

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

Time of Drill

Fire Drill (6 required)

Standard

Tornado Drill (2 required)

Class Change

Lock Down / Shelter in Place Drill
(2 required)

Recess

Other Events

Name of Reporting School: Thomas Read Elementary

Date of Drill: 3/2/2021

Time drill was held: 10:30 AM

Exact time required to evacuated / shelter / secure: 3:42:00

Total Participants: 316 students & 67 adults

Remarks: All attendance was done, multiple doors left open without an all clear sign.

This report is for emergency drill # Fire drill #5 for school year: 2020-2021

Name of person(s) conducting drill: Kara Vanderweele

Title of person(s) conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____

O:forms/drills