

1 **OFFICIAL MINUTES**

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3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, February 22, 2010** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Frank Minniti at 7:00 p.m.

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8 **Roll Call:**

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10 Frank J. Minniti  
11 Loraine LaPalomente  
12 Louis Fabiani  
13 Fred Reel  
14 Susan Vernacchio  
15 James Worrell

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17 Also present were Mr. Robert Suessmuth, Interim Superintendent and Scott A.  
18 Campbell, School Business Administrator/Board Secretary.

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20 **Absent:**

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22 Robyn Glocker Hammond

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24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
25 was sent to the **Gloucester County Times**, **Courier Post** and the **Township Clerk**. It  
26 was also posted in the Greenwich Township School Buildings. (Optional: Audio-taping  
27 Regulations – “The proceedings of this meeting are being audio-taped and anyone  
28 wishing to discuss an individual child should so note.”)  
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30 Flag Salute

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32 **1. MINUTES**

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34 Motion: (Worrell/Fabiani) to approve the minutes:

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36 January 25, 2010 – Regular Meeting  
37 January 25, 2010 – Executive Meeting  
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39 **2. SUPERINTENDENT’S REPORT**

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41 Motion: (LaPalomente/Vernacchio) to approve the following as one, A-C:

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43 A. **Administrative Reports**

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1. Enrollment Statistics, Fire Drills and Suspensions, as of **January 31, 2010**. (Attachment – EXHIBIT B1)
2. School Health Services Monthly Reports as of **January 31, 2010**. (Attachment – EXHIBIT B2)
3. 2009-2010 Violence & Vandalism Report as of **January 31, 2010**. (Attachment – EXHIBIT B3)
4. Monthly Report of Attendance Officer as of **January 31, 2010**. (Attachment – EXHIBIT B4)

B. Technology

1. The approval to donate 60 Alpha Smart Word Processors which are not being used in the district to Guardian Angels Regional School.

C. District Policies/Regulations

1. The approval of the following list of new and/or revised district bylaws, policies and regulations on **second** reading.

Number	Policy
Policy 2415.03	High Qualified Teachers ( <i>Revised</i> )
Policy/Regulation 2423	Bilingual and ESL Education ( <i>Revised</i> )
Policy/Regulation 2560	Live Animals in School ( <i>Revised</i> )
Policy/Regulation 3126	Induction Program for Provisional Teachers ( <i>Revised</i> )
Policy/Regulation 3420	Professional Development ( <i>Revised</i> )
Policy/Regulation 3281/4281	Inappropriate Staff Conduct ( <i>Revised</i> )
Policy 3431.3/4431.3	New Jersey's Family Leave Insurance Program ( <i>New</i> )

2. The approval of the following list of new and/or revised district bylaws, policies and regulations on **first** reading.

Number	Policy
Policy 0142.1	Nepotism ( <i>Revised</i> )
Policy 0174	Legal Services ( <i>Revised</i> )
Policy 0177	Professional Services ( <i>Revised</i> )
Policy 1570	Internal Controls ( <i>Revised</i> )
Policy 1620	Administrative Employment Contracts ( <i>Revised</i> )

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Policy 3351/4351	Healthy Workplace Environment ( <i>New</i> )
Policy/Regulation 5338	Diabetes Management ( <i>New</i> )
Policy 5512.01	Harassment, Intimidation and Bullying ( <i>Revised</i> )
Policy/Regulation 5533	Pupil Smoking ( <i>Revised</i> )
Policy/Regulation 6111	Special Education Medicaid Initiative (SEMI) Program ( <i>Revised</i> )
Policy/Regulation 6471	School District Travel ( <i>Revised</i> )
Policy 6360	Political Contributions ( <i>Revised</i> )
Policy 6660	Student Activity Fund ( <i>Revised</i> )
Policy 7434	Smoking on School Grounds ( <i>Revised</i> )
Policy 8461	Reporting Violence, Vandalism, Alcohol and Other Drug Abuse ( <i>Revised</i> )
Policy 9700	Special Interest Groups ( <i>Revised</i> )

Motion carried by unanimous roll call vote.

**3. PERSONNEL**

Motion: (Worrell/LaPalomente) to approve the following as one, A-E:

A. The retroactive approval that Lynn Leupold, teacher at Nehaunsey Middle School, be approved for her pay less that of her substitute for illness days absent in excess of her available leave time due to her current medical condition (GTEA contract Article XI-A-4) from **January 19, 2010** and for the remainder of the 2009-2010 school year.

B. The retroactive approval for the medical leave of absence (FMLA) for Cheryl Pindur, teacher at Broad Street School, beginning **February 22, 2010** until **March 19, 2010**.

C. The approval to revise the amount paid to the following teaching staff members for the extra-curricular position listed below for the 2009-2010 school year.

