

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**BOARD OF EDUCATION**  
**MEETING NOTICE**

<b>DATE:</b>	<b>December 11, 2012</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School – Library Media Center</b>

GEORGE C. BUCKBEE  
TOWN CLERK

2012 DEC - 7 P 12: 51

NEW MILFORD, CT

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. CALL TO ORDER**

A. Pledge of Allegiance

**2. RECOGNITION**

A. NMHS students who achieved Advanced level on all four sections of CAPT:

Kyle Butts, Nicole Callisen, Diana Daniel, Lawrence Davis, Kayla Doto, Scott Eherts, Daniel Granda, Diana Habjan, Maren Harcken, Abigail Heydenburg, Melisa Jahic, Sheridan Jones, Megan Lisee, Parker Martin, Sarah Musilek, Rebecca Myhill, Emma Nissenbaum, Michael Norell, Diana Orozco-Morato, Emily Petrie, Jonathan Rajagopalan, Cormac Roberts, Megan Scorza, Hugh Sichel, Nevan Swanson, Erica Sweeney, Christopher Sweet, Alexander Symon, Melanie Talmadge, Sara Terry, and Eric Winkelstern.

**3. PUBLIC COMMENT**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

**4. PTO REPORT**

**5. STUDENT REPRESENTATIVES' REPORT**

**6. APPROVAL OF MINUTES**

A. Approval of the following Board of Education Meeting Minutes  
1. Regular Meeting November 13, 2012

**7. SUPERINTENDENT'S REPORT**

**8. BOARD CHAIRMAN'S REPORT**

**9. COMMITTEE REPORTS**

A. Facilities Sub-Committee - Mr. Nichols  
B. Operations Sub-Committee - Mr. McSherry  
C. Policy Sub-Committee - Mr. Brant  
D. Committee on Learning - Mr. Lawson  
E. Education Connection – Mrs. Celli Rigdon  
F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach  
G. Negotiations Committee - Mrs. Faulenbach

## **10. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 11, 2012
- B. Monthly Reports
  - 1. Purchase Resolution D-651
  - 2. Budget Position as of November 30, 2012
- C. Gifts & Donations
  - 1. Exhibit B: PTO
- D. Approval of the Following Curricula
  - 1. Grade 4 Reading
  - 2. Russian Studies
- E. Policies for Approval
  - 1. 5114.12 Student Due Process
  - 2. 6176 Career and Vocational Education
- F. Policies for First Review
  - 1. 6152 Grouping
  - 2. 6154 Homework
  - 3. 6156 Use of Computers in Instruction
  - 4. 6161.21 Fees, Fines & Charges
  - 5. 6164.12 Acquired Immune Deficiency Syndrome (AIDS)
  - 6. 6172.6 Virtual/Online Courses/College/University Courses
- G. Policies for Second Review
  - 1. 1140 Distribution of Materials by Students
  - 2. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety
- H. Approval of recommended contract settlements with Local 1303-154 of Council 4 AFSCME, AFL-CIO and New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E.\*

## **11. ITEMS FOR INFORMATION AND DISCUSSION**

- A. Field Trip Report

## **12. ADJOURN**

### **ITEMS OF INFORMATION**

Policy Sub-Committee Minutes – November 20, 2012

Committee on Learning Minutes – November 20, 2012

Facilities Sub-Committee Minutes – December 4, 2012

Operations Sub-Committee Minutes – December 4, 2012

New Milford Board of Education Budget Hearing January 22, 2013 – 7:00 p.m. Sarah Noble Intermediate School, LMC	New Milford Board of Education Budget Hearing January 29, 2013 – 7:00 p.m. Sarah Noble Intermediate School, LMC
New Milford Board of Education Budget Hearing January 23, 2013 – 7:00 p.m. Sarah Noble Intermediate School, LMC	New Milford Board of Education Budget Adoption January 30, 2013 – 7:00 p.m. Sarah Noble Intermediate School, LMC
Please hold January 24 and 31, 2013 as possible dates for rescheduling due to weather related issues.	

\* This agenda item may be eligible for executive session discussion.

**New Milford Board of Education  
Regular Meeting Minutes  
November 13, 2012  
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook
Absent:	Mr. Daniel W Nichols Mr. William Wellman

GEORGE C. BUCKBEE  
TOWN CLERK

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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Mr. John Calhoun, Facilities Manager  Daniel Winter, Student Representative John Vazquez, Student Representative
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>Pledge of Allegiance</b>
2. A.	<b>Recognition</b> <b>United Way Youth Leadership Group, New Milford High School students:</b> Kelly Clare, Ryan Clarke, Adam Dengler, James Flynn, Kelsey Fuchs, Marianatasha Giokas, Zachary Guptill, John Hansell, Corinne Heymach, Alexis Kersten, Meghan Lacey, Emily Llerena, Cailin McLaughlin, Olivia Monteiro, Kristi Montemurro, Cristina Munoz, Jessica Noteware, Alison Rettenmeier, Emily Sanders, and Claudia Taylor	<b>Recognition</b> <b>A. United Way Youth Leadership Group, New Milford High School students:</b> Kelly Clare, Ryan Clarke, Adam Dengler, James Flynn, Kelsey Fuchs, Marianatasha Giokas, Zachary Guptill, John Hansell, Corinne Heymach, Alexis Kersten, Meghan Lacey, Emily Llerena, Cailin McLaughlin, Olivia Monteiro, Kristi Montemurro, Cristina Munoz, Jessica Noteware, Alison Rettenmeier, Emily

<p><b>B.</b></p>	<p><b>Commended Students in the 2013 National Merit Program, New Milford High School: Zachary Boston, Tanner George, Quentin Leitz, and Samuel Thomas</b></p> <p>The meeting recessed at 7:40 p.m. for a brief reception and reconvened at 7:54 p.m.</p>	<p><b>Sanders, and Claudia Taylor</b></p> <p><b>B. Commended Students in the 2013 National Merit Program, New Milford High School: Zachary Boston, Tanner George, Quentin Leitz, and Samuel Thomas</b></p>
<p><b>3.</b></p>	<p><b>Public Comment</b></p> <p>There was none.</p>	<p><b>Public Comment</b></p>
<p><b>4.</b></p>	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• Michele Romaniello reported that this has been a busy month with holiday parties.</li> <li>• During Make a Difference Day students collected food and gloves and hats.</li> <li>• The PTO will be holding a 5K race to benefit the scholarship program.</li> </ul>	<p><b>PTO Report</b></p>
<p><b>5.</b></p>	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>• New Milford High School talent show is this Friday.</li> <li>• Financial Aid Night has been moved to the 19<sup>th</sup>.</li> <li>• There will be early dismissal of school on the 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup> for parent-teacher conferences.</li> <li>• The NAMES assembly will be December 5<sup>th</sup>.</li> <li>• The Boys Cross Country team won the open states.</li> <li>• Field Hockey is the SWC Co-Champion and will be playing in the state semi-final game tomorrow.</li> <li>• Girls Soccer will be playing in the state quarter final game.</li> <li>• The band performed in a competition over the weekend at MetLife Stadium.</li> </ul>	<p><b>Student Representatives' Report</b></p>
<p><b>6.</b> <b>A.</b></p>	<p><b>Approval of Minutes</b> <b>Approval of the following Board of Education</b></p>	<p><b>Approval of Minutes</b> <b>A. Approval of the following</b></p>

	<p><b>Meeting Minutes:</b>  <b>1. Regular Meeting October 9, 2012</b></p> <p><b>Mr. McSherry moved to approve the Regular Meeting Minutes of October 9, 2012, seconded by Mrs. Celli Rigdon and passed unanimously.</b></p>	<p><b>Board of Education Meeting Minutes:</b>  <b>1. Regular Meeting October 9, 2012</b></p> <p><b>Motion made and passed unanimously to approve the Regular Meeting Minutes of October 9, 2012.</b></p>
7.	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Four school days were cancelled due to weather and the last day of school is now June 14, 2013.</li> <li>• The third annual AP District Honor Roll has been released by the College Board and New Milford received recognition for its increased percentage of students achieving a score of three or above and for increasing awareness of the AP testing option.</li> <li>• Cenergistic is the new name for Energy Education. We continue to receive support from the company even though we are on the off fee years of the agreement.</li> <li>• Tomorrow will be the first meeting of the School Facility and Utilization Study Committee. The meeting is open to the public. It starts at 6:30 p.m. at SNIS.</li> <li>• Thanksgiving break will start on Wednesday, November 21<sup>st</sup>.</li> </ul>	<p><b>Superintendent's Report</b></p>
8.	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• The 2011-2012 Annual Report was distributed to each Board member. It is a month by month look at what the Board and staff have accomplished. There is a listing of staff and student recognitions, policies updated and revised, curriculum added, and subcommittee reports all reflected in the report.</li> <li>• The next meeting of the Board will be the Annual Meeting on December 11<sup>th</sup> starting at 7:00 p.m. with the Regular Meeting to follow at 7:30 p.m.</li> <li>• After December, the Board will begin work on</li> </ul>	<p><b>Board Chairman's Report</b></p>

