

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

November 15, 2016

REGULAR MEETING SESSION:

1. Opening of Meeting

1.1 Call to Order

The regular session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Jo Navaretta at 6:00 p.m. in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona, on November 15, 2016.

1.2 ROLL CALL

BOARD MEMBERS PRESENT:

Jo Navaretta, President
Pat Rooney, Vice President
Roger Schmitt, Member
Nichole Cohen, Member
Nancy Iannone, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT:

Diana Asseier, Superintendent
Aggie Wolter, Director of Special Services
Connie Hogard, Principal, Smoketree Elementary
Mike Murray, Principal, Starline Elementary
Ruben Gonzalez, Principal, Nautilus Elementary
Andrea Helart, Principal, Jamaica Elementary
Scott Becker, Principal, Lake Havasu High School
Jaime Festa, Assistant Principal, High School
Terry Fleming, Secretary

Others: 48

1.3 Call for Executive Session - none

1.4 Pledge of Allegiance

1.5 Moments of Silence

1.6 Recognition of Visitors

- Parent and Community Engagement Committee (PACE) Presentation of Annual Goals was shared by Sara Williams and members of the PACE committee.
- Lake Havasu City Education Association (LHCEA) Carol Nowakowski shared that it is American Education Week and LHCEA will be celebrating with all staff.

2. Call to Public

The following people addressed the Governing Board:

Dr. Danny Pirtle - racial hostility at Lake Havasu High School. Mrs. Navaretta made clarifications of the timeline regarding Dr. Pirtle's concerns.

Dale Ray - meditation and its use in the High School and possibly at the Elementary level.

Ginny Sautner and Mrs. Festa gave clarification of the type of meditating being used as a tool at the High School. It supports how mind (brain) works and helps with attention and focus.

Tony Revello - use of meditation within LHUSD classrooms.

3. Consent Calendar

3.1.1 Approval of Minutes –

Regular Session of October 18, 2016

Special Session of October 3, 2016; October 6, 2016 (2); October 13, 2016

Executive Session of October 3, 2016; October 6, 2016; October 13, 2016

Work Session of October 6, 2016

- 3.1.2 Approval or Modification of Agenda
- 3.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.
- 3.1.4 Approval of Vouchers for September 2016 / \$4,169,385.92
Student Activity Funds for K-8 for September 2016 / \$37,860.67
Student Activity Funds for 9-12 for September 2016 / \$191,020.98
Auxiliary Funds for September 2016 / \$773,333.35
- 3.1.5 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$13,658.05 and to Student Activities Organizations in the amount of \$.00. *A detailed list of donations can be viewed as background material by contacting the District.*

Mr. Schmitt moved that the Board approve the consent calendar.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

4. Old Business

4.1 Second Presentation/Review of New Policy JRR Student Surveys

Mrs. Asseier recommended that the Board approve the second presentation of new policy JRR Student Surveys.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following new policy is being presented:

Policy Advisory No. 563 (NEW POLICY) Policy JRR — Student Surveys

The legislature passed extensive additions to statutes pertaining to pupil information specifically addressing surveys, parental permission and informed consent. House Bill 2088 amended A.R.S. 15-101, 15-249, and 15-741. A.R.S. 15-117 was added as a new section. A copy of the Statute is attached for information.

Included in these additions were the definition of "nontest" in Section 15-101:

Nontest means not relating to knowledge or skills in reading, writing, mathematics, social studies, science or any other course.

Nontest is referenced in Section 15-249(C) as follows:

Student level nontest data is prohibited from inclusion in longitudinal, student level data unless approved in a public meeting of the state board of education and linked on the state board's home page pursuant to section 15-741, subsection a, paragraph 7.

A.R.S. 15-741(A)(5)(7) and (B) reiterate the nontest data restrictions related to the assessment of pupils stipulating that the State Board of Education shall accomplish the following:

Ensure that the tests prescribed in this article collect only types of pupil nontest data that are approved by the State Board of Education at a public meeting and published on the website of the State Board of Education pursuant to paragraph 7 of this subsection.

And shall post in a prominent position on the home page of the State Board's website a link to the nontest indicators entitled "what nontest data does the State of Arizona collect about Arizona pupils?". The linked web page shall state the types of data collected, the reasons for the collection of the data and the entities with which the data is shared.

A.R.S. 15-117 is a new section which describes the mandatory duties of school districts and charter schools in the areas of surveys; pupil information; parental permission and informed consent; exceptions; penalties; and definitions. This section should be read carefully in order to understand the scope and applicability of the statute as it relates to school district employees, students, and parents.

