

# SAFETY PRECAUTIONS

## District Crisis Management Team

Superintendent Glover, Michael Thompson, Sabrina Lytle, Katie Fletcher, Kamryn Sands, Michael Monroe, Donna Faircloth

## CLASSROOM PRECAUTIONS

- All teachers will be given protective gear, disposable gloves, hand sanitizer, disinfectant, paper towels, and sanitizing material.
- Classrooms cleaned/disinfected thoroughly at the end of each day and during the day.
- All unnecessary furniture removed and desks spread apart as room permits
- A water bottle will be provided for students who forget their own personal water bottle.
- Employees are encouraged to wear masks while in a school building and around other employees unless there are documented health conditions that prevent wearing a mask. They are **strongly encouraged** to wear a mask or mask-shield while instructing students inside the classroom

## SCHOOL PRECAUTIONS

- Plexiglass will be installed at front office reception areas, high traffic areas, teacher's classrooms by request, and lunchroom cashier's table.
- Students should practice safe hygiene by washing hands or sanitizing often and whenever reentering classrooms. Employees will emphasize this.
- Students will have hand sanitizer available to them in all classrooms.
- Each school will have a SAFETY TEAM: The principal will be the liaison to the District and will notify the Human Resource Department of any concerns, questions, illnesses related to COVID.
- Schools will post signage about safe hygiene and social distancing
- Water fountains throughout the school will not be used. Students are encouraged to bring their own water bottles and will be allowed to use them in classrooms. Some water fountains are being converted to fill bottles sanitarily.
- Guests and volunteers are prohibited from being inside a school building or campus.
- Employees will be trained on procedures and expectations.
- All classrooms will have seating charts
- The use of COVID FMLA and COVID sick leave will be posted in obvious locations throughout the school and reviewed with employees at the beginning of the year.
- Social distancing by school personnel should be taught to students and seen practiced by all school personnel.
- Faculty meetings will take place in large areas of schools to allow for social distancing. Alternative ways to hold meetings and relay information to employees include but are not limited to: TEAM virtual meetings, departmentalized/grade level meetings, email.
- Hallways and high traffic areas will be disinfected throughout the day as much as possible.
- Students who have a temperature at 100 or higher after coming to school will be isolated until he/she is checked out. The student will not be able to return to school until he/she has gone 1 day without a fever, without medication.
- Students who exhibit other signs of COVID-19 will be sent to the clinic. The health aide with support of the Health Department and administrators will determine if the student should be sent home and isolated. If the student returns to school and continues to exhibit signs of COVID-19, he or she may be required to have a doctor's note to return to school.
- All employees' temperatures will be checked daily before entering the building. Any employee with a temperature of 100 or higher will be sent home and asked to remain home until fever free for 1 day without medication or approval to return to work from a medical professional.

- Administrators or other non-classroom employees will perform temperature checks on students exhibiting signs of COVID or feeling ill. Once sent to the clinic, the health aide and administrator will determine if it is mandatory for the child to be sent home. Regardless of the decision, a parent will be notified.
- Specific procedures for student arrival and dismissal at each individual school will be developed and reviewed with employees by their administrators.
- Students are not required to wear masks but are strongly encouraged to do so when social distancing is not possible and in higher populated areas.
- Parents who drive their children to school are asked to remain in their car until the school's drop off location is reached. Parents should not park to walk their children to the school's entrance. Pre- k is developing a plan for their parents.

### **BUS TRANSPORTATION AND STUDENT DROP-OFF PRECAUTIONS**

- Bus drivers are highly encouraged to wear a mask and/or shield.
- Students riding a bus are highly encouraged to wear a mask before boarding unless there are documented health conditions that prevent wearing a mask.
- Students will have assigned seats on busses

### **SPECIFIC TO ELEMENTARY**

- Elementary students' learning environment will be with limited transitioning.
- Breakfast and lunch will be eaten in the cafeteria with social distancing as room permits. Lunch will be eaten in the cafeteria
- Special area transitions will be evaluated by each school
- One class at a time at recess or in one general area. Classes will not combine or interact.
- Parents will not be allowed to walk their children to class as has typically been allowed on the first day of school.
- We are working on a plan to help with the first day of drop-offs.

### **SPECIFIC TO SECONDARY**

- Students will transition between classes with social distancing encouraged and monitored
- Breakfast will be eaten as they get to school
- Lunch will be eaten in the cafeteria or designated area
- Staggered dismissal will be evaluated by each school

### **GENERAL INFORMATION**

- Where can students, parents and employees get a COVID test? At their own physician's office or the Taylor County Health Department (TCHD). Presently, the Health Department offers free COVID tests.
- The results of a COVID test takes approximately 5 to 10 days.
- If a student or employee tests positive what are the procedures? The TCHD will notify the TCSD and receive directions on how to proceed. The TCHD will do contact tracing and notify any person who the TCHD believes to be at risk of being infected. Each situation may have different procedures. The TCHD has employees trained on how to specifically handle contact tracing. The District will rely on the expertise of the Health Department and their trained medical staff. Please see attached information on contact tracing.
- If a teacher has a student whom he/she thinks is showing signs of COVID, what are the procedures? As with any child appearing to be ill, that child should be sent to the clinic.
- Employees feeling ill/having COVID like symptoms are asked to remain home and seek medical attention or advisement.

**THESE PROTOCOLS AND PROCEDURES WILL BE RE-EVALUATED EVERY 4 WEEKS and As new information comes Available, if any question please call your school principal.**