

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 Monday, September 21, 2009 in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Frank J. Minniti at 7:02 p.m.

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8 **Roll Call:**

9  
10 Frank Minniti  
11 Loraine LaPalomento  
12 Louis Fabiani  
13 Robyn Glocker Hammond  
14 Frederick Reel  
15 Susan Vernacchio  
16 James Worrell

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18 Also present were Mr. Robert Suessmuth, Interim Superintendent and Scott A.  
19 Campbell, School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
22 was sent to the **Gloucester County Times**, **Courier Post** and the **Township Clerk**. It  
23 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
24 Regulations – “The proceedings of this meeting are being videotaped and anyone  
25 wishing to discuss an individual child should so note.”)

26  
27 Flag Salute

28  
29 **1. MINUTES**

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31 Motion: (Vernacchio/Worrell) to approve the minutes:

32  
33 August 31, 2009 – Regular Meeting  
34 August 31, 2009 – Executive Session

35  
36 ***Fred Reel*** had a comment about the minutes and how long and lengthy they are  
37 and didn't know if it was necessary to go into that much detail. Also, he wanted  
38 to know if an item is tabled, does it appear in the next month's agenda? ***Frank***  
39 ***Minniti*** responded that it is standard practice to carry over a tabled item onto the  
40 next month's agenda and so on until it is acted upon.

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42 Motion carried by unanimous roll call vote.

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44 **2. SUPERINTENDENT'S REPORT**

1 Motion: (LaPalomoto/Minniti) to approve the following as one, A-E:  
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3 A. Administrative Reports  
4

5 No reports at this time.  
6

7 **Robert Suessmuth** commented on the opening of school and how the staff did  
8 an excellent job in getting the school opened with “few to no issues” either on  
9 opening day and opening week. He gave a “kudos” to a job well done. He also  
10 commented on the exposure that was given to our school in the Gloucester  
11 County Times during the mock clinic for the H1N1 vaccine. He feels that it went  
12 exceptionally well and shows our school district and community in a favorable  
13 light.  
14

15 B. School Violence Awareness Week Resolution  
16

17 1. The approval of the following resolution:  
18

19 **WHEREAS**, *N.J.S.A. 18A:36-5.1* specifics  
20 designation of “School Violence Awareness Week” in the State of  
21 New Jersey during the month of **October**; and  
22

23 **WHEREAS**, the Greenwich Township School District  
24 shall observe this week by organizing activities to prevent school  
25 violence including, but not limited to, age-appropriate opportunities  
26 for student discussion on conflict resolution, issues of student  
27 diversity and tolerance;  
28

29 **NOW, THEREFORE, BE IT RESOLVED**, by the  
30 Board of Education of the Township of Greenwich that the week of  
31 **October 19, 2009** through **October 23, 2009** will be designated as  
32 “School Violence Awareness Week” for the 2009-2010 school year.  
33

34 C. Memorandum of Agreement  
35

36 1. The approval of the Uniform State Memorandum of Agreement for  
37 2009-2010, signed by the Chief School Administrator and law  
38 enforcement official, remaining unchanged, with no additional  
39 provisions. (A copy is available in the Superintendent’s office.)  
40

41 D. Fundraisers  
42

43 1. The approval for fundraising activities at Broad Street School and  
44 Nehaunsey Middle School during the 2009-2010 school year.  
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E. District Policies/Regulations

1. The approval of the following new/revised district policies/regulations on **second** reading:

|                    |   |
|--------------------|---|
| <b>Policy 1220</b> | Employment of Chief School Administrator<br><i>(Revised)</i>                  |
| <b>Policy 3159</b> | Teaching Staff Member/School District Reporting Responsibilities <i>(New)</i> |
| <b>Policy 8760</b> | Pupil Accident Insurance <i>(Revised)</i>                                     |

**Louis Fabiani** asked how long the students will be away from their classrooms during the School Violence Awareness Week? **Robert Suessmuth** replied that they will not be away from their classrooms for any length of time. Some of the activities are blended in with their studies as part of their curriculum.

Motion carried by unanimous roll call vote.