The initial requirement in this section is notwithstanding any other law, each school district and charter school shall obtain written informed consent from the parent of a pupil before administering any survey that is retained by a school district, a charter school or the department of education for longer than one year and that solicits personal information about the pupil regarding a number of characteristics which are listed in the statute.

This additional language has been added for the Board's review, "Lake Havasu Unified School District #1 will not administer surveys under section A.R.S. 15-117, except as allowed under A.R.S.

15-117 subsection D:1-7. Separate parent permission will be required for any survey under A.R.S. 15-117 subsection D:5."

There has been no change to the policy since the first reading on October 18, 2016.

Mr. Rooney moved that the Board approve 4.1 as presented.

Mr. Schmitt seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

4.2 Second Presentation/Review of Revised Policy LC Relations with Education Research Agencies

Mrs. Asseier recommended that the Board approve the second presentation of revised Policy LC Relations with Education Research Agencies.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 566 Policy LC-Relations with Education Research Agencies

As per ASBA NEW POLICY Policy JRR — Student Surveys, the District will comply with all statutes pertaining to surveys including the requirement that notwithstanding any other law, each school district and charter school shall obtain written informed consent from the parent of a pupil before administering any survey that is retained by a school district, a charter school or the department of education for longer than one year and that solicits personal information about the pupil regarding a number of characteristics which are listed in the statute A.R.S. 15-117.

This additional language has been added for the Board's review, "Lake Havasu Unified School District #1 will not administer surveys under section A.R.S. 15-117, except as allowed under A.R.S. 15-117 subsection D:1-7. Separate parent permission will be required for any survey under A.R.S. 15-117 subsection D:5." Language following item F on page one has been deleted.

There has been no change to the policy since the first reading on October 18, 2016.

Mrs. Iannone moved that the Board approve 4.2 as presented.

Mr. Schmitt seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

4.3 Second Presentation/Review of Revised Policy IKE-RB Promotion and Retention of Students Eligibility

Mrs. Wolter recommended that the Board approve the second presentation of revised policy IKE-RB Promotion and Retention of Students.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revision is being presented:

Policy Advisory No. 554 Policy IKE-RB — Promotion and Retention of Students

House Bill 2190 initiated changes to a number of education or education related statutes. Corresponding changes have been made to policy documents based on the statutory language that has been added or deleted.

There has been no change to the policy since the first reading on October 18, 2016.

Mr. Schmitt moved that the Board approve 4.3 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

4.4 Second Presentation/Review of New Policy IHAMC Instruction and Training in Cardiopulmonary Resuscitation

Mrs. Asseier recommended that the Board approve the second presentation of new Policy Instruction and Training in Cardiopulmonary Resuscitation.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following new policy is being presented:

Policy Advisory No 553 (NEW POLICY) Policy IHAMC—Instruction and Training in Cardiopulmonary Resuscitation

Senate Bill 1137 amended A.R.S. 15-718.01 and 43-1089.01, related to school curricula. The substance of this legislation directs school districts and charter schools to offer instruction and training in cardiopulmonary resuscitation (CPR) as a mandatory, not a discretionary, duty. CPR instruction and training is required to be provided no later than July 1, 2019. A new document, IHAMC, has been created for this required instruction.

A.R.S. 43-1089.01 addresses tax credits and is expanded to include cardiopulmonary resuscitation training pursuant to section 15-718.01.

(Note: Previously code IHAMC was titled HIV/AIDS Education. This code/title was eliminated as the contents were revised and placed in other codes. Cross references to the older code have been removed from the model.)

There has been no change to the policy since the first reading on October 18, 2016.

Mr. Schmitt moved that the Board approve 4.4 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

4.5 Second Presentation/Review of Revised Policy JFB Open Enrollment

Mrs. Asseier recommended that the Board approve the second presentation of revised policy JFB Open Enrollment.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following revised policy is being presented:

Policy Advisory No. 558 Policy JFB — Open Enrollment

A.R.S. 15-816.01 has been revised by HB 2665 to allow school districts to give enrollment preference to children who are in foster care and to allow charter schools, as authorized in an addition to A.R.S. 15-183, to give enrollment preference to children who are in foster care or meet the definition of unaccompanied youth prescribed in the McKinney-Vento Homeless Assistance Act (42 United States Code Section 11434a).

There has been no change to the policy since the first reading on October 18, 2016.

Mr. Schmitt moved that the Board approve 4.5 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

4.6 Discussion and Possible Action Regarding Proposed Changes to Arizona School Boards Association Bylaw and Voting

Mrs. Navaretta recommended that the Board discuss, consider and give direction on voting on several bylaw change proposals from the Arizona School Boards Association.