	<p>the budget.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach thanked every board member for their continued commitment.</li> </ul>	
<b>9.</b>	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach reported on behalf of Mr. Nichols and noted that the committee received updates from Mr. Calhoun on projects.</li> </ul> <p><b>B. Operations Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mr. McSherry noted the meeting included the standard monthly items which appear on tonight's agenda.</li> </ul> <p><b>C. Policy Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mr. Brant said the committee discussed the policies that appear on tonight's agenda for approval and first and second review.</li> </ul> <p><b>D. Committee on Learning</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said there were some curriculum on tonight's agenda but also the committee will be looking at the timeline for initiatives including assessment, evaluations for teachers and administrators, and mandatory requirements that must be fulfilled. Also, the NEASC task force will be coming shortly.</li> </ul> <p><b>E. Education Connection</b></p> <ul style="list-style-type: none"> <li>• Mrs. Celli Rigdon reported there was no meeting due to the hurricane.</li> </ul> <p><b>F. Connecticut Boards of Education</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said there was nothing new to report at this time.</li> </ul> <p><b>G. Negotiations Committee</b></p>	<p><b>Committee Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <p><b>B. Operations Sub-Committee</b></p> <p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p> <p><b>E. Education Connection</b></p> <p><b>F. Connecticut Boards of Education</b></p> <p><b>G. Negotiations Committee</b></p>

	<ul style="list-style-type: none"> <li>Mrs. Faulenbach said there are three bargaining units with ongoing negotiations at this time.</li> </ul>	
10.	<p><b>DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 13, 2012</b></p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 13, 2012, seconded by Mr. Brant and passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-650</li> <li>Budget Position as of October 31, 2012</li> <li>Request for Budget Transfers</li> </ol> <p>Mr. McSherry moved to approve monthly reports: Purchase Resolution D-650, Budget Position as of October 31, 2012, and Request for Budget Transfers, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> <li>Mr. Lawson asked if there were any changes in the current budget and Mr. Miller said no and that he did not expect any surprises.</li> </ul> <p>The motion passed unanimously.</p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li>Exhibit B: PTO</li> <li>Exhibit C: Big Lots, Inc.</li> </ol> <p>Mr. Lawson moved to accept Exhibit B – PTO Gifts &amp; Donations for Sarah Noble Intermediate School in the amount of \$1,800.00 and John Pettibone School in the amount of \$1,204.00 and Exhibit C –</p>	<p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 13, 2012</b></p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 13, 2012.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-650</li> <li>Budget Position as of October 31, 2012</li> <li>Request for Budget Transfers</li> </ol> <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-650, Budget Position as of October 31, 2012, and Request for Budget Transfers.</p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li>Exhibit B: PTO</li> <li>Exhibit C: Big Lots, Inc.</li> </ol> <p>Motion made and passed unanimously to accept Exhibit B – PTO Gifts &amp; Donations for Sarah Noble Intermediate School in the amount of \$1,800.00 and John</p>

	<p><b>Big Lots, Inc. for John Pettibone School in the amount of \$2,500.00, seconded by Mrs. Celli-Rigdon.</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson noted it was nice of Big Lots to give a donation to the schools to welcome themselves to New Milford and he also thanked the PTO for its continuing gifts.</li> <li>• Mrs. Faulenbach thanked the PTO.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>D. Grant Award</b>  <b>1. Title III</b></p> <p><b>Mr. Brant moved to approve the following grant: Title III in the amount of \$18,805.00, seconded by Mr. Shaffer.</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson asked if this was non-competitive and Mr. Smith said it was.</li> <li>• Mr. Lawson said he was pleased to see the dollar amount increase. Mr. Smith noted about \$1,100.00 would go to Canterbury School.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>E. Approval of the Following Curricula</b>  <b>1. General Woodworking</b>  <b>2. Introductory Woodworking</b>  <b>3. Global Studies</b></p> <p><b>Mr. Lawson moved to approve the following Curricula: General Woodworking, Introductory Woodworking, and Global Studies, seconded by Mr. Shaffer and passed unanimously.</b></p> <p><b>F. Policies for Approval</b>  <b>1. 6111 School Calendar</b></p>	<p><b>Pettibone School in the amount of \$1,204.00 and Exhibit C – Big Lots, Inc. for John Pettibone School in the amount of \$2,500.00.</b></p> <p><b>D. Grant Award</b>  <b>1. Title III</b></p> <p><b>Motion made and passed unanimously to approve the following grant: Title III in the amount of \$18,805.00.</b></p> <p><b>E. Approval of the Following Curricula</b>  <b>1. General Woodworking</b>  <b>2. Introductory Woodworking</b>  <b>3. Global Studies</b></p> <p><b>Motion made and passed unanimously to approve the following Curricula: General Woodworking, Introductory Woodworking, and Global Studies.</b></p> <p><b>F. Policies for Approval</b>  <b>1. 6111 School Calendar</b></p>
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	<p>2. 6115 School Ceremonies and Observances  3. 6121.1 Educational Opportunities to Promote Awareness of Diversity  4. 6140 Curriculum  5. 6145.22 Interscholastic / Intramural Athletics Sportsmanship</p> <p>Mr. Brant moved to approve the following policies: 6111 School Calendar; 6115 School Ceremonies and Observances; 6121.1 Educational Opportunities to Promote Awareness of Diversity; 6140 Curriculum; 6145.22 Interscholastic / Intramural Athletics Sportsmanship, seconded by Mrs. Shook and passed unanimously.</p> <p>G. Policies for First Review  1. 1140 Distribution of Materials by Students  2. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</p> <p>H. Policy for Second Review  1. 5114.12 Student Due Process</p> <p>I. Textbook Approvals for Grades 10 and 12</p> <p>Mr. Brant moved to approve the following textbooks: Grade 10 – <u>The Immortal Life of Henrietta Lacks</u>; and Grade 12 – <u>Passing</u>, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> <li>Mr. Shaffer asked in the future that the course the book would be used for be included.</li> </ul> <p>The motion passed unanimously.</p>	<p>2. 6115 School Ceremonies and Observances  3. 6121.1 Educational Opportunities to Promote Awareness of Diversity  4. 6140 Curriculum  5. 6145.22 Interscholastic / Intramural Athletics Sportsmanship</p> <p>Motion made and passed unanimously to approve the following policies: 6111 School Calendar; 6115 School Ceremonies and Observances; 6121.1 Educational Opportunities to Promote Awareness of Diversity; 6140 Curriculum; 6145.22 Interscholastic / Intramural Athletics Sportsmanship.</p> <p>G. Policies for First Review  1. 1140 Distribution of Materials by Students  2. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</p> <p>H. Policy for Second Review  1. 5114.12 Student Due Process</p> <p>I. Textbook Approvals for Grades 10 and 12</p> <p>Motion made and passed unanimously to approve the following textbooks: Grade 10 – <u>The Immortal Life of Henrietta Lacks</u>; and Grade 12 – <u>Passing</u>.</p>
11.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION

<b>A. Field Trip Report</b>  <b>B. Windows on New Milford</b> <ul style="list-style-type: none"><li>• Mr. Lawson noted that this report shows that New Milford is doing well as a district but we must be cognizant of the resources available for teachers to help students perform.</li><li>• Mr. Brant thanked Mr. Smith for pulling this report together noting that statistics can be read from many different perspectives.</li></ul>	<b>A. Field Trip Report</b>  <b>B. Windows on New Milford</b>
<b>12. Adjourn</b>  <b>Mr. McSherry moved to adjourn the meeting at 8:12 p.m., seconded by Mr. Brant and passed unanimously.</b>	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 8:12 p.m.</b>

Respectfully submitted:



Daniele Shook  
Secretary  
New Milford Board of Education

# NEW MILFORD PUBLIC SCHOOLS

## EXHIBIT A

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut

**December 11, 2012**

### ACTION ITEMS

#### A. Personnel

<b>1. CERTIFIED STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1. ** Mrs. Rae Latterman</b> , Special Education Teacher, John Pettibone School <u>Move</u> that the Board of Education accept the resignation of <b>Mrs. Rae Latterman</b> as Special Education Teacher at John Pettibone School effective February 1, 2013.	Retirement
<b>2. CERTIFIED STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1. None currently</b>	
<b>3. NON-CERTIFIED STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1. None currently</b>	
<b>4. NON-CERTIFIED STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1. ** Mr. Brian Kozikowski</b> , Custodian, John Pettibone School <u>Move</u> that the Board of Education appoint <b>Mr. Brian Kozikowski</b> as Custodian at John Pettibone School effective December 12, 2012.	\$20.10 per hour
<b>5. SUBSTITUTES</b>	
<b>a. APPOINTMENTS</b>	
<b>1. Ms. Lisa Bennett</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Ms. Lisa Bennett</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BS: SUNY - Oswego Major: Educational Studies MS: SUNY - Oswego Major: Literacy
<b>2. Mrs. JoAnne Costello</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Mrs. JoAnne Costello</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BA: SUNY - Genesco Major: English Literature
<b>3. Mrs. Sandra Gammons</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Mrs. Sandra Gammons</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BS: SCSU Major: Elementary Ed MS: WCSU Major: General Education

