



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**BOARD OF EDUCATION OFFICES
NAJARIAN CONFERENCE ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
August 14, 2017**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

- A. Regular Meeting of July 17, 2017
- B. Special Meeting of July 24, 2017

III. Communications

IV. Business Manager's Report

- A. Budget Transfers
- B. Expenditures

V. Superintendent's Report

- A. Dr. Gasper's Report

VI. Public Comment

VII. Old Business

VIII. New Business

- A. Resignation(s)
- B. Transfer Between Jobs
- C. Nomination(s)
- D. Revise an Employee's Start Date
- E. Approve Teaching a Sixth Class
- F. Accept a Donation

- IX. Committee Reports
- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Facilities Committee at 6:00-7:00 p.m. in the Najarian Board Room, 1488 Woodtick Road: 1) Feasibility Study.

Finance Committee at 7:00-7:30 p.m. in the Najarian Board Room, 1488 Woodtick Road: 1) Discuss Transportation Contracts; 2) Discuss Electrical Brokering; 3) Budget Transfers; 4) Expenditures; and 5) Business Manager's Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, July 17, 2017, at the Board Offices. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Shawn Simpson, Principal of Alcott Elementary School; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. Najarian, the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the minutes of the regular meeting of June 26, 2017. So voted.

Communications:

Wolcott High School invitation to Freshman Orientation

Thank you notes: Mrs. Tansley & Mr. Lerz

Parent letter of support for a WHS teacher

Business Manager's Report:

Budget Transfers:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to authorize the transfer of **\$ 273,685.71** from fiscal year 2016-2017 as presented in the Business Manager's report. So voted.

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following expenditures:

To approve the August 2017 payroll expenditure in the amount of **\$900,000.**

To approve expenditures in the amount of **\$129,020.05** paid on July 18, 2017 for fiscal year 2016-2017.

To approve expenditures in the amount of **\$712,441.72** paid on July 18, 2017 for fiscal year 2017-2018.

So voted.

Superintendent's Report:

Summer facilities upgrades and maintenance are going well. The project to bring natural gas to Tyrrell Middle School, and to switch the water heater to natural gas is on schedule as planned.

Hiring over the summer is progressing well. We have had a small number of openings due to retirements and teachers moving out of state. External postings have had good pools of qualified candidates.

Wolcott Summer Studies Program continues to be a success. We again have over 500 students enrolled in 134 classes. The Program is being held at Wolcott High School.

The maintenance and custodial crews have begun their usual summer cleaning, repairs, and maintenance throughout the district.

Wolcott High School is preparing for its accreditation visit from the New England Association of Schools and Colleges in the spring of 2019. Mrs. Thies and Mr. Jasulavic are serving as co-chairs of the steering committee. The Superintendent met at the high school with the administrators regarding the NEASC visit. He thanked the Board for allowing him to attend the recent NEASC conference in Massachusetts.

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

Adopt Curricula – Final Vote:

Motion: by Ms. Leonard, seconded by Mrs. Mancini, to adopt on final vote the following Curricula for Wolcott High School:

- Architectural Design
- Introduction to Business
- Grade 11 ELA, Part 2

So voted.

NEW BUSINESS:**Resignations:**

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to accept the resignation(s) of:

1. **Christine Romero** in the position of Spanish Teacher at Tyrrell Middle School effective July 14, 2017;
2. **Andrea Tordanato** in the position of Speech Language Pathologist at Alcott Elementary School effective July 11, 2017.

So voted.

Transfer Between Jobs:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve the following transfer to the position indicated:

1. **Brittany Jenkins** from the position of Grade 4 Teacher at Frisbie Elementary School to the position of Grade 4 Teacher at Wakelee Elementary School effective with the 2017-2018 school year;
2. **Sara Tedesco** from the position of Computer Technology Teacher at Tyrrell Middle School to the position of Grade 1 Teacher at Alcott Elementary School effective with the 2017-2018 school year.

So voted.

