	4,566	37,624	79.04%
56411	CONSUMABLE TEXTS	75,566	-6,270	69,296	63,598	875	4,823	93.04%
56420	LIBRARY BOOKS	81,109	12,965	94,074	53,842	33,893	6,339	93.26%
56430	PERIODICALS	26,276	-2,585	23,691	18,538	2,602	2,551	89.23%
56460	WORKBOOKS	14,502	-3,200	11,302	10,113	0	1,189	89.48%
56500	SUPPLIES - TECH RELATED	3,750	0	3,750	2,167	412	1,171	68.77%
57300	BUILDINGS	96,451	-47,251	49,200	33,725	12,659	2,816	94.28%
57340	COMPUTERS/TECH HARDWARE	4,425	2,400	6,825	1,340	3,664	1,821	73.32%
57345	INSTRUCTIONAL EQUIPMENT	84,713	860	85,573	63,341	1,709	20,523	76.02%
57400	GENERAL EQUIPMENT	120,088	48,191	168,279	150,130	8,344	9,806	94.17%
57500	FURNITURE AND FIXTURES	301,170	0	301,170	190,233	12,828	98,109	67.42%
58100	DUES & FEES	86,036	9	86,045	69,102	2,087	14,856	82.74%
<b>EXPENDITURE TOTAL</b>		<b>63,477,309</b>	<b>0</b>	<b>63,477,309</b>	<b>44,217,101</b>	<b>15,864,158</b>	<b>3,498,229</b>	<b>94.65%</b>



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,051,239	0	-1,051,239	-581,627	0	-469,612	55.33%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-7,880	0	-41,695	15.90%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-1,801	0	-400	81.84%
44705	BUILDING USE FEES	-55,000	0	-55,000	-40,000	0	-15,000	72.73%
44800	REGULAR ED TUITION FROM INDIVI	-82,000	0	-82,000	-59,000	0	-23,000	71.95%
44822	SPECIAL ED TUITION FROM OTHER	-19,910	0	-19,910	-20,556	0	646	103.24%
44860	ADMISSIONS/ATHLETIC GATE RECEI	-25,400	0	-25,400	-16,500	0	-8,900	64.96%
44861	PARKING PERMIT FEES	-36,224	0	-36,224	-41,050	0	4,826	113.32%
44862	SCHOOL MUSICAL TICKET SALES	-11,411	0	-11,411	0	0	-11,411	0.00%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-6,976	0	-20,663	25.26%
49599	CAPITAL RESERVE	-430,071	0	-430,071	-430,071	0	0	100.00%
<b>REVENUE TOTAL</b>		<b>-1,790,649</b>	<b>0</b>	<b>-1,790,649</b>	<b>-1,205,461</b>	<b>0</b>	<b>-585,208</b>	<b>67.32%</b>

<b>GRAND TOTAL</b>		<b>61,686,660</b>	<b>0</b>	<b>61,686,660</b>	<b>43,011,640</b>	<b>15,864,158</b>	<b>2,913,021</b>	<b>95.44%</b>
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PURCHASE RESOLUTION D - 697  
AS OF 3.29.17

AGENDA ITEM 3B-2  
APRIL 4, 2017 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount
GRANT - IDEA	DISTRICT	INTEGRATED PEDIATRIC	OT/PT SERVICES	\$15,162.00
CAPITAL	HPS	OMNI DATA LLC	SECURITY BID AWARDED IN MARCH	\$12,659.29
CAPITAL	SMS	CT BUSINESS SYSTEMS	CEILING PROJECTORS, MOUNTS & INSTALLATION	\$9,180.00
GENERAL	DISTRICT	UNIVERSITY OF BRIDGEPORT	INTERN TUITION	\$7,275.00