These bylaw proposals have been offered by other ASBA member school boards, ASBA committee and the ASBA Board of Directors and must be approved by two-thirds of the ASBA member boards to be effective. After discussion, the Board will vote to give direction to the Board Secretary to vote in the manner the board has approved. The Board received a copy of the bylaw proposals to be considered and acted upon.

Board discussed each item and took individual action on each Proposal.

Proposal A

- A director or officer on the ASBA Board of Directors will be deemed to have vacated their office if missing more than one of the quarterly meetings in a given year (December through September).
 - Explanation: there is currently discretion by the Board of Directors to take this action only for unexcused absences.

Mrs. Cohen moved that the Board vote YES on Proposal A of Action Item 4.6.

Mrs. Iannone seconded the motion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

Proposal B

- The current electronic voting procedure that ASBA employs requiring two-thirds of all member boards for passage be amended to require instead two-thirds affirmative votes of those voting using the electronic voting method.
 - Explanation: The concern is that the current method is too high of a threshold to enact bylaw changes.

Mrs. Cohen moved that the Board vote NO on Proposal B of Action Item 4.6.

Mrs. Iannone seconded the motion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

Proposal C

- The President and Past-President of the ASBA Hispanic Native American Indian Caucus will have seats on ASSA Board of Directors.
 - Explanation: There currently is one seat on the ASBA Board for the HNAIC President only. The HNAIC seeks greater representation on the ASBA Board.

Mrs. Cohen moved that the Board vote NO on Proposal C of Action Item 4.6.

Mr. Rooney seconded the motion.

ROLL CALL VOTE: Cohen: YES, Iannone: NO, Schmitt: NO, Rooney: YES, Navaretta: YES

Proposal D

- A candidate wishing to run from the floor at the Annual Business Meeting for an ASBA Officer position must provide one week written notice of an intention to so.
 - Explanation: There is concern by the ASBA Governance Committee that those chosen by the nominating committee be given notice out of fairness so that both sides will have an opportunity to marshal support.

Mrs. Cohen moved that the Board vote NO on Proposal D of Action Item 4.6.

Mrs. Navaretta seconded the motion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

Proposal E

- Running from the floor for an officer position on the ASBA Board of Directors will not be allowed at the annual business meeting and the ASBA nominating committee is required to provide two or more names for consideration of the delegates at the annual membership meeting.
 - Explanation: Concern that running from the floor creates unfairness for those that have gone through the process of applying for an officer position; concern that the nominating committee give the membership a full range of choices.

Mrs. Cohen moved that the Board vote NO on Proposal E of Action Item 4.6.

Mr. Rooney seconded the motion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

Proposal F

- The ability to run from the floor for an officer position at the annual meeting is eliminated.
 - Concern that running from the floor creates unfairness for those that have gone through the process of applying for an officer position.

Mrs. Cohen moved that the Board vote NO on Proposal F of Action Item 4.6.

Mr. Rooney seconded the motion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

Mrs. Navaretta directed Mrs. Fleming to vote in the manner that the board approved on the ASBA electronic voting website.

5. New Business

5.1 Approval of District 2016-17 Parent and Community Engagement Plan

Mrs. Wolter recommended that the Governing Board approve the District 2016-17 Parent and Community Engagement Plan.

Parental and community support are integral to student academic success and are greatly valued by our district. The District Parent and Community Engagement Committee oversees and is responsible for developing an annual school site parental involvement plan that is aligned to the national standards for supporting and ensuring parental involvement in schools. The District Annual Parent and Community Engagement Plan is a mandatory yearly compliance requirement for Title One schools and is available for parents to access at each school.

A copy of the plan was provided to the board for review.

Mrs. Cohen moved that the Board approve item 5.1 as presented.

Mr. Rooney seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

5.2 Approval of Lake Havasu High School National Honor Society Travel for Student Leadership Training

Mrs. Sautner and student Alexi Adams recommended that the Governing Board approve the Lake Havasu High School National Honor Society trip to Chicago, Illinois, February 9, 2017- February 13, 2017.

The LHHS National Honor Society is requesting approval of this trip because it is an out-of-state student event.

Leadership is a founding principle of National Honor Society. We look to further improve our leadership skills by attending the national Lead Conference hosted by the National Association of Secondary School Principals (NASSP).

DEPARTURE: Travelers will depart from LHHS on 2/9/17 by alternative transportation approved by The Trust, or by District vehicle(s).

RETURN: Travelers expected to return to Lake Havasu City on 2/13/17 by alternative transportation approved by The Trust, or by District vehicle(s).