Nominations:

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to appoint the following person(s) to the position as indicated:

1. **Roy Bauchman** to the position of .4 Tech Ed/Auto Teacher at Wolcott High School effective with the 2017-2018 school year;
2. **Brandon Cepelak** to the position of Night Custodian at Wakelee Elementary School effective on July 19, 2017;
3. **Nicholas Galullo** to the position of Social Studies Teacher at Wolcott High School effective with the 2017-2018 school year;
4. **Matthew Hove** to the position of Science Teacher at Wolcott High School effective with the 2017-2018 school year;
5. **Kristin Huag** to the position of Dance Team Coach at Wolcott High School effective with the 2017-2018 school year;
6. **Kate McCasland** to the position of Head Teacher at Wakelee Elementary School effective with the 2017-2018 school year;
7. **Laura Stabile** to the position of Long Term Substitute School Counselor at Wolcott High School effective with the 2017-2018 school year;
8. **Sarah Stabile** to the position of Department Head for Career & Technology Education at Wolcott High School for the 2017-2018 school year:

9. 2017-2018 Tyrrell Coaches:

Justin Savarese	Baseball Co-coach
James Rocca	Baseball Co-coach
Jason Pearson	Softball Coach
Michelle LaRochelle	Track and Field Head Coach
Robert Moffo	Track and Field Assistant Coach

So voted.

Accept a Grant:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, To approve and accept a Main Street Community Foundation's Grant which is awarded to Wolcott Citizens Against Substance Abuse in the amount of \$2,000 to support the Social Marketing Campaign on the dangers of underage drinking.
So voted.

Permission to Dispose of Equipment:

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve the request to dispose of outdated computers and monitors at Frisbie and Wakelee Elementary Schools which are no longer of use. So voted.

Approve the 2016-2017 Wolcott Public Schools' Annual Report:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve the 2016-2017 Wolcott Public Schools' Annual Report. So voted.

Approve Teaching a Sixth Class:

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve teaching a 6th class by the following person(s) as indicated:

Tyrrell Middle School:

Lisa Tassinari French

So voted.

Committee Reports:

Mrs. Gubitosi reported that the Facilities Committee met at 6:30 p.m. and received a report from Mr. Stankus, the Facilities Director, on ongoing projects. The Committee also discussed upcoming facilities needs and usages.

Mrs. Mancini said the Finance Committee met earlier and discussed pending vendor invoices, the budget reports, the internal service report, and the CASA grant that the Board approved earlier.

Time for the Public:

No one came forward

Items for the Next Agenda:

The next meeting is August 14 and will be at the Board Offices at Alcott School. Board members can contact the Board of Education Office if you have additional agenda items.

Mrs. Najarian requested a moment of silence in memory of Mrs. Marge Firmani, who was a former employee of the Wolcott Public Schools.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to adjourn the meeting at 8:55 p.m. So voted.

Note: During the summer, the Board of Education meetings are not videotaped, and as result are not available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

***BOARD OF EDUCATION
WOLCOTT, CONNECTICUT***

A special meeting of the Board of Education was held on Monday, July 24, 2017, at the Board Offices. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Attorney Craig Meuser, Council to the Board of Education; Jane Gargano, former Alcott School Teacher; Michael Breen, Connecticut Education Association Representative; Justin Zartman, Connecticut Education Association Representative; and Joan Gray, Board Clerk.

The meeting was called to order at 6:00 p.m. by Mrs. Najarian.

Mrs. Najarian had everyone introduce themselves, and then she turned the meeting over to Mr. Meuser to conduct the meeting.

Mr. Meuser asked Mr. Breen if he had documents for the Board of Education to consider. Mr. Breen entered the following Exhibits into the record:

- Exhibit 1:
 - Grievance Form A;
 - Resignation Letter marked WEA Exhibit A
 - Request for Severance Pay marked WEA Exhibit B
 - Letter from the Superintendent denying the Request for Severance Pay marked WEA Exhibit C
- Exhibit 2:
 - Final Payroll Calculation for Teacher marked WEA Exhibit D
 - ADP Form showing Sick Pay Balance marked WEA Exhibit E
 - Board of Education Special Meeting Notice marked WEA Exhibit F
 - Board of Education website page, indicating Special Meeting Cancelled marked WEA Exhibit G
- Exhibit 3:
 - WEA Contract Article XX – Severance Pay

Mr. Breen submitted the WEA's case to the Board of Education as to why the union felt the request for severance pay by their union member was within the perimeters of the contract between the Board of Education and the union, and why the union was grieving the decision of the Superintendent .

