



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**FRISBIE ELEMENTARY SCHOOL
CAFETERIA**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
AGENDA
February 10, 2014**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to develop in each student the knowledge, skills, and attitudes necessary to become a productive member of the community and a contributing member of society.

II. Approval of Minutes

A. Regular Meeting of January 13, 2014

III. Communications

IV. Business Manager's Report

A. Expenditures

V. Superintendent's Report

A. Mr. Macary's Report

B. The World According to Humphrey – Mrs. Bartz, Mrs. Colavecchio & Miss Ryan

VI. Public Comment

VII. Committee Reports

VIII. Old Business

A. Adopt the Wolcott Public Schools 2014-2019 Goals – Final Vote

IX. New Business

A. Resignation(s)

B. Transfer Between Job(s)

C. Nomination(s)

- D. Approve Out of State Field Trip(s)
- E. Permission to Discard Equipment
- F. Approve a District Child Nutrition Standard
- G. Approve Out of State Conference(s)

X. Time for the Public

XI. Items for the Next Agenda

XII. Executive Session

Recommended Motion: "that the Board go into executive session for the purpose of discussing the discipline of classified employees, and the employment of a certified teacher.

ADJOURNMENT OF EXECUTIVE SESSION

XIII. Adjournment

Note:

Finance Committee at 6:30 – 7:30 p.m. in Frisbie Schools' Library/Media Center
1) Superintendent Presents His Proposed 2014-2015 Budget to BOE;
2) Expenditures; and 3) Business Manager's Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A Board of Education meeting was held on Monday, January 13, 2014, at Alcott Elementary School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Cynthia Mancini, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Lori DelBuono, Roberta Leonard, and Arthur Lerz, all Board members. Also in attendance: Joseph Macary, Superintendent of Schools; Frank Purcaro, Director of Curriculum and Professional Development; Todd Bendtsen, Business Manager; Joseph Monroe, Principal of Wolcott High School; Walter Drewry, Assistant Principal of Wolcott High School; Deborah Osvald, Assistant Principal of Wolcott High School; Arline Tansley, Principal of Tyrrell Middle School; Shawn Simpson, Assistant Principal of Tyrrell Middle School; Holly Wrenn, Principal of Alcott School; Joseph Norcross, Principal of Frisbie School; Robert Nagashima, Principal of Wakelee School; Melissa Iles, Director of Student Services; Wendie Rodriguez, Supervisor of Special Education; Fran Hubeny, Facilities Director; a WEA Representative; Lisa Goldberg, Alcott Teacher; and Joan Gray, Board Clerk.

The regular meeting was called to order at 7:30 p.m., and the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Ms. Leonard, seconded by Ms. DelBuono, to approve the minutes of the regular meeting of December 9, 2013. So voted.

Communications:

Thank you note – Mrs. Gubitosi
Thank you note – the United Way of Greater Waterbury
Thank you note – The Gugliotti Family
The CABE Journals – December 2013 & January 2014

Business Manager's Report:

Expenditures:

Motion: by Mrs. Mancini, seconded by Ms. DelBuono, to approve the February 2014 payroll expenditure in the amount of **\$1,500,000.**

To approve expenditures in the amount of \$780,375.95 paid on January 14, 2014 for fiscal year 2013-2014.

So voted.

Superintendent's Report:

Mrs. Goldberg introduced three Alcott AV Club members, Natasha Hagan, Ryan Jones and Mia Sanchez. The students did a PowerPoint presentation, which described what the AV Club does at Alcott School.

Mrs. Osvald explained the process that the Goals Committee used to develop the draft of the Mission Statement and Five Year Goals that the Board was to vote on at this meeting.

The Principals and Mr. Purcaro gave two minute updates on their schools and Curriculum and Professional Development for the District.

Starting with their January meeting, the Board of Education will be rotating their meeting schedule to visit all five schools over the next few months.

Pre-registration for Kindergarten and the Pre-K Program lottery is underway for January and February. Please call the 203 879-8183 and 203 879-8178 to register.

The Connecticut State Department of Education has named Alcott and Wakelee Elementary Schools as Schools of Distinction for highest progress among schools with a school performance index greater than 88 and for highest overall performance.

Motion: by Ms. DelBuono, seconded by Ms. Leonard, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

Committee Reports:

Mrs. Mancini reported that prior to the meeting the Finance Committee met and reviewed pending invoices, the internal service report, and reviewed the budget format.

Mrs. Najarian reported for Mrs. Gubitosi that the Facilities Committee met earlier and received an update on ongoing projects from the Facilities Director.

OLD BUSINESS:

None

NEW BUSINESS:**Approve – Resignation:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to accept the resignation of:

1. **Tammy Phillips** in the position of General Food Service Worker at Wolcott High School effective January 1, 2014.

So voted.

Approve – Nominations:

Motion: by Ms. Leonard, seconded by Mrs. Clair, to appoint the following person(s) as indicated:

1. **Ann Bourassa** in the position of Food Service Worker Floater for the Wolcott Public Schools effective January 15, 2014;
2. **Brian Patenaude** in the position of Long Term Substitute PE/Health Teacher at Tyrrell Middle School and Alcott Elementary School pending certification effective January/February 2014.