COST (per traveler): Registration \$200 per person; Hotel \$170 per person; Airfare: \$300 per person

FUNDING SOURCE(s): NHS Club/Student Activity funds; NHS Tax Credit; Student's personal funds

CHAPERONE(s): Ginny Sautner

Mr. Schmitt moved that the Board approve 5.2 as presented.

Mr. Rooney seconded the motion. There will be 7 students and 1 chaperone traveling on this trip.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

5.3 Approval of Consultant Contract Between Elaine "Missy" Wood and Lake Havasu Unified School District #1 Governing Board

Mrs. Asseier recommended the Governing Board approve a consultant agreement with Elaine "Missy" Wood, effective January 5, 2017 through December 31, 2017.

The LHUSD#1 Governing Board has made the decision to search for a new Director of Business Services during the fiscal year 2016-17. Per the recommendation listed above, a consulting contract between Missy Wood and the Governing Board would allow Mrs. Wood to act as an independent contractor and give the district the ability to utilize her services when deemed necessary.

The rate of payment listed in the contract is \$50.00 per hour with a ceiling of \$10,000.00, which is equivalent to 25 days/200 hours.

The contract has been approved by district's legal counsel. Revised contract language was read to the board by Mrs. Asseier

Mr. Schmitt moved that the Board approve item 5.3 as present.

Mr. Rooney seconded the motion. Discussion ensued about Business Director's replacement, which Administration hopes to have finalist to the Board for approval in December. Discussion also ensued regarding paying a consultant, having a procedure manual for new Director, getting training from other sources, need for a consultant that can give specific historical information, and that there are appropriate controls on the contract.

ROLL CALL VOTE: Cohen: NO, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

5.4 Approval of Governing Board and Administration Travel

Mrs. Asseier recommended that any new Governing Board member wishing to attend the Arizona School Boards Association (ASBA) New Board Member Orientation, held at the Biltmore Resort and Conference Center in Phoenix on December 14, 2016, be allowed to attend along with Superintendent Asseier.

It is also recommended the Governing Board approve that Jo Navaretta-Board President, Diana Asseier-Superintendent, Ginny Sautner (who is receiving the ASBA Golden Bell Teacher of the Year Award) and Jamie Festa-Daigle (Ginny's guest) attend the ASBA Annual Awards Dinner and the President's Dessert Reception on December 14, 2016, held at the Biltmore Resort and Conference Center in Phoenix. This travel will be to attend the dinner portion only.

This new Board member orientation is a full-day overview of the basics of board service for newly elected school board members, including governance and practical boardsmanship, policy, funding, advocacy and board-community relations, as well as an overview of the services and opportunities provided throughout the year by ASBA to school boards statewide.

This item has been reviewed by purchasing and a completed travel packet has been received by the Travel Department.

Costs funded from M&O:	Maximum cost for New Board Member Orientation	Dinner only
Lodging	\$ 477.00	\$ 636.00
Registration	\$ 660.00	\$ 144.00
Fleet cost	\$ 203.30	\$ 203.30

Mr. Schmitt moved that the Board approve 5.4 as presented.

Mr. Rooney seconded the motion. Discussion ensued on spending M&O funds when District has a salary problem. Mrs. Navaretta offered to pay for the cost to attend ASBA Annual Dinner. Other Board members agreed to the amended language that Mrs. Navaretta will pay for the cost to attend ASBA Annual Dinner.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES, Navaretta: YES

6. Informational

6.1 Superintendent's Report

- Mrs. Asseier gave appreciation of the generous Gifts and Donations to the District. She thanked the community member and expressed that the District appreciates the out pouring of community gifts and discounts to our staff.
- Mrs. Asseier shared that there will be a K-12 Parent Internet Safety Night by the Office of the Arizona Attorney General on December 5th from 6:00-7:00 p.m. at the High School Library.

7. Communications - none

8. Adjournment

Following a motion by Mr. Schmitt seconded by Mr. Rooney, and approved unanimously the meeting was adjourned at 7:30 p.m.

Video of the entire meeting may be seen on the District website [www.havasu.k12.az.us] under Governing Board.

Minutes of the Regular Governing Board meeting of November 15, 2016 are approved as submitted.

Jo Navaretta, Board President

Pat Rooney, Board Vice President

The mission of Lake Havasu Unified School District is to nurture all our children to their fullest potential, to develop their skills in all major aspects of learning, to create lifelong learners who think critically, and to engage the entire community in this unity of purpose. --WE are preparing for tomorrow, one student at a time.