

## CHAPTER 7.00 - BUSINESS SERVICES

### PROPERTY SALE, TRANSFER, DISPOSAL

7.62

- I. Subject to law and regulations of the State Board of Education, the Board may, upon recommendation of the Superintendent, sell, transfer, or dispose of any real or tangible property owned by the Board, including instructional materials held by the Board, which are declared by the Board to be unnecessary or unsuitable for school purposes for any reason.
- II. For real or personal property owned by the Board, the Superintendent shall advise the Board in the event that such property is no longer needed and/or no longer suitable for school purposes.
  - A. The Board, upon receipt of such report, may at its discretion declare that such property is no longer needed for school purposes.
  - B. Once real property is declared by the Board to be no longer needed for school purposes, the Superintendent shall be authorized to take appropriate action to dispose of such property as outlined below:
    1. Obtain a real estate appraisal reflecting the fair market value;
    2. Notify local government authorities that such property is no longer needed for school purposes and invite a proposal;
    3. Follow the procedures in the manner prescribed by state law for the sale of real estate; and
    4. Upon receipt of final bid, make a recommendation for Board action to sell the property.
- III. The Board, upon recommendation of the Superintendent, may also sell surplus personal property for an adequate consideration when such action is in the best interest of the school system. Disposal procedures shall be in a manner prescribed by state law for the sale or disposal of surplus personal property.
- IV. Notwithstanding the foregoing, for property which was purchased for \$\_\_\_\_\_, or less, and which the Superintendent has determined in his or her discretion to be obsolete, the Superintendent shall be authorized to store or dispose of such property in the manner most expedient and in the best interest of the school system.

**STATUTORY AUTHORITY:**

**CODE OF ALABAMA  
16-1-30**

**LAW(S) IMPLEMENTED:**

**CODE OF ALABAMA**

**CHAPTER 7.00 - BUSINESS SERVICES**

**16-4-7, 16-4-8, 16-11-22,  
41-5-14, 41-5-23**

**ALABAMA ADMINISTRATIVE PROCEDURE ACT:**

**§290-2-1-4**

**HISTORY:**

**ADOPTED: Dec 16, 2008  
REVISION DATE(S): \_\_\_\_\_  
FORMERLY: DFM**