BUDGET TRANSFER REQUESTS  
AS OF 3.29.17

AGENDA ITEM 3B-3  
APRIL 4, 2017 MEETING

DETAIL			FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT	
Requesting Approval Across MOC	NMHS-1	CHROMEBOOKS FOR GUIDANCE COUNSELORS	\$400.00	NMHS	GUIDANCE BPE21243	PRINTING 55505	NMHS	GUIDANCE BPE21243	INSTR. EQUIPMENT 57345
	NMHS-2	EXTRA AP BOOKS	\$301.00	NMHS	SOCIAL STUDIES BLE10010	DUES & FEES 58100	NMHS	SOCIAL STUDIES BLE10010	TEXTBOOKS 56410
	SMS-1	SUBSCRIPTION FOR NAVIANCE	\$2,016.00	SMS	MATHEMATICS BLD10007	TEXTBOOKS 56410	SMS	GUIDANCE BPD21243	TECHNICAL SERVICES 53500
	HPS-1	MUSIC SUPPLIES	\$160.00	HPS	MUSIC BLA10025	GENERAL REPAIRS 54310	HPS	MUSIC BLA10025	INSTR. SUPPLIES 56110
	HPS-2	SUPPLIES AND AREA RUG FOR READING ROOM	\$539.50	HPS	MATHEMATICS BLA10007	PROF. SERVICES 53200	HPS	MATHEMATICS BLA10007	INSTR. SUPPLIES 56110

DETAIL			FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT	
Informational Within Major Object Code	FAC-1	ADDITIONAL PROPANE THROUGH YEAR END	\$100.00	DISTRICT	MAINTENANCE & REPAIR BFY26243	GASOLINE 56260	DISTRICT	MAINTENANCE & REPAIR BFY26243	PROPANE 56230
	HPS-3	LIBRARY BOOK PURCHASE	\$1,450.00	HPS	SOCIAL STUDIES BLA10010	PERIODICALS 56430	HPS	ENGLISH/LANGUAGE ARTS BLA10002	LIBRARY BOOKS 56420
			\$3,150.00		SOCIAL STUDIES BLA10010	LIBRARY BOOKS 56420			
			\$800.00		MATH BLA10007	LIBRARY BOOKS 56420			
			\$1,000.00		MATH BLA10007	CONSUMABLE TEXTS 56411			
			\$3,200.00		ENGLISH/LANGUAGE ARTS BLA10002	WORKBOOKS 56460			

New Milford PTO  
Parent Teacher Organization  
PO Box 1343  
New Milford, CT 06776

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March 31, 2017

Mr. Joshua Smith  
Superintendent  
50 East Street  
New Milford, CT 06776

Dear Mr. Smith:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

**Northville Elementary School**

\$1,530.00 Tanglewood Marionettes all school performance of the Chinese story "The Dragon King".

\$1,719.76 First Grade Field Trip to the Pratt Center where students will cycle through different activities involving plants and animals.

**Schaghticoke Middle School**

\$5,500.00 Eighth Grade Field Trip to Lake Compounce where students will Experience "Forces in Motion" which ties to units in Science and application problems in Math.

