

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
OCTOBER 10, 2018**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Patricia Moore, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. PROPOSED DISTRICT POLICIES

Third Reading
315 Wireless Communication Devices

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, November 14, 2018**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the September meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

IU 08 Operating Committee representative **Kathy Hough**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

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Business Administrator **Jeff Vasilko**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$881,355.86
Cafeteria Fund Invoices	\$65,873.45
Athletic Fund Invoices	\$56,899.57
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$1,004,128.88

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$91,682.57
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$3,605.73
Berkheimer Tax Administrators PASD – EIT (Current)	\$19,488.85
Total Taxes	\$114,777.15

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VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Mary Ann George	Counselor Network Meeting	November 13, 2018 March 18, 2019	\$0.00
Jen Pisarski and Mary Ann George	Mandatory K-12 Guidance Plan for Career Readiness training	November 1, December 5, 2018 February 12, March 13 and June 3, 2019	\$90.00
Jen Pisarski and Mary Ann George	SAP Networking Day at St. Francis University	October 25, 2018	\$0.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Kristine Bartoletti	Take 8 Spanish 3 and 4 students to a Theatrical and Dance Program "Bailando Espana, Tablqo Flamenco", Pittsburgh, PA	October 30, 2018	\$85.00	Yes
Amanda Donoughe	Take 7 students to the Hiram G. Anders Career & Transition Fair	October 19, 2018	\$141.00	Yes
Brian Randall	Take SADD club members to a Curve Game	May 8, 2019	\$682.65 (Subs & Trans)	Yes
Brian Randall	Take 45 Advanced Mathematics students to Hershey Park for Math/Physics Day	May 17, 2019	\$674.77 (Subs & Trans)	Yes
Brian Randall	Take 8 students to the PA SADD Conference	November 5, 2018	\$0.00 (Received a grant)	N/A
Sixth Grade Teachers	Field Trip to One Book, One Community Reading Program at Penn Highlands Community College	May 15, 2019	\$0.00 (Paid by One Book Committee)	N/A
Jen Szpala	Take her students to Hiram G. Andrews Career and Transition Day	October 17, 2018	\$0.00	N/A
Kris Bartoletti and Phillip Miller	Field Trip for Interact Club to Interact Symposium at Derry Area High School	October 20, 2018	\$0.00	N/A
Kyle Gossard	Take 20 students to county band auditions	October 10, 2018	\$93.12	Yes

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Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Robert Caldwell	Basketball practice for elementary students (East Hills Rec team)	Gymnasiums as available	As available	No Charge
Portage Community Band	Band Practice for public performances	High School Band Room	Wednesdays from 8/18 to 9/19 6:30 to 8:30 p.m.	No Charge
Denise Moschgat, Drama Advisor	Walter Mitty Talent Show	HS Auditorium and café (for performers only)	November 8, 2018 5:00 to 10:00 p.m.	No Charge

VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion_____Second_____Vote_____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion_____Second_____Vote_____

Time: _____