So voted.

Approval – Out of State Field Trip(s):

Motion: by Mr. Buzzelli, seconded by Ms. DelBuono, to approve the following out-of-state field trips:

1. Wolcott High School Ski Club (45) requests permission to go to Okemo Mountain, Ludlow, VT to ski on February 8, 2014;
2. Wolcott High School Boys Baseball Team (30) requests permission to go to Johnson City, TN from March 26-30, 2014 to play baseball against Tennessee High School teams and a JV level college team.

So voted.

Approve an Out of State Conference:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve the following out-of-state conference:

1. **Kristin Sweeney-Bizier**, School Psychologist, requests permission to attend the conference entitled “School Mental Health” being held January 31 to February 1, 2014 in Boston, MA by Harvard Medical School’s Department of Psychiatry.

So voted.

Adopt the Wolcott Public Schools 2014-2019 Goals – Initial Vote:

Motion: by Ms. Leonard, seconded by Ms. DelBuono, to adopt on initial vote the draft of the 2014-2019 Wolcott Public Schools Mission Statement and Goals. So voted.

Time for the Public:

No one came forward.

Items for the Next Agenda:

2014-2019 WPS Goals on a final vote.

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to take a 5 minute recess at 8:15 p.m., then go into Executive Session for the purpose the mid-year evaluation of the Superintendent. So voted.

Motion: by Mrs. Clair, seconded by Ms. DelBuono, to come out of Executive Session and reconvene the regular meeting at 10:30 p.m. So voted.

ADJOURNMENT:

Motion: by Mrs. Gubitosi, seconded by Ms. DelBuono, to adjourn the regular meeting at 10:31 p.m. So voted.

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: EXPENDITURES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the March 2014 payroll expenditure in the amount of **\$1,322,000.**

To approve expenditures in the amount of **\$1,350,530.86** paid on February 11, 2014 for fiscal year 2013-2014.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

February 10, 2014

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Curriculum & PD:

Just a reminder, starting in January, the Wolcott Board of Education will be rotating their meeting schedule to visit all five (5) schools over the next few months. Next meeting is at Tyrrell Middle School on February 24th.

If you have a child who will be Five (5) years old on or before January 1, 2015, you are requested to contact the Office of the Superintendent of Schools at 203-879-8183 in January. The child's: name, address, age, date of birth, and e-mail addresses will be taken over the phone. Information will be mailed to your home in March. Early pre-registration is greatly appreciated in order for us to plan classes and the budget appropriately.

The Department of Student Services will be accepting applications for the Alcott Preschool Program for 2014-2015. Applications are available for all Wolcott residents who have a child between the ages of 3 and 4, born in 2010 and 2011. The deadline for applications is March 1st. A lottery will be held in March to determine the preschool enrollment for the 3-year-old and 4-year-old programs for the next school year. Parents will be notified of the results by March 15th. If you would like an application, please contact the secretary in the Student Services office at 203-879-8178. Thank You

Safety and security continue to be a top priority for the Wolcott Public Schools. We will continue to review and amend, if necessary, our security guidelines to ensure that our students, faculty, and staff are in a safe learning environment. The nature of safety and security in our schools has fundamentally changed forever. Training and practice drills are being conducted in all our schools to be properly prepared for any crisis or incident. Thank you for your support and cooperation.

- Presentation from the Frisbie 4th Grade Classrooms on the World According to Humphrey

Conference Attendance Report

February 10, 2014

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
02/13/14	\$450.00	Jason Pace	WHS/Teacher-Head Football Coach	No	Nike	Nike Coach of the Yr Clinic	Marriot; Hartford, Ct
02/19/14	None	Holly Jayne	WHS/Teacher	Yes	Council for Economic Educ	40 Pers Finance Lessons tied to Common Core	Science Library; NYC
03/13/14	M&P Only	Nancy Stanton	Alcott/Nurse	Yes	PMT Associates	Initial PMT Training	Middletown, Ct
03/20/14	Mileage Only	Bryan MacKay	WHS/Teacher	Yes	Dr. Thomas Abbott	UConn ECE Annual Meeting	Storrs, Ct.
03/27/14	229 + M	Kristen Stec	Wakelee/Teacher	Yes	Bureau of Education & Research	Using iPads and other cutting edge Technology	Hartford, Ct
04/08/14	\$40.00	Kari Prescott	Alcott/Para	Yes	PMT Associates	PMT Refresher	Middletown, Ct
04/08/14	\$40 + M	Steven Granato	Frisbie/Teacher	Yes	PMT Associates	PMT Refresher	Middletown, Ct