**\$8,749.76 Grand Total**

Sincerely,  
Kathleen Lewis  
TW PTO President



# MASTER BID/PROPOSAL/QUOTE SCHEDULE

4B ITEM OF INFORMATION  
APRIL 4, 2017 MEETING

<b>Facilities</b>					
<b>TYPE OF SERVICE</b>	<b>DESCRIPTION OF SERVICE</b>	<b>FREQUENCY OF SERVICE</b>	<b>DEPARTMENT</b>	<b>ANTICIPATED</b>	<b>UPDATE</b>
Septic Tank Cleanings	Maintenance of septic tank and grease trap system's) by having the tanks pumped to remove solids and perform visual inspection of the leach fields.	Annually everywhere, 2x year at High School	Facilities	APRIL 2017	<u>REQUEST FOR PROPOSAL (RFP)</u> POSTING: 4/6/17 OPENING: 4/21/17 AWARD AT MAY MEETING
Boiler and Burner Service and Cleaning	Annual cleaning and servicing through recognized industry standards. This would include all school buildings in the New Milford Public school district.	Annually	Facilities	APRIL 2017	
Kitchen Hood & Exhaust Systems Cleaning	Cleaning and inspection that complies with applicable standards as set forth by the National Fire Protection Association (NFPA) and International Kitchen Exhaust Cleaning Association (IKECA).	Annually everywhere, 2x year at High School	Facilities	APRIL 2017	<u>REQUEST FOR QUOTE (RFQ) *</u> BEGIN: 4/10/17 END: 5/26/17 AWARD AT JUNE MEETING  *as per policy 3300(a)
Automatic Sprinkler Systems, Test & Inspect	Testing and inspecting specified equipment in accordance with NFPA 25 standards. This includes Sarah Noble which is equipped with a fire pump.	Test & inspect throughout the year per code	Facilities	APRIL 2017	
Gymnasium Operable Walls Test & Inspect	Servicing and inspecting specified units. This would include all school buildings in the New Milford Public school district with such units.	Annually	Facilities	APRIL 2017	
Emergency Lighting Service Test & Inspect	Testing and inspection of emergency lighting systems. This would include all school buildings in the New Milford Public school district.	Test & inspect throughout the year per code	Facilities	APRIL 2017	
Fire Extinguisher Test & Inspect	Testing and inspection of fire extinguishers. This would include all school buildings in the New Milford Public school district.	Annually	Facilities	APRIL 2017	



# MASTER BID/PROPOSAL/QUOTE SCHEDULE

4B ITEM OF INFORMATION  
APRIL 4, 2017 MEETING

<i>District</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICES	FREQUENCY OF SERVICE	DEPARTMENT	ANTICIPATED	UPDATE
Transportation	Regular Education Transportation	Every 3 Years	District	APRIL 2017	SEEKING 1 YEAR EXTENSION
Security	Provide security services both during school hours and for after school activities.	Every 3 Years	District	APRIL 2017	APRIL 2017
Copier Paper	District wide copier paper currently using State of CT contract price bid.	Annually	District	APRIL 2017	APRIL 2017
Athletic Trainer	High School Sports	Every 3 Years	District	JULY 2017	JULY 2017
Life Insurance & AD&D	Provide Life Insurance coverage pursuant to all collective bargaining agreements.	Every 3 Years	District	JULY 2017	JULY 2017
Long Term Disability	Provide Long Term Disability Policy pursuant to all collective bargaining agreements.	Every 3 Years	District	JULY 2017	JULY 2017
Legal Service	Provide legal services for both regular education and special education.	Every 3-5 Years	District	AS REQUESTED	AS REQUESTED

<i>Special Education</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICES	FREQUENCY OF SERVICE	DEPARTMENT	NEXT POSTING	UPDATE
Student Care Workers	Provide student care workers to Special education students pursuant to their IEP.	Every 3 Years	Special Ed	JULY 2017	JULY 2017
Transportation	Special Education Transportation	Every 3 Years	Special Ed	MAY 2019	MAY 2019
O/T & P/T Services	Provide O/T & P/T service for Special education students pursuant to their IEP.	Every 3 Years	Special Ed	MAY 2019	MAY 2019

<i>Food Services</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICES	FREQUENCY OF SERVICE	DEPARTMENT	NEXT POSTING	UPDATE
Frozen Dessert & Milk	Provide for all the districts dairy needs.	Annually	Food Services	MAY 2017	MAY 2017



