

Cottonwood Union School District

**20512 W. First Street
Cottonwood, CA 96022**

MINUTES for Tuesday, March 15, 2016, 6:30 P.M.

Regular Board Meeting, West Cottonwood Library

Members Present: Mr. Iles, Mr. Kohler, Mrs. Semingson, Mrs. Cordova
Members Absent: Mr. Vazquez
Others Present: Superintendent Dr. David Alexander
Principals: Doug Geren, Don Ray
Laura Merrick, Business Manager
Becky Bragg, Administrative Assistant
Staff: Nine staff members were present along with approximately eighty-five community members

- 1.0 **Call Regular Meeting to Order-** Mrs. Semingson called regular meeting to order at 6:30 p.m.
- 2.0 **Pledge of Allegiance** led by Mrs. Semingson.
- 3.0 **Approval of Agenda**
ACTION: Mr. Kohler moved, seconded by Mr. Iles, to approve the agenda as presented.
VOTE: Unanimous in favor
- 4.0 **Recognition (Students, Staff)/Curriculum Review –**
Star Performers – North Cottonwood – sixteen students recognized
Student of the Month – West Cottonwood – three students recognized
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board –**
Mrs. Kizer expressed her appreciation of the curriculum team and summer planning days.
- 6.0 **Consent Agenda**
 - 6.1 **Review of Consent Agenda**
 - 6.1.1 Approval of Board Meeting Minutes for:
Regular Board Meeting held on February 16, 2016
 - 6.1.2 Accept Letter of Resignation from **Zach Westaby-** Teacher
 - 6.1.3 Consider Approval of Contract with Dannis,
Woliver, and Kelly- Legal Services
 - 6.2 **Approval of Consent Agenda**
ACTION: Mr. Kohler moved, seconded by Mr. Iles, to approve the agenda as presented.
VOTE: Unanimous in favor

7.1 Discussion/Action Items:

7.2 Board members to complete Statement of Economic Interest Forms. (Due to District Office by April 1). The Form 700 and Reference Pamphlet are available for download at <http://www.fppc.ca.gov/index.php?id=500-> Board reminded of April 1, 2016 due date

7.3 Consider accepting the proposal from KCOE and ISOM Accountancy to perform the annual audits for the years ending 2016, 2017, and 2018.
ACTION: Mr. Kohler moved, seconded by Mrs. Cordova to have further investigation into auditors before accepting the proposal
VOTE: Unanimous in favor

7.4 Consider approval of the Commercial Warrants.
ACTION: Mrs. Cordova moved, seconded by Mr. Iles to approve the Commercial Warrants
VOTE: Unanimous in favor

7.5 Consider approval of the Second Interim for the 2015/2016 fiscal year.
Mrs. Merrick, Business Manager, presented the Second Interim report to the board and highlighted the changes made since the First Interim Report. The Second Interim report was filed with a Positive Certification. Increased GAP percentages for the coming years resulting in increased revenue and removed or reduced the projected deficits for coming years. A narrative, cash flow, multi-year projection, ending balance component sheet, and SACS report were all part of the report. The board was also presented with the Second Interim for the Cottonwood Creek Charter School. The charter school board reviewed and approved their budget report yesterday (3/14/16).
ACTION: Mr. Kohler moved, seconded by Mrs. Cordova, to approve the Second Interim for the 2015/2016 fiscal year.
VOTE: Unanimous in favor

7.6 Review and accept corrective action pertaining to the 2014/2015 Audit Findings and Recommendations.
ACTION: Mrs. Cordova moved, seconded by Mr. Iles, to accept corrective action pertaining to the 2014/2015 Audit Findings and Recommendations.
VOTE: Unanimous in favor

7.7 Consider Approval of 2016/17 School Calendar.
ACTION: Mr. Kohler moved, seconded by Mrs. Cordova, to approve the 2016/17 Calendar after moving December 14th Collaboration Day to December 7th.
VOTE: Unanimous in favor

