MEMORANDUM

TO: CBOCES Staff
FROM: Bela Russell
DATE: August 4, 2020
SUBJECT: 2020-2021 CBOCES Courier Information

IMPORTANT NOTE: The Courier will only run on the second and fourth Tuesdays for the 2020-2021 School Year (there will not be weekly delivery)

- The CBOCES courier service will begin on Tuesday, August 25, 2020
- The courier will run only on the second and fourth Tuesdays of each month
  - Pick up time at the CBOCES office will be approximately 7:00 a.m.
- The courier will deliver to the Morgan County CBOCES office
- The courier will not service the following member districts:
  - Brush RE-2J
  - Morgan County RE-3
  - Weldon Valley RE-20J
  - Wiggins RE-50J
  - St. Vrain Valley RE-1J
  - Estes Park R-3
  - RE-1 Valley Sterling
- As a courtesy to our member districts, the CBOCES courier will continue to pick up library books from the High Plains Library District and deliver them to school buildings in the member districts that utilize the CBOCES courier service.