### SUMMARY BY MOC (MAJOR OBJECT CODE)

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,752,211	0	28,752,211	19,190,979	9,182,007	379,225	98.68%
100'S	SALARIES - NON CERTIFIED	9,375,406	-30,000	9,345,406	6,203,259	1,867,100	1,377,225	86.36%
200'S	BENEFITS	9,649,146	0	9,649,146	8,098,193	1,112,308	438,645	95.45%
300'S	PROFESSIONAL SERVICES	3,403,301	224,347	3,627,648	2,305,033	868,582	454,033	87.48%
400'S	PROPERTY SERVICES	866,089	4,100	870,189	537,539	246,997	85,653	90.16%
500'S	OTHER SERVICES	8,019,525	-219,500	7,800,025	5,510,193	1,940,313	349,519	95.52%
600'S	SUPPLIES	2,718,748	16,844	2,735,592	1,864,034	611,555	260,003	90.50%
700'S	CAPITAL	606,847	4,200	611,047	438,768	39,204	133,075	78.22%
800'S	DUES AND FEES	86,036	9	86,045	69,102	2,087	14,856	82.74%
900'S	REVENUE	-1,790,649	0	-1,790,649	-1,205,461	0	-585,208	67.32%
<b>GRAND TOTAL</b>		<b>61,686,660</b>	<b>0</b>	<b>61,686,660</b>	<b>43,158,645</b>	<b>15,764,695</b>	<b>2,865,479</b>	<b>95.52%</b>

### SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	518,527	0	518,527	286,668	0	306,713	55.29%
51201	SALARIES - NON CERT - PARA EDUCATORS	1,943,894	-46,409	1,897,485	1,210,801	521,698	164,985	91.31%
51202	SALARIES - NON CERT - SUBSTITUTES	858,200	0	858,200	496,869	0	382,257	57.90%
51210	SALARIES - NON CERT - SECRETARY	2,004,229	0	2,004,229	1,462,439	410,936	130,854	93.47%
51225	SALARIES - NON CERT - TUTORS	329,081	0	329,081	146,595	0	188,884	44.55%
51240	SALARIES - NON CERT - CUSTODIAL	1,906,093	-15,000	1,891,093	1,276,895	563,842	50,355	97.34%
51250	SALARIES - NON CERT - MAINTENANCE	976,839	-15,000	961,839	656,366	195,202	110,272	88.54%
51285	SALARIES - NON CERT - TECHNOLOGY	442,941	0	442,941	355,875	87,066	0	100.00%
51336	SALARIES - NON CERT - NURSES	395,602	46,409	442,011	310,751	88,356	42,904	90.29%
<b>TOTAL</b>		<b>9,375,406</b>	<b>-30,000</b>	<b>9,345,406</b>	<b>6,203,259</b>	<b>1,867,100</b>	<b>1,377,225</b>	<b>86.36%</b>

### BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	632,405	0	632,405	420,957	583	210,864	66.66%
52201	BENEFITS - MEDICARE	520,843	0	520,843	345,899	0	174,944	66.41%
52300	BENEFITS - PENSION	800,025	0	800,025	800,025	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	45,000	0	45,000	8,480	36,520	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	6,732,477	0	6,732,477	5,724,464	1,008,013	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	94,236	0	94,236	79,974	14,262	0	100.00%
52830	BENEFITS - LIFE INSURANCE	102,744	0	102,744	53,347	49,397	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	721,416	0	721,416	665,047	3,532	52,837	92.68%
<b>TOTAL</b>		<b>9,649,146</b>	<b>0</b>	<b>9,649,146</b>	<b>8,098,193</b>	<b>1,112,308</b>	<b>438,645</b>	<b>95.45%</b>





## EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,752,211	0	28,752,211	19,190,979	9,182,007	379,225	98.68%
51200	NON-CERTIFIED SALARIES	9,375,406	-30,000	9,345,406	6,203,259	1,867,100	1,377,225	86.36%
52000	BENEFITS	9,649,146	0	9,649,146	8,098,193	1,112,308	438,645	95.45%
53010	LEGAL SERVICES	181,000	0	181,000	181,506	0	-506	100.28%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	6,709	600	67,691	9.75%
53200	PROFESSIONAL SERVICES	1,843,656	1,831	1,845,487	1,120,745	548,093	176,649	90.43%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	20,000	0	8,000	71.43%
53210	TIME & ATTENDANCE SOFTWARE	12,874	0	12,874	11,471	0	1,403	89.11%
53220	IN SERVICE	114,260	0	114,260	79,128	3,243	31,888	72.09%
53230	PUPIL SERVICES	640,236	220,000	860,236	546,119	255,080	59,037	93.14%
53300	OTHER PROF/ TECH SERVICES	36,475	0	36,475	30,631	1,060	4,784	86.89%
53310	AUDIT/ACCOUNTING	36,050	0	36,050	36,050	0	0	100.00%
53500	TECHNICAL SERVICES	129,750	2,016	131,766	128,470	0	3,296	97.50%
53530	SECURITY SERVICES	195,000	0	195,000	123,776	70,168	1,056	99.46%
53540	SPORTS OFFICIALS SERVICES	111,000	0	111,000	97,963	0	13,037	88.26%
54101	CONTRACTUAL TRASH PICK UP	88,525	0	88,525	60,959	23,566	4,000	95.48%
54301	REPAIRS & MAINTENANCE	353,300	25,292	378,592	236,115	123,892	18,585	95.09%
54302	FIRE / SECURITY MAINTENANCE	1,450	0	1,450	1,102	0	348	75.98%
54303	GROUNDS MAINTENANCE	19,098	5,000	24,098	12,162	179	11,757	51.21%
54310	GENERAL REPAIRS	63,696	-26,631	37,065	21,914	6,232	8,919	75.94%
54320	TECHNOLOGY RELATED REPAIRS	45,645	-3,290	42,355	12,931	7,288	22,136	47.74%
54411	WATER	66,300	0	66,300	41,013	25,287	0	100.00%
54412	SEWER	20,100	2,189	22,289	22,289	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	207,975	1,540	209,515	141,035	35,010	33,470	84.02%
55100	PUPIL TRANSPORTATION - OTHER	129,550	0	129,550	74,580	49,906	5,063	96.09%
55101	PUPIL TRANS - FIELD TRIP	43,900	0	43,900	21,225	0	22,675	48.35%
55105	TRANSPORTATION - SUMMER	15,750	0	15,750	220	0	15,530	1.40%
55110	STUDENT TRANSPORTATION	4,716,744	-17,000	4,699,744	3,528,126	1,059,202	112,416	97.61%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	291	0	1,209	19.37%
55200	GENERAL INSURANCE	337,135	0	337,135	334,527	0	2,608	99.23%
55300	COMMUNICATIONS	48,500	0	48,500	36,202	12,251	47	99.90%
55301	POSTAGE	37,331	0	37,331	16,107	19,613	1,611	95.69%
55302	TELEPHONE	51,948	0	51,948	44,848	7,100	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	3,950	0	3,950	4,339	1,176	-1,564	139.60%
55505	PRINTING	53,738	500	54,238	32,162	13,879	8,197	84.89%
55600	TUITION	10,000	0	10,000	9,800	0	200	98.00%
55610	TUITION TO IN STATE DIST	788,802	-35,360	753,442	626,504	70,253	56,685	92.48%
55630	TUITION TO PRIVATE SOURCES	1,733,647	-167,640	1,566,007	813,244	612,267	140,496	91.03%
55800	TRAVEL	47,030	0	47,030	18,358	5,477	23,195	50.68%
56100	GENERAL INSTRUCTIONAL SUPPLIES	193,435	7,750	201,185	129,298	24,081	47,806	76.24%
56110	INSTRUCTIONAL SUPPLIES	490,012	-2,276	487,737	353,272	35,462	99,002	79.70%
56120	ADMIN SUPPLIES	35,436	-300	35,136	20,444	1,572	13,119	62.66%
56210	NATURAL GAS	201,000	0	201,000	126,227	74,773	0	100.00%
56220	ELECTRICITY	924,921	0	924,921	655,416	251,332	18,173	98.04%
56230	PROPANE	1,825	100	1,925	1,589	336	0	100.00%
56240	OIL	206,656	0	206,656	109,476	97,180	0	100.00%
56260	GASOLINE	32,250	-100	32,150	8,121	16,379	7,650	76.21%
56290	FACILITIES SUPPLIES	208,830	28,350	237,180	168,442	58,291	10,447	95.60%
56291	MAINTENANCE COMPONENTS	29,335	-15,500	13,835	7,896	4,024	1,915	86.16%
56292	UNIFORMS/ CONTRACTUAL	3,320	0	3,320	0	2,700	620	81.33%
56293	GROUNDSKEEPING SUPPLIES	5,900	3,500	9,400	4,756	3,354	1,290	86.27%
56410	TEXTBOOKS	184,625	-5,090	179,535	137,345	4,566	37,624	79.04%
56411	CONSUMABLE TEXTS	75,566	-6,270	69,296	63,598	875	4,823	93.04%
56420	LIBRARY BOOKS	81,109	12,965	94,074	53,939	33,796	6,339	93.26%
56430	PERIODICALS	26,276	-2,585	23,691	18,538	2,602	2,551	89.23%
56460	WORKBOOKS	14,502	-3,200	11,302	10,113	0	1,189	89.48%
56500	SUPPLIES - TECH RELATED	3,750	0	3,750	2,167	412	1,171	68.77%
57300	BUILDINGS	96,451	-47,251	49,200	33,725	12,659	2,816	94.28%
57340	COMPUTERS/TECH HARDWARE	4,425	2,400	6,825	1,656	3,348	1,821	73.32%
57345	INSTRUCTIONAL EQUIPMENT	84,713	860	85,573	63,341	1,686	20,547	75.99%
57400	GENERAL EQUIPMENT	120,088	48,191	168,279	150,130	8,344	9,806	94.17%
57500	FURNITURE AND FIXTURES	301,170	0	301,170	190,233	12,828	98,109	67.42%
58100	DUES & FEES	86,036	9	86,045	69,332	1,857	14,856	82.74%
<b>EXPENDITURE TOTAL</b>		<b>63,477,309</b>	<b>0</b>	<b>63,477,309</b>	<b>44,364,106</b>	<b>15,764,695</b>	<b>3,450,687</b>	<b>94.72%</b>