**3. WORKSHOPS**

Motion: (Vernacchio/Worrell) to approve the following:

- A. The approval for the following individuals to attend out-of-district workshops:

| <b>Name</b>                    | <b>Workshop Title/Location/Date</b>   | <b>Cost</b>                                      |
|--------------------------------|---|--|
| Daniel Giorgianni              | <b>Harassment, Intimidation and Bullying</b><br>September 22, 2009<br>8:30 am-12:00 pm<br>Gloucester County Office of Education<br>Sewell, NJ | \$-0-<br>Plus Mileage                            |
| Scott Campbell                 | <b>Fundamentals of Purchasing</b><br>October 7, 2009<br>8:30 am-1:00 pm<br>Doubletree @ Mt. Laurel, NJ  | \$100.00<br>Plus Mileage                         |
| Susan McAlary<br>Diane Shirley | <b>Sitton Spelling Seminar</b><br>October 14, 2009<br>8:00 am-3:00 pm<br>Philadelphia, PA   | \$169.00 Each<br>Plus Mileage<br>Plus Substitute |
| Maria Gorman                   | <b>Art Across the Calendar</b><br>December 7, 2009<br>8:30 am-11:30 am<br>EIRC<br>Sewell, NJ  | \$75.00<br>Plus Mileage<br>Plus Substitute       |

Motion carried by unanimous roll call vote.

1 **4. PERSONNEL**

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3 Motion: (Vernacchio/Glocker Hammond) to approve the following as one,  
4 A-D:

- 5  
6 A. The approval to extend an unpaid leave of absence for child rearing  
7 purposes to Jennifer Spera, One-on-One Special Education Aide, from  
8 October 12, 2009 through December 31, 2009.  
9  
10 B. The approval for an unpaid leave of absence for Ellen Sarmiento, Part-  
11 Time Special Education Aide at Broad Street School, from September 29,  
12 2009 through October 5, 2009.  
13 C. The approval of the acceptance of the resignation of Stephania  
14 Tomaszewski for the extra-curricular position of Recreational Activities at  
15 Nehausey Middle School for the 2009-2010 school year. (Attachment –  
16 EXHIBIT C)  
17  
18 D. The approval to appoint Daniel Giorgianni for the extra-curricular position  
19 of Recreational Activities at Nehausey Middle School for the 2009-2010  
20 school year at a stipend of \$30.00 per hour not to exceed \$750.00.  
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22 Motion carried by unanimous roll call vote.

23  
24 **5. CURRICULUM & INSTRUCTION**

25  
26 Motion: (Glocker Hammond/Minniti) to approve the following as one, A-D:

- 27  
28 A. The approval of the submission and the acceptance of funds for Title I-  
29 ARRA for the 2009-2010 school year.  
30  
31 B. Student Placements  
32  
33 1. The retroactive approval for students #2009-15, #2009-16 and  
34 #2009-23 from Paulsboro School District to attend the multiply  
35 disabled class at Broad Street School for the 2009-2010 school  
36 year at a tuition rate of \$27,536.00 per student.  
37  
38 2. The retroactive approval for students #2009-24 and #2009-25 from  
39 South Harrison School District to attend the multiply disabled class  
40 at Broad Street School for the 2009-2010 school year at a tuition  
41 rate of \$27,536.00 per student.  
42  
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1 C. Out-of-District Placement

- 2
- 3 1. The approval for the placement of student #2009-31 at the
- 4 Gloucester County Institute of Technology Career Center for the
- 5 2009-2010 school year effective September 8, 2009 at a tuition rate
- 6 of \$32,220.00.
- 7
- 8 2. The approval for the placement of student #2009-19 for vocational
- 9 services at the Abilities Center for the 2009-2010 school year
- 10 effective September 2009 through June 2010 at a tuition rate of
- 11 \$15,000.00.
- 12

13 D. Field Trip

- 14
- 15 1. The approval of Request for Educational Trip/Transportation for the
- 16 following:
- 17

| Grade and/or Group | Destination/Time   | Date     | Estimated Related Cost | Estimated Transportation Cost      | Total    |
|--------------------|--|----------|------------------------|------------------------------------|----------|
| Pre-School         | <b>Duffield's Farm Market</b><br>Sewell, NJ<br>9:30 am-1:30 pm | 10/16/09 | \$213.50               | Driver: \$120.00<br>Lunch: \$ 8.00 | \$341.50 |