\*\*Released as of December 7, 2012

<p>4. <b>** Ms. Michele Imperioli</b>, Substitute Teacher  <u>Move</u> that the Board of Education appoint <b>Ms. Michele Imperioli</b> as a Substitute Teacher effective December 12, 2012.</p>	<p><i>Education History:</i>  BA: Rider University  Major: Elementary Education  MSW: SCSU  Major: Special Education</p>
<p>5. <b>Ms. Valerie Lorimer</b>, Substitute Teacher  <u>Move</u> that the Board of Education appoint <b>Ms. Valerie Lorimer</b> as a Substitute Teacher effective December 12, 2012.</p>	<p><i>Education History:</i>  BFA: Univ. of PA Clarion  Major: Fine Art  MSW: SCSU  Major: Social Work</p>
<p>6. <b>Mr. Francis O'Brien</b>, Substitute Teacher  <u>Move</u> that the Board of Education appoint <b>Mr. Francis O'Brien</b> as a Substitute Teacher effective December 12, 2012.</p>	<p><i>Education History:</i>  BA: Hofstra University  Major: Broadcast Journalism  MS: University of New Haven  Major: Sports Management</p>
<p><b>6. ADULT EDUCATION STAFF</b></p>	
<p><b>a. APPOINTMENTS</b></p>	
<p>1. <b>**Mrs. Susan Swanson</b>, Transition Coordinator for Adult Education  <u>Move</u> that the Board of Education appoint <b>Mrs. Susan Swanson</b> as Transition Coordinator for Adult Education effective January 13, 2013.</p>	<p>Hourly rate: \$34.76</p>
<p><b>7. BAND STAFF</b></p>	
<p><b>a. RESIGNATIONS</b></p>	
<p>1. <b>Ms. Kim Rieve</b>, Guard Tech – Winter for Band, New Milford High School  <u>Move</u> that the Board of Education accept the resignation of <b>Ms. Kim Rieve</b> as Guard Tech – Winter for Band at New Milford High School effective November 28, 2012.</p>	<p>Moved</p>
<p><b>8. BAND STAFF</b></p>	
<p><b>b. APPOINTMENTS</b></p>	
<p>1. <b>Ms. Rebekah Sutter</b>, Guard Tech – Winter for Band, New Milford High School  <u>Move</u> that the Board of Education appoint <b>Ms. Rebekah Sutter</b> as Guard Tech – Winter for Band at New Milford High School effective December 12, 2012.</p>	<p>2012-2013 stipend - \$1419</p>
<p>2. <b>** Mrs. Cheryl Podyma</b>, Substitute Guard Director – Winter for Band, New Milford High School  <u>Move</u> that the Board of Education appoint <b>Mrs. Cheryl Podyma</b> as Substitute Guard Director – Winter for Band at New Milford High School effective December 12, 2012, pending interview and receipt of First Aid/CPR certificates.</p>	<p>2012-2013 stipend: \$3749 - pro-rated</p>

<b>9. COACHING STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1.      ** Mr. Charles Lynch</b> , Boys' Varsity Football Coach, New Milford High School <b><u>Move</u></b> that the Board of Education accept the resignation of <b>Mr. Charles Lynch</b> as Boys' Varsity Football Coach at New Milford High School effective December 5, 2012.	Personal Reasons
<b>2.      Ms. Julia Wullen</b> , Girls' Freshman Softball Coach, New Milford High School <b><u>Move</u></b> that the Board of Education accept the resignation of <b>Ms. Julia Wullen</b> as Girls' Freshman Softball Coach at New Milford High School effective November 27, 2012.	Personal Reasons
<b>10. COACHING STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1.      None currently</b>	
<b>11. LEAVES OF ABSENCE</b>	
<b>1.      ** Mrs. Eleanore Dexter</b> , English Teacher, New Milford High School <b><u>Move</u></b> that the Board of Education approve the request of <b>Mrs. Eleanore Dexter</b> for a medical leave of absence beginning December 10, 2012 for approximately three months.	Paid leave of absence
<b>2.      ** Mrs. Megan Dey</b> , Social Studies Teacher, New Milford High School <b><u>Move</u></b> that the Board of Education approve the request of <b>Mrs. Megan Dey</b> for a childbirth leave of absence beginning approximately April 8, 2013 through the end of the 2012-2013 school year.	Childbirth leave of absence

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
OPERATIONS WEBPAGE UNDER DECEMBER 4, 2012:**

10. DISCUSSION AND POSSIBLE ACTION

B. Monthly Reports

1. Purchase Resolution D-651
2. Budget Position as of November 30, 2012

C. Gifts and Donations

1. Exhibit B: PTO

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE  
OFFICE OF THE ASSISTANT SUPERINTENDENT:**

10. DISCUSSION AND POSSIBLE ACTION

D. Approval of the Following Curricula

1. Grade 4 Reading
2. Russian Studies

**THE FOLLOWING ITEM CAN BE FOUND ON THE  
POLICY WEBPAGE UNDER SEPTEMBER 18, 2012:**

10. DISCUSSION AND POSSIBLE ACTION

E. Policies for Approval

1. 5114.12 Student Due Process

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
POLICY WEBPAGE UNDER NOVEMBER 20, 2012:**

10. DISCUSSION AND POSSIBLE ACTION

E. Policies for Approval

2. 6176 Career and Vocational Education

F. Policies for First Review

1. 6152 Grouping
2. 6154 Homework
4. 6161.21 Fees, Fines & Charges
5. 6164.12 Acquired Immune Deficiency Syndrome (AIDS)
6. 6172.6 Virtual/Online Courses/College/University Courses

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
POLICY WEBPAGE UNDER OCTOBER 16, 2012:**

10. DISCUSSION AND POSSIBLE ACTION

G. Policies for Second Review

1. 1140 Distribution of Materials by Students
2. 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety

## RECOMMENDED FOR REVISION

***Bold Italicized*** language constitutes an addition

(Revisions made at Policy Sub-Committee Meeting of November 20, 2012)

*COMMENTARY: No suggested revisions from legal perspective, but the terminology of the policy is outdated and the original purpose of the policy may now be one which is presumed. Therefore, the only suggestion is to either delete this policy in its entirety or update it to reflect current terminology and practice. For example, it could be titled "Use of Technology..."*

6156

## Instruction

### Use of ~~Computers~~ ***Technology*** in Instruction

The Board recognizes that technological advances in all areas are necessary and that ~~microcomputers~~ ***electronic devices*** are and will continue to be a part of this advance. As such, the Board's goal is to implement ~~computer~~ resources in each school facility. Because of the many types of application and the potential cost, the Board establishes the following policy to plan for and guide this growth both for instructional and administrative uses.

~~Microcomputers~~ ***Technology*** for instruction will be used primarily for the following:

1. Computer-assisted instruction to improve student performance.
2. Managing an instructional program in areas such as a classroom, library and resource room, involving maintenance of test scores, grades, and other data used in evaluating instruction and student progress.
3. Teaching ~~computer~~ ***technology*** skills and/or concepts.
4. ~~Simulations for general interest, enrichment, and motivation.~~
5. ~~Teaching job skills.~~

Any student or staff member using ~~microcomputers~~ ***district technology*** will be instructed in the proper use and care of the hardware and software prior to its use.

~~Data bases will be restricted to those normally generated within instructional areas.~~

The school Principal, or designee, will coordinate the use of ~~microcomputers~~ ***technology*** in the classrooms within his/her building.

# APPROVED FIELD TRIPS

## December 2012

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Business	11/6/12	Tuesday	10	1	FBLA Fall Leadership Conference - Southbury, CT	No	\$30
NMHS	Social Studies/12	11/16/12	Friday	27	4	Chinatown & Metropolitan Museum of Art - New York, NY	Yes-1	\$50
NMHS	Business/11-12	12/19/12	Wednesday	20	1	The Bantam Court House - Bantam, CT	Yes-1	\$18
NMHS	Music	1/18-19/13	Friday & Saturday	32	2	CMEA Northern Region Festival - New Britain, CT	No	\$30
NMHS	Athletics/11-12	4/12-17/13*	Friday-Wednesday	25	2	Disney World/Caribbean Beach Resort - Kissimmee, FL	Yes-1	\$1,100
NMHS	Business/11-12	4/23-28/13	Tuesday-Saturday	5	1	DECA International Conference - Anaheim, CA	Yes-1	\$1,000
NES	3	4/24/13	Wednesday	67	7	Institute for American Indian Studies - Washington, CT	No	\$22
NES	3	4/25/13	Thursday	84	8	Institute for American Indian Studies - Washington, CT	No	\$22
*Spring Recess - 4/15-19, 2013								

**New Milford Board of Education  
Policy Sub-Committee Minutes  
November 20, 2012  
Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson  
Mr. David A. Lawson  
Mr. David R. Shaffer  
Mrs. Daniele Shook