Position	Stipend per Hour	Not to Exceed	Staff Member
NMS Homework Club-(2 Teachers)	\$30.00	From: \$1,400.00 Each To: \$1,650.00 Each	Rabecca Cotton Jennifer Walker

D. The approval for the payment of tuition reimbursement for Catrina Collier-Laster, teacher at Nehaunsey Middle School, for a course to be taken at Fairleigh Dickinson University (Spring 2010), **“Supervised Practicum/Correcting Reading Problems”**, for an amount not to exceed

1 the current NJ state college tuition rate pending completion/verification of  
2 required documentation as per Article XII, Section I, of the GTEA/Board  
3 Agreement.  
4

- 5 E. The approval for the appointment of the following individuals as Substitute  
6 Teachers for the 2009-2010 school year. Substitute rate will be \$70.00 a  
7 day, up to and including ten (10) days. After ten (10) days, the rate  
8 increases to \$75.00 a day.  
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10 William Berault Amanda Brown Shawn Chatburn  
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12 Motion carried by unanimous roll call vote.  
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14 **4. CURRICULUM & INSTRUCTION**  
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16 Motion: (Worrell/Fabiani) to approve the following as one, A1-A2:  
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18 A. Workshops  
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- 20 1. The retroactive approval for the following individual to attend an  
21 out-of-district workshop.  
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Name	Workshop Title/Location/Date	Cost
Michael Grelli	<b>Technology Plan Training Session</b> Deptford Township School District Administration Building Deptford, NJ 2/18/10 9:00 a.m. – 11:00 a.m.	\$-0- Plus Mileage

- 23  
24 2. The approval for the following individuals to attend an out-of-district  
25 workshop.  
26

Name	Workshop Title/Location/Date	Cost
Alisa Whitcraft Dan Giorgianni	<b>Test Coordinator Training for Spring 2010</b> <b>Administration of NJ ASK Grades 3-8</b> The Enterprise Center Mt. Laurel, NJ 3/17/10 12:30 p.m. - 3:00 p.m.	\$-0- Plus Mileage

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28 Motion carried by unanimous roll call vote.  
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30 Motion: (Vernacchio/Worrell) to approve the following:  
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B. Field Trip

1. The retroactive approval for the request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 5	<b>Winterthur Museum and Enchanted Woods</b> Wilmington, DE 8:45 a.m. – 1:30 p.m.	5/18/10	\$330.00	Driver: \$312.00 Lunch: \$16.00 Tolls: \$12.00	\$670.00

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Motion carried by unanimous roll call vote.

Motion: (Worrell/LaPalomente) to approve the following as one, C-E:

C. Field Experience Student

1. The retroactive approval for the following student from Rowan University to conduct his field experience at Broad Street School one day a week for eight weeks from **February 16, 2010** through **April 13, 2010** as listed below:

<u>Student</u>	<u>Cooperating Teacher</u>
Michael Mergner	Maria Gorman (Art)

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D. Special Services

1. The approval for the Greenwich Township School District to participate in a family treatment research study sponsored by Children’s Hospital of Philadelphia. This program will provide a no cost access to children and families to address Attention Deficit Disorder and school performance.

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E. Juvenile Diabetes Walk

1. The approval for the Greenwich Township School Districts’ students and staff to participate in a Juvenile Diabetes Walk on

1 **Wednesday, April 7, 2010 (rain date Thursday, April 8)**  
 2 beginning at 1:00 p.m. The walk will take approximately 90 minutes  
 3 and will be coordinated with the Greenwich Township Police  
 4 Department.  
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6 Motion carried by unanimous roll call vote.  
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8 **5. BUSINESS & FINANCE**  
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10 Motion: (Worrell/Vernacchio) to approve the following:  
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12 A. **Bills Lists**  
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- 14 1. The bills as presented by the Board Secretary in the following  
 15 amounts are ordered paid. (Attachment – EXHIBIT C)  
 16

Payment #	Amount
P54	\$1,291.28
P55	\$288,411.30
P56	\$0.00

17 Motion carried by unanimous roll call vote.  
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19 Motion: (Vernacchio/Worrell) to approve the following:  
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21 B. **Cafeteria Payments**  
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- 23 1. The following cafeteria payments for **February 2010** as presented  
 24 by the Board Secretary in the following amounts are ordered paid.  
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 26

Ck#	Date	Payable To	Description	Amount
869	2/16/10	Deer Park	Food	\$20.95
870	2/16/10	Apollo Press	Supplies	\$67.98
871	2/16/10	NJ Dept. of Agriculture	Food	\$117.50
872	2/16/10	Jack & Jill Ice Cream	Food	\$123.28
873	2/16/10	Paul Vallandingham	Food	\$131.25
874	2/16/10	Deluxe Italian Bakery	Food	\$139.43
875	2/16/10	City Supply Company	Food	\$313.36
876	2/16/10	Stroehmann	Food	\$414.01
877	2/16/10	Hy-Point Farms	Food	\$967.80
878	2/16/10	Sysco Foods	Food	\$9,215.91

		<b>February Total Pay-Out</b>		<b>\$11,511.47</b>

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2 Motion carried by unanimous roll call vote.