18 Motion carried by unanimous roll call vote.

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21 **6. BUSINESS AND FINANCE**

22 Motion: (LaPalomente/Minniti) to approve the following:

- 23
- 24
- 25 A. The approval for the following Greenwich Township Board of Education
- 26 members to attend the following workshops/meetings:
- 27

| Name          | Workshop/Meeting Title/Location/Date   | Cost                  |
|---------------|--|-----------------------|
| James Worrell | <b>2009 NJ School Boards Workshop</b><br>October 28, 29, 30, 2009<br>Atlantic City, NJ   | \$-0-                 |
| James Worrell | <b>New Board Member Orientation</b><br>October 28, 2009<br>9:30 am-4:30 pm<br>Atlantic City Convention Center<br>Atlantic City, NJ<br>(Mr. Worrell was previously approved to attend the<br>Orientation on January 9, 2010 in Williamstown,<br>NJ) | \$-0-<br>Plus Mileage |

|                                   |   |       |
|-----------------------------------|---|-------|
| James Worrell<br>Susan Vernacchio | <b>Negotiations in Difficult Times</b><br>October 5, 2009<br>7:00 pm-9:00 pm<br>Gloucester County Institute of Technology Theater<br>Sewell, NJ | \$-0- |
|-----------------------------------|---|-------|

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Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Worrell) to approve the following:

B. Bills Lists

- The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment – EXHIBIT D1)

| No# | Amount      |
|-----|-------------|
| P13 | \$90.94     |
| P14 | \$57,899.62 |
| P15 | \$50,958.84 |

Motion carried by unanimous roll call vote.

Motion: (LaPalomente/Glocker Hammond) to approve the following as one C-G:

- The approval for the following checks to be voided. (Attachment – EXHIBIT D2)

| Check# | Vendor                       | Amount     |
|--------|------------------------------|------------|
| 7774   | Follett Library Book Company | \$1,467.64 |
| 7844   | Suburban Propane             | \$50.00    |
| 7852   | All Brand                    | \$796.75   |

D. Student Activities Account

- The approval of the Student Activities Account Monthly Bank Reconciliation for the month of **August 2009**. (Attachment – EXHIBIT E)

E. Board Secretary's Report

- The acceptance of the Board Secretary's Report for the month of **July 2009**.

- 1 a. Pursuant to *N.J.A.C.6A:23-2.11(c)4*, the Greenwich  
2 Township Board of Education certifies by a roll call vote that  
3 as of **July 31, 2009**, after review of the Board Secretary's  
4 Reports for **July 2009**, and upon consultation with the district  
5 officials, to the best of our knowledge no major account or  
6 fund has been over expended in violation of  
7 *N.J.A.C.6A:23:23-2.11(b)* and that sufficient funds are  
8 available to meet the district's financial obligation for the  
9 remainder of the fiscal year. (Attachment – EXHIBIT F)

10  
11 F. Treasurer's Report

- 12  
13 1. The approval of the Treasurer's Report in accordance with *18A:17-*  
14 *36* and *18A:17-9* for the month of **July 2009**. The Treasurer's  
15 Report and Secretary's Report are in agreement for the month of  
16 **July 2009**. (Attachment – EXHIBIT G)

17  
18 G. Transfer List

- 19  
20 1. The ratification of transfers, authorized by the Superintendent, for  
21 the month of **July, 2009**, to give balances to new accounts and to  
22 balance existing accounts. (Attachment – EXHIBIT H)

23  
24 **Sue Vernacchio** asked if there is a maximum to how much we can keep in our  
25 student activities account since the school would be considered a non-profit  
26 organization? **Scott Campbell** replied that there is no limit as to what we can  
27 keep in the account. He stated that the money is broken down into smaller sub-  
28 categories such as dances, 8<sup>th</sup> grade graduation etc. It is not lumped into one  
29 account.

30  
31 Motion carried by unanimous roll call vote.

