

BOARD-SUPERINTENDENT RELATIONS

The Superintendent will keep the Board currently informed in all areas pertaining to the operation of the schools. He/she will prepare or cause to be prepared reports to the Board to facilitate its decisions. He/she will prepare the agenda for each Board meeting and will attend all meetings and participate in all deliberations except when his contract is being considered.

He/she will administer the schools in conformity with the adopted policies of the Board, the State Board of Education, and state law, making such administrative rules and regulations as may be necessary. He/she will be ultimately responsible for all areas reporting directly to him/her which include instruction, business management, personnel, pupil personnel, technical, vocational and continuing education, employee relations, information and community services, and federal and special programs. He/she will coordinate these functions to obtain the efficient operation of schools for the benefit of the total community.

The responsibilities of the Superintendent in a cooperative climate with the Board are identified as:

BOARD

1. To select a competent, established, educational leader as Superintendent.
2. To serve as a policy-making body.
3. To allow the Superintendent to administer the school districts.
4. To exercise sound judgment in business affairs of the school corporation.
5. To deal always in an ethical, honest, straight-forward, open-and-above-board manner with the Superintendent and the community.
6. To provide necessary personnel within budget limitations.
7. To approve an organizational pattern for the Administration.
8. To take legal action required by law.
9. To examine and approve an annual budget.
10. To function as a Board rather than as individuals.
11. To carry on communications with staff members through the Superintendent.

SUPERINTENDENT

1. To administer effectively and provide the professional, educational leadership necessary.
2. To recommend sound policy and implement adopted policies by formulating and enforcing rules and regulations.
3. To make board policy effective through efficient Administration.
4. To keep the Board informed on financial matters, do sound long-range planning, and keep current expenditures within the approved budget.
5. To deal always in an ethical, honest, professional, straight-forward, open-and-above-board manner with the staff and community.
6. To present personnel needs to the Board
7. To make assignments for each position with the Board's authorization.
8. To recommend to the Board all action required by law.

BOARD-SUPERINTENDENT RELATIONS**BOARD**

12. To hold the Superintendent accountable for results.
13. To remember that schools exist for the benefit of the students and community.
14. To fulfill such other duties required by regulations of the State Board of Education and state law.

SUPERINTENDENT

9. To recommend an annual budget with necessary supporting data.
10. To deal with the Board as a whole rather than with individual members.
11. To see that the staff can have necessary communication through the Superintendent with the Board.
12. To accept responsibility for the results.
13. To remember that schools exist for the benefit of the students and community.
14. To fulfill such other duties required by regulations of the State Board of Education and state law.

See Policy BDD

SAU #7 Policy Committee: Recommended for Adoption – February 22, 2018

Clarksville School Board: Adopted – June 20, 2018

Colebrook School Board: Adopted – March 28, 2018

Columbia School Board: Adopted – April 3, 2018

Pittsburg School Board: Adopted – March 26, 2018

Stewartstown School Board: Adopted – March 5, 2018