Absent: Mr. Tom Brant

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent of Schools

GEORGE C. BUCKBEE  
TOWN CLERK

2012 NOV 21 P 1:22

NEW MILFORD, CT

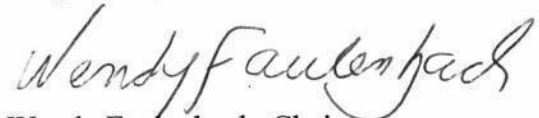
1.	<b>Call to Order</b> The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:30 p.m. by Mrs. Faulenbach, acting as Chairperson in the absence of Mr. Brant.	<b>Call to Order</b>
2.	<b>Public Comment</b> <ul style="list-style-type: none"><li>None</li></ul>	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
A.	<b>Policy Recommended for Revision and Approval at Initial Board Presentation:</b>	<b>Policy Recommended for Revision and Approval at Initial Board Presentation:</b>
1.	<b>Policy 6176 Career and Vocational Education</b> <ul style="list-style-type: none"><li>Mrs. Faulenbach referenced the change in the law for the revision to this policy.</li></ul> <p>Mrs. Shook moved to bring Policy 6176 to the full Board for approval. Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<b>1. Policy 6176 Career and Vocational Education</b>  <b>Motion made and passed unanimously to bring Policy 6176 to the full Board for approval.</b>
B.	<b>Policies Recommended for Revision:</b>	<b>Policies Recommended for Revision:</b>
1.	<b>Policy 6152 Grouping</b> <ul style="list-style-type: none"><li>Mrs. Faulenbach noted the legal reference.</li><li>Mrs. Shook asked for clarification on the</li></ul>	<b>1. Policy 6152 Grouping</b>

	<p>grouping decision. Dr. Paddyfote referred to the policy which talks about the placement of students in instructional groups, classrooms, and programs of study.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted the policy's reference to the flexibility of the grouping.</li> </ul> <p><b>2. Policy 6154 Homework</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted that this policy was last reviewed in 2003 and that there was no suggested revisions from a legal perspective.</li> <li>• Dr. Paddyfote said there had been no problems with this policy since last review.</li> <li>• Mr. Shaffer asked if there was an administrative regulation that accompanies this policy. Dr. Paddyfote said there was not a written regulation; homework guidelines were typically discussed at Administrative Team Meetings and covered in school handbooks.</li> <li>• The consensus was to continue with the current format of the policy.</li> </ul> <p><b>3. Policy 6156 Use of Computers in Instruction</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach stated that this policy was also last reviewed in 2003. There were no suggested revisions from a legal perspective but the suggestion was made to either delete or update.</li> <li>• Mr. Shaffer said he favored deletion. Mr. Lawson suggested updating since it provides guidance as a user's policy.</li> <li>• The committee came to consensus on several changes. It was agreed that the changes would be made and the adjusted version brought forward to the Board.</li> </ul> <p><b>4. Policy 6161.21 Fees, Fines &amp; Charges</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said that this policy as it stands has not been a problem and the paragraph suggested at the end did not have to be added. It was at the Board's discretion.</li> <li>• Mr. Shaffer was in favor of including the</li> </ul>	<p><b>2. Policy 6154 Homework</b></p> <p><b>3. Policy 6156 Use of Computers in Instruction</b></p> <p><b>4. Policy 6161.21 Fees, Fines &amp; Charges</b></p>
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	<p>paragraph to help recoup the money lost when books etc. are not returned.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked what happens in a case where the parent is unable to pay. Dr. Paddyfote said there were standards for indigency to handle that circumstance.</li> <li>• Mr. Lawson said he would not support this change going forward as he views grades as the property of the student and would be concerned about legal challenges to this policy.</li> <li>• Mrs. Faulenbach asked what happens currently when items are not returned. Dr. Paddyfote said the schools try other measures.</li> <li>• Dr. Paddyfote noted that the revision included the word “may” regarding withholding so gave the Board some leeway in its enforcement. Mr. Lawson said in that case he could support bringing the revision forward for discussion.</li> <li>• Mr. Shaffer asked if the district had a Supervisor of Physical Education and Athletics. Dr. Paddyfote said it was understood to mean Director of Athletics.</li> </ul>	
<b>5.</b>	<p><b>Policy 6164.12 Acquired Immune Deficiency Syndrome (AIDS)</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted that this was a minor revision.</li> </ul>	<p><b>5. Policy 6164.12 Acquired Immune Deficiency Syndrome (AIDS)</b></p>
<b>6.</b>	<p><b>Policy 6172.6 Virtual/Online Courses/College/University Courses</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted the additions and stricken language in this revision.</li> <li>• Mrs. Shook asked if all the circumstances had to apply. Dr. Paddyfote said no and that the revision follows the statute language.</li> </ul> <p>Mrs. Shook moved to bring Policies 6152, 6154, 6156, 6161.21, 6164.12 and 6172.6 to the full Board for first review. Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<p><b>6. Policy 6172.6 Virtual/Online Courses/College/University Courses</b></p> <p><b>Motion made and passed unanimously to bring Policies 6152, 6154, 6156, 6161.21, 6164.12 and 6172.6 to the full Board for first review.</b></p>

4.	<b>Adjourn</b>  Mrs. Shook moved to adjourn the meeting at 7:00 p.m. seconded by Mr. Shaffer and passed unanimously.	<b>Adjourn</b>  Motion made and passed unanimously to adjourn the meeting at 7:00 p.m.
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Respectfully submitted:



Wendy Faulenbach, Chairperson  
Board of Education

**New Milford Board of Education  
Committee on Learning Minutes  
November 20, 2012  
Lillis Administration Building, Room 2**

**Present:** Mr. David A. Lawson, Chairperson  
Mrs. Wendy Faulenbach  
Mr. David R. Shaffer  
Mrs. Daniele Shook

**Absent:** Mr. Tom Brant

**Also Present:** Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent of Schools  
Mr. Greg Shugrue, Principal, New Milford High School  
Mr. Marc Balanda, Assistant Principal, New Milford High School  
Dr. Chris Longo, Assistant Principal, New Milford High School  
Mrs. Lisa Cosgrove, Teacher, Sarah Noble Intermediate School  
Mrs. Stacey Haleks, Teacher, Sarah Noble Intermediate School  
Mrs. Karen Hartle, Teacher, Sarah Noble Intermediate School  
Mr. Brad Jones, Teacher, New Milford High School  
Mrs. Eileen Reed, Science Department Chair, New Milford High School  
Mr. Ryan Fitzsimmons, Math Department Head, New Milford High School

GEORGE C. BUCKBEE  
JOHN CLARK

2012 NOV 21 P 1:22

NEW MILFORD, CT

1.	<b>Call to Order</b> The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson. Mrs. Faulenbach was seated in the absence of Mr. Brant.	<b>Call to Order</b>
2.	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None</li> </ul>	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b> <ul style="list-style-type: none"> <li>Mr. Lawson said he had received a request to amend the agenda.</li> </ul> Mrs. Faulenbach moved to amend the agenda to change Item 4F Request for Information to Request for Information Pertaining to Block Scheduling: Math and Science, seconded by Mr. Shaffer and passed unanimously.	<b>Discussion and Possible Action</b> <p>Motion made and passed unanimously to change Item 4F Request for Information to Request for Information Pertaining to Block Scheduling: Math and Science.</p>
A.	<b>Review and Approval of curriculum:</b> <ol style="list-style-type: none"> <li>Grade 4 Reading</li> <li>Russian Studies</li> </ol>	<b>Review and Approval of curriculum:</b> <ol style="list-style-type: none"> <li>Grade 4 Reading</li> <li>Russian Studies</li> </ol>

	<p><b>Grade 4 Reading</b></p> <ul style="list-style-type: none"> <li>• Mrs. Lisa Cosgrove said this revision included changing instructional strategies and ensuring cohesive units with a focus on genres and comprehension. They were able to pilot several ideas in the classroom and tweak as they wrote the curriculum.</li> <li>• Mrs. Haleks said the common core standards came out as they were doing the revision so the timing was ideal.</li> <li>• Mr. Smith said it represents a substantial shift in the way we teach reading and noted huge gains in CMT scores. Grade 5 and 6 revisions will come later this year with grade 2 and 3 to follow next year.</li> <li>• Mr. Smith commented on the high level of work and efforts made by the fourth grade teachers to implement the major shift in reading instruction.</li> </ul> <p><b>Russian Studies</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said this revision allows time to make current connections.</li> <li>• Mr. Shaffer asked how much Russian language instruction was included. Mr. Shugrue said it was minimal since it had changed from a 2 credit course to a ½ credit course but did include rudimentary instruction.</li> </ul> <p><b>Mrs. Shook moved to bring the following curricula to the full Board for approval: Grade 4 Reading and Russian Studies, seconded by Mr. Shaffer and passed unanimously.</b></p>	
4.	<p><b>Items of Information</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said that many of the Items of Information were included because they may have budget ramifications and the Committee would not meet again until after the budget sessions in January. His goal is to provide some background before the actual budget presentation.</li> </ul>	<p><b>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Grade 4 Reading and Russian Studies.</b></p>
A.	<p><b>AP/Graduation Requirements/NEASC/PLTW</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said Project Lead the Way (PLTW)</li> </ul>	<p><b>AP/Graduation Requirements/NEASC/PLTW</b></p>