32  
33 Motion: (Vernacchio/Worrell) to approve the following as one, H1 & H2:

34  
35 H. Contracts

- 36  
37 1. Gloucester County Special Services School District for Chapters  
38 192 and 193 Services

39  
40 The approval of the Non-Public Services Agreement between  
41 Greenwich Township Board of Education and Gloucester County  
42 Special Services District for the 2009-2010 school year as per the  
43 attached resolution. (Attachment – EXHIBIT I)

- 1                   2.     The approval of the Agreement between The Southwest Council  
2                   and the Greenwich Township School District for the 2009-2010  
3                   school year for the Employee Assistance Program at a rate of  
4                   \$20.00 per employee. (Attachment – EXHIBIT J)  
5

6                   Motion carried by unanimous roll call vote.  
7

8     **7.     USE OF FACILITIES**  
9

10                  Motion:           (Vernacchio/Minniti) to approve the following as one, A-D:  
11

- 12                  A.     The approval for the Greenwich Township PTA to use the Broad Street  
13                  School Teacher’s Lounge for their PTA Meetings on Thursday evenings  
14                  on the following dates:  
15

|   |                   |
|---|-------------------|
| 16                               September 17, 2009 | January 21, 2010  |
| 17                               October 15, 2009   | February 18, 2010 |
| 18                               November 19, 2009  | March 18, 2010    |

19

- 20                  B.     The approval for the Greenwich Township PTA to use the Broad Street  
21                  School Gymnasium on Friday, March 5, 2010 from 3:00 pm to 10:00 pm  
22                  and the Broad Street School Kitchen from 4:30 pm to 10:00 pm for a  
23                  Chinese Auction.  
24

- 25                  C.     The approval for the Greenwich Township PTA to use the Broad Street  
26                  School Gymnasium and Kitchen for Family Fun Night on Thursday,  
27                  January 28, 2010 from 5:00 pm to 9:00 pm.  
28

- 29                  D.     The approval for the Greenwich Township Historical Society to use a  
30                  classroom on the second floor of the Broad Street School to store their  
31                  collection of historical artifacts effective October 1, 2009 and for the  
32                  remainder of the 2009-2010 school year.  
33

34                  **Louis Fabiani** asked how the Historical Society will gain access to the building?  
35                  **Robert Suessmuth** responded that they will have to abide by the guidelines and  
36                  recommendations of the school and will not spend much time in the building  
37                  when the students are present. They will have to make arrangements in  
38                  advance with the maintenance department in order to enter the building. They  
39                  have provided us with insurance—they are covered under the township. **Mr.**  
40                  **Fabiani** also asked if only the Historical Society will have access to the  
41                  classroom or is anyone from the township going to be using it? **Mr. Suessmuth**  
42                  said that as long as it is pre-arranged with the staff, they can bring anyone in but  
43                  most of their activities will be done in the evening when students are not in the  
44                  building. **Frank Minniti** stated that Mr. Fabiani had a good point—there should

1 be some kind of limited access and Mr. Suessmuth and/or Scott Campbell should  
2 have a list of people that will be using that classroom.

3  
4 **James Worrell** asked about the request for the Halloween party being planned  
5 by the Greenwich Township Recreation Committee. He said that a request was  
6 put in but it was not on the agenda this evening. **Scott Campbell** said he had  
7 not received that request but will look into it. As long as the dates are ok, they  
8 will be given pre-approval and it will be retro-actively approved at the next  
9 meeting.

10  
11 Motion carried by unanimous roll call vote.

12  
13 **8. OLD BUSINESS**

14  
15 **Sue Vernacchio** gave a “kudos” to the staff and administration at Broad Street  
16 School during dismissal time. She stated that the first day it was a little hectic but  
17 the 2<sup>nd</sup> day it seemed like things had calmed down and people will doing what  
18 they were supposed to be doing all along—the way it was intended. A wonderful  
19 letter came home from the Superintendent as well as the Chief of Police and it  
20 was nice to see everyone working together for the safety of the children. **Frank**  
21 **Minniti** also commended Superintendent Suessmuth for a job well done and also  
22 the Chief of Police. **Fred Reel** asked if the business across the street from the  
23 school was the cause of the problems? **Robert Suessmuth** replied that they  
24 had addressed their issues by putting in parking bumpers so that cars will not  
25 dart in and out of their parking lot. As of now, everyone is happy.