Mr. Meuser asked Mr. Breen questions.

Mrs. Najarian called for a recess for the Board to deliberate on the merits of the WEA's grievance.

Mrs. Najarian called the meeting back to order at 6:45 p.m.

Motion: by Mrs. Gubitosi, seconded by Mr. Gugliotti, to deny the WEA's grievance, and to authorize the Board Chair to work with the Board's Council to issue a written letter to the union. So voted.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mrs. Gubitosi, to adjourn the meeting at 6:48 p.m. So voted.

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: BUDGET TRANSFER(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To authorize the transfer of **\$327,847.84** from fiscal year 2016-2017 as presented in the Business Manager's report.

Resolution No. 08-14-17: 7670

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the September 2017 payroll expenditure in the amount of **\$1,598,000.**

To approve expenditures in the amount of **\$331,551.30** paid on August 15, 2017 for fiscal year 2016-2017.

To approve expenditures in the amount of **\$587,737.27** paid on August 15, 2017 for fiscal year 2017-2018.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

AUGUST 14, 2017

I'm pleased to report that the Wolcott Summer Studies Program was a huge success again this year. I'd like to thank the program's director, Sara Tedesco, along with Frank Purcaro and Dave Stankus for their cooperation in making the program run very smoothly. The use of Wolcott High School for the program's site went very well after a few early adjustments to the drop-off and parking procedures.

Our maintenance and custodial staff continue to make excellent progress in readying our schools. From the yearly cleaning and sanitizing of classrooms to installation of LED lighting, athletic field upgrades, and new playgrounds...our facilities are well maintained and will be ready to open on the first day of school. Despite this progress and eye toward maintenance, our facilities continue to age and their needs are showing more and more each day. We experienced substantial roof leaks at Tyrrell and Wakelee during heavy rains on August 5th causing damage to ceiling tiles, walls, and files. The air conditioner unit for the Business Office failed and needed emergency replacement. The HVAC control system for Frisbie School failed and will need replacement before the start of school.

Convocation will take place on Thursday, August 24th starting at 8:45 a.m. with a breakfast in Tyrrell Middle School's front hallway, and the Convocation program in the auditorium at 9:30 a.m. Board members are encouraged to attend if they are available.

Conference Attendance Report

August 14, 2017

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
8/9/2017	\$120 + (M)	Kim Murtaugh	FES/Principal	No	PMT Assoc.	PMT Training	Middletown, CT

Field Trip Chart
BOE Meeting 8-14-17

Trip ID	Trip	Date	School	# Students	Destination	Objectives	Contact
		No Trips for Approval					

Fundraiser Report August 14, 2017

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Sept 23	WHS	Skills USA	Take2 Recycling Old Electronics
Nov 13	WHS	Skills USA	Blood Drive

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: RESIGNATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION(S) OF:

1. **Sara Tedesco** in the positions of Athletic Coordinator and Technology Coordinator at Tyrrell Middle School effective immediately;

(See attached)

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Paige Cipriano** from the position of Grade 3 Teacher at Frisbie Elementary School to the position of Grade 2 Teacher at Frisbie Elementary School effective with the 2017-2018 school year;
2. **Sheila DiStasio** from the position of Library Media Specialist at Wolcott High School to the position of Library Media Specialist at Tyrrell Middle School effective with the 2017-2018 school year;
3. **Karri Langdeau** from the position of Paraprofessional at Wakelee Elementary School to the position of Paraprofessional at Tyrrell Middle School effective with the 2017-2018 school year.