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,051,239	0	-1,051,239	-581,627	0	-469,612	55.33%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-7,880	0	-41,695	15.90%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-1,801	0	-400	81.84%
44705	BUILDING USE FEES	-55,000	0	-55,000	-40,000	0	-15,000	72.73%
44800	REGULAR ED TUITION FROM INDIVI	-82,000	0	-82,000	-59,000	0	-23,000	71.95%
44822	SPECIAL ED TUITION FROM OTHER	-19,910	0	-19,910	-20,556	0	646	103.24%
44860	ADMISSIONS/ATHLETIC GATE RECEI	-25,400	0	-25,400	-16,500	0	-8,900	64.96%
44861	PARKING PERMIT FEES	-36,224	0	-36,224	-41,050	0	4,826	113.32%
44862	SCHOOL MUSICAL TICKET SALES	-11,411	0	-11,411	0	0	-11,411	0.00%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-6,976	0	-20,663	25.26%
49599	CAPITAL RESERVE	-430,071	0	-430,071	-430,071	0	0	100.00%
<b>REVENUE TOTAL</b>		<b>-1,790,649</b>	<b>0</b>	<b>-1,790,649</b>	<b>-1,205,461</b>	<b>0</b>	<b>-585,208</b>	<b>67.32%</b>

<b>GRAND TOTAL</b>		<b>61,686,660</b>	<b>0</b>	<b>61,686,660</b>	<b>43,158,645</b>	<b>15,764,695</b>	<b>2,865,479</b>	<b>95.52%</b>
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# MASTER BID/PROPOSAL/QUOTE SCHEDULE