(M) = Mileage
 (P) = Parking Fees

Field trip Report BOE Meeting Feb 10, 2014

Trip ID	Trip Name	Date	Location	# Students	Trip Destination	Educational Objectives	Contact Name
273	Eli Whitney Museum-Science	2/21/2014	Frisbie Elementary School	66	Hamden, CT	Students will apply their scientific knowledge to create a camera obscura that will mimic the senses of the human eye. Students will also construct an electric circuit on the topic of electricity. These activities will reinforce classroom lessons in preparation for the Science CMT.	Leder, Helene - Gr. 5
279	Wolcott Public Library Resources	2/18/2014	Wakelee Elementary School	10	Wolcott Public Library	Wakelee 4th Grade High Ability Readers will learn about the text and electronic resources offered through the Wolcott Public Library. Students will learn how to use the electronic card catalog in order to choose appropriate leveled nonfiction text. The borrowed books will be used in our high ability reading classes.	Discepolo, Janet Project Explore
280	Wolcott Public Library Resources	2/19/2014	Wakelee Elementary School	18	Wolcott Public Library	Wakelee 5th Grade High Ability Readers will learn about the text and electronic resources offered through the Wolcott Public Library. Students will learn how to use the electronic card catalog in order to choose appropriate leveled nonfiction text. The borrowed books will be used in our high ability reading classes.	Discepolo, Janet Project Explore
281	Wolcott Library Resources	2/20/2014	Frisbie Elementary School	19	Wolcott Public Library	Frisbie 4th and 5th Grade High Ability Readers will learn about the text and electronic resources offered through the Wolcott Public Library. Students will learn how to use the electronic card catalog in order to choose appropriate leveled nonfiction text. The borrowed books will be used in our high ability reading classes.	Discepolo, Janet Project Explore
290	Preserving Our Histories	2/10/2014	Wolcott High School	18	Education Connections, Litchfield	Speakers and workshop activities> this is part of the Preserving our Histories Program. Students are making a historical documentary.	Nevins, Nancy Social Studies

Fundraiser Report February 10, 2014

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Jan 29-31	WHS	Peer Helpers	Sell fake roses
Feb 3-11	Tyrrell	Project Explore	Sell silk roses
Feb 11-20	WHS	Community Service Club	Collect cash donations for the Wolcott Food Pantry
Feb 25	WHS	Boys Basketball	Sell home made pasta
Mar 3	WHS	Strength & Gridiron Club	Sell tickets to Amalfi's Restaurant fundraiser dinner
Mar 3-17	Alcott	Student Council	Sell green carnations
Mar 6	WHS	Freshman Class	Sell tickets to a faculty/student basketball game
Mar 22	WHS	Parent Music Assoc	Bus trip to Mohegan Sun

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: ADOPT THE 2014-2019 GOALS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on final vote the draft of the 2014-2019 Wolcott Public Schools Mission Statement and Goals.

(see attached)

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: RESIGNATION

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION OF:

1. **Daniel Boutot** in the position of Maintenance Worker for the Wolcott Public Schools effective February 28, 2014.

(See attached).

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Ann Bourassa** from the position of Food Service Worker Floater for the District to the position of Food Service General Worker at Wolcott High School effective February 11, 2014.

(See attached)

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: NOMINATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Charise Courtney** in the position of Junior Varsity Softball Coach at Wolcott High School effective February 11, 2014, pending certification;
2. **Fallon Mesaros** in the position of Special Education Paraprofessional at Maloney Magnet School effective on February 11, 2014;
3. **Jason Pearson** in the position of Softball Coach at Tyrrell Middle School effective February 11, 2014, pending certification.

(See attached)

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: OUT-OF-STATE FIELD TRIPS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE FIELD TRIPS:

1. Tyrrell Middle School's Project Explore Grade 6 Students (30) request permission to go to the New York City's Botanical Gardens on April 9, 2014 to attend a workshop entitled "The Role of Plants in Water Cycle."
2. Wolcott High School Cheerleaders (16) request permission to change the date of their Board approved trip to Myrtle Beach, SC to attend the Cheer Nationals from March 14-17 to March 13-17, 2014.

(See attached)

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: PERMISSION TO DISPOSE OF OUTDATED EQUIPMENT

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Food Services requests permission to dispose of an inoperative refrigerator at Frisbie School - Hobart model number 049715A, Asset Tag #04763;

Student Services Department requests permission to dispose of outdated equipment as per the attached list.

(See attached)

Regular Meeting of the Board of Education – February 10, 2014

**RESOLUTION: APPROVE A DISTRICT CHILD NUTRITION STANDARD
CERTIFICATION STATEMENT**

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the following certification statement:

On behalf of the Wolcott Board of Education:

Pursuant to section 10-215f of the Connecticut General Statutes, we hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 1, 2014 through June 30, 2015. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

We hereby acknowledge that the Wolcott Board of Education, will exclude from certification food and beverage items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Regular Meeting of the Board of Education – February 10, 2014

RESOLUTION: OUT-OF-STATE CONFERENCE(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE CONFERENCES:

1. Holly Jayne, Business Teacher at Wolcott High School, requests permission to attend a workshop entitled “40 Personal Finance Lessons Tied to the Common Core and C3 Framework” being held February 19, 2014 in New York City at the Science, Industry and Business Library.

(See attached)