(See attached)

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Tanya Adorno** to the position of Athletic Coordinator at Tyrrell Middle School for the 2017-2018 school year;
2. **Mark Casioppo** to the position of Special Education Teacher in the Phoenix Program at Wolcott High School effective with the 2017-2018 school year;
3. **Justin Clement** to the position of Marching and Pep Band Advisor at Wolcott High for the 2017-2018 school year;
4. **Ron Cyr** to the position of Boys' JV Soccer Coach at Wolcott High School for the 2017-2018 school year;
5. **Jonathon DeLucrezia** to the position of Special Education Paraprofessional at Wakelee Elementary School effective August 28, 2017;
6. **Brittany Ditota** to the position of Elementary Math Interventionist at Wakelee and Alcott Elementary Schools effective with the 2017-2018 school year pending receipt of certification;
7. **June Fishbein** to the position of Grade 4 Teacher at Frisbie Elementary School effective with the 2017-2018 school year;
8. **Shakira Jacobs-Vasquez** to the position of Family and Consumer Science Teacher at Wolcott High School effective with the 2017-2018 school year;
9. **Carrie Pawlak** to the position of Kindergarten Teacher at Alcott Elementary School effective with the 2017-2018 school year;
10. **Eleanor Riker** to the position of Spanish Teacher at Tyrrell Middle School effective with the 2017-2018 school year;
11. **Kristy Roberts** to the position of Speech Language Pathologist at Alcott Elementary School effective with the 2017-2018 school year pending receipt of certification;
12. **Krista Rocco** to the position of Special Education Paraprofessional at Wakelee Elementary School effective August 28, 2017;
13. **Betsy Walsh** to the position of Paraprofessional – Library Assistant at Wakelee Elementary School effective August 28, 2017;

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14. 2017-2018 WHS Sports Volunteers:

Tony Bell	Football
Ryan Caggiano	Football
Nate Filipone	Football
John Kiely	Football
William Liquindoli	Football
James Maisto	Football
Chris Benson	Boys & Girls Cross-Country
Cody Doubleday	Boys Soccer
Rebecca Riviezzo	Girls Soccer

(See attached)

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: REVISE AN EMPLOYEE’S START DATE

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To revise Brandon Cepelak’s start date as a Night Custodian at Wakelee Elementary School from July 19, 2017 to August 14, 2017.

(See attached)

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: APPROVE TEACHING A SIXTH CLASS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve teaching a 6th class by the following person(s) as indicated:

Tyrrell Middle School:

Theresa Krusewski

Physical Education

Wolcott High School:

John Waitkus

Mathematics

Kristin Garcia

Mathematics

(See attached)

Regular Meeting of the Board of Education – August 14, 2017

RESOLUTION: ACCEPT A DONATION

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To accept a donation to the Tyrrell Middle School’s Music Department of a drum kit from the Lumia family.

(See attached)

COMMITTEE REPORTS

August 14, 2017

Facilities Committee – July 17, 2017

Finance Committee – July 17, 2017

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FACILITIES COMMITTEE
MINUTES OF JULY 17, 2017

A meeting of the Wolcott Public Schools' Facilities Committee was held on Monday, July 17, 2017, at the Board's offices at Alcott School. In attendance were: Gloria Gubitosi, Chair of the Facilities Committee; Patricia Najarian, Chairman of the Board; Thomas Buzzelli, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; and David Stankus, Facilities Director.

The meeting was called to order at 6:30 p.m. by Mrs. Gubitosi.

The Committee received a report by Mr. Stankus on work being done at all the schools over the summer.

The Committee also discussed upcoming facilities needs and usages.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Mrs. Najarian, to adjourn the Facilities Committee meeting at 7:01 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF JULY 17, 2017

A meeting of the Board of Education's Finance Committee was held on Monday, July 17, 2017 at the Board's offices at Alcott School. In attendance were: Cynthia Mancini, Chair of the Finance Committee, Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Anthony Gugliotti, and Roberta Leonard, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; and David Stankus, Facilities Director.

The meeting was called to order at 7:00 p.m. by Mrs. Mancini.

The Committee reviewed expenditures and transfers, the internal service report, and a grant from the Main Street Community Foundation.

Adjournment:

Motion: by Mr. Gugliotti, seconded by Mrs. Gubitosi, to adjourn the Finance Committee meeting at 7:25 p.m.