**REVISED** 4B ITEM OF INFORMATION  
APRIL 4, 2017 MEETING

<i>District</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICES	FREQUENCY OF SERVICE	DEPARTMENT	ANTICIPATED	UPDATE
Transportation	Regular Education Transportation	Every 3 Years	District	APRIL 2017	SEEKING 1 YEAR EXTENSION
Security	Provide security services both during school hours and for after school activities.	Every 3 Years	District	APRIL 2017	APRIL 2017
Copier Paper	District wide copier paper currently using State of CT contract price bid.	Annually	District	APRIL 2017	APRIL 2017
Athletic Trainer	High School Sports	Every 3 Years	District	JULY 2017	JULY 2017
Life Insurance & AD&D	Provide Life Insurance coverage pursuant to all collective bargaining agreements.	Every 3 Years	District	JULY 2017	JULY 2017
Long Term Disability	Provide Long Term Disability Policy pursuant to all collective bargaining agreements.	Every 3 Years	District	JULY 2017	JULY 2017
Legal Service	Provide legal services for both regular education and special education.	Every 3-5 Years	District	AS REQUESTED	AS REQUESTED

<i>Special Education</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICES	FREQUENCY OF SERVICE	DEPARTMENT	NEXT POSTING	UPDATE
Student Care Workers	Provide student care workers to Special education students pursuant to their IEP.	Every 3 Years	Special Ed	JULY 2017	<b>REQUEST FOR BID (RFB)</b> POSTING: MAY AWARD: 6/13/17
Transportation	Special Education Transportation	Every 3 Years	Special Ed	MAY 2019	MAY 2019
O/T & P/T Services	Provide O/T & P/T service for Special education students pursuant to their IEP.	Every 3 Years	Special Ed	MAY 2019	MAY 2019

<i>Food Services</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICES	FREQUENCY OF SERVICE	DEPARTMENT	NEXT POSTING	UPDATE
Frozen Dessert & Milk	Provide for all the districts dairy needs.	Annually	Food Services	MAY 2017	MAY 2017



# MASTER BID/PROPOSAL/QUOTE SCHEDULE

**REVISED** 4B ITEM OF INFORMATION  
APRIL 4, 2017 MEETING

<i>Facilities</i>					
TYPE OF SERVICE	DESCRIPTION OF SERVICE	FREQUENCY OF SERVICE	DEPARTMENT	ANTICIPATED	UPDATE
Septic Tank Cleanings	Maintenance of septic tank and grease trap system's) by having the tanks pumped to remove solids and perform visual inspection of the leach fields.	Annually everywhere, 2x year at High School	Facilities	APRIL 2017	<u>REQUEST FOR PROPOSAL (RFP)</u> POSTING: 4/6/17 OPENING: 4/21/17 <b>AWARD: 5/19/17</b>
Boiler and Burner Service and Cleaning	Annual cleaning and servicing through recognized industry standards. This would include all school buildings in the New Milford Public school district.	Annually	Facilities	APRIL 2017	
Kitchen Hood & Exhaust Systems Cleaning	Cleaning and inspection that complies with applicable standards as set forth by the National Fire Protection Association (NFPA) and International Kitchen Exhaust Cleaning Association (IKECA).	Annually everywhere, 2x year at High School	Facilities	APRIL 2017	<u>REQUEST FOR QUOTE (RFQ) *</u> POSTING: 4/10/17 CLOSING: 5/26/17 <b>AWARD: 6/13/17</b>  *as per policy 3300(a)
Automatic Sprinkler Systems, Test & Inspect	Testing and inspecting specified equipment in accordance with NFPA 25 standards. This includes Sarah Noble which is equipped with a fire pump.	Test & inspect throughout the year per code	Facilities	APRIL 2017	
Gymnasium Operable Walls Test & Inspect	Servicing and inspecting specified units. This would include all school buildings in the New Milford Public school district with such units.	Annually	Facilities	APRIL 2017	
Emergency Lighting Service Test & Inspect	Testing and inspection of emergency lighting systems. This would include all school buildings in the New Milford Public school district.	Test & inspect throughout the year per code	Facilities	APRIL 2017	
Fire Extinguisher Test & Inspect	Testing and inspection of fire extinguishers. This would include all school buildings in the New Milford Public school district.	Annually	Facilities	APRIL 2017	