


# IMPORTANT BENEFIT AND ENROLLMENT INFORMATION

## BENEFITS DEPARTMENT:

Email: [benefits@dcsms.org](mailto:benefits@dcsms.org)

 Follow us on Twitter @dcsbenefits

Remind 101: To receive important benefit information via text message, text @a26gc4 to the number 81010

Employee Benefits Website: <http://www.desotocountyschools.org/?DivisionID=15690>

Phone: 662-449-7112, 662-449-7173 or 662-449-7296

Fax: 662-429-4198

**Contact the Benefits Department or access Employee Benefits Website for all necessary forms.**

**Note: Contact information below is provided to locate providers, benefit details, forms and individual plan documents. Employees must contact the Benefits Department to make ALL changes to insurance coverage.**

## HEALTH: State and School Employees' Health Insurance Plan (BCBS of MS)

Website: <https://knowyourbenefits.dfa.state.ms.us/>

**Enrollment: New Employee Orientation or Open Enrollment (see Health Rates for premium information)**

Customer Service: 1-800-709-7881

Pharmacy Help Desk: 1-855-457-0408

## LIFE: State and School Employees' LIFE Insurance Plan (MINNESOTA LIFE)

Website: <https://myblue.bcbsms.com>

**New Employee Orientation or Late Enrollee - See Employee Benefits Department**

Customer Service: 1-877-348-9217

## DENTAL AND VISION: Guardian Insurance (effective 1-1-2017)

Website: [www.GuardianAnytime.com](http://www.GuardianAnytime.com)

**Enrollment: New Employee Orientation or Open Enrollment (see application for premium information)**

Customer Service: 1-888-600-1600

## OTHER BENEFITS:

AMERICAN FIDELITY:

Website: <https://www.afadvantage.com/for-individuals/afes-landing-pages/desoto-county-schools-district.aspx>

**Enrollment: New Employee Orientation or Open Enrollment (see American Fidelity Rep for premium information)**

Customer Service: 1-800-654-8489

TELAMED:

**Enrollment: New Employee Orientation or Open Enrollment (see application for fee information)**

New Benefits Customer Service: 1-855-847-3627 or 662-349-2021

LEGALSHIELD AND IDSHIELD:

**Enrollment: New Employee Orientation or Open Enrollment (see application for fee information)**

Security Benefits Solutions Customer Service: 1-844-534-2515 - [1-844-LEGAL15]

## OPEN ENROLLMENT DATES:

**SEPTEMBER & OCTOBER: Add, change or terminate all benefits effective January 1st**

**Mandatory participation for every Full-time Employee of DCS**

***Open Enrollment Includes Every Benefit offered at DeSoto County Schools***