

Stanfield Elementary School District 24
Governing Board Meeting
May 10, 2018
6:00 p.m., Library

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on May 10, 2018 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

PUBLIC HEARING AGENDA

- I. CALL TO ORDER
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Welcome Visitors
 - D. Approve public hearing agenda and regular meeting agenda

- II. PUBLIC HEARING
 - A. FY 2017-18 Expenditure Budget Revision #3

- III. ADJOURN PUBLIC HEARING

REGULAR MEETING AGENDA

- I. CALL TO ORDER REGULAR MEETING

- II. FY 2017-18 EXPENDITURE BUDGET REVISION #3 (front pocket)

- A. Adopt the FY 2017-18 Expenditure Budget Revision #3
- B. Authorize FY 2017-18 expenditures to exceed Program, Function, and Object section budgets.

III. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgan cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

IV. APPROVAL OF MINUTES

Approve the April 12, 2018 regular governing board meeting minutes.

V. AWARDS AND RECOGNITIONS

- A. Students of the Month, March and April

VI. REPORTS

A. Superintendent's Report

1. Summer Schedule
2. Openings across the District
3. Kinder Camp July, 2018
4. E-rate construction for fiber to campus

B. April Public Funds Expenditure Reports (Pages 1-4)

C. April Student Activities Report (Page 5-6)

D. Principal's Report (Page 7)

E. Operations Support Services Reports (Pages 8-9)

1. Transportation
2. Technology
3. Maintenance

VII. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept resignation of Elvira Massoud, Assistant Principal, effective June 30, 2018 (back pocket)
- B. Approve hire of Samantha Cast, Teacher Contract, effective July 30, 2018
- C. Accept Teacher Contracts declined and resignations effective May 25, 2018, Patricia Lannon
- D. Approve hire of Kristin Tibi, Instructional Aide, effective August 6, 2018
- E. Accept resignation of Jaime Mena, bus driver, effective April 18, 2018
- F. Approve 2018-19 extra duty contract for Mariela Medel, Boys Soccer, Girls Basketball, Luis Espuma, Baseball, Elaine Matthias, Softball
- G. Approve 2018-2019 school volunteer, Raul Hernandez, Nicolaus Rodriguez and Jean Fox
- H. Approve hire of Karen Jasmin, 2018-19 Teacher Contract, effective August 1, 2018

I. Approve hire of Sheila Garland, 2018-19 Teacher Contract, effective July 30, 2018

J. Approve extra duty for Kindergarten Kickoff Camp, July 30-31, 2018:

1. Vera Koppinger-Renna
2. Dimple Dagatan
3. Maria Garcia
4. Kay Marish Edulan

K. Approve Annual Notice of Termination of At-Will Appointment and Notice of At-Will Appointment Memorandum (Page 10)

L. Approve the annual Notice of Termination of Employment effective May 25, 2018:

1. Martha Aguirre
2. Crystal Bernal
3. Blanca Campo Zavala
4. Maria Carbajal
5. Samantha Dawrs
6. Dori Diaz
7. Jeanine Elshere
8. Tamera Garcia
9. Rose Gamez
10. Patricia Homer
11. Rachel Luhn
12. Virginia McHaney
13. Mariela Medel
14. Christine Murray
15. Natasha Pearson
16. Imelda Pelayo
17. Maribel Pelayo-Guevara
18. Elizabeth Pena
19. Janice Poma
20. Conchita Sanchez
21. Mary Wickes

M. Approve the annual Notice of Termination of Employment effective June 30, 2018:

1. Lorinda El Aouita
2. Justin Davis
3. Mark Heimberger
4. Maurice Kerckhof
5. Mariette Massoud
6. Juan Manriquez
7. Erlinda Martinez

8. Jennifer Norred
9. Maria Jesus Romero
10. Jim Tapia
11. Lupe Valenzuela
12. Matilda Ybarra

N. Approve rehire, Notice of “At-Will” Appointment - Returning, 189-day schedule, 1.0 FTE positions, effective August 6, 2018:

1. Instructional Aide (Highly Qualified Paraprofessional)
 - a. Martha Aguirre
 - b. Samantha Dawrs
 - c. Jeanine Elshere
 - d. Tamera Garcia
 - e. Rose Gamez
 - f. Virginia McHaney (0.5 FTE)
 - g. Mariela Medel
 - h. Natasha Pearson
 - i. Conchita Sanchez
2. Clerk, Mary Wickes
3. Food Service I, Crystal Bernal
4. Food Service II, Maribel Pelayo-Guevera and Maria Carbajal
5. Custodian, Imelda Pelayo
6. Custodian, Blanca Campo Zavala

O. Approve rehire effective August 6, 2018, Notice of “At-Will” Appointment - Returning, 189-day schedule:

1. Patricia Homer, Bus Driver
2. Dori Diaz, Bus Driver
3. Rachel Luhn, Bus Driver
4. Christine Murray, Bus Driver
5. Elizabeth Pena, Dispatcher
6. Dori Diaz, Bus Driver Trainer