	<p>was originally budgeted for one session but due to overwhelming student interest, the high school is currently running three sessions.</p> <ul style="list-style-type: none"><li>• Science Department Chair Eileen Reed thanked Mr. Shugrue and the Board for their support in getting this program off and running. She said it has already exceeded expectations.</li><li>• PLTW teacher Brad Jones said the class is primarily freshmen but he also has some upper classmen. Students who take the course are interested in design and engineering. They generate simple engineering drawings, learn the design process, practice higher level math skills and perform multi-step processes. There is no textbook for the class; it is an electronic curriculum. The course is very flexible, allowing for self-pacing by students. Mr. Jones said the course compared to a college freshman introductory engineering course.</li><li>• Student representatives from the class spoke about how much they enjoy the hands-on learning and electronic curriculum.</li><li>• Mr. Shaffer asked if the plan was to add the next level course next year. Mr. Shugrue said yes the plan was to add three sections of the next course in the sequence to accommodate current students. The introduction course would still be offered to new students. The addition of the next course may include a staffing increase.</li><li>• Mrs. Faulenbach asked how students were made aware of the new course. Mr. Shugrue said it was presented at Incoming Freshman Night last year following the budget process.</li><li>• Mr. Shaffer asked if it was possible to receive college credit for the course. Mr. Jones said that would be possible once NMHS was approved as a PLTW school which is at least a two year process.</li><li>• Mr. Lawson asked if there was a fee to the student for the credit and Mrs. Reed said she believed there was.</li><li>• Mr. Smith stated that for this course to be on pace in its first year of introduction is a huge credit to the high school staff.</li></ul>	
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	<ul style="list-style-type: none"> <li>• Mr. Smith distributed a timeline to the Committee showing all the initiatives coming in the next few years. One of the initiatives is high school reform which is requiring an increase in rigor, increased enrollment in AP classes, additional graduation credits, and clustering of credits. The plan is to start building in these areas next year while minimizing budget impact. The curriculum plan shows the addition of AP courses in Programming, World History, Government and Politics and Forensic Psychology. Staff are already onboard who are qualified to teach them. A formal presentation will come to the Committee in February or March of 2013.</li> <li>• Mr. Smith said the NEASC visit has been pushed off to the spring of 2015 by NEASC. Mrs. Faulenbach asked the reason. Mr. Smith said it was a staffing issue as well as the implementation of the common core standards. Budget implications for NEASC are in staff development to make sure we have common rubrics, assessments etc.</li> <li>• Mr. Shaffer asked how many administrators had been on a NEASC visiting team. Mr. Shugrue said many administrators had gone before but that was also a focus going forward: to have additional staff from the high school serve on teams prior to the visit.</li> </ul>	
<b>B.</b>	<p><b>Assessment Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the school reform initiatives require assessment tools to calibrate student needs. A universal assessment, NWEA, will be given in January. The NWEA is an on-line adaptive test that runs across multiple disciplines. Data reports will be used for SRBI purposes. The per student cost is \$10 to \$12 annually with another \$2500-\$3500 required for each day of training. Grant money will be used to subsidize this cost. The SBAC (Smarter Balance) assessment focuses on common core. It will be piloted in some districts in the spring of 2013 and expand to a national assessment in 2014.</li> </ul>	<b>Assessment Update</b>

<p>C.</p>	<ul style="list-style-type: none"> <li>• Mrs. Shook asked how the SBAC and NWEA assessments differed. Mr. Smith said the SBAC was for grades 3-8 and the NWEA was from K-11. He said the NWEA could also drill down to more individual student level assessments and provide more granular reports for teachers and parents.</li> </ul> <p><b>Elementary Math Curriculum</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith stated that our current K-5 curriculum does not fit with the common core standards and a change is needed district-wide. A team of 14 teachers attended the NCTM (National Council for the Teaching of Mathematics) K-12 conference in Hartford recently. The charge of this group going forward will be to view emerging curriculum models aligned with the common core and determine which few to pilot in select classrooms. This may have budgetary impact for training.</li> <li>• Mrs. Faulenbach asked if there was collaboration throughout the schools in this area. Mr. Smith said the K-6 Math Coach, SMS Math Head and NMHS Math Head were all involved.</li> <li>• Mr. Shaffer asked if it was true that all eighth graders would take Algebra I. Mr. Smith said that the term algebra means something different under common core; instead of Algebra I and II as we know it now, they may be referred to as Math I and II. Mr. Fitzsimmons said the eighth grade assessment will include algebra, roughly the first three months of the current high school course.</li> <li>• Mrs. Shook asked if the pilot at the K-6 level would be the same. Mr. Smith said the district will pilot several programs, but select only one program for K-6 or K-5 depending on which program was ultimately chosen and that it would feed into the middle school going forward.</li> <li>• Mr. Shaffer asked if a new Algebra textbook would be required. Mr. Smith said the book was changing and more details would come at</li> </ul>	<p><b>Elementary Math Curriculum</b></p>
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	<p>the next meeting.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson reminded the committee that the change was necessary due to changes in the common core standards and mandated initiatives that are unfunded.</li> <li>• Mrs. Faulenbach said she was pleased with the wealth of information provided as it is necessary to be aware of items needed to meet mandates before the budget process begins for this year.</li> </ul>	
D.	<p><b>Five-Year Curriculum Plan</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said his goal was to have this plan finalized by the March meeting of the Committee. It has already shifted and been reprioritized due to common core. Math and writing are priorities for next year with science standards to follow down the road. The plan is also being impacted by the coming high school reform and NEASC visit.</li> </ul>	Five-Year Curriculum Plan
E.	<p><b>SEED Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the System for Educator Evaluation and Development continues to evolve. There is now an online tool to manage the SEED process. Its cost is estimated at \$12,000 - \$17,000. Administrators will also have to be trained by September 2013 at an estimated cost of at \$15,000 - \$22,000. SEED will also require funds for professional development when it is rolled out to teachers and may have staffing implications due to the number of observations required.</li> </ul>	SEED Update
F.	<p><b>Request for Information</b></p> <ul style="list-style-type: none"> <li>• The Request for Information was previously amended to <b>Request for Information Pertaining to Block Scheduling: Math and Science.</b></li> <li>• Mr. Shaffer had made the request for additional information due to his concern over the number of instructional hours lost to science and math when the high school shifted to a block schedule at a time when the nation already lags in these areas. He also expressed concern about</li> </ul>	Request for Information amended to Request for Information Pertaining to Block Scheduling: Math and Science

	<p>the drop in AP scores last year.</p> <ul style="list-style-type: none"><li>• Mr. Smith said he had talked to Mrs. Reed and the high school administration at length to deconstruct the lost hours. He also examined the AP scores over the past eight years. Under the old schedule, AP and Honors science classes had two lab periods, academic had one lab period. This time for science came at the expense of other subjects which met for less time. Now the labs are imbedded in the block time and instructional time is spread out evenly across all disciplines. AP courses are backed up to study halls and teacher prep time should spill over time be needed.<p>Overall, the high school has gained instructional hours due to less passing time required by the block schedule and the equity of academic time across all disciplines. Mr. Smith cautioned that amount of hours do not always equate to performance. In a survey of other districts in the state, West Hartford has some of the lowest instructional hours in the state and Lisbon the highest. This does not correlate to their reported performance on assessments. The new common core standards stress that it is not necessarily about teaching more hours but about what and how we teach. The new schedule will help in the attainment of additional credits for graduation as needed. It also allows for Common Learning Time (CLT) for staff. Mr. Smith described CLT as on-going small doses of professional development where teachers can meet in small groups once every four days to work on common planning goals, curriculum, and view student data.</p><p>Regarding the AP scores, Mr. Smith pointed out that New Milford had its highest number of students take AP tests in 2012. As this base is increased, it would make sense that the overall scores would decrease somewhat.</p><ul style="list-style-type: none"><li>• Mr. Lawson asked if the block schedule would allow students to reach a goal of 25 credits for graduation. He also asked if it eliminated the split lunch. Mr. Shugrue said yes to both. It also allows for an Advisory period every other</li></ul></li></ul>	
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	<p>day. The advisory resulted from a NEASC recommendation.</p> <ul style="list-style-type: none"> <li>• Mr. Shaffer asked if the College Board had guidelines on time. Mrs. Reed said they do not specify hours. All AP curricula must be approved by the College Board in advance.</li> <li>• Mr. Shaffer said he would like to see AP students encouraged to take the AP exam in all instances.</li> <li>• Mrs. Reed said while she has concern about the amount of time needed for AP science labs; she views it as just one component in the schedule. Lots of pluses have been gained by the block. Science has gained 11 sections, they have increased electives, and some classes have lab time that did not before. Mrs. Reed said she believes there are ways to offer a really good program with the current schedule.</li> <li>• Mr. Lawson and Mrs. Faulenbach both stated their appreciation of the discussion and asked that administrators continue to monitor the schedule as we go forward with all these evolving initiatives.</li> <li>• Mr. Lawson said the district must continue to focus on the overall big picture of how best to improve instruction for students and its cost.</li> </ul>	
5.	<p><b>Adjourn</b></p> <p>Mrs. Shook moved to adjourn the meeting at 9:03 p.m. seconded by Mr. Shaffer and passed unanimously.</p>	<p><b>Adjourn</b></p> <p>Motion made and passed unanimously to adjourn the meeting at 9:03 p.m.</p>