26  
27 **9. NEW BUSINESS**

28  
29 **Loraine LaPalomente** asked Scott Campbell if the auditors had been in to start  
30 their work? **Mr. Campbell** responded that they had started the initial phase in  
31 August and should be back soon to start the final phase. **Ms. LaPalomente**  
32 commented that there was a problem last year and she wanted to make sure that  
33 they have started the work. **Mr. Campbell** stated that they did not start the work  
34 last year until October 6, so this year they are ahead of schedule.

35  
36 **10. CORRESPONDENCE**

37  
38 None at this time.

39  
40 **11. BOARD OF EDUCATION COMMITTEE REPORTS**

41  
42 Personnel Committee reports will be discussed in Executive Session.  
43  
44  
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1 **12. PUBLIC - AGENDA/NON-AGENDA ITEMS**

2  
3 This is the time when anyone from the public who wishes to speak to the Board  
4 may do so. Please state your name, address and phone number. The Board will  
5 hear your concerns. The Board may or may not take action this evening. You  
6 will be notified either at this meeting, by letter or telephone of any action the  
7 Board does take.

8  
9 **Hank Ramer**, 452 Allen Avenue, Gibbstown, NJ 423-5137. **Mr. Ramer**, a  
10 member of the Historical Society, stated that they catalog a lot of items and in the  
11 past they had everything jammed into a closet so it will be nice to have a place at  
12 the school to store everything. He also stated that they usually have meetings on  
13 Wednesday mornings for a couple of hours to do the cataloging and he wants to  
14 make sure the Board is aware of that. **Frank Minniti** stated that as long as it is  
15 arranged with the Superintendent in advance, there should be no problem.

16  
17 **Bob Brown**, 53 South Market Street, Gibbstown, NJ, 423-8922. **Mr. Brown** is a  
18 member of the Gibbstown Soccer Association and he wanted clarification on  
19 something that was discussed with Scott Campbell at a meeting they had last  
20 Thursday. **Mr. Brown** wanted to know if Kingsway United Soccer has as much  
21 right to the fields as the Gibbstown Soccer Association? **Frank Minniti** said that  
22 only if Gibbstown Soccer Association okays the usage. When Gibbstown Soccer  
23 was founded and the township got involved and the school board allowed them  
24 to use the fields, it was agreed that if they (Gibbstown Soccer) sanctioned  
25 another club to come and use their fields, the board would approve it as long as  
26 Gibbstown Soccer agrees to it. If Gibbstown Soccer did not approve, the groups  
27 would have to come on their own for consideration for why they wanted to use  
28 the facility. **Mr. Brown** asked if Mr. Campbell would have the final say if there is  
29 a conflict with using the fields? **Mr. Minniti** stated that the School Board does  
30 not want to be involved in that and Mr. Campbell does have the final say but that  
31 Gibbstown Soccer will have first priority and will need to work with the other clubs  
32 if there is an issue. The bottom line is that Gibbstown children have priority over  
33 other clubs.

34  
35 **Diane Taormina**, 740 Duncan Avenue, Gibbstown, NJ. **Mrs. Taormina** said  
36 there are a lot of children that seem to come and go in the district early in the  
37 year and they don't stay for any length of time. Does the district have some kind  
38 of proof of residency for people entering the district and also a custody  
39 agreement? **Robert Suessmuth** replied that a tax bill, utility bill, a rental  
40 agreement or some kind of official document that establishes you as a resident of  
41 the school district is what is required. As far as custody, if the child has a legal  
42 guardian, (other than parents), they need to show proof that they are the legal  
43 guardians of that child. **Frank Minniti** said that the reason for the departure of  
44 some students early in the school year is because if a family is renting and their  
45 lease runs out December 31, they need to start looking for another place to live.

1 If they happen to find a place before their lease runs out, they usually move at  
2 that time. **Mrs. Taormina** also wanted to know if we have a receiving  
3 relationship with other schools that if a child was causing a problem in another  
4 school, would we be taking those students into our district? And also the children  
5 that attend the disabled program from another district—are they streamlined into  
6 the regular classroom during the day? **Mr. Suessmuth** responded that they are  
7 a self-contained group and also their district pays tuition for them to attend the  
8 program in our school. **Mr. Minniti** stated in response to our district taking in  
9 another district's student who was causing a problem in that district--it is a board  
10 decision and if there was such a situation, they would make a ruling on a case-  
11 by-case decision. **Mr. Suessmuth** stated that we see more and more of those  
12 issues as it relates to residency and those families who are sharing custody of  
13 children.