P. Approve rehire effective July 1, 2018, Notice of “At-Will” Appointment - Returning, 260-day schedule, 1.0 FTE positions:

1. Mariette Massoud, School Secretary
2. Justin Davis, Maintenance Service Worker I
3. Lorinda El Aouita, Business Services III
4. Juan Manriquez, Mechanic
5. Erlinda Martinez, Business Services II
6. Jennifer Norred, Administrative Assistant to the Governing Board
7. Maria Jesus Romero, Custodian
8. Jim Tapia, Maintenance Service Worker II

- 9. Lupe Valenzuela, Administrative Assistant
- 10. Matilda Ybarra, Reception/Office/Health

- Q. Approve rehire effective July 1, 2018, Notice of “At-Will” Exempt Appointment - Returning, 260-day schedule, 1.0 FTE position:
 - 1. Mark Heimberger, Director of Operations
 - 2. Maurice Kerckhof, Technology Coordinator
- R. Approve extra-duty compensation for Aides for professional development and participation in Parent Events for FY19
- S. Approve extra-duty compensation for Rose Gamez, Mary Wickes and Jeanine Elshere for beginning of the year preparation for FY19

VIII. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV22 \$134,359.39
 - 2. PV23 \$143,675.16
- B. Ratify approval of expense vouchers
 - 1. EV1833 \$52,746.28
 - 2. EV1834 \$256.23
 - 3. EV1835 \$36,658.27
- C. Approve the Direct Services Agreement between Vail Unified School District and SEDD for SAIS Outreach Program for the 2018-19 school year (Pages 11-13)
- D. Adopt FY19 Combined Resolutions (Pages 14- 18)
- E. Approve sole source procurement and award to Waste Management of Arizona for 2018-2019 waste disposal services. (Page 19)
- F. Approve sole source procurement and award to Casa Grande Valley Newspapers for 2018-2019 for newspapers services. (Page 20)
- G. Approve award of FY 2018-2019 special education related services contracts:
 - 1. Occupational Therapy- Jan Becker
 - 2. Speech & Language Therapy- Comprehensive Education Solutions
 - 3. School Psychologist- Futures, LLC
 - 4. Physical Therapy- Steven Spencer, Every Little Step

- H. Approve purchase of 2018-2019 group insurance with the following annual costs per employee. (Page 21-24)
 - 1. Medical: KAIROS, \$5,724
 - 2. Dental: Ameritas, \$304.80
 - 3. Life and AD&D: Lincoln, \$ 106.44
 - 4. Voluntary vision: Avesis, \$97.08 employee cost

- I. Approve the KAIROS Agreement for participation, 2018-2019 Policy Statement, and Agreement for COBRA administration through KAIROS. (Back pocket)

- J. Approve the 2018-2019 Food Service Management Company Cost Reimbursable contract with Southwest Food Service Excellence (RFP-15-01-20) with no revisions (Front pocket)

- K. Ratify Approval of the Superintendent Signature to extend the Memorandum of Understanding between Stanfield Elementary School District and the University of Arizona Nutrition Network Partnership for the Supplemental Nutrition Assistance Program through Sept 30, 2020. (Pages 25-28)

- L. Ratify Approval of the Superintendent signature to enter into an Memorandum of Understanding with Queen Creek Unified School District Migrant grant consortium for the 2018-2019 school year. (Pages 29-33)

- M. Ratify the Superintendent's signature on the Memorandum of Understanding between SEDS and Pinal Gila Community Child Services, Inc/Head Start for the period between August 1, 2018 to July 31, 2019 (Pages 34-44)

- N. Approve The Trust Board Renewal Rates for the 2018-19 school year. (Pages 45-50)

- O. Approve non-working/obsolete technology materials, computers and equipment to established vendors for recycling. (Pages 51-52)

- IX. NEW BUSINESS NON-ACTION ITEMS
 - A. Policy Advisories, Second Reading and Adoption (Back Pocket):
 - 1. PA602 DKA-Payroll Procedures/Schedules
 - 2. PA603 GBEAA-E-Staff Conflict of Interest
 - 3. PA604 GCCG-RA, RB-Professional Staff Voluntary Transfer of Accrued Sick Leave
 - 4. PA605 GCCH-Professional/Support Staff Bereavement Leave
 - 5. PA607 IHA-E, Basic Instructional Program

6. PA608 IHBJ-R, Indian Education (Native American/Indian Education)
7. PA609 IIB-R, Class Size (Special Education)
8. PA610 IKAB, Report Cards/Progress Reports
9. PA611 JFAA-Admission of Resident Students
10. PA612 JFABD-Admission of Homeless Students
11. PA613 JFABDA-Admission of Students in Foster Care JFABDA-R, JFABD-
EA, JFABD-EB
12. PA614 JK-EA-Student Discipline
13. PA615 JKD-Student Suspension

X. FUTURE AGENDA ITEMS

- A. FY 19 Budgeting
- B. June and July, 2018 Special Governing Board meetings
- C. Move June 28 Board Meeting to June 26, Time TBA

XI. ADJOURNMENT

Posted: May 8, 2018
9:00 a.m./MS