

**JOB DESCRIPTION**  
**Cumberland County School District**

**PLUMBER**

**Purpose Statement**

The job of Plumber was established for the purpose/s of providing plumbing services with specific responsibility for identifying repair and/or replacement needs; installing, repairing, and/or upgrading plumbing systems, waste water systems and hydraulic systems; ensuring compliance with accessibility, health and safety codes; ensuring completion of projects in accordance with trade standards; providing information on the proper uses of equipment; assisting other skilled trades; and ensuring that tools and materials are available at job site.

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**Essential Functions**

- Analyzes blue prints, schematics, and drawings of plumbing systems for the purpose of determining the efficient installation of new or upgraded systems.
- Coordinates with Maintenance Supervisor and/or other trades for the purpose of completing projects and work orders efficiently.
- Diagnoses causes of problems and/or failures in plumbing/irrigation systems for the purpose of identifying repair and/or replacement needs.
- Fabricates equipment parts for the purpose of meeting specialty needs and/or replacing unavailable parts.
- Inform personnel regarding procedures and/or status of work orders for the purpose of providing information for making decisions, taking appropriate action and/or complying with building and safety regulations.
- Inspects buildings and facilities for the purpose of evaluating condition, identifying necessary repairs and recommending preventive maintenance.
- Installs plumbing systems and fixtures (e.g. hot water heaters, drinking fountains, etc.) for the purpose of providing enhanced and/or upgraded capabilities.
- Maintains vehicle, tools and equipment for the purpose of ensuring availability in safe operating condition.
- Participates in meetings, workshops, trainings, and seminars for the purpose of conveying and/or gathering information required to perform job functions.
- Prepares written materials (e.g. repair status, activity logs, etc.) for the purpose of documenting activities and/or conveying information.
- Requests equipment and supplies for the purpose of maintaining inventory and ensuring availability of items required to complete the necessary installation and/or repair.
- Responds to emergency situations during and after hours for the purpose of resolving immediate safety concerns.
- Transports a variety of tools, equipment and supplies for the purpose of ensuring the availability of materials required at job site.

**Other Functions**

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

## **Job Requirements: Minimum Qualifications**

### **Skills, Knowledge and Abilities**

Knowledge of State of Tennessee plumbing code and/or local/Federal codes is required. Maintaining contact on a regular basis with Inspectors and/or Licensing agencies regarding changes to codes and regulations is required.

SKILLS are required to perform single, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating equipment used in plumbing; planning and managing projects; preparing and maintaining accurate records; and adhering to safety practices.

KNOWLEDGE is required to perform algebra and/or geometry; read technical information, compose a variety of documents, and/or facilitate group discussions; and solve practical problems. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: methods, techniques, materials, tools used in plumbing installation, maintenance, and repair; and safety practices and procedures.

ABILITY is required to schedule activities and/or meetings; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing defined and similar processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of types of job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific ability-based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; working with frequent interruptions; and complying with OSHA/TOSHA regulations.

### **Responsibility**

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to impact the organization's services.

### **Working Environment**

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 45% walking, and 45% standing. The job is performed under some temperature extremes and in a generally hazard free environment.

**Experience** Minimum 2 years experience as Licensed Plumber required

**Education** High School diploma or equivalent.

**Equivalency** None Specified

### **Requirement**

Alcohol and Drug Test  
This is a non-certified position.

### **Certificates & Licenses**

Valid Tennessee Driver's License & Evidence of Insurability;  
State of Tennessee Plumbing License required

### **Clearances**

Criminal Justice Fingerprint/Background Clearance

### **Continuing Educ. / Training**

Successful completion of continuing education as needed to retain/renew license

### **LSA Status**

Non Exempt

### **Approval Date**

### **Salary Grade**