

# SHARED SERVICES

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Quentin H. Rueckert  
Executive Director

Daniela Belanger  
Assistant Director

Sharing Services for Exceptional Students

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## MEMORANDUM

**TO:** Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk,  
Norfolk Town Clerk

**FROM:** Quentin H. Rueckert

**DATE:** May 11, 2021

**RE:** CHANGE to Committee for Shared Services May & June Meeting Dates

Please be advised that we will not be holding the May and June meetings of the Committee for Shared Services as scheduled on Monday, May 17, 2021, and Monday, June 21, 2021.

Instead we are combining these two meetings and will be holding the May/June combination meeting on Tuesday, June 1, 2021, at 5:00.

If you have any questions, please contact us at the number indicated above.