14  
15 **JoAnn Parker**, 110 Mellon Avenue, Gibbstown, NJ wanted to know if the  
16 calendar can be put on the district's website? **Frank Minniti** said yes, he will  
17 look into that.

18  
19 **13. EXECUTIVE SESSION**

20  
21 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
22 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
23 be held for certain specified purposes when authorized by Resolution.

24  
25 The Board of Education for Greenwich Township, assembled in public session on  
26 **September 21, 2009** hereby resolves that an Executive Session closed to the  
27 public shall be held on **September 21, 2009** at **7:37 p.m.** in the Nehaunsey  
28 Middle School library, Room 48, located at 415 Swedesboro Road, Gibbstown,  
29 New Jersey, for discussion of certain matters which relate to items authorized by  
30 *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed  
31 session.

32  
33 *Matters Involving Individual Privacy*  
34 *Matters Relating to the Employment Relationship*

35  
36 It is anticipated that such matter may be disclosed to the public upon the  
37 determination of the Board that applicable exception no longer applies and the  
38 public interest will no longer be served by such confidentiality.

39  
40 Motion: (Fabiani/Minniti) to enter into closed session at 7:37 p.m. to  
41 discuss the following:

42  
43 *Personnel*  
44 *Legal*

1 Motion carried by unanimous voice vote.

2  
3 Returned from closed session at 8:41 p.m.

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5 **14. PERSONNEL**

6  
7 Motion: (Glocker Hammond/Minniti) to approve the following as one, A-C:

8  
9 A. The approval for compensation for the following unrepresented central  
10 office employees for the 2009-2010 school year as per the attached.  
11 (Attachment – EXHIBIT B)

- 12  
13 1. Scott Campbell, School Business Administrator/Board Secretary  
14 2. Susan McAlary, Principal  
15 3. Alisa Whitcraft, Principal/Curriculum Supervisor  
16 4. Robert Harris, CST Supervisor/School Psychologist  
17 5. Michael Grelli, Technology Coordinator  
18 6. William Houghton, Supervisor of Buildings & Grounds (Certified  
19 Educational Facilities Manager)  
20 7. Angela Addeo, Secretary to the Superintendent  
21 8. Regina Minniti, Secretary to the Business Administrator/Board  
22 Secretary & Transportation Department  
23 9. Gina Casella, Accounts Payable/Bookkeeper  
24 10. Debra Truhan, Payroll/Benefits Clerk

25  
26 B. The approval for the salary for Dean Sizemore as the Greenwich  
27 Township School District Student Attendance Officer for the 2009-2010  
28 school year at an annual salary of \$3,951.00.

29  
30 C. The approval for the salary for Jeanette Peel as the Greenwich  
31 Township School District Treasurer of School Monies for the 2009-2010  
32 school year at an annual salary of \$5,808.00.

33  
34 **James Worrell** stated that Dean Sizemore has a full-time job with the county so  
35 how is he also our truant officer? **Frank Minniti** responded that he was the only  
36 one that applied for the job. **Mr. Worrell** asked if we have ever advertised for  
37 that position? **Mr. Minniti** responded yes.

38  
39 **Roll Call Vote:**

40  
41 Robyn Glocker Hammond – Yes

42 Fred Reel – Yes

43 Susan Vernacchio – Yes

44 James Worrell - Yes

45 Frank Minniti – Recused on Item A for Regina Minniti; yes to all others

1 Loraine LaPalomente – Yes  
2 Louis Fabiani – No  
3

4 **15. ADJOURNMENT**

5  
6 Motion: (Glocker Hammond/Minniti) to adjourn the meeting at 8:45 p.m.  
7 p.m.  
8

9 Motion carried by unanimous voice vote.  
10

11  
12 Respectfully Submitted,  
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17  
18 \_\_\_\_\_  
19 Scott A. Campbell, Board Secretary  
20