Respectfully submitted:

*Pat Silverman*

Pat Silverman  
 Recording Secretary

*[Signature]*

2012 DEC -6 A 10:15

THE  
CITY OF  
NEW YORK  
COUNTY OF  
NEW YORK  
OFFICE OF THE  
CLERK OF THE  
COURT

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. Gregg Miller, Director of Fiscal Services  
Mr. John Calhoun, Facilities Manager  
Mr. Leo Rogoza, Assistant Facilities Manager  
Mr. William Knipple, Energy Manager

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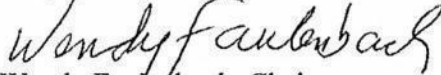
	<p>program not in place with the present. The cost avoidance from October 2011 through September 2012 was \$426,431 which represents a 26.82% cost avoidance percentage. This figure puts the total cost avoidance since the program's inception over the \$2,000,000 mark. Mr. Knipple's goals for the coming year are: to apply for an <i>Energy Star</i>® rating for each of the schools starting with NMHS; to increase communication of savings with staff throughout the district; to attend the company's winter conference; and to invite a consultant to visit the district to give suggestions for additional energy savings possibilities. Mr. Knipple said that the program has saved the district a multitude of dollars over the years, thanks to the vigilance of the staff in general and to the maintenance and custodial staff in particular.</p> <ul style="list-style-type: none"> <li>• Mr. McSherry said that Mr. Knipple had provided a chart of actual energy usage in the past and that he would like to see that again. Mr. Knipple agreed to provide an update.</li> <li>• Mrs. Faulenbach asked about the costs of the program. Mr. Knipple said the only costs were his stipend and an additional \$1,000 to \$1,200 for the software.</li> </ul>	
A.	<p><b>Youth Agency grants</b></p> <ul style="list-style-type: none"> <li>• Mr. Mark Mankin expressed his appreciation with the 30 plus year relationship that the Youth Agency has had with the Board of Education. He said the Youth Agency had worked on three projects this year at East Street: patching and repainting the gymnasium ceiling, having the gutters replaced, and fixing a leak on the cupola. He said the cupola also needs painting and tightening structurally at a cost of between \$50,000 and \$60,000. He is investigating town funding and state grants to help defray the cost and will keep the Board informed as he obtains more information.</li> <li>• Mr. Wellman asked if the roof needed replacement. Mr. Mankin said it was not leaking presently but part of the grant would</li> </ul>	<p><b>Youth Agency grants</b></p>

	<p>require a renovation engineer and architect to examine it. It is the building's original slate roof from the 1930s.</p>	
<b>C. Turf Field Update</b>	<ul style="list-style-type: none"> <li>• Mr. Lou Alhage, representing the Booster Club, gave an update on the Turf Field project. He said that the benefactor who had come forward last April/May was not able to provide funding. The Booster Club is hoping to form a task force of community members to explore alternate funding means and rally support for the project which would benefit the entire community. He wanted to find out what role the Board of Education would like to play in the process.</li> <li>• Mrs. Faulenbach asked if the soil test planned last year by the Booster Club was ever done. Mr. Alhage said it was not; that there were funds put aside for it, but no time frame had been set.</li> <li>• Mr. Wellman asked about the scope of the project. Mr. Alhage said the focus now was on replacement of the varsity field at a cost of approximately \$900,000 vs. the original \$2.3 million complex proposed.</li> <li>• Mrs. Faulenbach asked if the town had estimated its possible contribution. Mr. Alhage said that estimate was for \$480,000.</li> <li>• Mrs. Faulenbach asked for feedback from the committee. She said her personal opinion was that this was a great project but that the Board of Education had only a small piece in what should be a town-wide project.</li> <li>• Mr. Wellman asked if the project could be done in steps over time to spread out the cost. Mr. Alhage said that was not possible.</li> <li>• Mrs. Celli Rigdon asked if the \$900,000 included necessary track repair that was mentioned at a previous meeting. Mr. Calhoun said it did not and that the track project could be done separately without infringing on the other project.</li> <li>• Mr. Wellman asked if the original \$2.3 million could be funded by bond and if the project</li> </ul>	<b>Turf Field Update</b>

	<p>could provide an income stream in the future. Mr. Alhage said a bond had not been pursued previously but could be looked into down the road if that was the consensus. He said the field turf consultants had advised not to promote financial return on possible advertising or rental as the field would need replacement in approximately 12 years at an estimated cost of \$200,000 and any revenues could be used towards that cost.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach thanked Mr. Alhage for the update and asked that he continue to keep the Board informed going forward.</li> </ul>	
D.	<p><b>Energy Efficiency Opportunities</b></p> <ul style="list-style-type: none"> <li>• Mr. Calhoun said there were a series of programs taking place in all the schools primarily focusing on lighting controls, motion sensors, and refrigeration controls. The total cost of the programs is approximately \$288,000 with CL&amp;P incentives covering \$125,000 of that. The net cost of \$163,000 is financed through the district's utility bill with no cash outlay. The district will save \$74,000 a month while financing \$65,000 resulting in positive cash flow of \$9,000 a month. Payback is estimated at 2.7 years and the district will save 500,000 kilowatts per year. CL&amp;P guarantees the savings. Mr. Calhoun said there are other less obvious savings in lower maintenance and fewer bulb replacements. He stated that return on investment for these types of programs is high and that he is looking forward to having the Cenergistic consultant come to suggest more areas for savings.</li> <li>• Mrs. Faulenbach asked about the length of the projects. Mr. Calhoun said the projects had already started. The work is taking place at night and should be totally completed in six months' time.</li> </ul>	<p><b>Energy Efficiency Opportunities</b></p>
E.	<p><b>Camera Installation at East Street</b></p> <ul style="list-style-type: none"> <li>• Mr. Calhoun said this project was in its beginning stages. All the material has been ordered, the software installed and work</li> </ul>	<p><b>Camera Installation at East Street</b></p>

	<p>begins this week with a completion date of the end of December. It is an IP camera system which allows for more flexibility with our network. There will be seven cameras total focusing on the parking area, entrances and gymnasium.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked how the project was being funded and Mr. Calhoun said it was approved through the year-end balance.</li></ul>	
4.	<p><b>Adjourn</b></p> <p>Mr. McSherry moved to adjourn the meeting at 7:07 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:07 p.m.</b></p>

Respectfully submitted:

  
Wendy Faulenbach, Chairperson  
Board of Education

**New Milford Board of Education  
Operations Sub-Committee Minutes  
December 4, 2012  
Lillis Administration Building, Room 2**

**Present:** Mr. Thomas McSherry, Chairperson  
Mr. David Lawson  
Mrs. Lynette Celli Rigdon  
Mr. William Wellman

**Also Present:** Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. Gregg Miller, Director of Fiscal Services  
Mrs. Laura Olson, Director of Pupil Personnel & Special Services  
Mr. John Calhoun, Facilities Manager  
Mr. Daniel DiVito, Director of Technology

GEORGE B. BLOOM  
 TOWN CLERK  
 NEW MILFORD, CT

2012 DEC - 6 A 10: 15

NEW MILFORD, CT

1.	<b>Call to Order</b> The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	<b>Call to Order</b>
2.	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None</li> </ul>	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b> <ul style="list-style-type: none"> <li>Ms. Baldelli said she was hoping to have a couple of additions to the list before next week's Board meeting.</li> </ul> <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <b>B. Monthly Reports</b> <ol style="list-style-type: none"> <li>Purchase Resolution D-651</li> <li>Budget Position as of November 30, 2012</li> </ol>	<b>Discussion and Possible Action</b>  <b>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b>  <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <b>Monthly Reports</b> <ol style="list-style-type: none"> <li>Purchase Resolution D-651</li> <li>Budget Position as of November 30, 2012</li> </ol>

	<ul style="list-style-type: none"><li>• Mr. Miller stated that the district is trending ahead of last year, currently at 1.4% but the gap is narrowing. So far there have been no major surprises, which is a good sign.</li><li>• Mr. McSherry asked about the encumbrment for electric and natural gas. Mr. Miller said these were running favorable as well.</li><li>• Mr. Wellman asked what the Follett software was. Mr. DiVito said it was the Destiny software the school libraries use for cataloguing and checkout.</li><li>• Mr. Wellman asked if the \$10,000 for athletic uniforms would cover the year or if there would be more requests coming. Mr. Miller said the purchase order covered multiple sports and he would ask if there were more requests to come.</li><li>• Mr. Wellman asked if the \$78,000 for laptop carts included computers as well. Mr. DiVito said each cart contained 25 laptops. This was the order from the bid awarded last May; two carts will go to the high school and one each would go to SMS and SNIS.</li><li>• Mr. Wellman asked for clarification of the \$11,600 to the Children's Center of Hamden. Mrs. Olson it was for unforeseen placements by the courts and that the amount would be available for excess cost reimbursement.</li><li>• Mr. Wellman asked what program code 1124 Distributive Ed covered and was told it was the Marketing classes at the high school.</li><li>• Mr. Wellman noted that the Excel program was at 127%. Dr. Paddyfote said spring tuition would be coming to offset the expenditure.</li><li>• Mr. Wellman asked what the LHTC item was. Mr. McSherry said it is the transition program for special education students aged 18-21. Mr. Lawson said there was a presentation a few years back and that the program is so well thought of that other schools consider sending their students to our program.</li></ul>	
	<p>Mr. Lawson moved to bring the monthly reports: Purchase Resolution D-651 and Budget Position as of</p>	<p><b>Motion made and passed unanimously to bring the monthly</b></p>