7.8 Consider Approval: Board Policies/ Administrative Regulations (Second Reading)

BP/AR 4030 – Nondiscrimination In Employment

BP 4121 – Temporary/Substitute Personnel

AR 4261.1 – Personal Illness/Injury Leave

BP/AR 5111.1 – District Residency

BP/AR 5141 – Health Care and Emergencies

BP/AR 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction

BP/AR 6173 – Education for Homeless Children

AR 6173.1 – Education for Foster Youth

BP 6179 – Supplemental Instruction

BP/AR 3270 – Sale and Disposal of Books, Equipment and Supplies

AR 3311 – Bids

AR 3512 – Equipment

AR 4112.23 – Special Education Staff

AR 4119.11/4219.11/4319.11 – Sexual Harassment

BP/AR 4154/4254/4354 – Health and Welfare Benefits

AR 5112.2 – Exclusions from Attendance

BP/AR 5141.31 – Immunizations

BP 6190 – Evaluation of the Instructional Program

BP 5131.7 Weapons and Dangerous Instruments

ACTION: Mr. Kohler moved, seconded by Mr. Iles, to approve all Board Policies and Administrative Regulations except BP 5131.7, BP/AR 5141.31, and BP/AR 6142.1. Future discussion regarding pulled Policies and Regulations.

VOTE: Unanimous in favor

The three policies that were pulled will be discussed individually at a future meeting.

7.9 Consider Approval of the following Personnel

7.9.1 Summer School Teachers (2)

ACTION: Mr. Iles moved, seconded by Mrs. Cordova, to approve the Personnel request for 2 Summer School Teachers

VOTE: Unanimous in favor

7.9.2 Summer School Principal- Stipened

ACTION: Mr. Iles moved, seconded by Mrs. Cordova, to approve the Personnel request for Summer School Principal- Stipened

VOTE: Unanimous in favor

8.0 Informational Items:

8.1 **CTA Report-** No report given.

8.2 **Superintendent's Report-** Dr. Alexander presented a LCAP update and shared progress toward LCAP advisory meetings. He updated the board on the 7-11 Committee and shared that the first meeting will be April 6, 2016 at 6 p.m.. Dr. Alexander gave a short presentation on recent updates of the district website.

8.3 **Principal's Reports-**

Mr. Ray shared Mrs. Cordova will be Principal for the Day and attended the Principal for a Day Breakfast hosted by the Shasta County Office of Education. He expressed his thanks for the curriculum team. The Star Program kids will be attending Peter Pan Jr. and the Transitional Kindergarten and Kindergarten Round-up meeting will be held soon.

Mr. Geren shared the projection screen and speakers were installed in the library. A new Instructional Aide will be starting soon and a bus driver is in training. The clothing drive Ms. Zambrano is heading is going great. The West Leadership Team is in the process of working on a schedule that will increase instructional minutes and offer electives such as Ag, theater, Dance, Choir. Baseball and Softball season has begun.

8.4 **Curriculum/ Instructional Leads Report**

North- Mrs. Madison and Mrs. Brogoitti presented a report on their mid-year results for comprehension and fluency.

West- Mrs. Wright presented a report on intervention for reading and math.

9.0 Information/Communication Items:

9.1 Shasta County Pooled Investment Report for January, 2016.

9.2 Letter from De'An Chambless, SCOE regarding First Interim Report for 2015/16.

10.0 Governing Board Discussion and Suggested Agenda Items

10.1 Discussion of Professional Development, Training, and Conferences-
A short discussion was held about professional development that our staff has participated in this year.

11.0 Future Meetings:

11.1 Regular Board Meeting, **Tuesday, April 19, 2016, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

12.0 Closed Session: Adjournment to Closed Session at 9:57 p.m. to consider and/or take action upon the following items:

- 12.1 Pursuant to Government Code Section 54957,
Public Employee Discipline/Dismissal/Release/Evaluation

- 12.2 Pursuant to Government Code Section 54957.6
Conference with Labor Negotiator: District Negotiator: Superintendent
Alexander RE: Unrepresented Employees

- 12.3 Pursuant to Government Code Section 54957
Public Employee Performance Evaluation – Superintendent

Public Notice of Action Taken in Closed Session-

No action taken

13.0 Adjournment- the meeting adjourned at 9:32 p.m.

Judy Semington, President

Matt Iles, Member

Kimberly Cordova, Member

Tom Vazquez, Clerk

Gerald Kohler, Member