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4 Motion: (Vernacchio/Minniti) to approve the following:

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6 C. Student Activities Account

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8 1. The approval of the Student Activities Account Monthly Bank  
9 Reconciliation for the month of **January, 2010**. (Attachment –  
10 EXHIBIT D)

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12 Motion carried by unanimous roll call vote.

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14 **6. USE OF FACILITIES**

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16 None at this time.

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18 **7. OLD BUSINESS**

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20 **Fred Reel** commented that he feels any items discussed at prior meetings  
21 should be updated and discussed at succeeding meetings. **Frank Minniti** added  
22 that he did not see that there was any problem with the request and that it was a  
23 good idea.

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25 **8. NEW BUSINESS**

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27 **Louis Fabiani** asked if the proposed Fun Day would be on the next agenda  
28 because he feels the item should be on the agenda for a vote. **Frank Minniti** did  
29 not have any problem with it being placed on the agenda. **Fred Reel** commented  
30 that it levels the playing field and has no problem with Fun Day. **Susan**  
31 **Vernacchio** added that it did not interfere with the election and she has no  
32 problem with it.

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34 **Fred Reel** commented that he has concerns with all of the current budget issues  
35 like cuts into state aid and tuition to GCIT. A brief discussion followed.

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37 **9. CORRESPONDENCE**

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39 None at this time.

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41 **10. BOARD OF EDUCATION COMMITTEE REPORTS**

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2 No reports at this time.

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4 **11. PUBLIC – AGENDA/NON-AGENDA ITEMS**

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6 This is the time when anyone from the public who wishes to speak to the Board  
7 may do so. Please state your name, address and phone number. The Board will  
8 hear your concerns. The Board may or may not take action this evening. You  
9 will be notified either at this meeting by letter or telephone of any action the  
10 Board does take.

11  
12 **Terri DiSanto**, 572 Mt. Royal Road, Sewell, NJ feels that a large focus of Family  
13 Fun Day is placed on our districts' math program and it is a wonderful opportunity  
14 for the students to display their talents. She also added that the district has  
15 spent a sizable amount of money on its math program. She would like to refute  
16 any claims that people couldn't vote in the last election because one of the goals  
17 of that evening was to make sure there were not problems for the voters. The  
18 G.T.E.A. received only positive comments as a result of that evening.

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20 **Chuck Tortella**, 414 Swedesboro Road, Gibbstown, NJ asked if there was still  
21 talk of moving the election to November? **Robert Suessmuth** replied that time is  
22 quickly running out on that proposal but it may be coming down the road. **Mr.**  
23 **Tortella** also asked if Fun Night increased voter turnout and **Mr. Suessmuth**  
24 replied, "yes".

25  
26 **Michael Myers**, 163 Tomlin Station Road, Gibbstown, NJ asked when we  
27 received notification on the tuition charge to GCIT? **Scott Campbell** responded  
28 that we were informed in early January, 2010. **Mr. Myers** still feels that we  
29 should not pay this tuition and should consider our options. **Mr. Myers** also  
30 added that he feels Fun Day was run very well and that it was an excellent idea.

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32 **Cathy Tortella**, 414 Swedesboro Road, Gibbstown, NJ commented that the date  
33 for the Juvenile Diabetes Walk has been set and plans have been made with the  
34 help of the Greenwich Township Police Department. **Frank Minniti** added that  
35 the only concerns that he may have would be with the route and the traffic on  
36 Memorial Avenue.

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38 **12. EXECUTIVE SESSION**

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40 Pursuant to certain requirements of the **Open Public Meetings Act,**  
41 **N.J.S.A. 10:4-6, et seq.**, which provides that an Executive Session, not open to  
42 the public, may be held for certain specified purposes when authorized by  
43 Resolution.



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The Board of Education for Greenwich Township, assembled in public session on **February 22, 2010** hereby resolves that an Executive Session closed to the public shall be held on **February 22, 2010**, at **7:42 p.m.** in the Nehaunsey Middle School library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by **Open Public Meetings Act, (N.J.S.A.10:4-12b)** to be discussed in closed session.

Matters Involving Individual Privacy  
Matters Relating to the Employment Relationship

It is anticipated that such matter may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Minniti/Worrell) to enter into Executive Session at 7:42 p.m. to discuss the following:

Personnel

Motion carried by unanimous voice vote.

**13. ADJOURNMENT**

Motion: (Minniti/Vernacchio) to adjourn the meeting at 8:20 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

\_\_\_\_\_  
Scott A. Campbell, Board Secretary