	<p>November 30, 2012 to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>reports: Purchase Resolution D-651 and Budget Position as of November 30, 2012 to the full Board for approval.</p>
<b>C.</b>	<p><b>Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote noted the generous nature of the donations.</li> </ul> <p>Mr. Lawson moved to bring Gifts &amp; Donations: PTO – Exhibit B to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p><b>Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <p>Motion made and passed unanimously to bring Gifts &amp; Donations: PTO – Exhibit B to the full Board for approval.</p>
<b>D.</b>	<p><b>Preliminary 2013-2014 Budget Information</b></p> <ul style="list-style-type: none"> <li>• Mr. Miller said he has started to run preliminary numbers. Over the last two years, the medical line has had relief from the town's internal service fund. For this current year, the amount of relief was \$1,150,000. If that is not received again for the 2013-2014 budget that will mean a 2% increase. In addition, that does not include medical trends which could add another 1% increase. Mr. Miller said that would mean a 3% increase before any contractual obligations are added in.</li> <li>• Dr. Paddyfote said that to maintain a status quo budget of where we are now, with no new initiatives added, would mean a 5.12% increase over this year's budget.</li> <li>• Mr. Lawson stated that the increase should be even higher because the status quo is different this year. Mandated new initiatives are coming that will cost money. These are "have to" items not "we want to" items.</li> <li>• Mrs. Celli Rigdon asked if there were firm numbers on what these mandates will cost. Mr. Smith said he did not believe there would be hard numbers available by budget time as we</li> </ul>	<p><b>Preliminary 2013-2014 Budget Information</b></p>

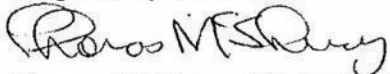
	<p>are waiting to hear on cost sharing measures from the state. The state has told districts to budget for a worst case scenario which would be full funding by individual districts.</p> <ul style="list-style-type: none"><li>• Mr. McSherry asked if a status update was available for the internal service fund regarding claims for this year. Mr. Miller said it was currently under audit and it was not known yet if any relief would be available.</li><li>• Dr. Paddyfote said that she, Mrs. Faulenbach and Mr. Miller had a preliminary meeting with Mayor Murphy and Mr. Jankowski last week where they indicated that any relief would be small.</li><li>• Mr. Wellman asked if with the upcoming health care changes the district would have the same option going forward as private industry to pay a penalty to the government vs. providing health insurance to district employees. Mr. Miller said it was difficult to get a definitive answer on that as the changes have not yet occurred or been challenged. Mr. Miller said that Mr. Jankowski has told him that there will be additional administrative costs to the internal service fund as changes occur. That impact is not yet known.</li><li>• Mr. Wellman said he thought it would be prudent for the town to ask their counsel to give an assessment since it may have an impact on contract discussions down the road.</li><li>• Mrs. Celli Rigdon asked for clarification on Mr. Wellman's question regarding health care. She said that the district's mission statement states that we will seek to retain highly qualified teachers and that any thought of taking away insurance would severely hinder that effort.</li><li>• Mr. McSherry said that the discussion was hypothetical at this point at best as the future is just unknown.</li><li>• Mr. Lawson agreed, saying that the Board would honor its contracts. He would appreciate knowing the options for future knowledge.</li></ul>	
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New Milford Board of Education  
Operations Sub-Committee Minutes  
December 4, 2012  
Lillis Administration Building, Room 2

Page 5

4.	<b>Adjourn</b>  Mr. Lawson moved to adjourn the meeting at 7:54 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	<b>Adjourn</b>  Motion made and passed unanimously to adjourn the meeting at 7:54 p.m.
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Respectfully submitted:



Thomas McSherry, Chairperson  
Operations Sub-Committee

New Milford Board of Education  
Regular Meeting Minutes  
December 11, 2012  
Sarah Noble Intermediate School Library Media Center

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
Absent:	Mr. Daniel Nichols

GEORGE C. BUCKNER  
TOWN CLERK

2012 DEC 13 P 3:41

NEW MILFORD, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Mr. John Calhoun, Facilities Manager Mr. Greg Shugrue, Principal, New Milford High School  John Vazquez, Student Representative
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>Pledge of Allegiance</b>
2.	<b>Recognition</b> <b>A. NMHS students who achieved Advanced level on all four sections of CAPT:</b> Kyle Butts, Nicole Callisen, Diana Daniel, Lawrence Davis, Kayla Doto, Scott Eherts, Daniel Granda, Diana Habjan, Maren Harcken, Abigail Heydenburg, Melisa Jahic, Sheridan Jones, Megan Lisee, Parker Martin, Sarah Musilek, Rebecca Myhill, Emma Nissenbaum, Michael Norell, Diana Orozco-Morato, Emily Petrie, Jonathan Rajagopalan, Cormac Roberts, Megan Scorza, Hugh Sichel, Nevan Swanson, Erica Sweeney, Christopher Sweet, Alexander Symon, Melanie Talmadge, Sara Terry, and Eric Winkelstern.	<b>Recognition</b> <b>NMHS students who achieved Advanced level on all four sections of CAPT:</b> Kyle Butts, Nicole Callisen, Diana Daniel, Lawrence Davis, Kayla Doto, Scott Eherts, Daniel Granda, Diana Habjan, Maren Harcken, Abigail Heydenburg, Melisa Jahic, Sheridan Jones, Megan Lisee, Parker Martin, Sarah Musilek, Rebecca Myhill, Emma Nissenbaum, Michael Norell, Diana Orozco-Morato, Emily Petrie, Jonathan Rajagopalan, Cormac Roberts, Megan Scorza, Hugh

	<ul style="list-style-type: none"> <li>• Dr. Paddyfote noted that 31 students from New Milford High School achieved Advanced level on all four sections of CAPT.</li> <li>• Mr. Shugrue commended the students and thanked the Board for recognizing student accomplishments.</li> </ul> <p>The meeting recessed at 7:37 p.m. for a brief reception and reconvened at 7:49 p.m.</p>	<p>Sichel, Nevan Swanson, Erica Sweeney, Christopher Sweet, Alexander Symon, Melanie Talmadge, Sara Terry, and Eric Winkelstern.</p>
3.	<p><b>Public Comment</b></p> <p>There was none.</p>	<p><b>Public Comment</b></p>
4.	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• Michele Romaniello reported that the PTO is wrapping up its fundraising and grants are being received for future field trips.</li> <li>• She wished the Board a Merry Christmas.</li> </ul>	<p><b>PTO Report</b></p>
5.	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>• John Vazquez reported that all is good at the high school. The NAMES assembly was very successful.</li> <li>• This Friday there is a dance that the junior class is hosting as a fundraiser. It is called an End of the World Dance because of the Mayan prediction!</li> <li>• There will be a band concert on December 13<sup>th</sup> at 7:00 p.m. and a choral concert on the 16<sup>th</sup> at 3:00 p.m.</li> <li>• Winter sports started recently and the fall sports banquet was held Monday evening.</li> <li>• Mr. Wellman asked what the NAMES group was about and Mr. Vazquez said it is a day event for the sophomore class that focuses on tolerance and creating a good atmosphere in the school.</li> </ul>	<p><b>Student Representatives' Report</b></p>
6. A.	<p><b>Approval of Minutes</b>  <b>Approval of the following Board of Education Meeting Minutes</b>  1. Regular Meeting November 13, 2012</p> <p>Mrs. Celli Rigdon moved to approve the Regular Meeting Minutes of November 13, 2012, seconded</p>	<p><b>Approval of Minutes</b>  <b>Approval of the following Board of Education Meeting Minutes</b>  1. Regular Meeting November 13, 2012</p> <p>Motion made and passed to approve the Regular Meeting</p>

	<p>by Mr. McSherry and passed 7-0-1.</p> <p><b>Aye:</b> Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mrs. Celli Rigdon, Mr. Shaffer, and Mrs. Shook</p> <p><b>Abstain:</b> Mr. Wellman</p>	Minutes of November 13, 2012.
7.	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said the State Department of Education has notified New Milford that Hill &amp; Plain and Northville Elementary Schools are schools of distinction.</li> <li>• The next School Facility and Utilization Study Committee meeting is December 19<sup>th</sup> at 6:30 p.m. at the Sarah Noble Intermediate School Library Media Center.</li> <li>• The winter break will begin at the end of classes on December 21<sup>st</sup> which will be a full day of school.</li> </ul>	Superintendent's Report
8.	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said election of Board officers was held at the annual meeting prior to this meeting.</li> <li>• She asked Board members to submit their subcommittee requests and other committee interests including Education Connection, Negotiations, Magnet Schools and CABE.</li> <li>• The next Board meeting will be in January and will be the budget presentation.</li> </ul>	Board Chairman's Report
9.	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the Sub-Committee heard an update on the Cenergistic cost savings plan which has avoided \$2 million in extra costs over the years.</li> <li>• The Sub-Committee heard a turf field update and the Booster Club is looking for Board of Ed input.</li> </ul> <p><b>B. Operations Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mr. McSherry said the Operations Committee discussed the routine monthly reports and</li> </ul>	<p><b>Committee Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <p><b>B. Operations Sub-Committee</b></p>

	<p>heard preliminary information on the budget for next year.</p> <ul style="list-style-type: none"> <li>• Mr. Wellman said that with the application of the recent changes to the health insurance laws and the possible application regarding the Board's self insured activity, he has learned that there could be a \$63 per person fee beginning January of 2014 and he suggested the Board get counsel to give an opinion of the applicability of that law to the district.</li> <li>• Mrs. Faulenbach noted that the minutes of that meeting did reflect that discussion.</li> </ul> <p><b>C. Policy Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach reported that there are policies up for adoption tonight, for first review, and for second review.</li> </ul> <p><b>D. Committee on Learning</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson noted that Committee on Learning discussed the new initiatives that are mandated such as evaluations for teachers and administrators; the common core on math and reading which is a national initiative; and the budget implications which will begin to affect this district in the next upcoming budget.</li> </ul> <p><b>E. Education Connection</b></p> <ul style="list-style-type: none"> <li>• Mrs. Celli Rigdon said the last meeting was December 6<sup>th</sup> where they discussed the Head Start and Early Head Start programs as well as approved the dues for Education Connection members for next year.</li> </ul> <p><b>F. Connecticut Boards of Education</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said there was nothing new to report at this time.</li> </ul> <p><b>G. Negotiations Committee</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted there were two bargaining units on the agenda tonight.</li> </ul>	<p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p> <p><b>E. Education Connection</b></p> <p><b>F. Connecticut Boards of Education</b></p> <p><b>G. Negotiations Committee</b></p>
<b>10.</b>	<b>DISCUSSION AND POSSIBLE ACTION</b>	
<b>A.</b>	<b>Exhibit A: Personnel — Certified, Non-Certified</b>	<b>A. Exhibit A: Personnel —</b>

	<p><b>Appointments, Resignations and Leaves of Absence dated December 11, 2012</b></p> <p>Mr. Brant moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 11, 2012, seconded by Mrs. Shook and passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Purchase Resolution D-651</li> <li>2. Budget Position as of November 30, 2012</li> </ol> <p>Mr. Lawson moved to approve Monthly Reports: Purchase Resolution D-651 and Budget Position as of November 30, 2012, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson asked if there were any changes since the Operations Committee report and Mr. Miller said there were no unexpected expenses and the numbers are trending favorably. He also answered a question Mr. Wellman had asked about athletic uniforms. Mr. Miller was told by the Athletic Director that there would be no other purchases from that blanket purchase order. Mr. Miller said he is also trying to get information for the budget process about the health care reform issue.</li> </ul> <p>The motion passed unanimously.</p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li>1. Exhibit B: PTO</li> </ol> <p>Mr. Lawson moved to accept Exhibit B – PTO Gifts &amp; Donations for Sarah Noble Intermediate School in the amount of \$6,155.00, Northville Elementary School in the amount of \$2,945.00 and Hill and Plain Elementary School in the amount of \$2,448.00, seconded by Mr. Shaffer.</p>	<p><b>Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 11, 2012</b></p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 11, 2012.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Purchase Resolution D-651</li> <li>2. Budget Position as of November 30, 2012</li> </ol> <p>Motion made and passed unanimously to approve Monthly Reports: Purchase Resolution D-651 and Budget Position as of November 30, 2012.</p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li>1. Exhibit B: PTO</li> </ol> <p>Motion made and passed unanimously to accept Exhibit B – PTO Gifts &amp; Donations for Sarah Noble Intermediate School in the amount of \$6,155.00, Northville Elementary School in the amount of \$2,945.00 and Hill and Plain</p>
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	<ul style="list-style-type: none"> <li>Both Mr. Lawson and Mrs. Faulenbach expressed the Board's appreciation.</li> </ul> <p>The motion passed unanimously.</p>	<p>Elementary School in the amount of \$2,448.00.</p>
D.	<p><b>Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Grade 4 Reading</li> <li>Russian Studies</li> </ol> <p>Mr. Shaffer moved to approve the following Curricula: Grade 4 Reading and Russian Studies, seconded by Mr. Lawson and passed unanimously.</p>	<p><b>D. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>Grade 4 Reading</li> <li>Russian Studies</li> </ol> <p>Motion made and passed unanimously to approve the following Curricula: Grade 4 Reading and Russian Studies.</p>
E.	<p><b>Policies for Approval</b></p> <ol style="list-style-type: none"> <li>5114.12 Student Due Process</li> <li>6176 Career and Vocational Education</li> </ol> <p>Mrs. Shook moved to approve the following policies: 5114.12 Student Due Process and 6176 Career and Vocational Education, seconded by Mr. Brant.</p> <ul style="list-style-type: none"> <li>Mr. Wellman asked how the policy on student due process was any different from the law and why this was necessary. Dr. Paddyfote said before any action can be taken against a student they must be notified. She said the student handbook outlines the rules and regulations as per Board policy.</li> </ul> <p>The motion passed 7-1.  Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mrs. Celli Rigdon, Mr. Shaffer and Mrs. Shook  No: Mr. Wellman</p>	<p><b>E. Policies for Approval</b></p> <ol style="list-style-type: none"> <li>5114.12 Student Due Process</li> <li>6176 Career and Vocational Education</li> </ol> <p>Motion made and passed to approve the following policies: 5114.12 Student Due Process and 6176 Career and Vocational Education.</p>
F.	<p><b>Policies for First Review</b></p> <ol style="list-style-type: none"> <li>6152 Grouping</li> <li>6154 Homework</li> <li>6156 Use of Computers in Instruction</li> <li>6161.21 Fees, Fines &amp; Charges</li> </ol>	<p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li>6152 Grouping</li> <li>6154 Homework</li> <li>6156 Use of Computers in Instruction</li> <li>6161.21 Fees, Fines &amp;</li> </ol>

<p>5. 6164.12 Acquired Immune Deficiency Syndrome  6. 6172.6 Virtual/Online Courses/College/University</p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach noted these were policies for first review and asked if Board members had any questions.</li> </ul> <p>G. Policies for Second Review</p> <ol style="list-style-type: none"> <li>1140 Distribution of Materials by Students</li> <li>6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</li> </ol> <ul style="list-style-type: none"> <li>Mrs. Faulenbach noted these were policies for second review and would come before the next Board meeting for approval.</li> </ul> <p>H. Approval of recommended contract settlements with Local 1303-154 of Council 4 AFSCME, AFL-CIO and New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E.</p> <p>Mrs. Shook moved to enter into executive session pursuant to CGS 1-200(6)(E), for discussion of a matter which would result in disclosure of records described in CGS 1-210, in this case, 1-210(b)9, records, reports and statements of strategy or negotiations with respect to collective bargaining and to invite Dr. Paddyfote, Superintendent, into the session, seconded by Mr. McSherry and passed unanimously.</p> <p>The Board entered executive session at 8:10 p.m.  Mr. Lawson recused himself from the executive session at 8:34 p.m.  The Board returned to public session at 8:47 p.m.</p> <p>Mrs. Shook moved to approve the recommended contract settlement with Local 1303-154 of Council 4 AFSCME, AFL-CIO as recommended by the Board of Education's Negotiations Committee, as discussed in executive session, seconded by Mr.</p>	<p><b>Charges</b></p> <p>5. 6164.12 Acquired Immune Deficiency Syndrome  6. 6172.6 Virtual/Online Courses/College/University</p> <p>G. Policies for Second Review</p> <ol style="list-style-type: none"> <li>1140 Distribution of Materials by Students</li> <li>6141.321/4118.4/4218.4 Acceptable Use and Internet Safety</li> </ol> <p>H. Approval of recommended contract settlements with Local 1303-154 of Council 4 AFSCME, AFL-CIO and New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E.</p> <p>Motion made and passed unanimously to enter into executive session pursuant to CGS 1-200(6)(E), for discussion of a matter which would result in disclosure of records described in CGS 1-210, in this case, 1-210(b)9, records, reports and statements of strategy or negotiations with respect to collective bargaining and to invite Dr. Paddyfote, Superintendent, into the session.</p> <p>Motion made and passed to approve the recommended contract settlement with Local 1303-154 of Council 4 AFSCME, AFL-CIO.</p>
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	<p>Brant and passed 7-0-1.</p> <p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. McSherry, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook, and Mr. Wellman</p> <p>Abstain: Mr. Lawson</p> <p>Mrs. Shook moved to approve the recommended contract settlement with New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E. as recommended by the Board of Education's Negotiations Committee, as discussed in executive session, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion made and passed unanimously to approve the recommended contract settlement with New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E.</p>
11.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION
A.	Field Trip Report	Field Trip Report
12.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 8:49 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:49 p.m.</p>

Respectfully submitted:

*Daniele Shook*

Daniele Shook  
Secretary  
New Milford Board of Education